

**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT  
Agenda For  
April 27, 2022  
Regular Meeting – 5:00 p.m.  
30 Mansfield Road – Hollister, California 95023**

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/87061999526?pwd=cmJ5QlQvMWFvVlFFMkczeldYZEV3UT09>

**Meeting ID**

870 6199 9526

**Passcode:**

225526

**Dial Only:**

+1 253 215 8782 US

If you plan to participate in the meeting and need assistance, please call  
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

**CONSENT AGENDA:**

*(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)*

1. Approval of Minutes for: March 30, 2022 Regular Meeting
2. Allowance of Claims
3. Acknowledgement of Paid Claims prior to the April Board Meeting
4. Acceptance of Quarterly Investment Report, March 31, 2022
5. Recognizing Dave Meraz for 15 Years of Service, Certificate Issued

**REGULAR AGENDA:**

6. FY 20-21 Annual Comprehensive Financial Report
  - a. Presentation by McGilloway, Ray, Brown & Kaufman
  - b. Consider Acceptance and Authorize Distribution
7. Public Hearing declaring an emergency water shortage condition for the 2022-2023 Water Year
  - a. Proof of Publication submitted for Notice of Public Hearing
  - b. Presentation of conditions that caused the water shortage
  - c. Open Public Hearing
  - d. Close Public Hearing or continue to a later date
  - e. Consider Resolution Declaring an Emergency Water Shortage Condition for the 2022-2023 Water Year and Implementing the District's Water Shortage Contingency Plans
8. Consider Resolution Restating the District's Investment Policy
9. Consider Resolution Amending the Standard Model Conflict of Interest Code for the San Benito County Water District
10. Consider Resolution Authorizing District Manager to Execute a Property Purchase Agreement and Conveying to San Benito County a Temporary Construction Easement, a Retaining Wall Easement, and a Grant Deed for the San Benito County Union Bridge Project

11. Discuss and Consider Approval of District Organizational Chart
12. Staff Report—Presentation on Sharepoint/Trusted System
13. Committee/Agency Representative Reports:
  - a. San Luis Delta Mendota Water Authority (Tonascia/Cattaneo)
  - b. Pajaro River Watershed Flood Prevention Authority (Flores/Shelton)
  - c. Water Resources Association (Flores/Shelton)
  - d. Urban Area Water and Wastewater Master Plan Governance Committee (Tobias/Flores)
  - e. Finance Committee (Tonascia/Williams)
  - f. Groundwater Sustainability Agency Committee (Flores/Williams)
14. Monthly Operations and Maintenance Report
15. District Manager/Engineer's Report:
  - a. Reach 1 Operations
  - b. Zone 3 Operations
  - c. Zone 6 Operations
  - d. San Luis Delta Mendota Authority Activities
  - e. City of San Juan Bautista Water Supply Plan
16. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, **May 25, 2022**. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in September, November and December. Usually meeting dates change in those months because of county fair/holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.

March 30, 2022  
Regular Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session, on Wednesday, March 30, 2022 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Joe Tonascia, Vice President Sonny Flores and Directors Andrew Shelton, John Tobias and Doug Williams. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel Jeremy T. Liem, Deputy District Engineer Garrett Haertel, Finance Manager Natalie Sullivan, Water Conservation Program Manager Shawn Novack, Operations and Maintenance Supervisor Michael Craig, Water Resources Technician I Dustin Franco and Board Clerk/Office Specialist III Barbara Mauro; Assistant Manager Sara Singleton participated via Zoom.

**CALL TO ORDER**

President Tonascia called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Tonascia led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; President Tonascia, Vice President Flores and Directors Shelton, Tobias and Williams were all present.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Consider Resolution Proclaiming and Ratifying March 4, 2020 COVID-19 State of Emergency, and Authorizing Remote Teleconference Meetings for all District Legislative Bodies for the Following 30 Days in Accordance with the Ralph M. Brown Act**  
With a motion by Director Tobias and a second by Vice President Flores, the Board of Directors approved Resolution #2022-08, *A Resolution of the Board of Directors of the San Benito County Water District Proclaiming and Ratifying the March 3, 2020 COVID-19 State of Emergency, and Authorizing Remote Teleconferencing Meetings for all District Legislative Bodies for the Following 30 Days in Accordance with the Ralph M. Brown Act* by 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.
- e. **Approval of Agenda**  
With a motion by Vice President Flores and a second by Director Shelton, the Agenda was approved by 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.
- f. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**  
There were no public comments.



### **CONSENT AGENDA:**

- |    |  |                          |                        |
|----|--|--------------------------|------------------------|
| 1. | <b>Approval of Minutes for:</b>  | <b>February 23, 2022</b> | <b>Regular Meeting</b> |
|    |  | <b>March 10, 2022</b>    | <b>Special Meeting</b> |
| 2. | <b>Allowance of Claims</b>   |                          |                        |
| 3. | <b>Acknowledgement of Paid Claims prior to the March Board Meeting</b>               |                          |                        |
| 4. | <b>Recognizing Cindy Tyler for 10 Years of Part-Time Service, Certificate Issued</b> |                          |                        |
- Mrs. Singleton stated Ms. Tyler is an asset to the District, has an even, upbeat positive attitude and is a pleasure to work with.

With no further comments, a motion was made by Director Tobias and seconded by Director Williams, the Board of Directors approved the Consent Agenda by 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.

### **REGULAR AGENDA:**

#### **5. Groundwater Sustainability Plan Annual Report 2021**

##### **a. Presentation of Report**

A PowerPoint presentation was given by Iris Priestaf and Maureen Reilly of Todd Groundwater, who prepared the GSP Annual Report 2021.

Ms. Priestaf stated this report is a requirement of the Sustainable Groundwater Management Act (SGMA). This will be the first report and it will be submitted to the California Department of Water Resources by April 1, 2022.

Ms. Reilly stated this report gives a view of the District, at a glance, for 2021. It was obviously a dry year and there was a decrease in groundwater storage. She reviewed the 4 management areas, the purpose of a numerical model and the water use from the 4 sources of water.

Ms. Priestaf reviewed the projects and management actions of the District. She further reported the groundwater quality and the key wells that the District used to collect the necessary data for this report.

Ms. Priestaf stated the recommendations for rates for groundwater charges are; \$13.55 per acre foot for agriculture and \$40.55 per acre foot for Municipal and Industrial. She further stated the District should continue with groundwater production and replenishment and continue with SGMA implementation.

Mr. Cattaneo acknowledged District staff for their contributions to this report: Garrett Haertel, Dustin Franco and David Macdonald.

Mr. Haertel added the District will have access to more data with the new wells and also access to more historical wells.

Mr. Cattaneo also thanked the staff from Todd Groundwater for their efforts.

**b. Consider Acceptance of Groundwater Sustainability Plan Annual Report 2021**

With a motion by Vice President Flores and a second by Director Tobias, the Board of Directors Accepted the Groundwater Sustainability Plan Annual Report 2021 with 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.

**6. Presentation by Holly Kennedy, HDR, on Water Supply Options**

Mr. Cattaneo stated he asked Ms. Kennedy to prepare a presentation for the Board regarding water supply options.

Ms. Kennedy, using a PowerPoint presentation, offered the Board an update on the Master Plan. She began by stating the name change from Hollister UAWWMP was due to adding a new partner, the City of San Juan Bautista. The reason for the Master Plan Update is to meet demand, address the issue of the drought, explore long term options and the incorporation of the new partner San Juan Bautista.

Ms. Kennedy stated water supply evaluations are a two-step approach. First, is to identify and screen possible options and second, to evaluate all the alternatives. Ms. Kennedy reviewed the objectives for the 2022 Master Plan Update.

Ms. Kennedy reviewed the water demand forecast and stated water quality is a key driver. Surface water storage concepts and groundwater concepts were also discussed. Explaining how the evaluation criteria was structured, the 3 highest rated future projects were: the BF Sisk Dam Raise Project, the North Area Groundwater Storage Project and the Aquifer Storage and Recovery (ASR) Project.

Next steps would be to continue meeting with the Management Committee for the Urban Water and Wastewater Master Plan, explore grant funding opportunities and to continue to update the Master Plan every 5 years.

**7. Consider Authorizing the District General Manager to Execute the BF Sisk Activity Agreement with San Luis and Delta Mendota Water Authority**

Mr. Cattaneo stated the District's need for water projects in the future, but added projects take a significant amount of time to complete. There is an opportunity with the BF Sisk Dam Raise Project. For seismic requirements, the Bureau has to raise the Dam by 10 feet. At the same time, members of the authority are considering raising the Dam an additional 10 feet for storage. This will have to be done in coordination with the Bureau's project to be successful. On the agenda, per Mr. Cattaneo, is an activity agreement to allow the District to participate in this project.

Funding for construction will be done with bonds. Staff is recommending approval of this agreement. At the April meeting, Mr. Cattaneo will bring a proposal to the Board from HDR for the ASR Project, which the District will also be applying for funds through the WaterSMART program offered through the Bureau.

Director Tobias asked if the District would have an opportunity to buy an additional percentage in the BF Sisk Dam Project. Mr. Cattaneo stated he isn't sure who the participants will be, but there may be some additional percentage available.

With a motion by Director Tobias and a second by Director Shelton, the Board of Directors authorized the District General Manager to execute the BF Sisk Activity Agreement with San Luis and Delta Mendota Water Authority by 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.

**8. Discuss and Consider Approval of Resolution to Submit a Grant Application to the Bureau of Reclamation for WaterSMART Small-Scale Water Efficiency Projects (Funding Opportunity No. R22AS0095)**

Mr. Novack reported the Water Resources Association concentrates its efforts on water supply and quality. Landscapes are a big area for water use and the last time a turf removal project was offered, more than 100,000 square feet of turf were removed. Mr. Novack stated what is being proposed is applying for a WaterSMART Grant for \$80,000 and a matching \$80,000 from the Water Resources Association. There will be a minimum of 100 square feet and maximum of 1000 square feet, per customer, at \$2/square foot. Approval of this resolution will allow the District to apply for the grant.

With a motion by Vice President Flores and a second by Director Tobias, the Board of Directors approved Resolution #2022-09 *A Resolution of the Board of Directors of the San Benito County Water District to Submit a Grant Application to the Bureau of Reclamation for WaterSMART Small-Scale Water Efficiency Projects (Funding Opportunity No. R22AS0095)* by 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.

**9. Consider Director Attendance at JPIA Board of Directors Meeting and Spring Conference, May 2, 2022, Sacramento, California**

If any of the Directors are interested in attending, they are to contact Mrs. Mauro.

**10. Consider Director and District Manager (or his Designee) Attendance at ACWA Spring Conference, May 2 through May 5, 2022, Sacramento, California**

Director Tonascia expressed interest in attending; if any other Directors are interested in attending, they are to contact Mrs. Mauro.

**11. Board Discussion on meeting format for Committee and Board Meetings**

Mr. Cattaneo stated with COVID-19 cases winding down, staff wanted to discuss what the Board would like to do for future meetings. Do you want to continue with virtual only meetings? Go back to having the meetings open to the public? Do you want to continue to offer Zoom if you allow the public back into the meetings?

Director Tobias stated attending via Zoom is convenient for the District's consultants. Mr. Cattaneo added it reduces travel time for consultants and offers the District a cost savings. Mr. Liem added in the absence of a state of emergency, the Board should consider offering the public the opportunity to attend in person.

The Board agreed, beginning with the next regular board meeting, to open meetings up to in-person attendance for the public, and to also continue offering access through Zoom.

**12. Committee/Agency Representative Reports:**

**a. San Luis Delta Mendota Water Authority (Tonascia/Cattaneo)**

As per Mr. Cattaneo, he will cover this under his Manager's report.

- b. **Finance Committee (Tonascia/Williams)**  
As per Directors Tonascia and Williams, the committee discussed the quarterly report and the status of the audit.
  - c. **Personnel Committee (Tobias/Tonascia)**  
As per Director Tobias, this will be discussed during closed session.
- 13. **Monthly Operations and Maintenance Report**  
Mr. Craig showed photos of the installation of a bailey valve in San Juan Bautista, two different leaks and a break at 9H. He further reported the District has had 10 repairs so far this year.
- 14. **District Manager/Engineer's Report:**
  - a. **Reach 1 Operations**  
Mr. Cattaneo reported staff has received the budget from Santa Clara Valley Water District and incorporated those figures into our budget.
  - b. **Zone 3 Operations**  
Mr. Cattaneo reported District staff has released all of the water from Hernandez Reservoir into Tres Pinos Creek and shut it down today.
  - c. **Zone 6 Operations**  
A letter was received from the Bureau of Reclamation stating due to the severe drought the M&I allocation may need to be reduced. Because of this, Mr. Cattaneo reported he asked staff to move our M&I water from San Luis Reservoir to San Justo Reservoir as soon as possible. Mr. Cattaneo added the plan would be to operate off of San Justo.
  - d. **San Luis Delta Mendota Authority Activities**  
Mr. Cattaneo reported the BF Sisk Dam Raise was discussed. Also discussed was re-evaluating the allocation among Authority members.
  - e. **City of San Juan Bautista Water Supply Plan**  
Mr. Cattaneo reported the City of San Juan Bautista is also conducting a rate study. The District's study could be completed as early as April and San Juan Bautista could be completed in May. He further reported their Council is committed to moving forward with the project.
- 15. **CLOSED SESSION**  
**Appointment of Public Employee**  
**Pursuant to Government Code Section 54957 (b) (1)**  
**Titles: 1) temporary appointment of Assistant General Manager with subsequent appointment to General Manager,**  
**2) District Engineer**
- 16. **CLOSED SESSION**  
**Conference with Labor Negotiator**  
**Pursuant to Government Code Section 54957.6**

**Agency Designated Representative: District Manager**  
**Unrepresented Employees: 1) temporary appointment of Assistant General Manager with subsequent appointment to General Manager, 2) District Engineer**  
*(The Board convened in Closed Session at 6:38 p.m.)*

**17. OPEN SESSION**

*(The Board returned to Open Session at 6:48 p.m.)*

**1. Report any action, if any, taken in Closed Session Items**

**i. 15**

**ii. 16**

As per President Tonascia, there was no action to report.

**2. Discuss and Consider Creation and Authorization of Two Positions**

**a. Assistant General Manager**

**b. District Engineer**

With a motion by Director Shelton and a second by Director Williams, the Board of Directors approved the creation and job descriptions for the two positions, Assistant General Manager and District Engineer by 5 affirmative votes, Tonascia, Flores, Shelton Tobias and Williams.

**3. Hear Oral Summary of Recommendation for a Final Action on Salary and Compensation for Local Agency Executives (1) temporary appointment of Assistant General Manager and subsequent appointment of General Manager, 2) District Engineer Pursuant to Government Code Section 54953, Subsection c, 3**

*(President Tonascia read the following Oral Summary into the record)*

ORAL SUMMARY FOR LOCAL AGENCY EXECUTIVES  
STEVE WITTRY, ASSISTANT GENERAL MANAGER AND SUBSEQUENT GENERAL  
MANAGER  
GLENN MICKO, DISTRICT ENGINEER

Government Code section 54953(c)(3) requires that, before taking final action, the Board of Directors must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executives. Therefore, I am reporting the following summary regarding such items appearing on the agenda.

Item # I6, pertains to final action by the Board of Directors regarding the recommendation to add the positions of Assistant General Manager and District Engineer to the District's Executive Management Group. These positions will constitute local agency executives. Compensation for these positions will be as follows:

For the Assistant General Manager with subsequent appointment to General Manager:

- Annual salary of \$220,000 effective on the date of hire. Annual salary of \$230,000 upon promotion to General Manager. Annual salary of \$236,900 one year from promotion to General Manager.

- The employee will receive a cell phone stipend of \$81/month.
- The employee will accrue vacation at the rate of 4 weeks per year. Vacation will accrue on a bi-weekly basis.
- Classic Member of CalPERS pension 2.5% at age 55 formula.

