

**BOARD OF DIRECTORS
SAN BENITO COUNTY WATER DISTRICT**

Agenda for

January 9, 2023

Special Meeting – 5:00 p.m.

30 Mansfield Road, Hollister, CA 95023

Speakers will be limited to 5 minutes to address the Board

Assistance for those with disabilities:

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

ZOOM LINK

<https://us06web.zoom.us/j/85832084378?pwd=TElmdmFqOFJWV3JkUEpCc2lpWWozQT09>

Meeting ID

858 3208 4378

Passcode:

665063

Dial Only:

+1 253 215 8782 US

Agenda Packet is available on our website:

<https://www.sbcwd.com/agendas/>

If you plan to participate in the meeting and need assistance, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board
- d. Approval of the Agenda

PUBLIC APPEARANCE

- a. Consider Resolution Recognizing Jeff Cattaneo for his 22 Years of Service to the District

CONSENT AGENDA

1. Allowance of Claims

REGULAR AGENDA

2. Consider Appointment of District Engineer, Steve Wittry
3. Consider Appointment of Steve Wittry to District Manager upon the retirement of the current District Manager, Jeff Cattaneo
4. Public Hearing regarding 2022 Annual Groundwater Report
 - a. Proof of Publication submitted on Notice of Public Hearing, Annual Groundwater Report
 - b. Presentation of Report
 - c. Questions of Directors
 - d. Open Public Hearing
 - e. Close Public Hearing or continue to later date
 - f. Consider Adoption of Statement of Findings and Recommendations
 - g. Consider Acceptance of 2022 District Engineer's Report on Annual Groundwater Conditions and Recommendation on Groundwater Charges
5. Consider Authorizing District Manager to update investments with Union Banc Investment Services for an additional \$5 million

ADJOURNMENT

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.
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**BOARD OF DIRECTORS
SAN BENITO COUNTY WATER DISTRICT**



Agenda

Item

Public Appearance

a.

RESOLUTION NO. 2023-01

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BENITO COUNTY WATER DISTRICT
RECOGNIZING JEFF CATTANEO
FOR HIS TWENTY-TWO YEARS OF SERVICE
TO THE RESIDENTS AND CUSTOMERS
OF THE SAN BENITO COUNTY WATER DISTRICT**

WHEREAS, Jeff Cattaneo served the San Benito County Water District for twenty-two years from May 1999 until his retirement on January 20, 2023;

WHEREAS, throughout Jeff's employment he has progressed in his career from Engineer to Deputy District Engineer, and is retiring as the District Manager; and

WHEREAS, Jeff was the District representative on the San Luis & Delta-Mendota Water Authority Board for the past fourteen years; and

WHEREAS, the District has greatly benefited by his commitment and dedication to provide sustainable water to the region; and

WHEREAS, his commitment and dedication to the District was proven by the significant number of projects that were successfully undertaken; and

WHEREAS, Jeff brought various governmental organizations together in the spirit of mutual cooperation to meet current and future challenges in our community.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the San Benito County Water District hereby proclaims its appreciation to Jeff Cattaneo for his service, commitment and contribution to the District and wishes Jeff the best of luck in his retirement.

BE IT FURTHER RESOLVED that the President of the Board is authorized to sign said Resolution, on behalf of this Board and District.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the San Benito County Water District held on January 9, 2023 by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:

Sonny Flores
President

ATTEST:

Joyce Machado
Manager of Administration, Finance
And Business Services



Agenda

Item

#1

Batch ID: CK010923
Batch Comment: Board Claims, January 9, 2023

Audit Trail Code: PMCHK00000952
Posting Date: 1/9/2023

IT IS CERTIFIED THAT THE FOLLOWING IS A TRUE LIST OF CLAIMS PROPERLY
AND REGULARLY COMING BEFORE THE BOARD OF DIRECTORS OF SAID
DISTRICT ON: JANUARY 9, 2023

