

January 26, 2022
Regular Meeting
5:01 p.m.

On March 18, 2020, Governor Newsom issued Executive Order N-29-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic; this meeting was conducted via Zoom. Because of this, all voting was done by roll call vote.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, January 26, 2022 at 5:01 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Joe Tonascia, Vice President Sonny Flores and Directors John Tobias and Doug Williams; Director Andrew Shelton, was absent. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel Jeremy T. Liem, Assistant Manager Sara Singleton, Deputy District Engineer Garrett Haertel, Finance Manager Natalie Sullivan, Water Conservation Program Manager Shawn Novack, Operations and Maintenance Supervisor Michael Craig and Board Clerk/Office Specialist III Barbara Mauro.

CALL TO ORDER

President Tonascia called the meeting to order at 5:01 p.m.

- a. Pledge of Allegiance to the Flag**
President Tonascia led the Pledge of Allegiance.
- b. Roll Call**
Mrs. Mauro called roll. President Tonascia, Vice President Flores and Directors Tobias and Williams were all present; Director Shelton was absent.
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. Approval of Agenda**
With a motion by Vice President Flores and a second by Director Williams, the Agenda was approved by 4 affirmative votes, Tonascia, Flores, Tobias and Williams and 1 absence, Shelton.
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

- | | | |
|---|--------------------------|------------------------|
| 1. Approval of Minutes for: | December 15, 2021 | Regular Meeting |
| | January 10, 2022 | Special Meeting |
| 2. Allowance of Claims | | |
| 3. Acknowledgement of Paid Claims prior to the January Board Meeting | | |
| 4. Acceptance of Quarterly Investment Report, December 31, 2021 | | |

5. **Consider Resolution Proclaiming and Ratifying March 4, 2020 COVID-19 State of Emergency, and Authorizing Remote Teleconference Meetings for all District Legislative Bodies for the Following 30 Days in Accordance with the Ralph M. Brown Act**

6. **Recognizing Natalie K. Sullivan for 20 Years of Service, Certificate Issued**

Mr. Cattaneo stated he can always count on Mrs. Sullivan's accuracy, always available to reply when a request is urgent and appreciates her "can do" attitude.

Mrs. Singleton stated Mrs. Sullivan holds herself to a very high standard, is loyal and authentic and thanked her for her hard work.

Mr. Cattaneo presented her with a plaque and a gift marking her 20-year milestone with the District.

Director Tobias, on behalf of the Board, also thanked Mrs. Sullivan for all of her hard work.

With a motion by Director Tobias and a second by Director Williams, the Consent Agenda was approved by 4 affirmative votes, Tonascia, Flores, Tobias and Williams and 1 absence, Shelton.

REGULAR AGENDA:

7. **Discuss and Consider Renewal of Agreement between San Benito County Water District and ELC Consulting for Data Network Services and Authorize District Manager to sign Agreement**

Mr. Cattaneo stated ELC has been the District's IT Consultant for six years. On March 1st, the contract will expire. Staff is recommending the Board approve the 1-year renewal. Mr. Cattaneo added, the amendment to the contract has been reviewed by Counsel.

With a motion by Director Tobias and a second by Vice President Flores, the Board of Directors approved the Renewal of the Agreement between San Benito County Water District and ELC Consulting for Data Network Services and Authorized the District Manager to sign Agreement, by 4 affirmative votes, Tonascia, Flores, Tobias and Williams and 1 absence, Shelton.

8. **Committee/Agency Representative Reports:**

a. **Mid Pacific Water Users Conference in Reno, Nevada, January 19th to 21st, 2022 (Tonascia)**

As per Director Tonascia, the usual conference attendance is about 350-400 and this year was only about 150. He further reported no allocations were given and discussions were had about ag districts partnering with urban water districts to be more effective.

Mr. Cattaneo added, there might be a call for Friant to supply the exchange contractors with water this year, but they will likely fight it.

b. **San Luis Delta Mendota Water Authority (Tonascia/Cattaneo)**

As per Mr. Cattaneo, he will cover this under his manager's report.

c. **Water Resources Association (Flores/Shelton)**

As per Director Flores, the members received a presentation from Mr. Novack on the drought.