For the District Engineer:

- Annual salary of \$175,000 on the date of hire. Annual salary of \$180,250 one year from the date of hire.
- Tier Two pension at the CalPERS 2% at age 62 formula, in accordance with the Public Employment Pension Reform Act
- District contribution to a Section 457 Deferred Compensation Plan in the amount of 5% salary per year
- The employee will receive a cell phone stipend of \$51/month.
- The employee will accrue vacation at the rate of 3 weeks per year until he has completed 10 years of District service. At that time, he will accrue vacation consistent with the MCP Compensation Resolution. Vacation will accrue on a bi-weekly basis.

For both the District Engineer and the Assistant General Manager with subsequent appointment to General Manager:

- The District will pay 100% of the cost of basic life insurance premium for coverage up to the maximum \$150,000.
- The employee will receive a total of 80 hours of management leave per year, provided as a lump sum on January 1st of each calendar year, pro-rated at the time of hire.
- The employee will accrue sick leave at a rate of 96 hours maximum per year. Sick leave accrual is capped at one thousand forty (1040 hours).
- The employee will have the same holiday schedule as the Executive Group set forth in the District's Personnel Rules and Regulations, which provides for 11.5 paid holidays per year.
- The District will pay for 100% of the cost of medical insurance, up to employee + family medical insurance in the PERS Gold plan.
- The District will pay for 100% of the cost of dental insurance, up to the family plan.

- The District will pay for 100% of the cost of vision insurance, up to the family plan (Plan A).
- The employee will be subject to Unpaid Furlough and End of Year Closure schedules.
- The employee will receive the Additional District Benefit Contribution of 2% of salary or 40 hours of vacation leave per year, paid or accrued on a pay period basis.
- The employee will receive the Retiree Additional Benefit, if eligible on retirement, that ranges from \$100 to \$348 per month, depending on age at retirement and District Years of Service.
- Consistent with the Executive Management Compensation Resolution for RHSA, the District will establish a RHSA for the employee. Contributions will be 100% of the cash-out value of employee's earned and unused sick leave and vacation will be cashed out and deposited into the employee's Retiree Health Savings Account at separation.
- If the District terminates the employee without cause, the District will provide a cash settlement (severance) payment equal to and no more than the monthly salary of the employee multiplied by the number of months left on the unexpired contract, not to exceed three months. Health benefits may be continued for the same duration of time covered in the settlement, or until the employee finds other employment, whichever occurs first.

The Executive Management Group Compensation Resolution is amended to add the positions of Assistant General Manager and District Engineer.

4. **Consider Approval of Resolution 2022-10 for Executive Compensation**  
With a motion by Director Williams and a second by Director Shelton, the Board of Directors approved Resolution #2022-10, *A Resolution of the Board of Directors of the San Benito County Water District for Executive Compensation* by 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.
5. **Consider Approval of Employment Contract for Assistant General Manager and subsequent appointment to General Manager and Authorize District Manager and Board President to Sign**  
With a motion by Vice President Flores and a second by Director Williams, the Board of Directors Approved of an Employment Contract for Assistant General Manager and subsequent appointment to General Manager and Authorized the District Manager and Board President to Sign with 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.

**6. Consider Approval of Employment Contract for District Engineer and Authorize District Manager to Sign**

With a motion by Director Shelton and a second by Director Williams, the Board of Directors Approved of an Employment Contract for District Engineer and Authorized the District Manager to Sign, with 5 affirmative votes, Tonascia, Flores, Shelton, Tobias and Williams.

**17. Adjournment**

With no further business to discuss, the meeting was adjourned at 7:01 p.m.

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Joseph Tonascia, President

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Barbara L. Mauro, Board Clerk



Batch ID: CK042722  
 Batch Comment: Board Claims, April 27, 2022

Audit Trail Code: PMCHK00000921  
 Posting Date: 4/27/2022

IT IS CERTIFIED THAT THE FOLLOWING IS A TRUE LIST OF CLAIMS PROPERLY  
 AND REGULARLY COMING BEFORE THE BOARD OF DIRECTORS OF SAID  
 DISTRICT ON: APRIL 27, 2022

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0055907	4/27/2022	029605	A1JAN	A-1 Services	\$306.00
0055908	4/27/2022	029606	ACTIO	Action Broadcasting Services	\$679.00
0055909	4/27/2022	029607	ALLIA	Alliance Resource Consulting	\$10,000.00
0055910	4/27/2022	029608	B&SSU	B&S Supply	\$374.80
0055911	4/27/2022	029609	BAKERS	Baker Supplies and Repairs	\$457.76
0055912	4/27/2022	029610	BEFOR	Before the Movie Inc.	\$438.00
0055913	4/27/2022	029611	BENCA	Ben Caputo Printing Company	\$316.82
0055914	4/27/2022	029612	BRIGA	Brigantino Irrigation	\$261.97
0055915	4/27/2022	029613	CINTA	Cintas Corporation	\$468.28
0055916	4/27/2022	029614	DASSE	Dassel's Petroleum Inc.	\$5,245.17
0055917	4/27/2022	029615	DATAF	Dataflow Business Systems Inc	\$577.56
0055918	4/27/2022	029616	DWR	Dept. of Water Resources	\$34,751.00
0055919	4/27/2022	029617	EBCO	EBCO Pest Control	\$60.00
0055920	4/27/2022	029618	ELCCO	ELC Consulting	\$8,717.10
0055921	4/27/2022	029619	ELLRO	Robert H. Ellis PE	\$4,950.00
0055922	4/27/2022	029620	FASTE	Fastenal Company	\$215.39
0055923	4/27/2022	029621	G&MAU	G & M Auto Repair Inc	\$2,340.45
0055924	4/27/2022	029622	GRANI	Granite Rock Co. Inc.	\$1,297.63
0055925	4/27/2022	029623	GROSS	Grossmayer & Associates	\$675.00
0055926	4/27/2022	029624	GUTIE	Gutierrez Consultants	\$2,266.25
0055927	4/27/2022	029625	HAUTO	Hollister Auto Parts Inc.	\$269.70
0055928	4/27/2022	029626	HDRENG	HDR Engineering Inc.	\$9,561.65
0055929	4/27/2022	029627	HLOCK	Hollister Safe and Lock Inc.	\$94.50
0055930	4/27/2022	029628	ICONI	ICONIX Waterworks Inc.	\$3,574.33
0055931	4/27/2022	029629	INFOS	Infosend Inc	\$67.00
0055932	4/27/2022	029630	JACPA	Pat Jackson	\$110.00
0055933	4/27/2022	029631	JOHNS	Johnson Lumber Company	\$929.52
0055934	4/27/2022	029632	JOHNSM	John Smith Landfill	\$16.53
0055935	4/27/2022	029633	KRONI	Kronick Moskovitz Tiedemann & Girard	\$7,628.55
0055936	4/27/2022	029634	LANDS	Landscape Design by Rosemary Bridwell C	\$350.00
0055937	4/27/2022	029635	LIEBE	Liebert Cassidy Whitmore	\$1,764.50
0055938	4/27/2022	029636	MARKN	Mark Nicholson Inc.	\$6,108.16
0055939	4/27/2022	029637	MCGIL	McGilloway Ray Brown & Kaufman	\$7,560.00
0055940	4/27/2022	029638	MCKIN	McKinnon Lumber Inc.	\$204.18
0055941	4/27/2022	029639	MISSIO	Mission Village Voice Media LLC	\$285.00
0055942	4/27/2022	029640	NEWSV	New SV Media Inc	\$711.50
0055943	4/27/2022	029641	PALAC	Palace Business Solutions	\$1,087.87
0055944	4/27/2022	029642	PIPAL	Pipal Spurzem & Liem LLP	\$3,860.00
0055945	4/27/2022	029643	PITBO	Pitney Bowes	\$937.62
0055946	4/27/2022	029644	RAFTE	Raftelis	\$1,323.50
0055947	4/27/2022	029645	ROSSI	Rossi's Tire & Auto Service	\$130.00
0055948	4/27/2022	029646	SENTR	Sentry Alarm Systems	\$120.00
0055949	4/27/2022	029647	SHRED	Shred-it	\$142.22
0055950	4/27/2022	029648	SJELE	S.J. Electro Systems Inc.	\$14,094.00
0055951	4/27/2022	029649	SPEEDEE	Speedee Oil Change and Tune Up	\$104.92
0055952	4/27/2022	029650	SSCWD-TP	Sunnyslope County Water District	\$228,311.75
0055953	4/27/2022	029651	TODDE	Todd Groundwater	\$36,688.70

\* Voided Checks

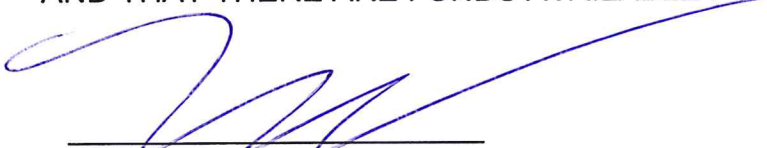
Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0055954	4/27/2022	029652	TRUEP	TruePoint Solutions	\$12,494.00
0055955	4/27/2022	029653	TRUEV	True Value Hardware	\$32.74
0055956	4/27/2022	029654	USBNK-CC	U.S. Bank Corporation	\$1,026.58
0055957	4/27/2022	029655	WRIWE	Wright Bros Welding	\$177.45
0055958	4/27/2022	029656	ZEIAL	Alan Zeisbrich	\$2,915.25
Total Checks: 52					Checks Total: \$417,079.90
					=====

\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA  
THIS 27TH DAY OF APRIL 2022 THAT THE FOREGOING DEMANDS ENUMERATED HAVE  
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;  
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

  
Prepared by: Accountant

  
Submitted by: District Manager

APPROVED BY BOARD OF DIRECTORS ON: \_\_\_\_\_

\_\_\_\_\_   
Date

\_\_\_\_\_   
President

Voucher: 045551 Invoice: 3-2022P Date: 4/5/2022 Contract Services Doc Amt: \$906.25  
 Allocations: \$199.37 600-1503-0158-125 Reach 1 Capital Improvement Project  
 Allocations: \$706.88 600-1503-0158-125 Reach 1 Capital Improvement Project

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$157.85 Fund 600: \$2,757.40  
 Fund 700: \$0.00 Fund 803: \$0.00

**Report Totals, Payment Fund Responsibilities**

Fund 000: \$0.00 Fund 100: \$3,475.77 Fund 300: \$36,881.54 Fund 600: \$336,702.15  
 Fund 700: \$35,475.50 Fund 803: \$4,544.95

Fund 100 = District Administration  
 Fund 300 = Zone 3  
 Fund 600 = Zone 6  
 Fund 700 = Zone GSA  
 Fund 803 = Zone WRA

336,702.15+

0.01-

336,702.140

3,475.77+

36,881.54+

35,475.50+

4,544.95+

417,079.900

417,079.90-

0.00\*

Fund 600  
 - rounding Adj.

Disbursed  
 All Zones

= check register  
 total

Difference

*Payment Fund Responsibility*

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Payment#	Date	Check Total	Vendor ID	Vendor Name		
029605	4/27/2022	\$306.00	A1JAN	A-1 Services		
Voucher:	045524	Invoice: 4609		Date: 4/1/2022	Janitorial Services	Doc Amt: \$306.00
		Allocations:	\$30.60	100-6275-0000-563-06	CS-Maint 10/5/85	
		Allocations:	\$15.30	300-6275-0000-563-06	CS-Maint 10/5/85	
		Allocations:	\$260.10	600-6275-0000-563-06	CS-Maint 10/5/85	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$30.60      Fund 300: \$15.30      Fund 600: \$260.10  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029606	4/27/2022	\$679.00	ACTIO	Action Broadcasting Services		
Voucher:	045521	Invoice: 70327		Date: 4/6/2022	Public Outreach Radio Ad	Doc Amt: \$679.00
		Allocations:	\$679.00	803-6865-0000-562	Advertising/Public Info (PI)	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
 Fund 700: \$0.00      Fund 803: \$679.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029607	4/27/2022	\$10,000.00	ALLIA	Alliance Resource Consulting		
Voucher:	045511	Invoice: SBCWD-01-05		Date: 3/21/2022	Recruiting Service	Doc Amt: \$10,000.00
		Allocations:	\$500.00	300-6240-0000-563-06	CS-Consulting GA 10/5/85	
		Allocations:	\$8,500.00	600-6240-0000-563-06	CS-Consulting GA 10/5/85	
		Allocations:	\$1,000.00	100-6240-0000-563-06	CS-Consulting GA 10/5/85	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$1,000.00      Fund 300: \$500.00      Fund 600: \$8,500.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029608	4/27/2022	\$374.80	B&SSU	B&S Supply		
Voucher:	045442	Invoice: 1834		Date: 3/15/2022	Maintenance Supplies	Doc Amt: \$374.80
		Allocations:	\$374.80	600-6482-0000-562	Equipment Maintenance-Heavy	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$374.80  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029609	4/27/2022	\$457.76	BAKERS	Baker Supplies and Repairs		
Voucher:	045441	Invoice: 22931		Date: 3/28/2022	Maintenance Equipment	Doc Amt: \$457.76
		Allocations:	\$457.76	600-6440-0000-542	Equipment Purchase-TM	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$457.76  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029610	4/27/2022	\$438.00	BEFOR	Before the Movie Inc.			
Voucher:	045443	Invoice: 38303		Date: 4/1/2022	Advertising	Doc Amt:	\$438.00
		Allocations:	\$438.00	803-6865-0000-562	Advertising/Public Info (PI)		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
 Fund 700: \$0.00      Fund 803: \$438.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029611	4/27/2022	\$316.82	BENCA	Ben Caputo Printing Company			
Voucher:	045516	Invoice: 40634		Date: 3/2/2022	Printing Service	Doc Amt:	\$223.96
		Allocations:	\$190.37	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
		Allocations:	\$11.20	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
		Allocations:	\$22.40	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	045549	Invoice: 40656		Date: 4/12/2022	Printing Service	Doc Amt:	\$92.86
		Allocations:	\$78.93	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
		Allocations:	\$4.64	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
		Allocations:	\$9.29	100-6835-0000-562-06	Office Supplies 10/5/85 GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$31.68      Fund 300: \$15.84      Fund 600: \$269.30  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029612	4/27/2022	\$261.97	BRIGA	Brigantino Irrigation			
Voucher:	045444	Invoice: 101044222		Date: 3/7/2022	Maintenance Supplies	Doc Amt:	\$35.48
		Allocations:	\$35.48	600-6320-0000-542	Supplies-TM		
Voucher:	045445	Invoice: 101044440		Date: 3/11/2022	Maintenance Supplies	Doc Amt:	\$44.10
		Allocations:	\$44.10	600-6320-0000-542	Supplies-TM		
Voucher:	045446	Invoice: 101044925		Date: 3/21/2022	Maintenance Supplies	Doc Amt:	\$89.13
		Allocations:	\$89.13	600-6320-0000-542	Supplies-TM		
Voucher:	045447	Invoice: 101045337		Date: 3/28/2022	Maintenance Supplies	Doc Amt:	\$93.26
		Allocations:	\$93.26	600-6320-0000-542	Supplies-TM		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$261.97  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029613	4/27/2022	\$468.28	CINTA	Cintas Corporation			

Voucher: 045533 Invoice: 4113481743 Date: 3/15/2022 Weekly Service Doc Amt: \$89.70  
 Allocations: \$8.97 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$4.49 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$76.25 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 045534 Invoice: 4114139349 Date: 3/22/2022 Weekly Service Doc Amt: \$89.70  
 Allocations: \$8.97 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$4.49 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$76.25 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 045535 Invoice: 4114891929 Date: 3/29/2022 Weekly Service Doc Amt: \$89.70  
 Allocations: \$8.97 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$4.49 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$76.25 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 045536 Invoice: 4115519439 Date: 4/5/2022 Weekly Service Doc Amt: \$89.70  
 Allocations: \$8.97 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$4.49 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$76.25 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 045556 Invoice: 1902930138 Date: 3/31/2022 Employee Safety Boots Doc Amt: \$109.48  
 Allocations: \$109.48 600-6197-0000-565 Personal Equipment/Uniform

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$35.88 Fund 300: \$17.94 Fund 600: \$414.46  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029614	4/27/2022	\$5,245.17	DASSE	Dassel's Petroleum, Inc.