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
<hr/>					
0056777	1/9/2023	030546	ATOOL	A Tool Shed	\$72.09
0056778	1/9/2023	030547	BEFOR	Before the Movie Inc	\$988.00
0056779	1/9/2023	030548	CINTA	Cintas Corporation	\$194.36
0056780	1/9/2023	030549	CIVIC	CivicPlus LLC	\$299.00
0056781	1/9/2023	030550	DELUX	Deluxe Business Checks and Solutions	\$431.42
0056782	1/9/2023	030551	EBCO	EBCO Pest Control	\$60.00
0056783	1/9/2023	030552	EDGES	Edges Electrical Group	\$771.17
0056784	1/9/2023	030553	ELCCO	ELC Consulting	\$8,745.00
0056785	1/9/2023	030554	GRAIN	GRAINGER	\$353.14
0056786	1/9/2023	030555	GROSS	Grossmayer & Associates	\$540.00
0056787	1/9/2023	030556	HAUTO	Hollister Auto Parts Inc	\$271.76
0056788	1/9/2023	030557	HOLLA	Hollister Landscape Supply	\$165.62
0056789	1/9/2023	030558	JOHNS	Johnson Lumber Company	\$245.40
0056790	1/9/2023	030559	JUDYS	Judy's Gifts & Awards	\$153.72
0056791	1/9/2023	030560	LANDS	Landscape Design by Rosemary Bridwell C	\$1,300.00
0056792	1/9/2023	030561	MCGIL	McGilloway Ray Brown & Kaufman	\$5,300.00
0056793	1/9/2023	030562	MCKIN	McKinnon Lumber Inc	\$125.24
0056794	1/9/2023	030563	NEWSV	New SV Media Inc	\$590.40
0056795	1/9/2023	030564	RAFTE	Raftelis	\$5,959.18
0056796	1/9/2023	030565	SENTR	Sentry Alarm Systems	\$120.00
0056797	1/9/2023	030566	SSCWD-TP	Sunnyslope County Water District	\$8,419.08
0056798	1/9/2023	030567	SWRCB	State Water Resources Control Board	\$12,206.63
0056799	1/9/2023	030568	TODDE	Todd Groundwater	\$2,333.75
0056800	1/9/2023	030569	WRIIN	Wright Bros Industrial Supply	\$35.90
Total Checks: 24					<div>Checks Total: \$49,680.86</div> <div>=====</div>

* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA
THIS 9TH DAY OF JANUARY 2023 THAT THE FOREGOING DEMANDS ENUMERATED HAVE
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

Prepared by: Accountant



Submitted by: District Manager

APPROVED BY BOARD OF DIRECTORS ON: _____

Date

President

Payment Fund Responsibility

Page 1 of 7

Payment#	Date	Check Total	Vendor ID	Vendor Name
030546	1/5/2023	\$72.09	ATOOL	A Tool Shed
Voucher:	047107	Invoice: 1609845-7	Date: 12/15/2022	Maintenance Equipment Rental
	Allocations:	\$72.09	600-6450-0000-542	Tool & Equipment Rental-TM
				Doc Amt: \$72.09

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$72.09
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030547	1/5/2023	\$988.00	BEFOR	Before the Movie Inc
Voucher:	047108	Invoice: 41845	Date: 1/1/2023	On-Screen Ad
	Allocations:	\$438.00	803-6865-0000-562	Advertising/Public Info (PI)
	Allocations:	\$550.00	803-6865-0000-562	Advertising/Public Info (PI)
				Doc Amt: \$988.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
Fund 700: \$0.00 Fund 803:\$988.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030548	1/5/2023	\$194.36	CINTA	Cintas Corporation
Voucher:	047112	Invoice: 4140975058	Date: 12/20/2022	Weekly Service
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$97.18
Voucher:	047113	Invoice: 4141705976	Date: 12/28/2022	Weekly Service
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$97.18

