

Enterprise System Catalog

The California Public Records Act (CPRA) requires local agencies such as San Benito County Water District (SBCWD) to create a catalog of Enterprise Systems and post it on its website no later than July 1, 2016. Annual updates are also required.

An Enterprise System is a software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is:

- A multi-departmental system or a system that contains information collected about the public; and
- A system that serves as an original source of data within an agency

An Enterprise System does not include any of the following:

- Information technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19 of the CPRA.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

CPRA requires agencies such as SBCWD to:

1. Create a catalog of enterprise systems, containing:
 - 1) Current system vendor
 - 2) Current system product
 - 3) System's purpose
 - 4) A description of categories or types of data
 - 5) The department that is the prime custodian of the data
 - 6) The frequency that system data is collected
 - 7) The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception: If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

[Enterprise System Catalog](#)