Voucher: 045496 Invoice: 033122 Date: 3/31/2022 Monthly Fuel Bill Doc Amt: \$5,245.17  
 Allocations: \$4,086.77 600-6465-0000-562 Vehicle Fuel-GA  
 Allocations: \$233.47 300-6465-0000-562 Vehicle Fuel-GA  
 Allocations: \$12.34 100-6465-0000-562 Vehicle Fuel-GA  
 Allocations: \$426.85 803-6465-0000-562 Vehicle Fuel  
 Allocations: \$75.20 600-6320-0000-562 Supplies-GA  
 Allocations: \$410.54 600-6465-0000-562 Vehicle Fuel-GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$12.34 Fund 300: \$233.47 Fund 600: \$4,572.51  
 Fund 700: \$0.00 Fund 803: \$426.85

Payment#	Date	Check Total	Vendor ID	Vendor Name
029615	4/27/2022	\$577.56	DATAF	Dataflow Business Systems, Inc

Voucher: 045517 Invoice: 330780 Date: 4/6/2022 Copier Lease Doc Amt: \$565.06  
 Allocations: \$16.80 100-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85  
 Allocations: \$8.40 300-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85  
 Allocations: \$142.77 600-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85

Allocations:	\$39.71	100-6275-0000-563-06	CS-Maint 10/5/85
Allocations:	\$19.86	300-6275-0000-563-06	CS-Maint 10/5/85
Allocations:	\$337.54	600-6275-0000-563-06	CS-Maint 10/5/85

Voucher:	045518	Invoice:	329949	Date:	3/24/2022	Office Supplies	Doc Amt:	\$12.50
		Allocations:	\$10.63	600-6835-0000-562-06	Office Supplies 10/5/85 GA			
		Allocations:	\$0.63	300-6835-0000-562-06	Office Supplies 10/5/85 GA			
		Allocations:	\$1.25	100-6835-0000-562-06	Office Supplies 10/5/85 GA			

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$57.76	Fund 300: \$28.88	Fund 600: \$490.93
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029616	4/27/2022	\$34,751.00	DWR	Dept. of Water Resources

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Voucher:	045505	Invoice:	1800149005	Date:	3/16/2022	Annual Dam Fees	Doc Amt:	\$34,751.00
		Allocations:	\$27,460.00	300-6820-0000-562	Dues and Fee			
		Allocations:	\$7,291.00	300-6820-0000-562	Dues and Fee			

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$34,751.00	Fund 600: \$0.00
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029617	4/27/2022	\$60.00	EBCO	EBCO Pest Control

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Voucher:	045523	Invoice:	16687	Date:	4/2/2022	Monthly Pest Control	Doc Amt:	\$60.00
		Allocations:	\$6.00	100-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$3.00	300-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$51.00	600-6275-0000-563-06	CS-Maint 10/5/85			

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$6.00	Fund 300: \$3.00	Fund 600: \$51.00
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029618	4/27/2022	\$8,717.10	ELCCO	ELC Consulting

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Voucher:	045530	Invoice:	7615	Date:	4/1/2022	Monthly Service Agreement	Doc Amt:	\$1,480.00
		Allocations:	\$790.00	600-6260-0603-531	CS Computer - West Hills WTP			
		Allocations:	\$690.00	600-6260-0602-531	CS Computer - Lessalt WTP			

Voucher:	045531	Invoice:	7616	Date:	4/1/2022	Monthly Service Agreement	Doc Amt:	\$100.00
		Allocations:	\$100.00	803-6260-0000-563	CS - Computers			

Voucher:	045532	Invoice:	7614	Date:	4/1/2022	Monthly Service Agreement	Doc Amt:	\$6,897.00
		Allocations:	\$689.70	100-6260-0000-563-06	CS-Computer (10/5/85)			
		Allocations:	\$344.85	300-6260-0000-563-06	CS-Computer (10/5/85)			
		Allocations:	\$5,862.45	600-6260-0000-563-06	CS-Computer (10/5/85)			



Voucher: 045544 Invoice: 7593 Date: 3/17/2022 Annual Microsoft License Doc Amt: \$240.10  
 Allocations: \$24.01 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$12.01 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$204.09 600-6260-0000-563-06 CS-Computer (10/5/85)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$713.71 Fund 300: \$356.86 Fund 600: \$7,546.54  
 Fund 700: \$0.00 Fund 803: \$100.00

**Payment# Date Check Total Vendor ID Vendor Name**  
**029619 4/27/2022 \$4,950.00 ELLRO Robert H. Ellis, PE**

Voucher: 045528 Invoice: 040422 Date: 4/4/2022 Consulting Services Doc Amt: \$4,950.00  
 Allocations: \$4,950.00 600-1351-0216-151 Water Supply Master Plan Update-District only

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$4,950.00  
 Fund 700: \$0.00 Fund 803: \$0.00

**Payment# Date Check Total Vendor ID Vendor Name**  
**029620 4/27/2022 \$215.39 FASTE Fastenal Company**

Voucher: 045448 Invoice: CAHOS55076 Date: 3/8/2022 Maintenance Supply Doc Amt: \$96.43  
 Allocations: \$96.43 600-6320-0000-542 Supplies-TM

Voucher: 045449 Invoice: CAHOS55166 Date: 3/14/2022 Maintenance Supply Doc Amt: \$22.54  
 Allocations: \$22.54 600-6320-0000-542 Supplies-TM

Voucher: 045450 Invoice: CAHOS55239 Date: 3/17/2022 Maintenance Supply Doc Amt: \$96.42  
 Allocations: \$96.42 600-6320-0000-542 Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$215.39  
 Fund 700: \$0.00 Fund 803: \$0.00

**Payment# Date Check Total Vendor ID Vendor Name**  
**029621 4/27/2022 \$2,340.45 G&MAU G & M Auto Repair Inc**

Voucher: 045504 Invoice: 49682 Date: 4/6/2022 Vehicle Maintenance#18 Doc Amt: \$2,340.45  
 Allocations: \$2,340.45 600-6460-0000-562 Vehicle Maintenance-GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,340.45  
 Fund 700: \$0.00 Fund 803: \$0.00

**Payment# Date Check Total Vendor ID Vendor Name**  
**029622 4/27/2022 \$1,297.63 GRANI Granite Rock Co., Inc.**

Voucher: 045468 Invoice: 1358894 Date: 3/12/2022 Maintenance Supplies Doc Amt: \$767.38  
 Allocations: \$767.38 600-6320-0920-542 Supplies-TM - Subsystem Breaks

Voucher: 045469 Invoice: 1360213 Date: 3/19/2022 Maintenance Supplies Doc Amt: \$530.25

Allocations: \$530.25 600-6320-0920-542 Supplies-TM - Subsystem Breaks

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,297.63  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029623	4/27/2022	\$675.00	GROSS	Grossmayer & Associates		
Voucher:	045451	Invoice: IVC3382	Date: 3/23/2022	Consulting Services	Doc Amt:	\$405.00
		Allocations:	\$40.50 100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$20.25 300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$344.25 600-6260-0000-563-06	CS-Computer (10/5/85)		
Voucher:	045499	Invoice: IVC3392	Date: 4/5/2022	Consulting Services	Doc Amt:	\$135.00
		Allocations:	\$13.50 100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$6.75 300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$114.75 600-6260-0000-563-06	CS-Computer (10/5/85)		
Voucher:	045545	Invoice: IVC3393	Date: 4/7/2022	Consulting Services	Doc Amt:	\$135.00
		Allocations:	\$13.50 100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$6.75 300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$114.75 600-6260-0000-563-06	CS-Computer (10/5/85)		

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$67.50 Fund 300: \$33.75 Fund 600: \$573.75  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029624	4/27/2022	\$2,266.25	GUTIE	Gutierrez Consultants		
Voucher:	045557	Invoice: 1680	Date: 4/10/2022	Consulting Services	Doc Amt:	\$2,266.25
		Allocations:	\$2,266.25 600-1351-0129-151	Future Water Supply- Alternatives		

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,266.25  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029625	4/27/2022	\$269.70	HAUTO	Hollister Auto Parts, Inc.		
Voucher:	045480	Invoice: 881842	Date: 3/21/2022	Equipment Maintenance- Tractor	Doc Amt:	\$214.34
		Allocations:	\$214.34 600-6482-0000-562	Equipment Maintenance-Heavy		
Voucher:	045481	Invoice: 881837	Date: 3/21/2022	Maintenance Supplies	Doc Amt:	\$55.36
		Allocations:	\$47.06 600-6320-0000-562-03	Supplies - GA		
		Allocations:	\$5.54 100-6320-0000-562-03	Supplies - GA		
		Allocations:	\$2.77 300-6320-0000-562-03	Supplies - GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$5.54      Fund 300: \$2.77      Fund 600: \$261.40  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029626	4/27/2022	\$9,561.65	HDRENG	HDR Engineering Inc.			
Voucher:	045494	Invoice:	1200418806	Date:	3/25/2022	Engineering Services	Doc Amt: \$8,373.65
		Allocations:	\$8,373.65	600-1351-0226-151		Water Supply Evaluation	

Voucher: 045495      Invoice: 1200422447      Date: 4/7/2022      Engineering Services      Doc Amt: \$1,188.00  
 Allocations: \$1,188.00      600-1351-0227-151      San Juan Water-Wastewater Master Plan

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$9,561.65  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029627	4/27/2022	\$94.50	HLOCK	Hollister Safe and Lock, Inc.			
Voucher:	045452	Invoice:	32304	Date:	4/6/2022	Maintenance Supplies	Doc Amt: \$94.50
		Allocations:	\$57.35	600-6320-0000-542		Supplies-TM	
		Allocations:	\$37.15	600-6320-0000-562		Supplies-GA	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$94.50  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029628	4/27/2022	\$3,574.33	ICONI	ICONIX Waterworks Inc.			
Voucher:	045453	Invoice:	U2216011520	Date:	3/15/2022	Maintenance Supplies	Doc Amt: \$468.47
		Allocations:	\$468.47	600-6320-0000-542		Supplies-TM	
Voucher:	045454	Invoice:	U2216011519	Date:	3/15/2022	Maintenance Supplies	Doc Amt: \$617.77
		Allocations:	\$617.77	600-6320-0920-542		Supplies-TM - Subsystem Breaks	
Voucher:	045455	Invoice:	U2216014164	Date:	3/30/2022	Maintenance Supplies	Doc Amt: \$1,296.03
		Allocations:	\$1,296.03	600-6320-0000-542		Supplies-TM	
Voucher:	045456	Invoice:	U2216014165	Date:	3/30/2022	Maintenance Supplies	Doc Amt: \$1,192.06
		Allocations:	\$1,192.06	600-6320-0000-542		Supplies-TM	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$3,574.33  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029629	4/27/2022	\$67.00	INFOS	Infosend, Inc			
Voucher:	045569	Invoice:	210735	Date:	4/7/2022	COH Billing Inserts	Doc Amt: \$67.00
		Allocations:	\$67.00	803-6865-0000-562		Advertising/Public Info (PI)	

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$0.00
Fund 700: \$0.00	Fund 803: \$67.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029630	4/27/2022	\$110.00	JACPA	Pat Jackson
Voucher:	045552	Invoice: 040522	Date: 4/5/2022	Backflow Testing Service
		Allocations:	\$11.00	100-6275-0000-563-06 CS-Maint 10/5/85
		Allocations:	\$5.50	300-6275-0000-563-06 CS-Maint 10/5/85
		Allocations:	\$93.50	600-6275-0000-563-06 CS-Maint 10/5/85
				Doc Amt: \$110.00

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$11.00	Fund 300: \$5.50	Fund 600: \$93.50
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029631	4/27/2022	\$929.52	JOHNS	Johnson Lumber Company
Voucher:	045457	Invoice: 252578	Date: 3/18/2022	Maintenance Supplies
		Allocations:	\$9.82	600-6320-0000-542 Supplies-TM
				Doc Amt: \$9.82
Voucher:	045458	Invoice: 252523	Date: 3/17/2022	Maintenance Supplies
		Allocations:	\$59.34	600-6320-0000-542 Supplies-TM
				Doc Amt: \$59.34
Voucher:	045459	Invoice: 252639	Date: 3/21/2022	District Supplies
		Allocations:	\$2.13	300-6320-0000-562-06 Supplies-GA 10/5/85
		Allocations:	\$36.18	600-6320-0000-562-06 Supplies-GA 10/5/85
		Allocations:	\$4.26	100-6320-0000-562-06 Supplies-GA 10/5/85
				Doc Amt: \$42.57
Voucher:	045460	Invoice: 252648	Date: 3/22/2022	District Supplies
		Allocations:	\$0.55	300-6320-0000-562-06 Supplies-GA 10/5/85
		Allocations:	\$9.27	600-6320-0000-562-06 Supplies-GA 10/5/85
		Allocations:	\$1.09	100-6320-0000-562-06 Supplies-GA 10/5/85
				Doc Amt: \$10.91
Voucher:	045461	Invoice: 252662	Date: 3/22/2022	Survey Supplies
		Allocations:	\$26.21	803-6320-0000-562 Supplies (Survey)
				Doc Amt: \$26.21
Voucher:	045462	Invoice: 252695	Date: 3/23/2022	Vehicle Supplies #21
		Allocations:	\$25.06	600-6320-0000-562 Supplies-GA
		Allocations:	\$2.78	300-6320-0000-562 Supplies-GA
				Doc Amt: \$27.84
Voucher:	045463	Invoice: 252776	Date: 3/24/2022	District Supplies
		Allocations:	\$1.60	300-6320-0000-562-06 Supplies-GA 10/5/85
		Allocations:	\$27.14	600-6320-0000-562-06 Supplies-GA 10/5/85
		Allocations:	\$3.19	100-6320-0000-562-06 Supplies-GA 10/5/85
				Doc Amt: \$31.93
Voucher:	045464	Invoice: 252880	Date: 3/28/2022	Maintenance Supplies
		Allocations:	\$39.06	600-6320-0000-562 Supplies-GA
				Doc Amt: \$39.06

Voucher:	045465	Invoice:	252899	Date:	3/29/2022	Maintenance Supplies	Doc Amt:	\$131.00
		Allocations:	\$131.00		600-6320-0000-542	Supplies-TM		
Voucher:	045466	Invoice:	252909	Date:	3/29/2022	Survey Supplies	Doc Amt:	\$89.56
		Allocations:	\$89.56		803-6320-0000-562	Supplies (WC)		
Voucher:	045467	Invoice:	252952	Date:	3/30/2022	Demo Garden Supplies	Doc Amt:	\$138.64
		Allocations:	\$138.64		803-6865-0000-562	Advertising/Public Info (PI)		
Voucher:	045506	Invoice:	253175	Date:	4/7/2022	Maintenance Supplies	Doc Amt:	\$100.00
		Allocations:	\$100.00		600-6320-0000-542	Supplies-TM		
Voucher:	045507	Invoice:	253166	Date:	4/7/2022	Maintenance Supplies	Doc Amt:	\$46.26
		Allocations:	\$46.26		600-6320-0000-542	Supplies-TM		
Voucher:	045508	Invoice:	253162	Date:	4/7/2022	Maintenance Supplies	Doc Amt:	\$69.00
		Allocations:	\$62.10		600-6320-0000-511	Supplies-SSO		
		Allocations:	\$6.90		300-6320-0000-511	Supplies-SSO		
Voucher:	045509	Invoice:	CM253162	Date:	4/7/2022	Maintenance Supplies	Doc Amt:	-\$21.84
		Allocations:	-\$19.66		600-6320-0000-511	Supplies-SSO		
		Allocations:	-\$2.18		300-6320-0000-511	Supplies-SSO		
Voucher:	045510	Invoice:	253206	Date:	4/8/2022	Electrical Supplies	Doc Amt:	\$5.45
		Allocations:	\$5.45		600-6321-0000-542	Supplies-Structure Equip TDM		
Voucher:	045526	Invoice:	252520	Date:	3/17/2022	District Supplies	Doc Amt:	\$30.13
		Allocations:	\$1.51		300-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations:	\$25.61		600-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations:	\$3.01		100-6320-0000-562-06	Supplies-GA 10/5/85		
Voucher:	045529	Invoice:	253291	Date:	4/11/2022	Maintenance Supplies	Doc Amt:	\$64.15
		Allocations:	\$64.15		600-6320-0000-562	Supplies-GA		
Voucher:	045546	Invoice:	252953	Date:	3/30/2022	District Supplies	Doc Amt:	\$29.49
		Allocations:	\$1.47		300-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations:	\$25.07		600-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations:	\$2.95		100-6320-0000-562-06	Supplies-GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$14.50	Fund 300: \$14.75	Fund 600: \$645.86
Fund 700: \$0.00	Fund 803: \$254.41		