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$19.44 Fund 300: \$9.72 Fund 600: \$165.21
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030549	1/5/2023	\$299.00	CIVIC	CivicPlus LLC
Voucher:	047114	Invoice: 250857	Date: 12/20/2022	Municipal Code Updates
	Allocations:	\$299.00	100-6240-0000-563	CS-General Consulting-GA
				Doc Amt: \$299.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$299.00 Fund 300: \$0.00 Fund 600: \$0.00
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030550	1/5/2023	\$431.42	DELUX	Deluxe Business Checks and Solutions		
Voucher:	047115	Invoice:	13297441	Date:	12/12/2022 End of Year Tax Forms	Doc Amt: \$431.42
		Allocations:	\$366.71	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$21.57	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$43.14	100-6835-0000-562-06	Office Supplies 10/5/85 GA	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$43.14 Fund 300: \$21.57 Fund 600: \$366.71
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030551	1/5/2023	\$60.00	EBCO	EBCO Pest Control		
Voucher:	047116	Invoice:	18139	Date:	12/17/2022 Monthly Pest Control	Doc Amt: \$60.00
		Allocations:	\$6.00	100-6275-0000-563-06	CS-Maint 10/5/85	
		Allocations:	\$3.00	300-6275-0000-563-06	CS-Maint 10/5/85	
		Allocations:	\$51.00	600-6275-0000-563-06	CS-Maint 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$6.00 Fund 300: \$3.00 Fund 600: \$51.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030552	1/5/2023	\$771.17	EDGES	Edges Electrical Group		
Voucher:	047117	Invoice:	S5736743.001	Date:	12/12/2022 Electrical Supplies	Doc Amt: \$771.17
		Allocations:	\$771.17	600-1395-0942-112	SP-Union Bridge Replacement	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$771.17
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030553	1/5/2023	\$8,745.00	ELCCO	ELC Consulting		
Voucher:	047118	Invoice:	8160	Date:	12/13/2022 Digital Certificate Truebill	Doc Amt: \$268.00
		Allocations:	\$268.00	600-6260-0000-551	CS-Computer-CA	
Voucher:	047119	Invoice:	8208	Date:	1/1/2023 Monthly Service Agreement	Doc Amt: \$100.00
		Allocations:	\$100.00	803-6865-0000-562	Advertising/Public Info (PI)	
Voucher:	047120	Invoice:	8206	Date:	1/1/2023 Monthly Service Agreement	Doc Amt: \$6,897.00
		Allocations:	\$659.70	100-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$329.85	300-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$5,607.45	600-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$300.00	600-6260-0000-563	CS-Computer-GA	
Voucher:	047143	Invoice:	8207	Date:	1/1/2023 Monthly Service Agreement	Doc Amt: \$1,480.00
		Allocations:	\$690.00	600-6260-0602-531	CS Computer - Lessalt WTP	
		Allocations:	\$790.00	600-6260-0603-531	CS Computer - West Hills WTP	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$659.70 Fund 300: \$329.85 Fund 600: \$7,655.45
 Fund 700: \$0.00 Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030554	1/5/2023	\$353.14	GRAIN	GRAINGER		
Voucher:	047130	Invoice: 9544901292	Date: 12/14/2022	Maintenance Supplies	Doc Amt:	\$89.88
		Allocations: \$89.88	600-6320-0000-542	Supplies-TM		
Voucher:	047131	Invoice: 9543287982	Date: 12/13/2022	Maintenance Supplies	Doc Amt:	\$263.26
		Allocations: \$263.26	600-6197-0000-565	Personal Equipment/Uniform		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$353.14
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030555	1/5/2023	\$540.00	GROSS	Grossmayer & Associates		
Voucher:	047121	Invoice: IVC3497	Date: 12/12/2022	Consulting Services	Doc Amt:	\$270.00
		Allocations: \$13.50	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$6.75	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$114.75	600-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$135.00	803-6260-0000-563	CS - Computers		
Voucher:	047132	Invoice: IVC3502	Date: 12/28/2022	Consulting Services	Doc Amt:	\$270.00
		Allocations: \$27.00	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$13.50	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$229.50	600-6260-0000-563-06	CS-Computer (10/5/85)		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$40.50 Fund 300: \$20.25 Fund 600: \$344.25
 Fund 700: \$0.00 Fund 803: \$135.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030556	1/5/2023	\$271.76	HAUTO	Hollister Auto Parts Inc		
Voucher:	047129	Invoice: 913724	Date: 12/20/2022	Vehicle Maintenance #16	Doc Amt:	\$271.76
		Allocations: \$271.76	600-6460-0000-562	Vehicle Maintenance-GA		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$271.76
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
030557	1/5/2023	\$165.62	HOLLA	Hollister Landscape Supply		
Voucher:	047122	Invoice: 73174	Date: 12/15/2022	Maintenance Supplies	Doc Amt:	\$165.62
		Allocations: \$165.62	600-6320-0000-542	Supplies-TM		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$165.62
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
030558	1/5/2023	\$245.40	JOHNS	Johnson Lumber Company			
Voucher:	047123	Invoice: 260236		Date: 12/13/2022	Maintenance Supplies	Doc Amt:	\$156.76
		Allocations: \$156.76	600-6320-0000-542		Supplies-TM		
Voucher:	047124	Invoice: 260329		Date: 12/16/2022	Water Quality Supplies	Doc Amt:	\$24.66
		Allocations: \$24.66	700-6320-0000-511		Supplies-SSO		
Voucher:	047125	Invoice: 260387		Date: 12/19/2022	District Supplies	Doc Amt:	\$49.79
		Allocations: \$2.49	300-6320-0000-562-06		Supplies-GA 10/5/85		
		Allocations: \$42.32	600-6320-0000-562-06		Supplies-GA 10/5/85		
		Allocations: \$4.98	100-6320-0000-562-06		Supplies-GA 10/5/85		
Voucher:	047141	Invoice: 260208		Date: 12/12/2022	Maintenance Supplies	Doc Amt:	\$14.19
		Allocations: \$12.77	600-6320-0000-511		Supplies-SSO		
		Allocations: \$1.42	300-6320-0000-511		Supplies-SSO		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$4.98 Fund 300: \$3.91 Fund 600: \$211.85
 Fund 700: \$24.66 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
030559	1/5/2023	\$153.72	JUDYS	Judy's Gifts & Awards			
Voucher:	047126	Invoice: 4415		Date: 12/14/2022	Emp Awards/Director Plaque	Doc Amt:	\$153.72
		Allocations: \$130.66	600-6845-0000-562-06		General Business Exp 10/5/85		
		Allocations: \$15.37	100-6845-0000-562-06		General Business Exp 10/5/85		
		Allocations: \$7.69	300-6845-0000-562-06		General Business Exp 10/5/85		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$15.37 Fund 300: \$7.69 Fund 600: \$130.66
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
030560	1/5/2023	\$1,300.00	LANDS	Landscape Design by Rosemary Bridw			
Voucher:	047127	Invoice: 122022		Date: 12/20/2022	Landscape Plan Review	Doc Amt:	\$1,300.00
		Allocations: \$1,300.00	803-6240-0000-563		CS - General Consulting (Plan Cks/Rev)		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$1,300.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
030561	1/5/2023	\$5,300.00	MCGIL	McGilloway, Ray, Brown & Kaufman			
Voucher:	047133	Invoice: 2000040325		Date: 11/30/2022	Accounting Services	Doc Amt:	\$5,300.00

