

**BOARD OF DIRECTORS
SAN BENITO COUNTY WATER DISTRICT
Agenda For
May 31, 2023
Regular Meeting – 5:00 p.m.
30 Mansfield Road – Hollister, California 95023**

Assistance for those with disabilities:

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

ZOOM LINK

<https://us06web.zoom.us/j/81652181847?pwd=YysxVXVOZEgvM0cwbTQ2TGgvaEVndz09>

Meeting ID

816 5218 1847

Passcode:

785805

Dial Only:

Dial by your location
+1 669 444 9171 US
+1 719 359 4580 US
+1 720 707 2699 US (Denver)
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)

If you plan to participate in the meeting and need assistance, please call
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

CALL TO ORDER

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

CONSENT AGENDA:

(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)

1. Approval of Minutes for: April 26, 2023 Regular Meeting
2. Allowance of Claims
3. Acknowledgement of Paid Claims prior to the May Board Meeting
4. On Call Contracts – Status Updates

REGULAR AGENDA

5. 2023-2024 District Budget
 - a. Presentation of 2023-2024 District Budget
 - b. Consider Board Approval of 2023-2024 District Budget
6. Consider Amending Resolution 2022-20 Regarding the District Policy on Restriction and Designation of District Net Assets/Cash
7. Succession Planning for the Operation and Maintenance Division
8. Committee/Agency Representative Reports:
 - a. San Luis Delta Mendota Water Authority (Tonascia/Wittry)
 - b. ACWA Spring Conference, Monterey May 9-11, 2023 (Tonascia/Wittry)
 - c. Association of California Water Agencies—Joint Powers Insurance Authority (Tonascia)
 - d. Administration Committee (Flores/Shelton)
 - e. Finance Committee (Tonascia/Wright)
 - f. Personnel Committee (Flores/Tonascia)
9. Monthly Operations and Maintenance Report

10. General Manager's Report:
 - a) General Comments
 - b) Reach 1 Operations
 - c) Zone 3 Operations
 - d) Zone 6 Operations
 - e) San Luis and Delta-Mendota Water Authority Activities
 - f) Pacheco Reservoir Expansion Project
 - g) City of San Juan Bautista Water Supply Plan
11. **CLOSED SESSION:** Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Agency Negotiator: Steve Wittry, General Manager
Employee Organization: SEIU 521 Office and Field Employees Unit
12. **CLOSED SESSION:** Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Agency Negotiator: Steve Wittry, General Manager
Unrepresented Employees:
Management/Confidential/Professional Employees: Accountant, Assistant Engineer, Associate Engineer, Deputy District Engineer, Finance Manager, Human Resources/Administrative Assistant, Operations and Maintenance Manager, Senior Engineer, Supervising Accountant, Water Conservation Program Manager
13. **OPEN SESSION:**
Report any action, if any, from Closed Session
14. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, June 28, 2023. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.

April 26, 2023
Regular Meeting
5:03 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, April 26, 2023 at 5:03 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Sonny Flores, and Directors Joe Tonascia, Doug Williams and Mark Wright. Vice President Andrew Shelton arrived late. Also present were General Manager Steve Wittry, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Joyce Machado, Water Conservation Program Manager Shawn Novack, Senior Engineer David Macdonald, Operations and Maintenance Supervisor Michael Craig, Water Programmer III Anne Stull and Board Clerk/Office Specialist III Barbara Mauro.

CALL TO ORDER

The meeting was called to order by President Flores at 5:03 p.m.

- a. **Pledge of Allegiance to the Flag**
President Flores led the Pledge of Allegiance.
- b. **Roll Call**
Mrs. Mauro called roll; Members present were: President Flores and Directors Tonascia, Williams and Wright; Vice President Shelton was absent.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**
With a motion by Director Tonascia and a second by Director Williams, the Agenda was approved with 4 affirmative votes and there was 1 absence, Shelton.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

PUBLIC APPEARANCE

- a. **Federico Barajas – San Luis and Delta-Mendota Water Authority**
Mr. Wittry introduced Mr. Barajas, Executive Director of the San Luis and Delta-Mendota Water Authority. Mr. Barajas stated San Benito is one of twenty-eight water districts belonging to the Authority. He is visiting Authority members' boards to highlight some of the items they are working on. First of all, Mr. Barajas reported after a three-year drought, we have done a 180° and experienced flooding which caused a levee failure and damage to the Delta-Mendota Canal. Also, the Authority continues to work on additional water storage and a more reliable conveyance of the water. Mr. Barajas discussed the enlargement of the San Luis Dam and the Delta-Mendota Subsidence Project. Also, the Authority members are working on updating the strategic plan. Mr. Barajas then turned it over to Chuck Gardner to review the status of the B K Sisk Dam Project.

(Director Shelton joined the meeting remotely at 5:10 p.m.)

- **B F Sisk Dam Presentation – Hallmark Group**

Mr. Gardner, of the Hallmark Group, made a presentation to the Board on the B F Sisk Dam, using a PowerPoint presentation. He reviewed the purpose of the project; the commitment authority members would soon need to make regarding a cash call and an overview of the 3 stages of the project.

He first reviewed the Pre-Construction phase and what was involved. The subsequent stages would be the design and then finally the construction. Mr. Gardner further discussed allocation requests from the investors, and how that might be considered.

Director Wright asked if there are twenty-eight Authority members, why are only 10 participating? Mr. Barajas stated 10 members are investors, but more may be participating.

President Flores asked if the storage would only be available during wet years; Mr. Gardner stated that is correct.

Mr. Macdonald asked how the project would affect carry-over water. Mr. Gardner stated it would reduce the risk of loss. Mr. Gardner added all of the information he is presenting is all preliminary at this point.

(Director Shelton arrived at the meeting in person at 5:25 p.m.)