<b>Payment#</b>	<b>Date</b>	<b>Check Total</b>	<b>Vendor ID</b>	<b>Vendor Name</b>
029632	4/27/2022	\$16.53	JOHNSM	John Smith Landfill

Voucher:	045470	Invoice:	01-00918282	Date:	3/16/2022	Dump Fee	Doc Amt:	\$16.53
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Allocations: \$16.53 600-6860-0000-542 Utilities-Disposal fees

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$16.53  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029633	4/27/2022	\$7,628.55	KRONI	Kronick, Moskovitz, Tiedemann & Gir
Voucher: 045471	Invoice: 303664		Date: 3/22/2022	Professional Services
	Allocations:	\$5,888.55	600-6210-0000-563	CS-Legal-GA
	Allocations:	\$30.00	100-6210-0000-563-06	CS-Legal GA 10/5/85
	Allocations:	\$15.00	300-6210-0000-563-06	CS-Legal GA 10/5/85
	Allocations:	\$255.00	600-6210-0000-563-06	CS-Legal GA 10/5/85

Doc Amt: \$6,188.55

Voucher: 045513 Invoice: 303322 Date: 2/22/2022 Professional Services Doc Amt: \$1,440.00  
Allocations: \$1,440.00 600-6210-0000-563 CS-Legal-GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$30.00 Fund 300: \$15.00 Fund 600: \$7,583.55  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029634	4/27/2022	\$350.00	LANDS	Landscape Design by Rosemary Bridw
Voucher: 045472	Invoice: 032822		Date: 3/28/2022	Landscape Plan Review
	Allocations:	\$350.00	803-6240-0000-563	CS - General Consulting (Plan Cks/Rev)

Doc Amt: \$350.00

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
Fund 700: \$0.00 Fund 803: \$350.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029635	4/27/2022	\$1,764.50	LIEBE	Liebert Cassidy Whitmore, Prof Law &
Voucher: 045473	Invoice: 213778		Date: 2/28/2022	Legal Services
	Allocations:	\$77.05	100-6210-0000-563-06	CS-Legal GA 10/5/85
	Allocations:	\$38.53	300-6210-0000-563-06	CS-Legal GA 10/5/85
	Allocations:	\$654.93	600-6210-0000-563-06	CS-Legal GA 10/5/85

Doc Amt: \$770.50

Voucher: 045515 Invoice: 214233 Date: 2/28/2022 Legal Services Doc Amt: \$994.00  
Allocations: \$99.40 100-6210-0000-563-06 CS-Legal GA 10/5/85  
Allocations: \$49.70 300-6210-0000-563-06 CS-Legal GA 10/5/85  
Allocations: \$844.90 600-6210-0000-563-06 CS-Legal GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$176.45 Fund 300: \$88.23 Fund 600: \$1,499.83  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029636	4/27/2022	\$6,108.16	MARKN	Mark Nicholson Inc.

Voucher: 045474 Invoice: 4073 Date: 3/30/2022 Contracted Maintenance Doc Amt: \$3,036.64  
 Allocations: \$3,036.64 600-6275-0920-542 CS Maintenance TDM-Subsystem Breaks

Voucher: 045475 Invoice: 4072 Date: 3/30/2022 Contracted Maintenance Doc Amt: \$3,071.52  
 Allocations: \$3,071.52 600-6275-0920-542 CS Maintenance TDM-Subsystem Breaks

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$6,108.16  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029637	4/27/2022	\$7,560.00	MCGIL	McGilloway, Ray, Brown & Kaufman

Voucher: 045476 Invoice: 2000037487 Date: 2/28/2022 Accounting Services Doc Amt: \$7,560.00  
 Allocations: \$756.00 100-6230-0000-563-06 CS-Accounting 10/5/85  
 Allocations: \$378.00 300-6230-0000-563-06 CS-Accounting 10/5/85  
 Allocations: \$6,426.00 600-6230-0000-563-06 CS-Accounting 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$756.00 Fund 300: \$378.00 Fund 600: \$6,426.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029638	4/27/2022	\$204.18	MCKIN	McKinnon Lumber, Inc.

Voucher: 045477 Invoice: 719068 Date: 3/30/2022 Maintenance Supplies Doc Amt: \$127.82  
 Allocations: \$127.82 600-6320-0000-542 Supplies-TM

Voucher: 045478 Invoice: 719427 Date: 4/4/2022 District Supplies Doc Amt: \$76.36  
 Allocations: \$3.82 300-6320-0000-562-06 Supplies-GA 10/5/85  
 Allocations: \$64.91 600-6320-0000-562-06 Supplies-GA 10/5/85  
 Allocations: \$7.64 100-6320-0000-562-06 Supplies-GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$7.64 Fund 300: \$3.82 Fund 600: \$192.73  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029639	4/27/2022	\$285.00	MISSIO	Mission Village Voice Media LLC

Voucher: 045479 Invoice: 977 Date: 4/5/2022 Ad- The Drought is Not Over Doc Amt: \$285.00  
 Allocations: \$285.00 803-6865-0000-562 Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
 Fund 700: \$0.00 Fund 803: \$285.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029640	4/27/2022	\$711.50	NEWSV	New SV Media, Inc

Voucher: 045482 Invoice: 45333 Date: 3/25/2022 Ad- Save Our Water Doc Amt: \$337.50  
 Allocations: \$62.50 803-6865-0000-562 Advertising/Public Info (PI)

Allocations: \$275.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 045483 Invoice: 45981 Date: 4/1/2022 Ad- Save Our Water Doc Amt: \$62.50  
Allocations: \$62.50 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 045568 Invoice: 39639 Date: 12/31/2021 Ad- Save Our Water Doc Amt: \$311.50  
Allocations: \$62.50 803-6865-0000-562 Advertising/Public Info (PI)  
Allocations: \$249.00 803-6865-0000-562 Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
Fund 700: \$0.00 Fund 803: \$711.50

Payment#	Date	Check Total	Vendor ID	Vendor Name		
029641	4/27/2022	\$1,087.87	PALAC	Palace Business Solutions		
Voucher: 045537	Invoice: 34150-0		Date: 3/31/2022	Office Furniture	Doc Amt: \$464.99	
	Allocations: \$46.50	100-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85		
	Allocations: \$23.25	300-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85		
	Allocations: \$395.24	600-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85		
Voucher: 045538	Invoice: 641503-0		Date: 4/7/2022	Office Supplies	Doc Amt: \$106.37	
	Allocations: \$90.41	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$5.32	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$10.64	100-6835-0000-562-06		Office Supplies 10/5/85 GA		
Voucher: 045539	Invoice: 641301-0		Date: 4/5/2022	Office Supplies	Doc Amt: \$11.34	
	Allocations: \$9.64	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$0.57	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$1.13	100-6835-0000-562-06		Office Supplies 10/5/85 GA		
Voucher: 045540	Invoice: 641201-0		Date: 4/5/2022	Office Supplies	Doc Amt: \$3.51	
	Allocations: \$2.98	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$0.18	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$0.35	100-6835-0000-562-06		Office Supplies 10/5/85 GA		
Voucher: 045541	Invoice: 641227-0		Date: 4/4/2022	Office Supplies	Doc Amt: \$32.99	
	Allocations: \$28.04	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$1.65	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$3.30	100-6835-0000-562-06		Office Supplies 10/5/85 GA		
Voucher: 045542	Invoice: 639910-0		Date: 3/22/2022	Office Supplies	Doc Amt: \$200.52	
	Allocations: \$170.44	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$10.03	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$20.05	100-6835-0000-562-06		Office Supplies 10/5/85 GA		
Voucher: 045543	Invoice: 641187-0		Date: 4/1/2022	Office Supplies	Doc Amt: \$268.15	
	Allocations: \$227.93	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$13.41	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
	Allocations: \$26.82	100-6835-0000-562-06		Office Supplies 10/5/85 GA		



**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$108.79      Fund 300: \$54.39      Fund 600: \$924.69  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029642	4/27/2022	\$3,860.00	PIPAL	Pipal Spurzem & Liem LLP			
Voucher:	045514	Invoice: 58745		Date: 3/2/2022	Legal Services	Doc Amt:	\$2,080.00
		Allocations:	\$98.00	100-6210-0000-563-06	CS-Legal GA 10/5/85		
		Allocations:	\$49.00	300-6210-0000-563-06	CS-Legal GA 10/5/85		
		Allocations:	\$833.00	600-6210-0000-563-06	CS-Legal GA 10/5/85		
		Allocations:	\$1,100.00	600-6210-0000-563	CS-Legal-GA		
Voucher:	045547	Invoice: 58890		Date: 4/5/2022	Legal Services	Doc Amt:	\$1,780.00
		Allocations:	\$156.00	100-6210-0000-563-06	CS-Legal GA 10/5/85		
		Allocations:	\$78.00	300-6210-0000-563-06	CS-Legal GA 10/5/85		
		Allocations:	\$1,326.00	600-6210-0000-563-06	CS-Legal GA 10/5/85		
		Allocations:	\$220.00	600-6210-0000-563	CS-Legal-GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$254.00      Fund 300: \$127.00      Fund 600: \$3,479.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029643	4/27/2022	\$937.62	PITBO	Pitney Bowes			
Voucher:	045520	Invoice: 3105448504		Date: 4/2/2022	Mail System Rental- QTRLY	Doc Amt:	\$937.62
		Allocations:	\$93.76	100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85		
		Allocations:	\$46.88	300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85		
		Allocations:	\$796.98	600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$93.76      Fund 300: \$46.88      Fund 600: \$796.98  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029644	4/27/2022	\$1,323.50	RAFTE	Raftelis			
Voucher:	045512	Invoice: 22700		Date: 3/11/2022	Consulting Services	Doc Amt:	\$1,323.50
		Allocations:	\$1,323.50	600-6240-0000-551	CS-General Consulting-CA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$1,323.50  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029645	4/27/2022	\$130.00	ROSSI	Rossi's Tire & Auto Service			
Voucher:	045550	Invoice: \$1B565578		Date: 3/31/2022	Equipment Repair	Doc Amt:	\$130.00
		Allocations:	\$130.00	600-6482-0000-562	Equipment Maintenance-Heavy		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$130.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029646	4/27/2022	\$120.00	SENTR	Sentry Alarm Systems			
Voucher:	045519	Invoice: 2186581	Date: 3/15/2022	Quarterly Monitoring	Doc Amt:	\$120.00	
		Allocations:	\$12.00	100-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$6.00	300-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$102.00	600-6270-0000-563-06	CS-Operations GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$12.00      Fund 300: \$6.00      Fund 600: \$102.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029647	4/27/2022	\$142.22	SHRED	Shred-it			
Voucher:	045525	Invoice: 8001352539	Date: 4/3/2022	Monthly Shredding Service	Doc Amt:	\$142.22	
		Allocations:	\$14.22	100-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$7.11	300-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$120.89	600-6270-0000-563-06	CS-Operations GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$14.22      Fund 300: \$7.11      Fund 600: \$120.89  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029648	4/27/2022	\$14,094.00	SJELE	S.J. Electro Systems, Inc.			
Voucher:	045486	Invoice: CD99427484	Date: 3/31/2022	Scada Support	Doc Amt:	\$14,094.00	
		Allocations:	\$14,094.00	600-1395-0929-112	SCADA telemetry upgrade		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$14,094.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029649	4/27/2022	\$104.92	SPEEDEE	Speedee Oil Change and Tune Up			
Voucher:	045485	Invoice: 308503	Date: 3/25/2022	Vehicle Maintenance#21	Doc Amt:	\$104.92	
		Allocations:	\$104.92	600-6460-0000-562	Vehicle Maintenance-GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$104.92  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
029650	4/27/2022	\$228,311.75	SSCWD-TP	Sunnyslope County Water District			
Voucher:	045487	Invoice: 2-566	Date: 3/30/2022	Plant Operations- Lessalt	Doc Amt:	\$87,570.42	
		Allocations:	\$87,570.42	600-6270-0602-531	CS-Operations - Lessalt WTP		

Voucher: 045488 Invoice: 2-565 Date: 3/30/2022 Plant Operations- West Hills Doc Amt: \$140,741.33  
 Allocations: \$140,741.33 600-6270-0603-531 CS-Operations - WHTP WTP

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$228,311.75  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029651	4/27/2022	\$36,688.70	TODDE	Todd Groundwater

Voucher: 045527 Invoice: 37649 422 Date: 4/8/2022 Engineering Services Doc Amt: \$4,983.75  
 Allocations: \$4,983.75 700-1351-0221-151 GSA-Grdwtr Mgmt Plan

Voucher: 045553 Invoice: 37653 422 Date: 4/8/2022 Engineering Services Doc Amt: \$30,491.75  
 Allocations: \$30,491.75 700-6240-0160-511 CS-Annual Grwtr Report-SSO

Voucher: 045554 Invoice: 37651 422 Date: 4/8/2022 Engineering Services Doc Amt: \$1,213.20  
 Allocations: \$1,213.20 803-6291-0195-563 CS - Program UWMP

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
 Fund 700: \$35,475.50 Fund 803: \$1,213.20

Payment#	Date	Check Total	Vendor ID	Vendor Name
029652	4/27/2022	\$12,494.00	TRUEP	TruePoint Solutions

Voucher: 045522 Invoice: 22-0240 Date: 3/21/2022 Annual Support & Maintenance Doc Amt: \$12,494.00  
 Allocations: \$12,494.00 600-6260-0000-551 CS-Computer-CA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$12,494.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029653	4/27/2022	\$32.74	TRUEV	True Value Hardware

Voucher: 045489 Invoice: A336080 Date: 3/9/2022 Maintenance Supplies Doc Amt: \$32.74  
 Allocations: \$1.64 300-6320-0000-562-06 Supplies-GA 10/5/85  
 Allocations: \$27.83 600-6320-0000-562-06 Supplies-GA 10/5/85  
 Allocations: \$3.27 100-6320-0000-562-06 Supplies-GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$3.27 Fund 300: \$1.64 Fund 600: \$27.83  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
029654	4/27/2022	\$1,026.58	USBK-CC	U.S. Bank Corporation

Voucher: 045491 Invoice: 032222SS Date: 3/22/2022 Monthly Statement Doc Amt: \$202.99  
 Allocations: \$16.00 100-6820-0000-562-06 Dues and Fees 10/5/85  
 Allocations: \$8.00 300-6820-0000-562-06 Dues and Fees 10/5/85  
 Allocations: \$136.00 600-6820-0000-562-06 Dues and Fees 10/5/85

Allocations:	\$4.30	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$2.15	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$36.54	600-6260-0000-563-06	CS-Computer (10/5/85)