Allocations:	\$530.00	100-6230-0000-563-06	CS-Accounting 10/5/85
Allocations:	\$265.00	300-6230-0000-563-06	CS-Accounting 10/5/85
Allocations:	\$4,505.00	600-6230-0000-563-06	CS-Accounting 10/5/85

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$530.00	Fund 300: \$265.00	Fund 600: \$4,505.00
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
030562	1/5/2023	\$125.24	MCKIN	McKinnon Lumber, Inc.

Voucher:	047128	Invoice:	738721	Date:	12/14/2022	Maintenance Supplies	Doc Amt:	\$125.24
		Allocations:	\$125.24		600-6320-0000-542	Supplies-TM		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$125.24
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
030563	1/5/2023	\$590.40	NEWSV	New SV Media, Inc

Voucher:	047134	Invoice:	67030	Date:	12/19/2022	Public Notice	Doc Amt:	\$221.40
		Allocations:	\$221.40		700-1351-0221-151	GSA-Grdwtr Mgmt Plan		

Voucher:	047135	Invoice:	67013	Date:	12/16/2022	Weekly Print Ad	Doc Amt:	\$123.00
		Allocations:	\$123.00		803-6865-0000-562	Advertising/Public Info (PI)		

Voucher:	047136	Invoice:	67844	Date:	12/30/2022	Weekly Print Ad	Doc Amt:	\$123.00
		Allocations:	\$123.00		803-6865-0000-562	Advertising/Public Info (PI)		