Mr. Gardener reviewed the baseline allocation assumptions, the federal reimbursable and non-reimbursable amounts and the project benefits. May 3rd will be the next meeting, where this will be further discussed.

Director Wright asked when the District would need to decide on this project. Mr. Wittry stated the Board would need to make a final decision, no later than June but there may be a committee meeting sometime in May. Mrs. Machado stated the timing is ideal, so it can be included in next year's budget. Mr. Gardner confirmed a decision in June would be needed, as the cash call is July 1st. President Flores stated a workshop, with the full board, would be preferred.

Mr. Wittry thanked Mr. Barajas and Mr. Gardner for coming to the meeting and for the information they relayed to the Board.

CONSENT AGENDA:

1. **Approval of Minutes for: March 29, 2023 Regular Meeting**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the April Board Meeting**
4. **Acceptance of Quarterly Investment Report, March 31, 2023**
5. **On Call Contracts – Status Updates**

Director Tonascia asked that Agenda item #5, be discussed.

Director Tonascia asked what the status of the Primex's contract. Mr. Wittry stated it is for our SCADA update. Currently, Primex is working but they are behind on their billing. RTU 5 and RTU 19 (near Spring Grove) are up and running, per Mr. Wittry.

Director Tonascia asked for the status of the Todd Groundwater contract. Mr. Wittry stated this is for the well project and the District is exploring options for willing property owners. Task 1 is covered by a grant the District has already been awarded. The other two tasks are for grant support for which the District has applied for additional grant funds, per Mr. Wittry.

With no further questions, a motion was made by Director Williams and seconded by Vice President Shelton; the Consent Agenda was approved by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

REGULAR AGENDA

6. Consider Resolution Declaring May as Water Awareness Month

Mr. Novack stated that May is the beginning of the irrigation season, which is why May is Water Awareness Month. He added, water conservation in California is the new way of life. He then read the resolution declaring May as Water Awareness Month into the record. Mr. Novack also offered the Board an update on the turf removal program.

With a motion by Vice President Shelton and a second by Director Williams, the Board of Directors approved Resolution #2023-11, *A Resolution of the Board of Directors of the San Benito County Water District Declaring May as Water Awareness Month* with 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

7. Consider Rescinding Resolution 2022-11 Declaring a Water Shortage Emergency Condition and Implementing the District's Water Shortage Contingency Plans

Mr. Wittry stated one year ago, the Board followed the Governor's order to declare a Stage II water shortage emergency condition. The Governor, due to the rainfall received this year, has now rescinded his order, so the District is simply following the State.

With a motion by Vice President Shelton and a second by Director Wright, the Board of Directors approved Resolution #2023-12, *A Resolution of the Board of Directors of the San Benito County Water District Rescinding Resolution #2022-11 Declaring a Water Shortage Emergency Condition and Implementing the District's Water Shortage Contingency Plans* with 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

8. Consider Resolution Restating the District's Investment Policy

Mrs. Machado stated the Investment Policy calls for an annual review, which was done by District Counsel. Counsel had no recommended changes, nor did District staff.

With a motion by Vice President Shelton and a second by Director Wright, the Board of Directors approved Resolution #2023-13, *A Resolution of the Board of Directors of the San Benito County Water District Restating the District's Investment Policy* with 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

9. **Committee/Agency Representative Reports:**

- a. **San Luis and Delta-Mendota Water Authority (Tonascia/Wittry)**
As per Director Tonascia, the Authority discussed equipment purchases and updating the strategic plan.
- b. **Pajaro River Watershed Flood Prevention Authority (Flores/Shelton)**
As per Director Flores, the meeting was cancelled.
- c. **Water Resources Association (Flores/Shelton)**
As per Director Flores, the Association discussed Water Awareness Month and general business.
- d. **Investment Committee (Flores/Williams)**
As per Directors Flores and Williams, this has already been covered.
- e. **Personnel Committee (Flores/Tonascia)**
As per Directors Flores and Tonascia, there was a closed session meeting.
- f. **Zone 3 Water Supply & Operations Committee (Tonascia/Williams)**
As per Directors Tonascia and Williams, the committee discussed the operations at the Paicines Canal and a way to remotely monitor water levels at Hernandez Reservoir.
- g. **Zone 6 Water Supply & Operations Committee (Tonascia/Williams)**
As per Directors Tonascia and Williams, the committee discussed the increase to the Ag allocation, 215 Water and when will San Juan Bautista's operations be back up due to the construction.

10. **Monthly Operations and Maintenance Report**

Mr. Craig stated the District lost power at the main gate valve at San Justo which resulted in a large water leak, for which he provided photos. Mr. Craig also stated the maintenance staff will be working on some larger projects, such as changing out valves which will be done without interrupting service.

11. **General Manager's Report:**

a) **General Comments**

Mr. Wittry reported the District has hired Rob Hillebrecht as Deputy District Engineer and he will begin his employment on May 15th. He further reported the Bureau increased the water allocation to 100% for Ag and 100% of historical use for M&I. Also, the District received a past due bill from the Bureau for approximately \$120,000. This balance dates back to 2014-2021. Staff discussed this with the Bureau and also reached out to former staff, who were unable to assist with this matter. Response to this bill is required in 30 days or there will be a 30% interest/late charge and could also be referred to collections. It appears there was communication with prior staff in August of 2021.

Director Tonascia asked why this wasn't caught and why didn't the auditor catch it. Mrs. Machado replied, it may not have been provided to the auditor. Mr. Wittry

added that staff will fully review this matter. Staff discussed this with the Bureau today and said the District planned to resolve it asap.

Mr. Liem asked if the District paid every invoice. Mr. Wittry stated that some agencies split up their payments due to cash flow issues, but that is not an issue for the District. Mrs. Machado added staff hopes to prove it's been paid.