Voucher:	045492	Invoice:	032222BM	Date:	3/22/2022	Monthly Statement	Doc Amt:	\$128.33
		Allocations:	\$68.79	600-6840-0000-562-06		Communication GA 10/5/85		
		Allocations:	\$8.09	100-6840-0000-562-06		Communication GA 10/5/85		
		Allocations:	\$4.05	300-6840-0000-562-06		Communication GA 10/5/85		
		Allocations:	\$40.29	600-6835-0000-562-06		Office Supplies 10/5/85 GA		
		Allocations:	\$2.37	300-6835-0000-562-06		Office Supplies 10/5/85 GA		
		Allocations:	\$4.74	100-6835-0000-562-06		Office Supplies 10/5/85 GA		

Voucher:	045493	Invoice:	032222SN	Date:	3/22/2022	Monthly Statement	Doc Amt:	\$19.99
		Allocations:	\$19.99	803-6865-0000-562		Advertising/Public Info (PI)		

Voucher:	045497	Invoice:	032222DM	Date:	3/22/2022	Monthly Statement	Doc Amt:	\$129.38
		Allocations:	\$129.38	600-6320-0000-542		Supplies-TM		

Voucher:	045555	Invoice:	032222GH	Date:	3/22/2022	Monthly Statement	Doc Amt:	\$545.89
		Allocations:	\$107.96	600-6825-0000-542		Postage		
		Allocations:	\$83.75	600-6220-0000-563		CS-Engineering-GA		
		Allocations:	\$71.38	600-6321-0000-542		Supplies-Structure Equip TDM		
		Allocations:	\$282.80	600-6197-0000-565		Personal Equipment/Uniform		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$33.13	Fund 300: \$16.57	Fund 600: \$956.89
Fund 700: \$0.00	Fund 803: \$19.99		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029655	4/27/2022	\$177.45	WRIWE	Wright Bros Welding

Voucher:	045490	Invoice:	52307	Date:	3/18/2022	Welding Services	Doc Amt:	\$177.45
		Allocations:	\$177.45	600-6275-0000-542		CS-Maintenance-TM		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$177.45
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
029656	4/27/2022	\$2,915.25	ZEIAL	Alan Zeisbrich

Voucher:	045548	Invoice:	3-2022	Date:	4/5/2022	Contract Services	Doc Amt:	\$2,009.00
		Allocations:	\$157.85	300-6240-0000-563		CS-General Consulting-GA		
		Allocations:	\$1,420.65	600-6240-0000-563		CS-General Consulting-GA		
		Allocations:	\$215.25	600-6240-0602-563		CS-General Consulting WTP -GA		
		Allocations:	\$215.25	600-6240-0603-563		CS-General Consulting WTP -GA		

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

**3**

**Meeting Date:** April 27, 2022

**Submitted By:** Natalie Sullivan

**Presented By:** Jeff Cattaneo

---

**Agenda Title:** Acknowledgement of Paid Claims prior to the April 2022 Board Meeting

---

**Detailed Description:** This is a notification that the checks and wire transfers listed below were issued outside the normal claims process.

Payee	Check No.	Amount	For	Issued Date	Due Date
Conte's Generator Service	55886	\$3,305.33	Automatic switch board	11/4/21	12/4/21
<i>Wire Transfers</i>					
San Luis & Delta-Mendota Water Authority	Wire Transfer	\$263.20	NOD Water Transfer 2021, Invoice MH279	3/14/22	3/15/22
San Luis & Delta-Mendota Water Authority	Wire Transfer	\$ 42,420.60	San Felipe Unit Costs-SBCWD/CASA (October-December 2021) Membership dues- FY23 1 <sup>st</sup> Installment Invoice MH279, additional .10 cents.	4/5/22	Various – refer to attached schedule
City National Bank	Wire Transfer	\$115,779.20	Principal and interest payment due on the City National Bank Loan	4/5/22	4/12/22

**Financial Impact:**          X     Yes                           No

**Funding Source/ Recap:**

Fiscal Year Budget as approved

**Material Included for Information/Consideration:**

Copy of manual check requests

Copy of payment stubs

**Action Required:** \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

MEMORANDUM

TO: Sara Singleton or Jeff Cattaneo

FROM: David Macdonald

DATE: 04/05/2022

Subject: Manual Check Request

---

This is a request for a manual check to be processed as listed below:

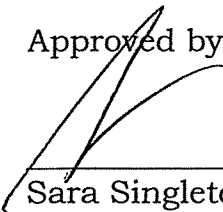
Vendor name and address (for remittance)		Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
Conte's Generator Service		\$3,305.33	Regular Mail
Expense Account number(s)	600-6321-542-02		
Reason for Request:	Purchase of an Automatic Switch Logic Board was made in November 2021 by Dave Dungan. The invoice was lost and a past due fee was issued. To avoid paying \$189.08 finance charge, we need to expedite payment by the end of the week.		

Supporting documentation for this request:

X	Is attached		Will be returned to Accounting upon receipt
---	-------------	--	--

Please sign below as approval for issuance of this manual payment.

Approved by:

  
Sara Singleton or Jeff Cattaneo

4/5/22  
Date

SAN BENITO COUNTY WATER DISTRICT  
P.O. BOX 899, HOLLISTER, CA 95024-0899

055886

Vendor		Account		Date			
CONTE	Conte's Generator Service			4/6/2022	0055886		
Invoice	Date	Description					Net Amt.
85135	11/4/2021	Generator Supply					\$3,305.33

Generator Supply	\$3,305.33
------------------	------------



Release date 3/14/2022

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
San Luis Delta Mendota Water Authority	2/22/2022	MH279	NOD Water Transfer 2021	600-5701-0000-513-07	\$ 263.30	3/15/2022
				Total wire transfer	\$ 263.30	

Online entry by: 

Date 3/14/22

Approved for release online by: 

Date 3/14/22

Amount due on Inv. = 263.30 +  
actual wire - 263.20 =  
(7) Dif = 0.10\* +

① The difference will be remitted with the next wire out to SLD master.

2



# **Transfer Approval Confirmation**

The following transfers have been approved.

---

Type: Domestic Wire  
Debit Account: 2740029617 - SAN BENITO COUNTY WATER DISTRICT  
Amount: 263.20  
Send Date: 03/14/2022  
Beneficiary Account Number: 051000463  
Beneficiary Name: 1/San Luis Delta Mendota Water Auth  
Payment Details: Invoice no. MH279  
  
Sequence Number: 000016  
Bank Control Number: UB 949446

263.30 ÷ = Amount due on invoice  
263.20 - = Amount wired  
0.10 \* = Due on Next wire 4/5/22

## Wire Transfer Requested

3/30/2022

Release date

4/5/2022

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
San Luis Delta Mendota Water Authority	2/28/2022	INVWVA0484	San Felipe Unit Costs- SBCWD/Casa (October- through December 2021).	600-5501-0000-513-07	\$ 876.00	4/8/2022
San Luis Delta Mendota Water Authority	3/7/2022	INVWVA0451	FY23 1st Installment- Membership Dues	600-6820-0000-562-06 600-6291-0209-563-06 600-5702-0000-513-07	\$ 41,544.50	4/6/2022
San Luis Delta Mendota Water Authority	2/22/2022	MH279	NOD Water Transfer 2021 - The original payment on 3/14/22 was short by \$0.10.	600-5701-0000-513-07	\$ 0.10	3/15/2022
				<b>Total wire transfer</b>	<b>\$ 42,420.60</b>	<b>4/6/2022</b>
City National Bank	3/1/2022	030122	HUA TP and Recycled Water Project (Principal)	600-2020-0000-214-00	\$ 86,906.33	4/12/2022
City National Bank	3/2/2022	030122	HUA TP (Interest)	600-9500-0601-592-01	\$ 20,998.45	4/12/2022
City National Bank	3/2/2022	030122	Recycled Water Project (Interest)	600-9500-0604-592-07	\$ 7,874.42	4/12/2022
				<b>Total wire transfer</b>	<b>\$ 115,779.20</b>	<b>4/12/2022</b>
<b>Daily wire activity total</b>					<b>\$ 158,199.80</b>	

Online entry by

Date

4/5/22

Approved for release online by:

Date

4/5/22



Transfer 02

Type: Domestic Wire

Debit Account: 2740029617 - SAN BENITO COUNTY WATER DISTRICT

Amount: 115,779.20

Send Date: 04/05/2022

Beneficiary Account Number: 101306674

Beneficiary Name: 1/Wire Transfer Bank Control

Payment Details: San Benito County WD Lease 15-019

Sequence Number: 000017

Bank Control Number: UB 834768

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End of Report



Agenda

Item

# 4

**SAN BENITO COUNTY WATER DISTRICT**  
**QUARTERLY INVESTMENT REPORT**  
**QUARTER ENDING**  
**MARCH 31, 2022**

Page no.	Title	Source
1	Quarterly Investment Report Recap	District Staff
2	Summary of Cash and Investments	District Staff
3	Local Agency Investment Fund LAIF Performance Report	California State Treasurer's Office
4	Summary of CalPERS CERBT Trust (OPEB)	District Staff

April 15, 2022

Submitted by: Natalie Sullivan, Finance Manager and Cindy Paine, OS III  
Reviewed by: Sara Singleton, Assistant Manager

**SAN BENITO COUNTY WATER DISTRICT**

**QUARTERLY INVESTMENT REPORT**

**QUARTER ENDING MARCH 31, 2022**

**Investment activity:**

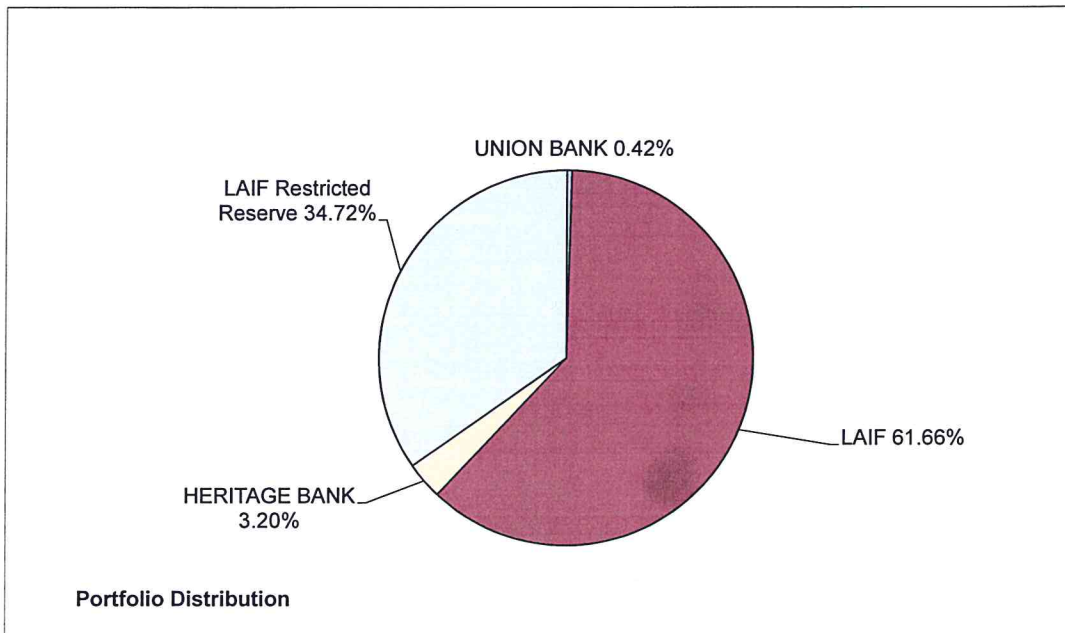
- The Local Agency Investment Fund's interest rate increased from 0.212% at December 31, 2021 to 0.365% at March 31, 2022. The balance reflects interest earned for the prior quarter of \$34,248 and the current quarter net operating activity.
- The California Employers' Retirement Benefit Trust (CERBT) was established for the Other Post-Employment Benefits (OPEB) and contributions began November 2020. Contributions total \$999,557 as of this report date. The cumulative net investment gain from inception of the trust through March 31, 2022 was \$20,222. Per the District's Designation Policy, all funds have been contributed to the Trust and no current year contributions are needed. The balance is sufficient to cover the District's June 30, 2021 obligation.

**Liquidity Requirements:**

There are adequate liquid reserves available in the L.A.I.F. account to fund six months of operating expenditures (\$4.4 million) as required in the Investment Policy, Section V., 2. In addition, the funds held in Heritage Bank are sufficient to cover at least two months of District expenses (\$1.5 million) which meets the Investment Policy requirements per Section IV., 1. b.

SAN BENITO COUNTY WATER DISTRICT  
SUMMARY OF CASH AND INVESTMENTS  
AS OF MARCH 31, 2022

CASH SUMMARY FOR ALL DISTRICT HELD ACCOUNTS (By Institution)					
	UNRESTRICTED			RESTRICTED	
Date	Union Bank	LAIF	Heritage Bank	LAIF Restricted Reserve	Total Cash and Investments
12/31/2021	215,994	38,348,540	2,088,492	19,781,802	60,434,829
3/31/2022	276,030	40,290,013	2,090,296	22,684,578	65,340,916
Net Change	\$ 60,036	\$ 1,941,472	\$ 1,803	\$ 2,902,776	\$ 4,906,087



CASH SUMMARY BY ZONE OF BENEFIT							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Total Cash and Investments
12/31/2021	End of quarter (as reported)	1,566,318	4,405,026	54,821,297	(357,813)	-	60,434,829
12/31/2021	Reclass by zone	152,561	1,330	(658,290)	(153,892)	658,292	60,434,829
3/31/2022	End of quarter	1,860,846	4,655,008	58,650,585	(426,632)	601,109	65,340,916
	Net Change	\$ 141,967	\$ 248,652	\$ 4,487,577	\$ 85,074	\$ (57,182)	\$ 4,906,087
	% of total cash (by Zone)	2.85%	7.12%	89.76%	-0.65%	0.92%	

LOCAL AGENCY INVESTMENT FUND (LAIF)							
Activity for quarter							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Overall Balance
12/31/2021	Balance forward:	\$ 1,160,887	\$ 4,391,842	\$ 52,577,614	-	-	\$ 58,130,342
12/31/2021	Reclass by zone	(0)	(0)	(594,023)	-	594,023	\$ 58,130,342
1/1/2022	Reclass 1st quarter interest	-	-	(409)	-	409	\$ 58,130,342
1/15/2022	Quarterly Interest	765	2,562	30,548	-	373	\$ 58,164,591
1/31/2022	Transfer in (out)	275,000	300,000	5,135,000	-	-	\$ 63,874,591
2/28/2022	Transfer in (out)	-	(20,000)	(250,000)	-	-	\$ 63,604,591
3/31/2022	Transfer in (out)	(25,000)	(25,000)	(580,000)	-	-	\$ 62,974,591
	BALANCE BY ZONE	\$ 1,411,651	\$ 4,649,404	\$ 56,318,731	\$ -	\$ 594,805	\$ 62,974,591

NOTE - Allocation of cash by zone (restricted and unrestricted) is subject to reconciliation changes quarterly and at year end.