Voucher:	047137	Invoice:	67451	Date:	12/23/2022	Weekly Print Ad	Doc Amt:	\$123.00
		Allocations:	\$123.00		803-6865-0000-562	Advertising/Public Info (PI)		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$0.00
Fund 700: \$221.40	Fund 803: \$369.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
030564	1/5/2023	\$5,959.18	RAFTE	Raftelis

Voucher:	047138	Invoice:	26321	Date:	12/13/2022	Consulting Services	Doc Amt:	\$5,959.18
		Allocations:	\$5,959.18		600-6240-0000-551	CS-General Consulting-CA		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$5,959.18
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
030565	1/5/2023	\$120.00	SENTR	Sentry Alarm Systems

Voucher:	047139	Invoice:	2205540	Date:	12/15/2022	Quarterly Monitoring	Doc Amt:	\$120.00
		Allocations:	\$12.00		100-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$6.00		300-6270-0000-563-06	CS-Operations GA 10/5/85		

Allocations: \$102.00 600-6270-0000-563-06 CS-Operations GA 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$12.00 Fund 300: \$6.00 Fund 600: \$102.00
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030566	1/5/2023	\$8,419.08	SSCWD-TP	Sunnyslope County Water District
Voucher:	047144	Invoice: 2-601	Date: 1/1/2023	Accident- West Hills
		Allocations: \$8,419.08	600-1395-0943-112	SP-West Hills-Vehicle Accident
				Doc Amt: \$8,419.08

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$8,419.08
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030567	1/5/2023	\$12,206.63	SWRCB	State Water Resources Control Board
Voucher:	047142	Invoice: LW-1039952	Date: 12/21/2022	Annual Water System Fees
		Allocations: \$6,103.31	600-6820-0602-562	Dues and Fees
		Allocations: \$6,103.32	600-6820-0603-562	Dues and Fees
				Doc Amt: \$12,206.63

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$12,206.63
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030568	1/5/2023	\$2,333.75	TODDE	Todd Groundwater
Voucher:	047145	Invoice: 37653 1222	Date: 12/8/2022	Engineering Services
		Allocations: \$2,333.75	700-6240-0160-511	CS-Annual Grwtr Report-SSO
				Doc Amt: \$2,333.75

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
Fund 700: \$2,333.75 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
030569	1/5/2023	\$35.90	WRIIN	Wright Bros Industrial Supply
Voucher:	047140	Invoice: 271971	Date: 12/14/2022	Welding Supplies
		Allocations: \$35.90	600-6320-0000-542	Supplies-TM
				Doc Amt: \$35.90

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$35.90
Fund 700: \$0.00 Fund 803:\$0.00

Report Totals, Payment Fund Responsibilities

Fund 000: \$0.00**Fund 100: \$1,630.13****Fund 300: \$666.98****Fund 600: \$41,911.94****Fund 700: \$2,579.81****Fund 803: \$2,892.00**

Fund 100 = District Administration

1,630.13+

Fund 300 = Zone 3

666.98+

Fund 600 = Zone 6

41,911.94+

Fund 700 = Zone GSA

2,579.81+

Fund 803 = Zone WRA

2,892.00+

49,680.86*



Agenda

Item

#2

No materials



Agenda

Item

#3

No materials

San Benito County Water District
Agenda Transmittal

Agenda Item: 4

Meeting Date: January 9, 2022

Submitted By: Steve Wittry

Presented By: Steve Wittry

Agenda Title: Annual Presentation of Groundwater Conditions of the District and 2023/2024 Zone 6 Groundwater Rates

The San Benito County Water District (District or SBCWD) was formed in 1953 by a special act (District Act) of the State with responsibility and authority to manage groundwater. Section 7.6 of the District Act (Act) states that “the Board may ... require the district to annually prepare an investigation and report on conditions of the district and zones thereof”. The Act requires the condition assessment to include all of the reporting parameters as identified in Section 7.6 (a)-(j).

In addition, the report identifies a recommendation of the Groundwater Charge to be levied in Zone 6 for the upcoming water year consistent with the Zone 6 Water Rate and Capacity Fee study.