Mr. Wittry reminded the Board, the District will have an Open House on May 5th from 3-5 p.m.

b) Reach 1 Operations

Mr. Wittry reported this has already been covered.

c) Zone 3 Operations

Mr. Wittry reported Paicines Reservoir is approximately half full and staff has burned debris removed from the Paicines Canal. The Hernandez Reservoir continues to spill.

d) Zone 6 Operations

Mr. Wittry reported the MPE Project in San Juan Bautista is anticipated to be complete near the end of May and there is a possibility about half of the line could be up earlier, to Bixby Road. The water office is fielding calls about when it will be back up and running.

Mr. Wittry also reported that in 2014, the District did purchase 215 water, which has pros and cons. Because of the billing error brought to the District's attention by the Bureau and some of this billing was related to the 215 water, he has removed that item from tonight's agenda.

Mr. Wittry reported that San Benito County was awarded a grant to consolidate several water systems. Two are in Zone 6, 1 is outside Zone 6 and 1 straddles Zone 6. Mr. Wittry stated the easiest way to work with this issue would be to consider changing the boundary of Zone 6. There is a process to follow in the District Act and in speaking with the Bureau, they stated it is about a 3-6 month process following LAFCo approval if the Board chooses to go this route. Overall, Mr. Wittry stated it could take about 9 months.

Director Wright asked to clarify that it doesn't require congressional approval? Mr. Wittry stated it is a LAFCo process and it would require CEQA (California Environmental Quality Act) Plus through the Bureau. All of these costs would be born by the customers and not the District. SBC Board of Supervisors has formally approved the grant but there are a lot of steps in the process including a Prop 218 fee assessment process.

Director Wright asked what the timing is for the grant; Mr. Wittry stated 3 years. Director Wright asked if there could be retroactive property taxes and Mr. Wittry stated that would be decided by the Board.

Director Tonascia asked if the County and Sunnyslope County Water District need to wait for the District to complete the process. Mr. Wittry stated that the processes could run in parallel, and, if required, the District could make provisions to transfer

the water if the approval process lagged behind construction.. Director Tonascia asked if the property owners would have a Prop 218 process. Mr. Wittry stated yes, but the District's Board, as empowered by the District Act, could also require its own vote of the property owners, to show they are in favor of this project. Mr. Wittry stated the grant and deadline, are the drivers for the timing of this project.

e) San Luis and Delta-Mendota Water Authority Activities

Mr. Wittry reported the Authority is working on updating the strategic plan and discussed various equipment purchases.

f) Pacheco Reservoir Expansion Project

Mr. Wittry reported stakeholder meetings continue and Valley Water continues to work on their environmental documents for the project.

g) City of San Juan Bautista Water Supply Plan

Mr. Wittry reported staff continues to work with Mr. Reynolds. The District wants to help but is waiting for their input on the agreements. Mr. Wittry reported the wastewater portion of their project is out to bid. President Flores added he spoke with the City of San Juan Bautista's representative at the WRA Meeting and stated the District is willing to work with them.

12. CLOSED SESSION: Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Agency Negotiator: Steve Wittry, General Manager

Employee Organization: SEIU 521 Office and Field Employees Unit

13. CLOSED SESSION: Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Agency Negotiator: Steve Wittry, General Manager

**Unrepresented Employees: Management/Confidential/Professional
Employees: Accountant, Assistant Engineer, Associate Engineer, Deputy
District Engineer, Finance Manager, Human Resources/Administrative
Assistant, Operations and Maintenance Manager, Senior Engineer,
Supervising Accountant, Water Conservation Program Manager**

(The Board convened in Closed Session at 6:51 p.m.)

14. OPEN SESSION:

(The Board reconvened in Open Session at 8:17 p.m.)

Report any action, if any, from Closed Session

As per President Flores, there was nothing to report.

15. Adjournment

With no further business to discuss, the meeting was adjourned at 8:18 p.m.

Sonny Flores, President

Barbara L. Mauro, Board Clerk

System: 5/24/2023 10:13:24
User Date: 5/24/2023

San Benito County Water District
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Athina

Batch ID: CK053123
Batch Comment: Board Claims, May 31, 2023

Audit Trail Code: PMCHK00000972
Posting Date: 5/31/2023

IT IS CERTIFIED THAT THE FOLLOWING IS A TRUE LIST OF CLAIMS PROPERLY
AND REGULARLY COMING BEFORE THE BOARD OF DIRECTORS OF SAID
DISTRICT ON: MAY 31, 2023


Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0057224	5/31/2023	031066	ASSOC	Associated Compressor & Equipment Inc.	\$4,367.05
0057225	5/31/2023	031067	ATOOL	A Tool Shed	\$234.33
0057226	5/31/2023	031068	BRIGA	Brigantino Irrigation	\$200.24
0057227	5/31/2023	031069	CINTA	Cintas Corporation	\$194.36
0057228	5/31/2023	031070	CMANA	CM Analytical Inc	\$1,090.00
0057229	5/31/2023	031071	EBCO	EBCO Pest Control	\$60.00
0057230	5/31/2023	031072	ELCCO	ELC Consulting	\$9,827.94
0057231	5/31/2023	031073	FRESN	Fresno Valves & Castings Inc.	\$2,779.87
0057232	5/31/2023	031074	GROSS	Grossmayer & Associates	\$145.00
0057233	5/31/2023	031075	GUTIE	Gutierrez Consultants	\$4,532.50
0057234	5/31/2023	031076	HDRENG	HDR Engineering Inc	\$1,974.00
0057235	5/31/2023	031077	ICONI	ICONIX Waterworks Inc	\$35,901.19
0057236	5/31/2023	031078	INDEP	Independent Business Forms Inc	\$667.77
0057237	5/31/2023	031079	JOHNS	Johnson Lumber Company	\$416.12
0057238	5/31/2023	031080	LANDS	Landscape Design by Rosemary Bridwell C	\$300.00
0057239	5/31/2023	031081	NEWSV	New SV Media Inc	\$492.00
0057240	5/31/2023	031082	PALAC	Palace Business Solutions	\$361.11
0057241	5/31/2023	031083	SBTIR	San Benito Tire	\$25.00
0057242	5/31/2023	031084	SPEEDEE	SpeeDee Oil Change and Tune Up	\$122.38
0057243	5/31/2023	031085	SSCWD	Sunnyslope County Water District	\$16,816.71
0057244	5/31/2023	031086	SSCWD-TP	Sunnyslope County Water District	\$209,947.00
0057245	5/31/2023	031087	TODDE	Todd Groundwater	\$31,486.38
0057246	5/31/2023	031088	USBK-CC	US Bank Corporation	\$8,517.37
Total Checks: 23					Checks Total: \$330,458.32


* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA
THIS 31TH DAY OF MAY 2023 THAT THE FOREGOING DEMANDS ENUMERATED HAVE
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.


Prepared by: Manager of Admin and Finance


Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: _____

Date

President

Payment Fund Responsibility

Page 1 of 9

Payment#	Date	Check Total	Vendor ID	Vendor Name
031066	5/24/2023	\$4,367.05	ASSOC	Associated Compressor & Equipment,
Voucher:	047954	Invoice: 159377	Date: 4/26/2023	Maintenance Supplies
	Allocations:	\$4,367.05	600-6440-0000-542	Equipment Purchase-TM
				Doc Amt: \$4,367.05

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$4,367.05
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031067	5/24/2023	\$234.33	ATOOL	A Tool Shed
Voucher:	047981	Invoice: 1633472-7	Date: 5/11/2023	Maintenance Equipment Rental
	Allocations:	\$234.33	600-6450-0602-532	Tool & Equipment Rental - Lessalt WTP
				Doc Amt: \$234.33

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$234.33
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031068	5/24/2023	\$200.24	BRIGA	Brigantino Irrigation
Voucher:	047971	Invoice: 220000033730	Date: 5/15/2023	Maintenance Supplies
	Allocations:	\$100.12	600-1395-0927-112	Hwy 156-bypass Caltrans work
				Doc Amt: \$100.12

Voucher:	047972	Invoice: 220000033840	Date: 5/16/2023	Maintenance Supplies	Doc Amt: \$100.12
	Allocations:	\$100.12	600-1395-0927-112	Hwy 156-bypass Caltrans work	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$200.24
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031069	5/24/2023	\$194.36	CINTA	Cintas Corporation
Voucher:	047958	Invoice: 4155655613	Date: 5/16/2023	Weekly Service
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$97.18

Voucher:	048004	Invoice: 4156377347	Date: 5/23/2023	Weekly Service	Doc Amt: \$97.18
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$19.44 Fund 300: \$9.72 Fund 600: \$165.21
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031070	5/24/2023	\$1,090.00	CMANA	CM Analytical Inc		
Voucher:	048002	Invoice: 80548		Date: 5/16/2023	Water Quality Testing	Doc Amt: \$1,090.00
		Allocations:	\$240.00	600-6270-0000-541	CS-Operations-TO	
		Allocations:	\$850.00	600-6270-0604-541	CS Operations Recycled Water Project	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,090.00
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031071	5/24/2023	\$60.00	EBCO	EBCO Pest Control		
Voucher:	047999	Invoice: 17360		Date: 5/13/2023	Monthly Pest Control	Doc Amt: \$60.00
		Allocations:	\$6.00	100-6275-0000-563-06	CS-Maint 10/5/85	
		Allocations:	\$3.00	300-6275-0000-563-06	CS-Maint 10/5/85	
		Allocations:	\$51.00	600-6275-0000-563-06	CS-Maint 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$6.00 Fund 300: \$3.00 Fund 600: \$51.00
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031072	5/24/2023	\$9,827.94	ELCCO	ELC Consulting		
Voucher:	047907	Invoice: 8473		Date: 4/26/2023	Monthly Service Agreement	Doc Amt: \$1,080.00
		Allocations:	\$108.00	100-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$54.00	300-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$918.00	600-6260-0000-563-06	CS-Computer (10/5/85)	
Voucher:	047908	Invoice: 8493		Date: 5/1/2023	Monthly Service Agreement	Doc Amt: \$6,897.00
		Allocations:	\$659.70	100-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$329.85	300-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$5,607.45	600-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$300.00	600-6260-0000-563	CS-Computer-GA	
Voucher:	047909	Invoice: 8494		Date: 5/1/2023	Monthly Service Agreement	Doc Amt: \$1,480.00
		Allocations:	\$790.00	600-6260-0603-531	CS Computer - West Hills WTP	
		Allocations:	\$690.00	600-6260-0602-531	CS Computer - Lessalt WTP	
Voucher:	047945	Invoice: 8541		Date: 5/11/2023	Office Equipment	Doc Amt: \$270.94
		Allocations:	\$27.09	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
		Allocations:	\$13.55	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
		Allocations:	\$230.30	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
Voucher:	047992	Invoice: 8495		Date: 5/1/2023	Monthly Service Agreement	Doc Amt: \$100.00

Allocations: \$100.00 803-6260-0000-563 CS - Computers

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$794.79 Fund 300: \$397.40 Fund 600: \$8,535.75
Fund 700: \$0.00 Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031073	5/24/2023	\$2,779.87	FRESN	Fresno Valves & Castings, Inc.
Voucher:	048001	Invoice: S0672333	Date: 5/18/2023	Chem Valves
	Allocations:	\$942.94	600-6337-0916-551	Chemigation Valves-- (New)-CA
	Allocations:	\$1,836.93	600-6337-0916-551	Chemigation Valves-- (New)-CA
				Doc Amt: \$2,779.87