## PMIA/LAIF Performance Report as of 04/06/22



### PMIA Average Monthly Effective Yields<sup>(1)</sup>

Mar	0.365
Feb	0.278
Jan	0.234

### Quarterly Performance Quarter Ended 12/31/21

LAIF Apportionment Rate <sup>(2)</sup> :	0.23
LAIF Earnings Ratio <sup>(2)</sup> :	0.00000625812849570
LAIF Fair Value Factor <sup>(1)</sup> :	0.997439120
PMIA Daily <sup>(1)</sup> :	0.22%
PMIA Quarter to Date <sup>(1)</sup> :	0.21%
PMIA Average Life <sup>(1)</sup> :	340

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 02/28/22 \$199.1 billion

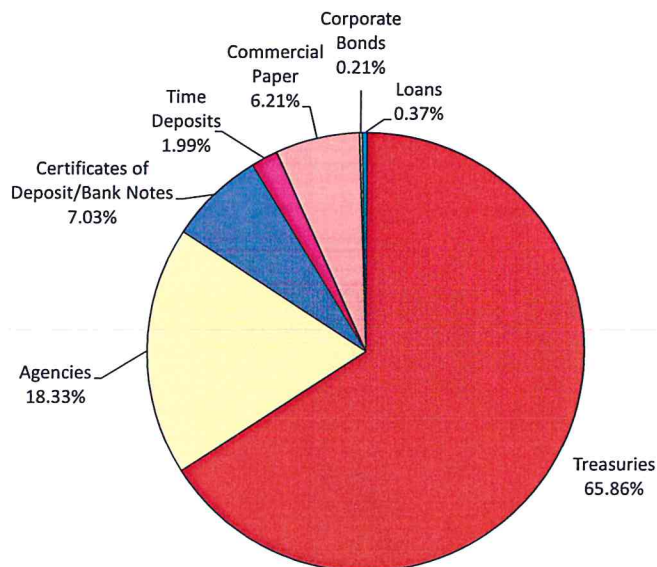


Chart does not include \$5,920,000.00 in mortgages, which equates to 0.003%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

SAN BENITO COUNTY WATER DISTRICT  
Summary  
CALPERS California Employers' Retiree Benefit Trust (CERBT)  
for Other Post Retirement Benefits (OPEB)  
as of March 31, 2022

DATE	INVESTMENT	WITHDRAWAL	GAIN / (LOSS)	BALANCE
10/1/2020				\$ -
11/20/2020	\$ 76,889			\$ 76,889
12/16/2020	\$ 76,889			\$ 153,778
12/31/2020			\$ 3,691	\$ 157,469
1/27/2021	\$ 76,889			\$ 234,358
2/24/2021	\$ 76,889			\$ 311,247
3/31/2021	\$ 76,889			\$ 388,136
3/31/2021			\$ 5,164	\$ 393,301
6/7/2021	\$ 76,889			\$ 470,190
6/8/2021	\$ 76,889			\$ 547,079
6/30/2021			\$ 23,558	\$ 570,636
7/20/2021	\$ 76,889			\$ 647,525
7/21/2021	\$ 76,889			\$ 724,414
8/26/2021	\$ 76,889			\$ 801,303
9/30/2021	\$ 76,889			\$ 878,192
9/30/2021			\$ (7,043)	\$ 871,149
10/29/2021	\$ 76,889			\$ 948,038
11/29/2021	\$ 76,889			\$ 1,024,927
12/31/2021			\$ 45,139	\$ 1,070,066
3/31/2022			\$ (50,287)	\$ 1,019,779
TOTAL	\$ 999,557	\$ -	\$ 20,222	\$ 1,019,779



Agenda

Item

# 5



Presented To

DAVE MERAZ

2007-2022

In Grateful Appreciation  
For 15 Years Of  
Dedicated Service

San Benito County Water District

---

President

---

Manager



## ***San Benito County Water District***

---

30 Mansfield Road • P.O. Box 899 • Hollister, CA 95024-0899  
Phone: (831) 637-8218 • Fax: (831) 637-7267

TO: Board of Directors  
District Counsel  
Interested Parties

FROM: Barbara L. Mauro  
Board Clerk

DATE: April 20, 2022

SUBJECT: Agenda Item #6, FY 20-21 Annual Comprehensive  
Financial Report

---

This item was not available at the time of agenda packet distribution.

It will be available at the Regular Board Meeting on April 27, 2022.

Thank you for your kind attention.

Barbara L. Mauro

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

7

**Meeting Date:** April 27, 2022

**Submitted By:** Shawn Novack

**Presented By:** Shawn Novack

---

**Agenda Title:** Discuss and Consider Approval of Resolution to Declare a Water Shortage Emergency Condition and Implement Stage II of the Water Shortage Contingency Plan

---

**Description:**

Local water agencies implemented Stage 1-Water Conservation Measures (voluntary) in May 2021 after Governor Newsom expanded his April drought emergency proclamation. In total, 41 counties were under a drought state of emergency, representing 30 percent of the state's population. The expanded drought emergency proclamation added San Benito County. The water conservation measures that were implemented called for a voluntary 15% reduction in water use compared to pre-drought usage.

In October 2021 Governor Newsom declared a drought emergency for the entire state of California.

The Water Year got off to a wet start with record snowfall in the Sierra's in December 2021. Then the start of the new year saw an extremely dry stretch with virtually no rain or snow in January and February. Without those crucial months of snow and rain, the state has less water to fill major reservoirs, which are already low after two dry years.

The Bureau of Reclamation announced that south of the Delta contractors will receive a zero allocation for agricultural water users and Municipal and Industrial (M&I) customers this year.

The Hollister Urban Area Water Management Plan 2020 states, when the combined total amount of water supply available to the District from all sources falls at or below the Stage II triggering levels, the District will declare a water shortage emergency. The water supply would not be adequate to meet the ordinary demands and requirements of water consumers without depleting the District's water supply to the extent that there may be insufficient water for human consumption, sanitation, fire protection, and environmental requirements. These conditions are likely to exist until precipitation and inflow dramatically increases.

**Prior Committee or Board Action(s):** Administration

**Financial Impact:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Funding Source/ Recap:** None

**Material Included for Information/Consideration:**

- Draft Resolution

**Recommendation:** Recommend Board approving the resolution to implement Stage II of the Water Shortage Contingency Plan

---

**Action Required:** \_\_\_\_\_ Resolution \_\_\_\_\_ ☒ Motion \_\_\_\_\_ Review

**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_



**RESOLUTION NO. 2022-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN BENITO COUNTY WATER DISTRICT  
DECLARING A WATER SHORTAGE EMERGENCY CONDITION AND  
IMPLEMENTING THE DISTRICT'S WATER SHORTAGE CONTINGENCY PLANS**

The San Benito County Water District Board of Directors does hereby resolve as follows:

**PURSUANT** to California Water Code Section 350 et seq., the Board of Directors has conducted duly noticed public hearings to establish the criteria under which a water shortage emergency condition may be declared.

**WHEREAS,**

The District is a water purveyor to the City of Hollister and the Sunnyslope County Water District for municipal purposes and to agricultural customers in San Benito County for irrigation purposes; and

**WHEREAS,**

The Water Year got off to a wet start with record snowfall in the Sierra's in December 2021. Then the start of the new year saw an extremely dry stretch with virtually no rain or snow in January and February. Without those crucial months of snow and rain, the state has less water to fill major reservoirs, which are already low after two dry years,

**WHEREAS,**

The Governor of the State of California, in accordance with the authority vested in him by the state Constitution and statutes, including the California Emergency Services Act, and in particular, section 8625 of the California Government Code proclaimed a State of Emergency to exist in the State of California due to current drought conditions; and

**WHEREAS,**

The District receives water from the Central Valley Project (CVP) as a federal contractor and it has been projected by the Bureau of Reclamation that south of the Delta contractors will receive a zero allocation for agricultural water users and Municipal and Industrial (M&I) customers allocations this year;

**WHEREAS,**

The demand for water service is not expected to lessen;

**WHEREAS,**

As stated in the Hollister Urban Area Water Management Plan 2020, when the combined total amount of water supply available to the District from all sources falls at or below the Stage II triggering levels, the District will declare a water shortage emergency. The water supply would not be adequate to meet the ordinary



demands and requirements of water consumers without depleting the District's water supply to the extent that there may be insufficient water for human consumption, sanitation, fire protection, and environmental requirements. These conditions are likely to exist until precipitation and inflow dramatically increases.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of the San Benito County Water District that a water shortage emergency condition exists that threatens the adequacy of the water supply, until the water supply is deemed adequate. The Board of Directors hereby implements Stage II of the interim Water Shortage Contingency Plan.

1. Interim Overuse Policies Applicable to Agricultural and M&I San Felipe Customers (Contract and Small Parcel): Overuse of water will result in a reduction of water available to other users who are entitled to their allocation and will require that the District locate and purchase water on the open market to compensate for the overused water. If an Agricultural or M&I customer overuses their applicable water allocation, the District shall discontinue water service by closing the customer's valve. The customer will be billed their applicable water rate and power rate for usage in addition to a minimum regulatory conservation charge up to \$2,000/Acre-Foot). This charge is not imposed upon a parcel as an incident of property ownership but is a regulatory charge on water users who choose to overuse water allocations. The charge is intended to recover the District's costs for locating and purchasing water in the open market to back-fill the District's supplies so that other District customers' allocations will not be impacted.

2. Changing Account Service Type: Customers will not be allowed to change account service type. However, the District has the discretion to authorize changing of account service type when such is deemed justified under the circumstances.

3. As the District continues to monitor the water supply and conditions, the Board may choose to modify the action level.

4. Miscellaneous: Any and all provisions of the Water User's Handbook that are in conflict with the provisions of this Resolution are hereby suspended during the term of this interim Resolution. This Resolution shall be reviewed periodically to determine whether a water shortage condition and emergency exists and whether the policies set forth herein should continue in effect. In the event a court of law determines that any provision of this Resolution is invalid, such determination shall not invalidate the remaining provisions of this Resolution.

**BE IT FURTHER RESOLVED** that the Board of Directors shall periodically conduct proceedings to determine additional restrictions and regulations which may

be necessary to safeguard the adequacy of the water supply for domestic, sanitation, fire protection, and environmental requirements.

**BE IT FURTHER RESOLVED** that the President of the Board is authorized to sign this Resolution on behalf of this Board and District.

**PASSED AND ADOPTED** by the Board of Directors of the San Benito County Water District this 27<sup>th</sup> day of April, 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

---

Joseph Tonascia  
President

ATTEST:

---

Sara Singleton  
Assistant Manager

**San Benito County Water District  
Board Agenda Transmittal**

Agenda Item: 8

Meeting Date: April 27, 2022

Submitted By: Sara Singleton

Presented By: Sara Singleton

---

Agenda Title: Discuss and Consider Resolution Restating the District's Investment Policy

---

**Description:**

The District's investment policy is reviewed annually in order to ensure adherence to any current changes to government code regarding investments. District legal counsel reviewed the policy relative to changes in government code and discussed with staff. There are no required changes to our policy for this year.

**Prior Committee or Board Action:**

None

**Financial Impact:** \_\_\_\_\_ Yes \_\_\_\_\_ ☒ No

**Funding Source/ Recap:**

N/A

**Materials Included for Information/Consideration:**

Draft Resolution

**Recommendation:**

Staff recommends approval of Resolution restating the District's investment policy.

Action Required:     X     Resolution          Motion          Review

Board Action

Resolution No.                      Motion By                      Second By                     

Ayes                                      Abstained                                     

Noes                                      Absent                                     

Reagendized                              Date                      No Action Taken

**RESOLUTION NO. 2022-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
RESTATING THE DISTRICT'S INVESTMENT POLICY**

**WHEREAS**, Article 2 of Chapter 4 of the California Government Code sets forth the statutory requirements regarding Local Agency Investment Policy, their annual review and any changes in the Local Agency Investment Policy; and

**WHEREAS**, the District Investment Policy requires review of the Investment Policy, at least annually by the District Investment Committee and Board of Directors; and

**WHEREAS**, the reviews required by State Law and District Investment Policy have been conducted and as a result of those reviews of the District Investment Policy no additions, deletions, or modifications were made.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the San Benito County Water District that the restated Investment Policy attached hereto as Exhibit A is hereby adopted.

**PASSED AND ADOPTED** by the San Benito County Water District Board of Directors at the regular meeting of said board held on the 27<sup>th</sup> day of April 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

---

Joseph Tonascia  
President

ATTEST:

---

Sara Singleton  
Assistant Manager



**EXHIBIT “A”**

**SAN BENITO COUNTY WATER DISTRICT  
INVESTMENT POLICY**

**I. Introduction**

The investment policies and practices of the San Benito County Water District (the “District”) are based on state law and prudent money management principals and practices. All funds will be invested in accordance with District’s Investment Policy and California Government Code §53600 and §53630, et. seq.

**II. Scope**

This policy covers the investment of all District funds as defined in §53601 of the California Government Code, excluding the investment of employees’ retirement funds and bond proceeds.

**III. Prudence**

The standard of prudence to be used by investment officials shall be the Prudent Investor Standard. The Prudent Investor Standard states that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

It is the District’s intention to hold investments until maturity. However, market prices vary depending on economic and interest rate conditions and the District may want to sell a security before maturity.

**IV. Objectives**

1. The primary objectives, in priority order, of the investment activities of the District shall be:

a) Safety: Safety of principal is the foremost objective of the District. Each investment transaction shall seek to preserve the principal of the portfolio, whether from institutional default, broker dealer default, or erosion of market value of the securities. Investments shall be undertaken in a manner, which first seeks to insure the preservation of principal. The District shall evaluate or cause to have evaluated each potential investment seeking both quality in the issuer



and in the underlying security or collateral and it shall diversify the portfolio to reduce exposure to loss.

1.) Credit Risk: Credit Risk, defined as the risk of loss due to failure of an issuer of a security, shall be mitigated by investing only in U.S. Treasury Obligations, Federal Agency securities, and in other high-quality investments, and by diversifying the portfolio so that the failure of any issuer would not unduly harm the District's cash flow. The District will diversify its investments by security type and institution.

2.) Market Risk: The risk of market value fluctuations due to overall changes in the general level interest rates shall be mitigated by limiting the maturity of investments in accordance with Government Code §53601. The District may not invest in a security with a maturity greater than five years without authorization by the Board of Directors at least three months prior to the investment.

b) Liquidity: Liquidity is the second most important objective. Investments shall be made whose maturity date is compatible with cash flow requirements and which can easily and rapidly be converted into cash without substantial loss of value. To assure liquidity the District shall maintain, in addition to its investment in the State of California Local Agency Investment Fund, one (1) liquid investment account. The balance in that account shall be maintained, at all times, and in an amount sufficient to cover at least two (2) current months of District expenses exclusive of debt payments (principal and interest) secured by separate reserves as set forth in the debt covenants.

c) Return on Investment: Investments shall be undertaken to produce an acceptable rate of return after first considering safety of principal and liquidity.

d) Minimize Investment Expenses: The investment portfolio shall be structured, and sales and purchases executed, in a manner that minimizes expenses.

#### V. Delegation of Authority

The Board of Directors retains overall responsibility for the District's investments.

The District Manager is responsible for developing and implementing an investment program within the boundaries of this Investment Policy.

The Board of Directors may delegate its investment decision making and execution authority to the District Manager or an investment advisor, who must make investments in accordance with this Policy and

other written instructions as provided with oversight from the Investment Committee.

The Investment Committee is responsible for providing oversight of the District's investment program. The Investment Committee shall review the investment program and the Quarterly Investment Reports submitted by the District Manager (See Section X. Reporting Requirements). The Committee shall submit a written report to the Board stating:

1. That the investment portfolio is in compliance with the District's Investment Policy or the specific manner in which it is not in compliance;
2. That the District, including its separate Funds (Fund 1, Zone 3, Zone 6), has the ability to meet expenditure requirements for the next six months or provide an explanation as to why sufficient money will, or may, not be available.

#### VI. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Officers, employees, and investment managers are subject to the financial disclosure requirement of Government Code Section 87100 et seq.

#### VII. Permitted Investment Instruments

The District shall invest only in the following:

1. Government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. (U.S. Treasury Obligations).
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. No more than 30% of the District's funds shall be invested in securities of any one single issuer for this investment vehicle type.
3. Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue producing property owned, controlled, or operated by the state or any local agency or by a department, board, agency, or authority of



the state or any local agency, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization.

4. Registered Treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a State or by a department, board, agency, or authority of any of the other 49 United States, in addition to California, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization.

5. Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):

a) The entity meets the following criteria:

1.) Is organized and operating in the United States as a general corporation.

2.) Has total assets in excess of five hundred million dollars (\$500,000,000).

3.) Had debt other than commercial paper, if any, that is rated in a ranking category of “A” or its equivalent or higher by a nationally recognized statistical rating organization.

b) The entity meets the following criteria:

1.) Is organized within the United States as a special purpose corporation, trust, or limited liability company.

2.) Has program wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond.

3.) Has commercial paper that is rated “A-1” or higher, or the equivalent, by a nationally recognized statistical rating organization.