The following recommendations are responsive to section 7.6 of the Act:

- The District should continue to purchase and supply all imported CVP water available under the SBCWD contract and any additional supplies that can reasonably be attained.
- The District should continue to operate Hernandez and Paicines reservoirs for downstream percolation to improve downstream groundwater conditions.
- The District should continue off-channel percolation of CVP water as available and expand percolation capabilities.
- A groundwater charge should be levied in Zone 6.
- The District should take actions consistent with State legislation to adjust the groundwater charge as substantiated and recommended in the 2022 Annual Groundwater Report and in the Draft Zone 6 Water Rate and Capacity Fee Study (Oct. 2022). The proposed groundwater charge for the USBR contract year (March 2023-February 2024) is recommended to be \$13.75 per AF for agricultural use and a groundwater charge of \$13.75 per AF is recommended for M&I use

Financial Impact: X Yes No

District Engineer's Annual Groundwater Conditions Report for January 9, 2023 Meeting
of the Board of Directors

Recommendation: Board to adopt the Statement of Findings and Recommendations and accept the 2022 District Engineer's Report on Annual Groundwater Conditions and Recommendation on 2023-2024 Zone 6 Groundwater Rates.

Resolution No. _____ Motion By: _____ Second By: _____

Noes _____ Absent _____

Reagendized	Date	No Action Taken
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San Benito County Water District Annual Groundwater Assessment

December 2022



The San Benito County Water District (District or SBCWD) was formed in 1953 by a special act (District Act) of the State with responsibility and authority to manage groundwater. The District Act authorizes the Board of Directors, at its discretion, to direct staff to prepare an annual report on groundwater conditions of the District and its zones of benefit, such as Zone 6, the area for distribution of Central Valley Project (CVP) water. The groundwater report (addressing the previous water year from October 1 through September 30) also summarizes activities of the District for protection and augmentation of water supplies and provides management recommendations. Annual Groundwater Reports have been prepared since the 1970s and District Act requirements are listed in Appendix A.

In response to the 2014 Sustainable Groundwater Management Act (SGMA), the District has become the exclusive Groundwater Sustainability Agency (GSA) for the North San Benito Groundwater Basin (Basin) in San Benito County, led preparation of a Groundwater Sustainability Plan (GSP) for the basin and submitted it to DWR in January 2022. The District has initiated preparation of the second Annual Report in accordance with SGMA and consistent with the District Act. The SGMA Annual Report is planned for completion before April 1, 2023.

This brief Report has been prepared at the direction of the SBCWD Board of Directors to address requirements of the District Act, while recognizing that the SGMA Annual Report will provide the substantial documentation that has been presented in previous Annual Groundwater Reports.

Groundwater Basin Conditions

As documented in the GSP, the Basin is not in overdraft. Historical overdraft was halted through importation of CVP water and other management actions. In Water Year 2021-2022 State-wide drought conditions prevailed, and in March 2022, CVP allocations were reduced to zero for agricultural uses and to Public Health and Safety needs for M&I uses. Consistent with the coordinated use of available surface water supplies and groundwater, Zone 6 groundwater production increased in 2020-2021 relative to previous years (Table 1).

Table 1. Groundwater Production in Zone 6 by Water Year, acre-feet per year

	2018-2019*	2019-2020*	2020-2021*	2021-2022*
Agriculture	15,423	17,021	22,614	23,945
Municipal & Industrial	2,660	3,514	6,067	5,840
* based on power meters in Zone 6				

While a drought year such as 2021-2022 may be characterized by increased pumping, short-term groundwater level decline, and storage depletion, North San Benito Basin groundwater levels and storage reserves are managed to stay above quantitative minimum thresholds that are protective of beneficial uses of groundwater.