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,779.87
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031074	5/24/2023	\$145.00	GROSS	Grossmayer & Associates
Voucher:	047977	Invoice: IVC3599	Date: 5/10/2023	Consulting Services
	Allocations:	\$14.50	100-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$7.25	300-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$123.25	600-6260-0000-563-06	CS-Computer (10/5/85)
				Doc Amt: \$145.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$14.50 Fund 300: \$7.25 Fund 600: \$123.25
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031075	5/24/2023	\$4,532.50	GUTIE	Gutierrez Consultants
Voucher:	047978	Invoice: 1780	Date: 5/10/2023	Consulting Services
	Allocations:	\$4,532.50	600-1351-0129-151	Future Water Supply- Alternatives
				Doc Amt: \$4,532.50

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$4,532.50
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031076	5/24/2023	\$1,974.00	HDRENG	HDR Engineering Inc
Voucher:	047988	Invoice: I200523079	Date: 5/17/2023	Engineering Services
	Allocations:	\$1,974.00	600-6291-0216-563	CS Prog-Wtr Supply Master Plan Update-District
				Doc Amt: \$1,974.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,974.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031077	5/24/2023	\$35,901.19	ICONI	ICONIX Waterworks Inc
Voucher:	047974	Invoice: U2316018428	Date: 5/16/2023	Maintenance Supplies
				Doc Amt: \$2,013.45

Allocations: \$2,013.45 600-6337-0915-551 Meters and meter repair parts-CA

Voucher: 047975 Invoice: U2316017703 Date: 5/11/2023 Maintenance Supplies Doc Amt: \$701.30
Allocations: \$701.30 600-6337-0915-551 Meters and meter repair parts-CA

Voucher: 047976 Invoice: U2316018178 Date: 5/15/2023 Maintenance Supplies Doc Amt: \$9,999.50
Allocations: \$9,113.26 600-6320-0000-542 Supplies-TM
Allocations: \$886.24 600-6320-0000-542 Supplies-TM

Voucher: 047980 Invoice: U2316018182 Date: 5/15/2023 Maintenance Supplies Doc Amt: \$18,000.42
Allocations: \$18,000.42 600-1395-0927-112 Hwy 156-bypass Caltrans work

Voucher: 048005 Invoice: U2316018603 Date: 5/17/2023 Maintenance Supplies Doc Amt: \$5,186.52
Allocations: \$5,186.52 600-1390-0940-112 CIP-156 Bypass/Sub I0 connection

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$35,901.19
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031078	5/24/2023	\$667.77	INDEP	Independent Business Forms Inc

Voucher: 047979 Invoice: 42282 Date: 5/12/2023 Printing Services Doc Amt: \$667.77
Allocations: \$192.63 600-6835-0000-562-06 Office Supplies 10/5/85 GA
Allocations: \$11.33 300-6835-0000-562-06 Office Supplies 10/5/85 GA
Allocations: \$22.66 100-6835-0000-562-06 Office Supplies 10/5/85 GA
Allocations: \$374.98 600-6835-0000-562-06 Office Supplies 10/5/85 GA
Allocations: \$22.06 300-6835-0000-562-06 Office Supplies 10/5/85 GA
Allocations: \$44.12 100-6835-0000-562-06 Office Supplies 10/5/85 GA

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$66.78 Fund 300: \$33.39 Fund 600: \$567.60
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031079	5/24/2023	\$416.12	JOHNS	Johnson Lumber Company

Voucher: 047947 Invoice: 264472 Date: 5/10/2023 Maintenance Supplies Doc Amt: \$77.72
Allocations: \$77.72 600-6320-0000-542 Supplies-TM

Voucher: 047948 Invoice: 264498 Date: 5/11/2023 Maintenance Supplies Doc Amt: \$23.79
Allocations: \$23.79 600-6320-0000-542 Supplies-TM

Voucher: 047949 Invoice: 264506 Date: 5/11/2023 Maintenance Supplies Doc Amt: \$30.57
Allocations: \$30.57 600-6320-0000-542 Supplies-TM

Voucher: 047950 Invoice: 264325 Date: 5/5/2023 District Supplies Doc Amt: \$36.21
Allocations: \$1.81 300-6320-0000-562-06 Supplies-GA 10/5/85
Allocations: \$30.78 600-6320-0000-562-06 Supplies-GA 10/5/85
Allocations: \$3.62 100-6320-0000-562-06 Supplies-GA 10/5/85

Voucher: 047993 Invoice: 264788 Date: 5/22/2023 Maintenance Supplies Doc Amt: \$36.26
 Allocations: \$36.26 600-1395-0942-112 SP-Union Bridge Replacement

Voucher: 047994 Invoice: 264613 Date: 5/15/2023 Maintenance Supplies Doc Amt: \$34.02
 Allocations: \$34.02 600-1395-0942-112 SP-Union Bridge Replacement

Voucher: 047995 Invoice: 264626 Date: 5/16/2023 District Supplies Doc Amt: \$100.49
 Allocations: \$5.02 300-6320-0000-562-06 Supplies-GA 10/5/85
 Allocations: \$85.42 600-6320-0000-562-06 Supplies-GA 10/5/85
 Allocations: \$10.05 100-6320-0000-562-06 Supplies-GA 10/5/85

Voucher: 047996 Invoice: 264762 Date: 5/19/2023 Maintenance Supplies Doc Amt: \$64.41
 Allocations: \$64.41 803-6320-0000-562 Supplies (PI)

Voucher: 047997 Invoice: 264831 Date: 5/23/2023 Maintenance Supplies Doc Amt: \$8.73
 Allocations: \$8.73 600-6320-0000-512 Supplies - SSM