Eligible commercial paper shall have a maximum maturity of 270 days or less. The District may invest no more than 25 percent of its portfolio in eligible commercial paper. The District may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.

6. Medium-term corporate notes issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Medium-term corporate notes shall be rated in a rating category “A”

or its equivalent or better by a nationally recognized statistical rating organization.

Purchase of medium-term corporate notes may not exceed 30 percent of the District's investment portfolio. No more than 10 percent of the District's investment portfolio may be invested in a medium-term note of any one corporation.

7. FDIC insured or fully collateralized time certificates of deposit in a state or national bank, savings association or federal association, federal or state credit union in the State of California. In accordance with California Government Code Section 53635.2, to be eligible to receive District deposits, a financial institution shall have received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities. CDs are required to be collateralized as specified under Government Code Section 53630 et seq. The District, at its discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance. The District shall have a signed agreement with any depository accepting District funds per Government Code Section 53649. No deposits shall be made at any time in CDs issued by a state or federal credit union, if a member of the District's Board or staff serves on the board of directors or any committee appointed by the board of directors of the credit union. In accordance with Government Code Section 53638, any deposit shall not exceed that total shareholder's equity of any depository bank, nor shall the deposit exceed the total net worth of any institution.

8. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association, a state or federal credit union, or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "A" or better by a nationally recognized statistical rating organization.

Purchase of negotiable certificates of deposit shall not exceed 30 percent of the District's investment portfolio.

9. State of California's Local Agency Investment Fund.

10. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either: (1) have attained the highest ranking or the highest letter and numerical rating



provided by not less than two nationally recognized statistical rating organizations or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares of beneficial interest purchased shall not include any commission that the companies may charge and shall not exceed 20 percent of the District's investment portfolio. Further, no more than 10 percent of the District's investment portfolio may be invested in shares of beneficial interest of any one money market fund.

11. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests the securities and obligations authorized in subdivision (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment advisor that meets all of the following criteria:

- a) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
- b) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivision (a) to (n), inclusive.
- c) The adviser has assets under management in excess of five hundred million dollars (\$500,000.000).
- d) The underlying pool will seek to maintain a stable net asset value.

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased. The District may from time to time be invested in a security whose rating is downgraded. In the event a rating drops below the minimum rating by this Policy, the District Manager will notify the Investment Committee and Board of Directors and recommend a plan of action. Percentage limitations refer to the percentage at the time the security is purchased.

#### VIII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations.

The maximum maturity will be no more than five years from purchase date to maturity date; however, upon recommendation from the Investment Committee, the Board of Directors may approve an investment that at the time of purchase has a maturity that is longer than five years. This approval must be given at least three months prior to the investment.

**IX. Selection of Financial Institutions and Broker/Dealers**

The District shall establish a procedure for the approval of brokers, dealers, banks, and other financial institutions for transaction execution. The District or the District's investment advisor shall maintain a list of eligible brokers and dealers and only execute trades with institutions that have been approved by the Board.

For each security that is bought or sold on the secondary market, the District or the District's investment advisor will solicit a minimum of three brokers or dealers to obtain price quotes. Price quotations will be documented.

**X. Reporting Requirements**

Quarterly investment reports shall be submitted by the Manager to the Investment Committee and the Board. The reports shall include, at a minimum, the following information for each individual investment:

- Description of investment instrument
- Issuer name
- Yield on cost
- Purchase date
- Maturity date
- Purchase price
- Par Value
- Current market value and the source of the valuation
- Portfolio performance as compared to the performance benchmarks
- Weighted average maturity of the portfolio excluding LAIF, LGIPs, and money market funds.
- Distribution of the portfolio by type of security compared to the percentage limits authorized by the District's policy
- Maturity distribution (maturities under 90 days; 90 days to 1 year; 1-2 years; 2-3 years; 3-4 years; and 4-5 years)
- Credit quality distribution (AAA, AA, A, unrated)

The quarterly report shall also (i) compare and declare compliance of the portfolio to the statement of investment policy, or the manner in which the portfolio is not in compliance, (ii) include a description of any



of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the District to meet its expenditure requirements for the next six months, exclusive of debt payments (principal and interest) secured by separate reserves in accordance with debt covenants, or provide an explanation as to why sufficient money shall, or may not, be available.

This quarterly report shall be submitted within fifteen (15) days following the end of the quarter.

The LAIF portfolio and CAMP pool should be reviewed at least annually by the Investment Committee. The review should include:

- Composition of the portfolio
- Maturity distribution
- Diversification by issuer
- Credit quality of securities
- Portfolio return
- Change in size of the pool
- Policy changes that occurred during the year (e.g., changes to the investment policy, custody arrangements, reporting.)

#### XI. Review of Investment Policy

The Investment Committee will review the Investment Policy annually. The Committee will submit to the Board of Directors a recommendation to readopt the Policy as written or make changes. The Board will review the Investment Committee's recommendation and the Policy at a public meeting.

The Investment Policy may be modified only upon action of the Board of Directors of the District.

#### XII. Safekeeping and Custody

##### 1. Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

##### 2. Safekeeping

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the District's name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (State of Auditing Standards no. 70, or SAS70)



Agenda

Item

# 9



**RESOLUTION NO. 2022-13**

**A RESOLUTION AMENDING THE STANDARD  
MODEL CONFLICT OF INTEREST CODE FOR THE  
SAN BENITO COUNTY WATER DISTRICT**

**WHEREAS**, on June 25, 1980 the San Benito County Water District (District) adopted Resolution No. 80-3, wherein the District incorporated by reference the Fair Political Practices Commission Standard Model Conflict of Interest Code; and

**WHEREAS**, upon biennial review of the code as required by law, the District has determined that certain amendments are necessary to Appendix No. 1 to include new positions and revise titles of existing positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District, as follows:

1. Appendix No. 1 to the District's Model Conflict of Interest Code is hereby amended as follows:
  - A. The designated positions shall include the five members of the Board of Directors; District Manager/Engineer; Assistant Manager; Assistant General Manager; District Engineer; Manager of Administration, Finance and Business Services; Operations and Maintenance Manager; Deputy District Engineer and District Counsel.
  - B. The disclosure categories shall be A through E for all designated positions.
2. This resolution shall be submitted to the San Benito County Board of Supervisors acting as the code reviewing body for approval.
3. Except as amended by this Resolution, Resolutions 80-3 2008-16, 2020-11 as amended, shall remain in full force and effect.

**THE FOREGOING RESOLUTION** was adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on April 27, 2022, by the following vote:

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

---

Joseph Tonascia  
President

ATTEST:

---

Sara Singleton  
Assistant Manager

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

10

**Meeting Date:** April 27, 2022

**Submitted By:** Jeremy Liem, District Counsel

**Presented By:** Jeremy Liem, District Counsel

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**Agenda Title:** Consider Resolution Authorizing District Manager to Execute a Property Purchase Agreement and Conveying to San Benito County a Temporary Construction Easement, a Retaining Wall Easement, and a Grant Deed

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**Summary:**

The District owns a triangular parcel of land east of the Union Road Bridge Replacement Project, part of which needs to be granted to San Benito County to facilitate the project. In order to begin construction on the project, the County needs a temporary construction easement over a portion of that parcel. The County also needs a permanent easement for a retaining wall to support the new bridge. The total compensation for the deeded property and two easements is \$2,500.

**Detailed Description:**

Attached to the proposed resolution are a Property Purchase Agreement, a Grant Deed, an Easement Deed, and a Temporary Construction Easement Deed which together grant to San Benito County part of a parcel of property south-east of the current intersection of Union Road and San Benito Street. The District has physical assets above and below the surface of this parcel.

The Property Purchase Agreement is the lead document which binds the District to convey to the County the Grant Deed, Temporary Construction Easement, and Permanent Easement. The total purchase price for the property and easements is \$2,500, which has been determined by the County through a Fair Market Valuation and Estimate of Just Compensation attached hereto. The total acquisition area is 2,186 square feet of fee title ownership, 367 square feet of permanent easement, and 906 square feet for the temporary construction easement. As stated in the attached valuation, given the districts assets on the property, and location of the property, there is no development potential, and the property consequently has *de minimis* market value.

Because this parcel is necessary to complete the Union Road Bridge Replacement Project, if the District does not voluntarily convey the property to the County, the County may acquire the property through eminent domain, and compensation would likely be the same \$2,500 currently offered, or less.

The Board has previously authorized the sale of this property, but the County made an error in the deeds and property descriptions. Rather than correct the errors, the property has been re-appraised, and the deeds and property descriptions corrected, and the matter is now presented to the board without the need to refer to the prior transaction.

**Funding Source/ Recap:**

Resolution authorizing District Manager to execute the purchase agreement and associated deeds

### Board Action

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

**WAIVER VALUATION**

Prepared by Marc Ceccarelli

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
South of Union Road  
Hollister, California  
APN: 020-280-035

**A. Fair Market Valuation and Estimate of Just Compensation:**

- |                                   |                                      |
|-----------------------------------|--------------------------------------|
| 1. Indicated unit value:          | Nominal                              |
| 2. Estimate of Just Compensation: | \$860; nominal, therefore<br>\$2,500 |

**B. Pertinent Data and Opinions:**

**1. Identification of the Subject Property**

**Exhibit "A"** includes a Right of Way Exhibit showing the entire subject property and required acquisition area for the San Benito County Union Road Bridge Replacement Project (Project). The San Benito County Assessor's Office identifies the property as a portion of Assessor's Parcel Number (APN) 020-280-035. The subject property is located south of Union Road near the city of Hollister, CA. The subject is in the unincorporated area of San Benito County. The property is zoned RR (Rural Residential) with a General Plan designation of Residential Mixed / Commercial Thoroughfare. The subject property is a small portion of land with no access to the public right of way and used for utilities for the San Benito Water Conservation and Flood Control District.

**2. Interest Appraised:**

The proposed acquisition area is 2,186 square feet (sf) of fee, 367 square feet of permanent easement (easement) for a retaining wall and a 906 sf temporary construction easement (TCE). The TCE is for construction activities connected with the laying down, construction, rehabilitation and installation of the Project. The term of the TCE shall be for 30 months. The underground storage tanks in the acquisition area are assumed not to be impacted by the Project. A plat map can be found in **Exhibit "B"**.

An easement is a specifically defined interest in property and is owned by someone other than the owner of the underlying fee simple. The value of an easement is the loss in value to the remainder property after the imposition of the easement. This diminution in value can be expressed by a percentage of the fee value. In the after condition, little to virtually no rights will remain to the property owner, therefore a 99% of fee value is applied to the easement area to derive the value of the easement.

## **Waiver Valuation**

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
Hollister, California  
APN: 020-280-035



The valuation of a temporary use of a portion of a property is based on an estimated reasonable rental rate for the land and/or a reasonably expected rate of return for an alternative short-term investment for a specified period of time. Upon expiration of the temporary construction easement, all previous land rights and use of the land revert back to the owner. A reasonable rate of return for the TCE is judged to be 10% annually or a monthly rate of 0.83%.

**3. Date of Inspection:** February 26, 2020  
Property was inspected from the public right of way.

**4. Date of Valuation:** May 26, 2020

**5. Applicable Zoning and General Plan:**

According to San Benito County Planning, the subject property is zoned RR, Rural Residential and a General Plan designation of Residential Mixed / Commercial Thoroughfare.

**6. Highest and Best Use:**

The subject is approximately 3,228 sf in size and judged to be too small for further development and concluded that its highest and best use is to continue as its current use as utilities storage.

**7. Scope of Work:**

The County of San Benito proposes to acquire property rights from the subject larger parcel for the reconstruction of the Union Road Bridge over the San Benito River. The basic elements of this project include the realignment of Union Road and replacement of the Union Road bridge, an extension of San Benito Street, and removal of improvements related to the existing Union Road alignment.

The purpose of the project is to improve safety by replacing a deficient bridge facility. The Union Road bridge is one of only four river crossings of the San Benito River in the Hollister area, along with being one of two major arterials connecting State Route 156 to State Route 25, and is therefore considered to be a vital arterial to the adjacent communities. As such, San Benito County proposes to reconstruct the deficient Union Road Bridge to maintain a safe regional route and to correct the substandard design features of Union Road and the Union Road Bridge within the project limits. This includes the relocation of Union Road to the south and the extension of San Benito Street to intersect with the new Union Road alignment. The proposed new bridge would accommodate two traffic lanes with pedestrian and bicycle lane facilities.

On February 26, 2020, I inspected the subject from the public right of way. Descriptive data about the subject was gathered from on-line data resources, such as public

**Waiver Valuation**

Grantor: San Benito County Water Conservation and Flood Control District  
 Rural Residential  
 Hollister, California  
 APN: 020-280-035



record summary, Assessor's parcel map, an aerial map, in addition to data provided by the Client. County Planning department's website was utilized to obtain data about land use ordinances as they apply to the subject. Searches of public records, real estate listings and sales services were employed to obtain comparable data. The data and conclusions are presented in the property valuation section of this report.

**8. Client and Intended User:**

San Benito County

**C. Valuation:**

The subject property is judged not to be independently developable, and its value is only to the San Benito County Water Conservation and Flood Control District. In the case of the subject, there is no market for this parcel and therefore the value is concluded as nominal or \$1,000. The estimated unit value of the subject property is concluded to be \$0.31 per square foot (\$1,000 / 3,228 sf).

**Permanent Acquisitions**

Acquisition	Area (sf)	x	\$/sf	x	% of Fee	=	Total
Fee	2,186	x	\$0.31	x	100%	=	\$678
Permanent Easement	367	x	\$0.31	x	99%	=	\$113
<b>Total</b>							<b>\$790*</b>

**Temporary Acquisitions**

Acquisition	Area (sf)	x	\$/sf	x	Return Rate	x	Term (Months)	=	Total
TCE	906	x	\$0.31	x	0.83%	x	30	=	\$70
<b>Total</b>									<b>\$70</b>

\*exact calculations may be off due to rounding

**D. Market Data:**

Exhibit "C" Includes a copy of the Notice of Intent to Inspect.

Exhibit "D" Includes photographs of the acquisition areas.

## Waiver Valuation

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
Hollister, California  
APN: 020-280-035



### E. Certification:

*I Hereby Certify:*

That I have personally inspected the property herein from the public right of way and that the property owner has been afforded an opportunity to be present at the time of the inspection. That to the best of my knowledge and belief, the statements contained in the Waiver Valuation herein set forth are true, and the information upon which the opinions expressed therein are based is correct, subject to limiting conditions therein set forth.

That I understand that such Waiver Valuation is to be used in connection with the acquisition of right of way for the Union Road Replacement Project.

That such Waiver Valuation has been made in conformity with the appropriate State laws, Title VI of the 1964 Civil Rights Act, and regulations, policies, and procedures applicable to determining just compensation for the required right of way, and that, to the best of my knowledge, no portion of the value assigned to such property consists of items which are noncompensable under the established law of said State.

That neither my employment nor my compensation for making this Waiver Valuation and report are in any way contingent upon the values reported herein.

That I have no direct or indirect present or contemplated future personal interest in such property or in any benefit from the acquisition of such property.

That I understand I may be assigned as the Acquisition Agent for one or more of the parcels contained in this report. But this has not affected my professional judgment nor influenced my opinions stated herein.

That I have not revealed the findings and results of such Waiver Valuation to anyone other than the proper staff of the County of San Benito and will not do so until so authorized by the County of San Benito, or until I am required to so by due process of law, or until I am released from this obligation by having publicly testified as to such finds.

That my opinion of the total Waiver Valuation, included in this report and made a part hereof by reference, as of May 26, 2020, is \$2,500 (Nominal); and that such conclusion was derived without collusion, coercion or direction as to value.

A handwritten signature in black ink, which appears to read "Marc Ceccarelli", is written over a horizontal line.

