

September 21, 2022  
Regular Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, September 21, 2022 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Joe Tonascia, Vice President Sonny Flores and Directors John Tobias and Doug Williams; Director Andrew Shelton was absent. Also present were, Assistant General Manager Steve Wittry, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Joyce Machado, Water Conservation Program Manager Shawn Novack and Board Clerk/Office Specialist III Barbara Mauro. District Manager Jeff Cattaneo was absent.

### **CALL TO ORDER**

President Tonascia called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Tonascia led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; all members were present except Director Shelton.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**  
With a motion by Director Williams and a second by Vice President Flores, the Agenda was approved with 4 affirmative votes, Tonascia, Flores, Tobias and Williams and there was 1 absence, Shelton.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**  
There were no public comments.

### **CONSENT AGENDA:**

1. **Approval of Minutes for: August 31, 2022 Regular Meeting**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the September Board Meeting**

With a motion by Director Tobias and a second by Director Williams, the Consent Agenda was approved by 4 affirmative votes, Tonascia, Flores, Tobias and Williams and there was 1 absence, Shelton.

### **REGULAR AGENDA:**

4. **Discuss and Consider Approval of a Contract for SCADA Services with MCC Controls DBA as Primex and Authorizing the District Manager to sign said contract (NTE \$ 400,000)**

Mr. Wittry reported the Board had previously awarded a contract to Primex for SCADA hardware, which runs the District's systems and also to upgrade the aging system. This

agenda item is for a “Not to Exceed” umbrella contract, which can then have task orders charged against it. The first task order, per Mr. Wittry, will be to renew the maintenance agreement for SCADA at the two water treatment plants (Lessalt and West Hills), which has already expired. The purpose of an umbrella contract is that it would replace having several individual contracts, it will help the District control costs and it also offers flexibility to adjust as necessary.

Director Tobias asked if there is a fixed price per hour. Mr. Wittry stated the costs would be reviewed annually and the District is able to cancel the contract, if needed, with a 30-day notice. He added it gives the District total control of the contract.

Mr. Liem added it is an over-arching agreement, which is fairly common.

Director Tobias further asked if it is similar to a time/materials agreement. Mr. Wittry stated, yes, it is similar.

President Tonascia asked if the Board could be offered an update, perhaps quarterly. Mr. Wittry stated, yes that can be done. President Tonascia added it would be helpful to keep the Board up to date.

With a motion by Director Tobias and a second by Director Williams, the Board of Directors approved a Contract for SCADA Services with MCC Controls DBA as Primex and Authorized the District Manager to sign said contract (NTE \$ 400,000) by 4 affirmative votes, Tonascia, Flores, Tobias and Williams and there was 1 absence, Shelton.

**5. California State Highway 156 Widening – SBCWD Pipeline Realignment - Consider Increasing Construction Contract Value with Monterey Peninsula Engineering, Inc by \$657,163 for a total contract amount Not to Exceed \$2,810,000**

Mr. Wittry reported the initial contract was approved by the Board in July 2022 for CalTRANS widening project for Highway 156. The reason for the District’s participation is that some District facilities need to be moved to accommodate the widening of the highway. During the final review, Mr. Wittry stated our bid did not have a clause for Buy American which was a requirement of CalTRANS for this project. Monterey Peninsula Engineering Inc. (MPE) was deemed to be the lowest bidder and has submitted a Potential Change Order (PCO) to be compliant with the Buy American stipulation by CalTRANS. While staff is working with MPE and anticipate the number may be reduced, the District is asking for the additional amount to be certain to cover the PCO. Per CalTRANS, Mr. Wittry reported they need to get started, so there is some urgency involved. He had a meeting this past Monday with CalTRANS and they are comfortable with the revised total as this amount is fully reimbursable from CalTRANS.

Director Tobias asked how the amount spent by the District is reimbursed. Mr. Wittry stated our portion of the project is estimated to take four months, but he isn’t sure what their process is for reimbursement.

Vice President Flores asked if Mr. Wittry received a verbal response for the adjusted total. Mr. Wittry stated he received both a verbal and e-mail approval for the change.

With a motion by Director Williams and a second by Director Tobias, the Board of Directors approved the California State Highway 156 Widening – SBCWD Pipeline Realignment - Increasing Construction Contract Value with Monterey Peninsula Engineering, Inc by \$657,163 for a total contract amount Not to Exceed \$2,810,000 by 4 affirmative votes, Tonascia, Flores, Tobias and Williams and there was 1 absence, Shelton.

**6. Committee/Agency Representative Reports:**

**a) San Luis Delta Mendota Water Authority (Tonascia/Cattaneo)**

Mr. Wittry covered this under the District Manager's Report.

**b) Pajaro River Watershed Flood Prevention Authority (Flores/Shelton)**

As per Director Flores, this meeting was conducted via ZOOM and updates on all current projects were given.

**7. Monthly Operations and Maintenance Report**

Mrs. Machado gave the monthly report. In Zone 6, there were five pipeline repairs. In Zone 3, staff pulled the hydraulic ram out of Hernandez Reservoir for repairs. In October, staff will reinstall the ram at Hernandez and continue work on the spillway.

**8. District Manager's Report:**

**a) Reach 1 Operations**

As per Mr. Wittry, he had nothing to report.

**b) Zone 3 Operations**

As per Mr. Wittry, he had nothing further to report.

**c) Zone 6 Operations**

As per Mr. Wittry, he had nothing further to report.

**d) San Luis Delta Mendota Authority Activities**

As per Mr. Wittry, the Authority reviewed their investments. Also, the Authority reported that the Bureau of Reclamation is not willing to sign the MOU for the San Luis Transmission Project, which essentially, ends the project.

**e) Pacheco Reservoir Expansion Project**

As per Mr. Wittry, Santa Clara Valley Water District (Valley Water) shared a video on the revised reservoir project. Staff then showed the Board and audience the short video. Mr. Wittry stated if anyone wished to view it again, they could go to UTube or to Valley Water's website.

**f) City of San Juan Bautista Water Supply Plan**

As per Mr. Wittry, the City of San Juan Bautista's (City) City Council has approved their new rates. At the October Board meeting, the District will consider approval of a contract with HDR for design services for the pipeline for the City.

Mr. Wittry added that beginning October 1<sup>st</sup>, the District's operating hours will change. The office will be closed from 12-1 for lunch and only by appointment during that time.

Also, the District has been operating the recycled water program using the City of Hollister's permit. The Regional Water Quality Control Board has asked that the District have their own permit. The City of Hollister will have a permit for production and the District will have a permit for distribution of recycled water.

**9. Adjournment**

With no further business to discuss, the meeting was adjourned at 5:20 p.m.

/s/ Joseph Tonascia  
Joseph Tonascia, President

/s/ Barbara L. Mauro  
Barbara L. Mauro, Board Clerk