Voucher: 048003 Invoice: 264834 Date: 5/23/2023 Maintenance Supplies Doc Amt: \$3.92
 Allocations: \$3.92 600-1395-0942-112 SP-Union Bridge Replacement

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$13.67 Fund 300: \$6.84 Fund 600: \$331.21
 Fund 700: \$0.00 Fund 803: \$64.41

Payment#	Date	Check Total	Vendor ID	Vendor Name
031080	5/24/2023	\$300.00	LANDS	Landscape Design by Rosemary Bridw

Voucher: 047998 Invoice: 052423 Date: 5/24/2023 Landscape Plan Review Doc Amt: \$300.00
 Allocations: \$300.00 803-6240-0000-563 CS - General Consulting (Plan Cks/Rev)

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$300.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031081	5/24/2023	\$492.00	NEWSV	New SV Media, Inc

Voucher: 047970 Invoice: 78717 Date: 5/12/2023 Weekly Print Ad Doc Amt: \$246.00
 Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)
 Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 048000 Invoice: 79285 Date: 5/19/2023 Weekly Print Ad Doc Amt: \$246.00
 Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)
 Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$492.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031082	5/24/2023	\$361.11	PALAC	Palace Business Solutions		
Voucher:	047946	Invoice: 682905-0	Date: 5/12/2023	Office Supplies	Doc Amt:	\$6.46
		Allocations:	\$5.49	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$0.32	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$0.65	100-6835-0000-562-06	Office Supplies 10/5/85 GA	
Voucher:	047959	Invoice: 682961-0	Date: 5/15/2023	Office Supplies	Doc Amt:	\$18.64
		Allocations:	\$15.84	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$0.93	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$1.86	100-6835-0000-562-06	Office Supplies 10/5/85 GA	
Voucher:	047991	Invoice: 683605-0	Date: 5/18/2023	Office Supplies	Doc Amt:	\$336.01
		Allocations:	\$285.61	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$16.80	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$33.60	100-6835-0000-562-06	Office Supplies 10/5/85 GA	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$36.11 Fund 300: \$18.06 Fund 600: \$306.94
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031083	5/24/2023	\$25.00	SBTIR	San Benito Tire		
Voucher:	047973	Invoice: 1-243246	Date: 5/16/2023	Vehicle Maintenance #22	Doc Amt:	\$25.00
		Allocations:	\$21.25	600-6460-0000-562-03	Vehicle Maintenance (10/5/85)	
		Allocations:	\$1.25	300-6460-0000-562-03	Vehicle Maintenance (10/5/85)	
		Allocations:	\$2.50	100-6460-0000-562-03	Vehicle Maintenance (10/5/85)	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$2.50 Fund 300: \$1.25 Fund 600: \$21.25
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031084	5/24/2023	\$122.38	SPEDEE	SpeeDec Oil Change and Tune Up		
Voucher:	047951	Invoice: 325702	Date: 5/12/2023	Vehicle Maintenance #29	Doc Amt:	\$122.38
		Allocations:	\$122.38	600-6460-0000-562	Vehicle Maintenance-GA	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$122.38
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031085	5/24/2023	\$16,816.71	SSCWD	Sunnyslope County Water District		
Voucher:	047957	Invoice: INV00019	Date: 4/30/2023	Accident- West Hills	Doc Amt:	\$16,816.71
		Allocations:	\$16,816.71	600-1395-0943-112	SP-West Hills-Vehicle Accident	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$16,816.71
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031086	5/24/2023	\$209,947.00	SSCWD-TP	Sunnyslope County Water District		
Voucher:	047785	Invoice: INV00009	Date: 3/31/2023	Plant Operations- Lessalt	Doc Amt:	\$64,199.00
		Allocations: \$64,199.00	600-6270-0602-531	CS Operations - Lessalt WTP		
Voucher:	047786	Invoice: INV00008	Date: 3/31/2023	Plant Operations- West Hills	Doc Amt:	\$145,748.00
		Allocations: \$145,748.00	600-6270-0603-531	CS Operations - West Hills WTP		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$209,947.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031087	5/24/2023	\$31,486.38	TODDE	Todd Groundwater		
Voucher:	047802	Invoice: 37658 423	Date: 4/8/2023	Engineering Services	Doc Amt:	\$2,083.75
		Allocations: \$2,083.75	600-1351-A129-151	ADRoP-Accelerated Drought Response Project		
Voucher:	047804	Invoice: 37657-2 423	Date: 4/8/2023	Engineering Services	Doc Amt:	\$14,197.50
		Allocations: \$14,197.50	600-6240-0000-563	CS-General Consulting-GA		
Voucher:	047805	Invoice: 37653 423	Date: 4/8/2023	Engineering Services	Doc Amt:	\$5,661.88
		Allocations: \$5,661.88	700-6240-0160-511	CS-Annual Grwtr Report-SSO		
Voucher:	047806	Invoice: 37657-1 423	Date: 4/8/2023	Engineering Services	Doc Amt:	\$480.00
		Allocations: \$480.00	700-1351-0221-151	GSA-Grdwtr Mgmt Plan		
Voucher:	047955	Invoice: 37657-1 523	Date: 5/8/2023	Engineering Services	Doc Amt:	\$412.50
		Allocations: \$412.50	700-1351-0221-151	GSA-Grdwtr Mgmt Plan		
Voucher:	047956	Invoice: 37658 523	Date: 5/8/2023	Engineering Services	Doc Amt:	\$3,225.00
		Allocations: \$3,225.00	600-1351-A129-151	ADRoP-Accelerated Drought Response Project		
Voucher:	047989	Invoice: 37653 1022	Date: 10/8/2023	Engineering Services	Doc Amt:	\$2,195.50
		Allocations: \$2,195.50	700-6240-0160-511	CS-Annual Grwtr Report-SSO		
Voucher:	047990	Invoice: 37653 523	Date: 5/8/2023	Engineering Services	Doc Amt:	\$3,230.25
		Allocations: \$3,230.25	700-6240-0160-511	CS-Annual Grwtr Report-SSO		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$19,506.25
 Fund 700: \$11,980.13 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031088	5/24/2023	\$8,517.37	USBNK-CC	U.S. Bank Corporation			
Voucher:	047940	Invoice:	042423SN	Date:	4/24/2023	Monthly Statement	Doc Amt: \$20.00
		Allocations:	\$20.00	803-6865-0000-562	Advertising/Public Info (PI)		
Voucher:	047941	Invoice:	042423SW	Date:	4/24/2023	Monthly Statement	Doc Amt: \$721.00
		Allocations:	\$650.00	600-6852-0000-562	Conferences		
		Allocations:	\$60.35	600-6845-0000-562-06	General Business Exp 10/5/85		
		Allocations:	\$7.10	100-6845-0000-562-06	General Business Exp 10/5/85		
		Allocations:	\$3.55	300-6845-0000-562-06	General Business Exp 10/5/85		
Voucher:	047942	Invoice:	042423DM	Date:	4/24/2023	Monthly Statement	Doc Amt: \$4,260.86
		Allocations:	\$4,255.86	600-6440-0000-562	Equipment Purchase GA		
		Allocations:	\$5.00	600-6820-0000-562	Dues and Fee		
Voucher:	047943	Invoice:	CM042423DM	Date:	4/24/2023	Monthly Statement	Doc Amt: -\$425.58
		Allocations:	-\$425.58	600-6440-0000-562	Equipment Purchase GA		
Voucher:	047944	Invoice:	042423BM	Date:	4/24/2023	Monthly Statement	Doc Amt: \$2,058.94
		Allocations:	\$81.58	600-6845-0000-562-06	General Business Exp 10/5/85		
		Allocations:	\$9.60	100-6845-0000-562-06	General Business Exp 10/5/85		
		Allocations:	\$4.80	300-6845-0000-562-06	General Business Exp 10/5/85		
		Allocations:	\$89.82	100-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$44.91	300-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$763.47	600-6270-0000-563-06	CS-Operations GA 10/5/85		
		Allocations:	\$1.30	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$0.65	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$11.03	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$6.71	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$3.35	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$57.03	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$8.57	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$4.29	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$72.87	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$24.90	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$12.45	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$211.62	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
		Allocations:	\$650.00	600-6852-0000-562	Conferences		
Voucher:	047968	Invoice:	042423JM	Date:	4/24/2023	Monthly Statement	Doc Amt: \$1,818.20
		Allocations:	\$0.27	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$0.13	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$2.25	600-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations:	\$16.00	100-6820-0000-562-06	Dues and Fees 10/5/85		
		Allocations:	\$8.00	300-6820-0000-562-06	Dues and Fees 10/5/85		
		Allocations:	\$136.00	600-6820-0000-562-06	Dues and Fees 10/5/85		