Mr. Novack further reported this was a special meeting that addressed the drought and the public misconception that due to the rain received in December, the drought is over. He also stated where he is going to give the presentation around the county.

Director Flores added the importance of spreading the message the drought is not over. Mr. Novack added WRA will keep an eye on the state and whether there is a mandatory reduction implemented.

d. **Urban Area Water and Wastewater Master Plan Governance Committee (Tobias/Flores)**

As per Director Tobias, the Governance Committee met earlier this month. They received a presentation on San Juan Bautista's progress on their projects, a presentation from Mr. Novack on the drought and a presentation from Mr. Cattaneo on the water outlook.

e. **Investment Committee (Flores/Tobias)**

As per Director Flores, the committee reviewed the Investment Report.

Mr. Cattaneo added the committee received information on current investment status. Staff presented information on treasury bonds, as the return from LAIF is only .22%. He and Mrs. Singleton will bring further information on investments to the Board.

Director Tobias added the committee and staff discussed a gradual investment over a period of 18-24 months.

Mr. Cattaneo added there are capital projects upcoming that the District will need funds available for, over the next 3-10 years.

9. Monthly Operations and Maintenance Report

Mr. Craig gave a brief presentation on the Nexgen Maintenance/Asset Management Program the District is using. He showed, using the Nexgen program, how the maintenance department is using it both for repairs and regular maintenance.

President Tonascia asked if the program shows the components of each valve. Mr. Craig stated not yet, but they are working towards that.

Mrs. Singleton added this is a benefit for succession planning.

10. District Manager/Engineer's Report:

a. Reach 1 Operations

Mr. Cattaneo reported the only item is a problem experienced at pump #8 at the Pacheco Pumping Plant. The pump was experiencing a vibration issue. Mr.

Zeisbrich went back through the maintenance records and discovered it was likely due to a motor rebuild. This will be quite a savings as staff was recommending rebuilding the pump, which would have cost about \$1 million.

b. Zone 3 Operations

Mr. Cattaneo reported District staff is getting the canal in shape to move water, if we can get more rain. Staff is also setting up to mow at the canal as well.

c. Zone 6 Operations

Mr. Cattaneo reported the District is holding San Justo Reservoir at 471' and the District will have 5700-acre feet of carry over water. Discussion ensued about Shasta having a critical year and what is needed for that not to happen. Mr. Cattaneo is hoping for a 25% M & I allocation or he will have to go out to the open market for more water.

d. San Luis Delta Mendota Authority Activities

Mr. Cattaneo reported the Authority is moving forward with the San Luis Transmission Project, with a cost estimate of \$360 million. At the last authority meeting, Mr. Cattaneo stated the O & M Budget agreement was approved and are now waiting for the Activity Agreement. There will be a workshop on Friday for the Activity Agreement. **City of San Juan Bautista Water Supply Plan**

Mr. Cattaneo reported he and Mrs. Singleton met with the City of San Juan Bautista and presented what the funding arrangement would be, with the City taking 8% of the West Hills capacity. He further reviewed how the breakdown would be for the Water Supply and Treatment Agreement and he was trying to limit the changes. There would be a reallocation credit, over time, of 4% per agency for the City of Hollister and Sunnyslope County Water District, equaling the 8% San Juan Bautista would be taking. San Juan Bautista, per Mr. Cattaneo, will discuss this with their Finance Consultant.

e. ACWA/JPIA recognition of District's loss ratio of 20% or less in Liability, Property and Workers' Compensation programs

Mr. Cattaneo reported the District's receipt of recognition of a loss ratio of 20% or less in all three categories.

11. Adjournment

With no further business to discuss, the meeting was adjourned at 5:56 p.m.

The minutes were approved at the February 23, 2022 Board meeting and signed by the presiding board member.

/s/Joseph Tonascia
Joseph Tonascia, President

/s/Barbara L. Mauro
Barbara L. Mauro, Board Clerk