Marc Ceccarelli

May 26, 2020

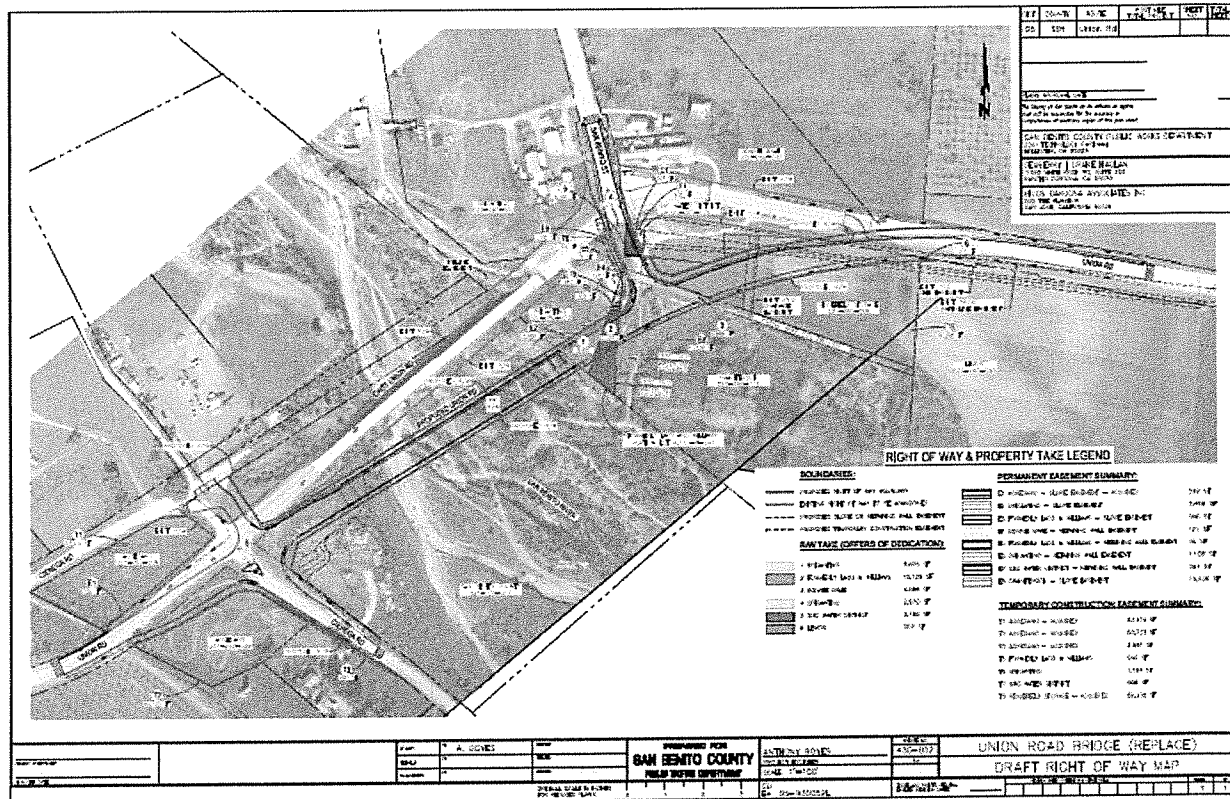
Date



# Waiver Valuation

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
Hollister, California  
APN: 020-280-035

## EXHIBIT "A" RIGHT OF WAY EXHIBIT

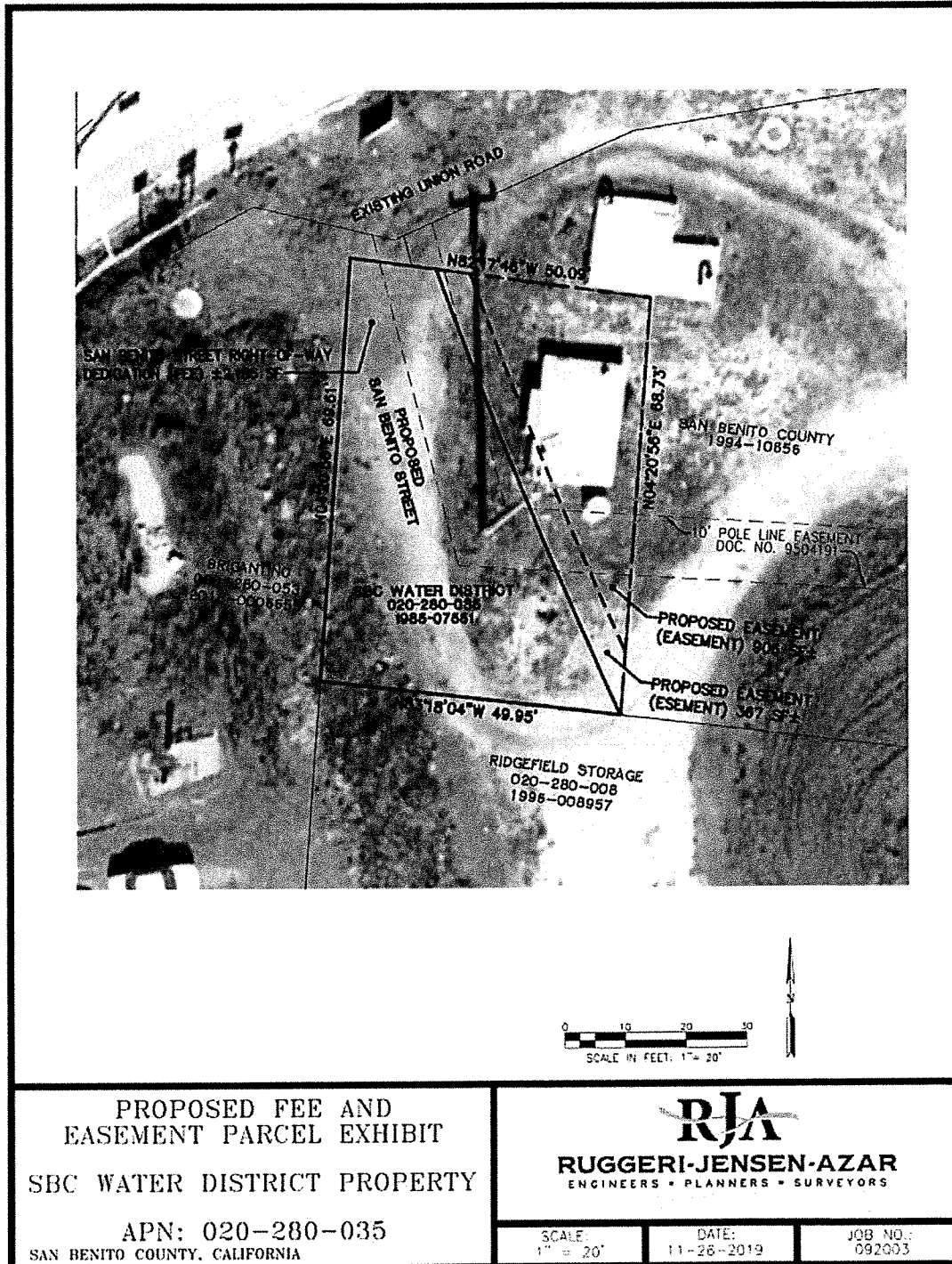


# Waiver Valuation

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
Hollister, California  
APN: 020-280-035



## EXHIBIT "B" PLAT MAP OF PROPOSED ACQUISITION AREA



## Waiver Valuation

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
Hollister, California  
APN: 020-280-035



### EXHIBIT "C" NOTICE OF DECISION TO INSPECT



#### San Benito County Resource Management Agency

2301 Technology Parkway  
Hollister, CA 95023  
E-Mail: [sbcpw@cosb.us](mailto:sbcpw@cosb.us)

Harry Mavrogenes  
Director, Resource Management  
Phone: 831-636-4170  
Fax: 831-636-4176

December 12, 2019

San Benito County Water Conservation and Flood Control District  
c/o Garrett Huddle  
30 Mansfield Road  
Hollister, CA 95024

Re: Union Road Bridge Replacement Project – Notice of Decision to Inspect  
Site: No Situs – South of Union Road  
APN: 020-280-035

Dear Mr. Huddle:

San Benito County is proposing to reconstruct the Union Road Bridge. Your property, located in the City of Hollister, is within the project area and the attached map indicates the proposed areas required for the Project. The attached map indicates the proposed area required for the Project.

San Benito County plans to start inspecting the properties for purposes of valuing the proposed property rights needed. Associated Right of Way Services, Inc. (ARWS) has been retained to assist in acquiring the property rights necessary for this project. This notice is not an offer to purchase the proposed property rights. Please contact Chadwick Wyler of ARWS so you or a representative may accompany our agent during the inspection of your property. Chadwick Wyler can be reached at 925-691-8500 or 800-558-5151, or by email at [cwyler@arws.com](mailto:cwyler@arws.com).

We have enclosed a Property Owner's Information Handbook which will provide you with answers to questions owners frequently ask concerning land acquisition.

This does not constitute an offer to purchase your property, nor does it establish eligibility for any relocation assistance. Upon completion of the inspection, a representative of ARWS will contact you to discuss this process further.

For questions relating to the project itself, please contact Deems Katada, PE, San Benito County Project Manager at 831-636-4170 Ext 270.

Sincerely,

A handwritten signature of Harry Mavrogenes in black ink.

Harry Mavrogenes  
RMA Director

Enclosures (1)

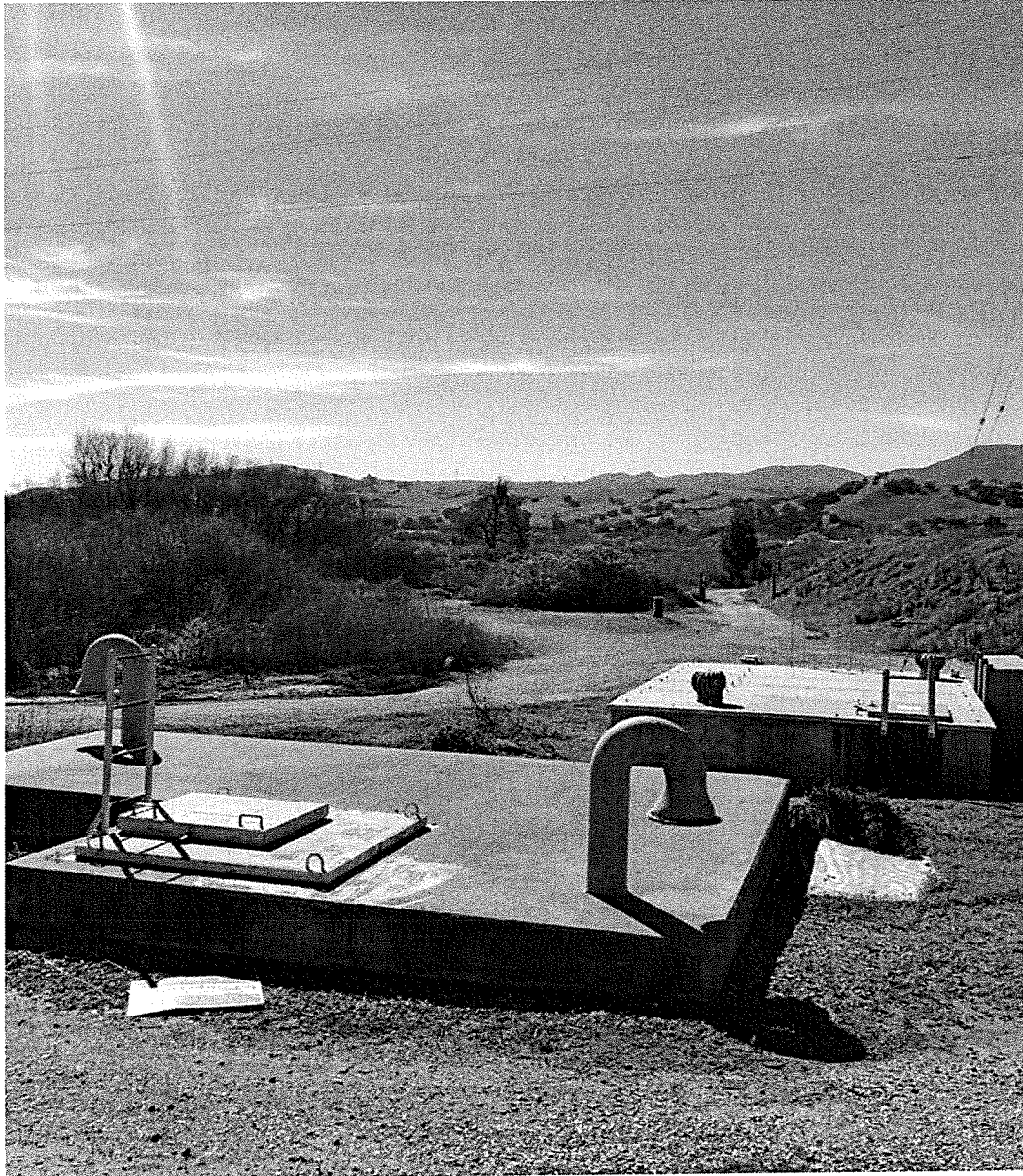
cc: Deems Katada, Interim Senior Engineer  
Chadwick Wyler, ARWS

**Waiver Valuation**

Grantor: San Benito County Water Conservation and Flood Control District  
Rural Residential  
Hollister, California  
APN: 020-280-035

**ARWS** ASSOCIATED  
RIGHT OF WAY  
SERVICES, INC.

**EXHIBIT "D"**  
**PHOTOGRAPH OF SUBJECT**





**RESOLUTION NO. 2022-14**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT**

**A RESOLUTION AUTHORIZING DISTRICT MANAGER TO EXECUTE A  
PROPERTY PURCHASE AGREEMENT AND CONVEYING TO SAN BENITO  
COUNTY A TEMPORARY CONSTRUCTION EASEMENT, A RETAINING WALL  
EASEMENT, AND A GRANT DEED**

WHEREAS, § 70-6 of the District Act grants to the District the power to sell and dispose of real property necessary or proper to carry out the objects or purposes of the District Act; and

WHEREAS, § 70-35 of the District Act authorizes the Board of Directors to determine, by resolution duly entered in their minutes that any property, real or personal, held by said district is no longer necessary to be retained for the uses and purposes thereof, and may thereafter sell, lease or otherwise dispose of said property; and

WHEREAS, the District owns a parcel of land south-east of the intersection of Union Road and San Benito Street over which the County of San Benito proposes to construct a bridge pursuant to the Union Road Bridge Replacement Project; and

WHEREAS, the County of San Benito has offered to purchase a portion of that parcel of approximately 2,186 square feet in fee simple, 367 square feet in a permanent easement, and 906 square feet in a temporary construction easement through a Property Purchase Agreement, Temporary Construction Easement, Retaining Wall Easement, and Grant Deed for the amount of \$2,500;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The foregoing findings are true and correct and are adopted by the District Board as though set forth in full;
2. That property and those rights described on the attached Grant Deed, Temporary Construction Easement, and Retaining Wall Easement are no longer necessary to be retained for the uses and purposes of the District;
3. The District Manager is authorized and directed to execute the attached Property Purchase Agreement, Grant Deed, Temporary Construction Easement, and Retaining Wall easement in substantive form, and any and all documents necessary or convenient to effectuate that agreement and those deeds.

**DRAFT---DRAFT---DRAFT---DRAFT---DRAFT---DRAFT---DRAFT---DRAFT**

The foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on April 27, 2022, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

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Joseph Tonascia  
President

ATTEST:

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Sara Singleton  
Assistant Manager



## ***San Benito County Water District***

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30 Mansfield Road • P.O. Box 899 • Hollister, CA 95024-0899  
Phone: (831) 637-8218 • Fax: (831) 637-7267

TO: Board of Directors  
District Counsel  
Interested Parties

FROM: Barbara L. Mauro  
Board Clerk

DATE: April 20, 2022

SUBJECT: Agenda Item #11, Discuss and Consider Approval of  
District Organizational Chart

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This item was not available at the time of agenda packet distribution.

It will be available at the Regular Board Meeting on April 27, 2022.

Thank you for your kind attention.

Barbara L. Mauro



# Agenda

Item

# 12

No materials for this item