Allocations:	\$30.22	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$3.56	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$1.78	300-6845-0000-562-06	General Business Exp 10/5/85

Allocations:	\$162.00	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$81.00	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$1,377.00	600-6260-0000-563-06	CS-Computer (10/5/85)

Voucher: 047969	Invoice: 042423JC	Date: 4/24/2023	Monthly Statement	Doc Amt: \$63.95
Allocations:	\$54.36	600-6840-0000-562-06	Communication GA 10/5/85	
Allocations:	\$6.40	100-6840-0000-562-06	Communication GA 10/5/85	
Allocations:	\$3.20	300-6840-0000-562-06	Communication GA 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$336.21	Fund 300: \$168.10	Fund 600: \$7,993.06
Fund 700: \$0.00	Fund 803: \$20.00		

Report Totals, Payment Fund Responsibilities

Fund 000: \$0.00	Fund 100: \$1,290.00	Fund 300: \$645.00	Fund 600: \$315,566.78
Fund 700: \$11,980.13	Fund 803: \$976.41		

Fund 100 = District Administration
 Fund 300 = Zone 3
 Fund 600 = Zone 6
 Fund 700 = Zone GSA
 Fund 803 = Zone WRA

1,290.00+
645.00+
315,566.78+
11,980.13+
976.41+
330,458.32*

**San Benito County Water District
Agenda Transmittal**

Agenda Item: 3

Meeting Date: May 31, 2023

Submitted By: Joyce Machado

Presented By: Steve Wittry

Agenda Title: Acknowledgement of Paid Claims prior to the May 2023 Board Meeting

Detailed Description: This is a notification that the checks and wire transfers listed below were issued outside the normal claims process.

Payee	Check No.	Amount	For	Issued Date	Due Date
County Clerk- San Benito County	057146	\$50.00	Notice of Exemption Filing Fee	4/19/23	4/19/23
Various	057166-057209	\$952,826.27	Board Claims 5/16/23	05/16/23	Various
<i>Wire Transfers</i>					
San Luis & Delta-Mendota WA	Wire Transfer	\$61,902.00	O&M Delivery Costs (March- June 2023) WY22- Yuba Rescheduled	5/15/23	5/15/23

Financial Impact: X Yes No

Funding Source/ Recap:

Fiscal Year Budget as approved

Material Included for Information/Consideration:

Copy of check requests

Copy of payment stubs

Copy of Board Claims Memo

Copy of Board Claims Check Register

Copy of wire transfer request

Action Required: _____ Resolution _____ X Motion _____ Review

Board Action

_____ Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

SAN BENITO COUNTY WATER DISTRICT
P.O. BOX 899, HOLLISTER, CA 95024-0899

057146

Vendor	Account	Date		
SBCCLERK	San Benito County Clerk	4/19/2023	0057146	
Invoice	Date	Description		Net Amt.
041823	4/18/2023	Filing Fee		\$50.00