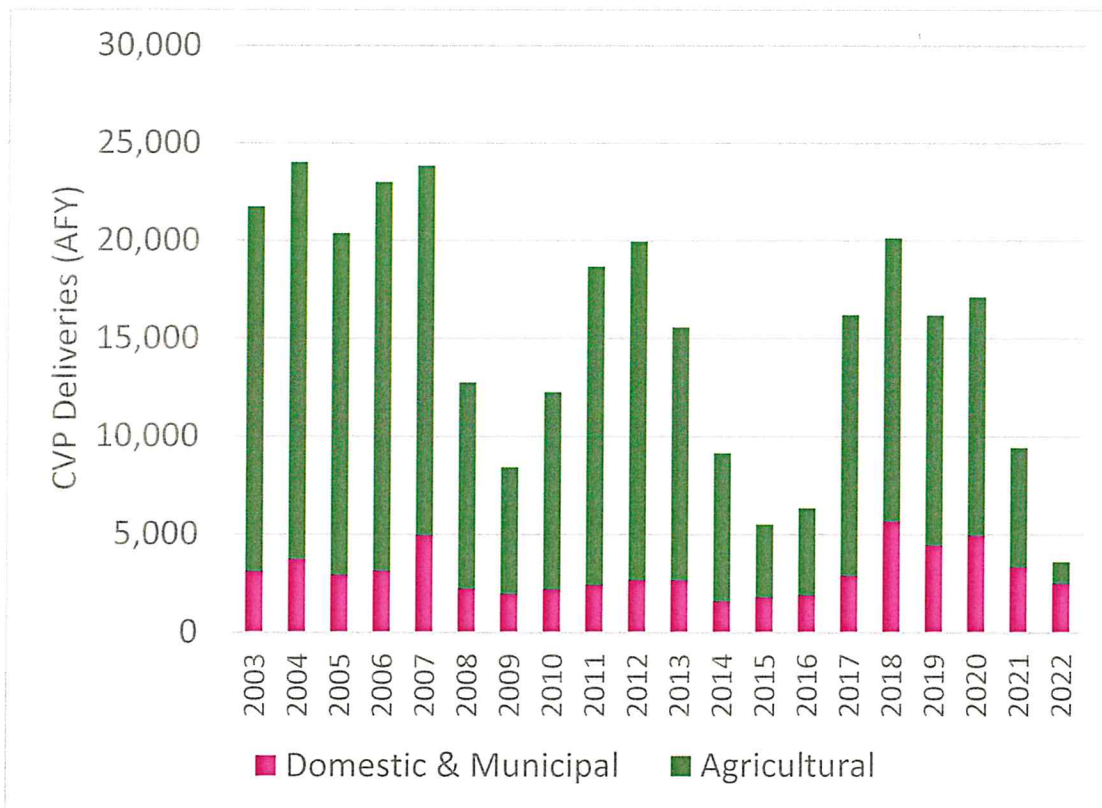
Water Supplies and Management Activities

As described in the previous Annual Reports, water supply sources available in Zone 6 include local groundwater, imported CVP water, recycled water, and local surface water.

These are used conjunctively with the groundwater basin providing important storage. Management actions (also described in the GSP Chapter 8) involve water importation, local water storage, managed aquifer recharge, and water recycling. SBCWD has a contract with USBR for 35,550 and 8,250 AFY of imported water for agricultural and for M&I use, respectively. CVP allocations were reduced to zero for agricultural uses and to Public Health and Safety needs M&I uses in March. In April 2022, SBCWD sent a letter to USBR advocating for additional Public Health and Safety water for M&I users based on total demand, groundwater availability, and water quality needs. Using the guidelines set forth in the “Central Valley Project Municipal and Industrial Water Shortage Policy Guidelines and Procedures” (WSP Guidelines), SBCWD identified a PHS need of approximately 4,483 AF in 2022. Total non-CVP supplies are 1,515 AF, leaving 2,968 AF unmet by non-CVP supplies. SBCWD received a Public Health and Safety allocation of 2,766 AF (33.5 percent of the M&I contract).

The overall delivery of CVP to users was the lowest since the CVP system was expanded into the basin. Figure 1 shows the delivered CVP water by user type over the last 20 years.

Figure 1. CVP Deliveries by User Type (WY 2003- WY 2022)



Ongoing activities include monitoring, data compilation and analysis, numerical modeling, water conservation, water quality improvement programs, stakeholder outreach, reporting, and administrative activities among others that contribute to long-term sustainability.

Recommendations

The following recommendations are responsive to the District Act:

- The District should continue to purchase and supply all imported CVP water available under the SBCWD contract and any additional supplies that can reasonably be attained.
- The District should continue to operate Hernandez and Paicines reservoirs for downstream percolation to improve downstream groundwater conditions.
- The District should continue off-channel percolation of CVP water as available and expand percolation capabilities.
- A groundwater charge should continue to be levied in Zone 6.
- The District should take actions consistent with State legislation to adjust the groundwater charge as substantiated and recommended in the 2022 Annual Groundwater Report and in the Draft Zone 6 Water Rate and Capacity Fee Study (Oct. 2022). The proposed groundwater charge for the USBR contract year (March 2023-February 2024) is recommended to be \$13.75 per AF for agricultural use and a groundwater charge of \$13.75 per AF is recommended for M&I use.

Appendix A

Groundwater Investigation, Report and Recommendations impacts of 2014 Sustainable Groundwater Management Act

The San Benito County Water Conservation and Flood Control District Act (District Act) Section 70-7.6, requires the San Benito County Water District (District) to prepare an annual investigation and report on groundwater conditions. In 2014, the Sustainable Groundwater Management Act (SGMA) was approved by the legislature. Since SGMA approval, the District has become the exclusive Groundwater Sustainability Agency (GSA) for the North San Benito Groundwater Basin (Basin) in San Benito County and has led the preparation of a Groundwater Sustainability Plan (GSP) for the basin.

Consistent with SGMA and the District Act, the District is required to complete an Annual Groundwater Report. There is considerable overlap between the two legislative requirements as both require the development and analysis of groundwater conditions. The SGMA Annual Report is required to be submitted to the Department of Water Resources (DWR) by April 1 of each year. The District Act requires a public hearing in early January for interested parties to inquire/discuss the condition of the groundwater supplies or surface water supplies of the district.

District staff has determined the most efficient method for meeting the requirements of the SGMA and District Act is to provide an Annual Groundwater Assessment available to the public in December of each year. This assessment will provide an overview of basin conditions and recommendations. A public hearing will be held in January of each year in compliance with the District Act. The annual report will be completed following the public hearing and prior to the April 1 deadline. This will allow the District the opportunity to address any groundwater issues brought forward at the January public hearing and incorporate any substantive changes prior to submission to the DWR.

Per the District Act, the investigation and report shall include the following information:

- (a) Information for the consideration of the board in its determination of the annual overdraft.
- (b) Information for the consideration of the board in its determination if the accumulated overdraft as of September 30 of the current calendar year.
- (c) A report as to the total production of water from the groundwater supplies of the district and the zones thereof as of September 30 of the current calendar year.
- (d) An estimate of the annual overdraft for the current water year and for the ensuing water year.
- (e) Information for the consideration of the board in its determination if the estimated amount of agricultural water and the estimated amount of water other than agricultural water to be withdrawn from the groundwater supplies of the district and zones thereof for the ensuing water year.
- (f) The amount of water the district is obligated to purchase during the ensuing water year
- (g) A recommendation as to the quality of water needed for surface delivery and for replenishment of the groundwater supplies of the district and the zones thereof the ensuing water year.
- (h) A recommendation as to whether or not a groundwater charge should be levied in any zone or zones of the district during the ensuing water year.
- (i) If any groundwater charge is recommended, a proposal of a rate per acre-foot for agricultural water and a rate per acre-foot for all water other than agricultural water for such zone or zones.
- (j) Any other information the board requires.

**SAN BENITO COUNTY WATER DISTRICT
BOARD OF DIRECTORS**

**FINDINGS IN SUPPORT OF MOTION TO ACCEPT
ANNUAL GROUNDWATER REPORT FOR WATER YEAR 2022**

1. The Report contains a recommendation for the operation of Hernandez and Paicines Reservoirs.
2. The report contains information as to the amount of water the District is obligated to purchase during the 2023 Water Year.
3. The report recommends the quantity of water needed for surface delivery and or replenishment of groundwater supplies of the District and the Zones thereof for the 2023 Water Year.
4. The report recommends that a groundwater charge should be levied in the Zones of the District for 2023-2024 Water Year and proposes a rate per acre foot for agricultural water and a rate per acre foot for water other than agricultural water.



Agenda

Item

#5

No materials