Filing Fee	\$50.00
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MEMORANDUM

TO: Joyce Machado or ~~Jeff Cattaneo~~ *Steve Wittry*

FROM: David Macdonald

DATE: 04/18/2023

Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
County Clerk -County of San Benito 440 5 th Street, 2 nd Floor, Room 206 Hollister, CA 95023	50.00	Return to Requestor
Expense Account number(s)	<i>600-1351-0129-151-02</i>	
Reason for Request:	Filing fee for Notice of Exemption	

Supporting documentation for this request:

<input checked="" type="checkbox"/> Is attached	<input type="checkbox"/> Will be returned to Accounting upon receipt
---	--

Please sign below as approval for issuance of this manual payment.

Approved by:

Joyce Machado
Joyce Machado or ~~Jeff Cattaneo~~
Steve Wittry

4/18/23
Date

MEMORANDUM

TO: Memo to File

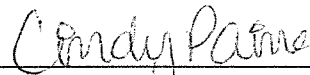
FROM: Athina Frederico

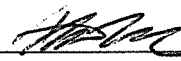
DATE: May 19, 2023

Subject: Additional Board Claims Process 5/16/23

The Accounting Department issued a mid-month check process for Board Claims on 5/16/23. It was determined that due to the April vendor claim's due date and the May Board Meeting being five and a half weeks apart, vendors could possibly not receive their mailed payments for six to seven weeks. To prevent past due payments and late fees checks were processed and sent out on May 16th. Accounting will also process checks as scheduled for the remaining invoices on May 31st. A copy of the May 16th Check Register will be included in the May 31st Board Packet.

Please sign below as acknowledgement of the explanation.


Cindy Paine
Accountant II


Steve Wittry
General Manager

Batch ID: CK051623
Batch Comment: Board Claims, May 16, 2023

Audit Trail Code: PMCHK00000970
Posting Date: 5/16/2023

IT IS CERTIFIED THAT THE FOLLOWING IS A TRUE LIST OF CLAIMS PROPERLY
AND REGULARLY COMING BEFORE THE BOARD OF DIRECTORS OF SAID
DISTRICT ON: MAY 16, 2023

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0057166	5/16/2023	031002	A1JAN	A-1 Services	\$524.00
0057167	5/16/2023	031003	ALLIA	Alliance Resource Consulting	\$2,500.00
0057168	5/16/2023	031004	ATOOL	A Tool Shed	\$190.00
0057169	5/16/2023	031005	AWWA	AWWA	\$487.00
0057170	5/16/2023	031006	BEFOR	Before the Movie Inc	\$438.00
0057171	5/16/2023	031007	BRIGA	Brigantino Irrigation	\$612.02
0057172	5/16/2023	031008	CARDI	C A R Diagnostics Center	\$370.44
0057173	5/16/2023	031009	CINTA	Cintas Corporation	\$375.70
0057174	5/16/2023	031010	DASSE	Dassel's Petroleum Inc	\$103.84
0057175	5/16/2023	031011	DATAF	Dataflow Business Systems Inc	\$475.84
0057176	5/16/2023	031012	EBCO	EBCO Pest Control	\$60.00
0057177	5/16/2023	031013	EDGES	Edges Electrical Group	\$375.62
0057178	5/16/2023	031014	FERGU	Ferguson Enterprises LLC #686	\$447.05
0057179	5/16/2023	031015	FRESN	Fresno Valves & Castings Inc.	\$2,173.12
0057180	5/16/2023	031016	GRANI	Granite Rock Co Inc	\$498.69
0057181	5/16/2023	031017	GREEN	Greenwood Chevrolet	\$27.37
0057182	5/16/2023	031018	GROSS	Grossmayer & Associates	\$409.24
0057183	5/16/2023	031019	GUTIE	Gutierrez Consultants	\$9,906.75
0057184	5/16/2023	031020	HAUTO	Hollister Auto Parts Inc	\$148.73
0057185	5/16/2023	031021	HDRENG	HDR Engineering Inc	\$78,043.54
0057186	5/16/2023	031022	ICONI	ICONIX Waterworks Inc	\$798.32
0057187	5/16/2023	031023	INDEP	Independent Business Forms Inc	\$629.58
0057188	5/16/2023	031024	JOHNS	Johnson Lumber Company	\$1,213.95
0057189	5/16/2023	031025	LANDS	Landscape Design by Rosemary Bridwell C	\$300.00
0057190	5/16/2023	031026	MARKN	Mark Nicholson Inc	\$9,624.76
0057191	5/16/2023	031027	MCKIN	McKinnon Lumber Inc	\$307.96
0057192	5/16/2023	031028	MISSIO	Mission Village Voice Media LLC	\$890.00
0057193	5/16/2023	031029	MISSION	Mission Communications LLC	\$563.40
0057194	5/16/2023	031030	MONTERE	Monterey Peninsula Engineering	\$579,268.03
0057195	5/16/2023	031031	NEWSV	New SV Media Inc	\$963.00
0057196	5/16/2023	031032	PACIFICC	Pacific Crest Engineering Inc	\$2,973.00
0057197	5/16/2023	031033	PALAC	Palace Business Solutions	\$1,238.67
0057198	5/16/2023	031034	ROSSI	Rossi's Tire & Auto Service	\$964.78
0057199	5/16/2023	031035	SBENG	San Benito Engineering	\$2,400.00
0057200	5/16/2023	031036	SBHIG	San Benito High School	\$336.20
0057201	5/16/2023	031037	SCVWD	Santa Clara Valley Water Dist	\$219,328.45
0057202	5/16/2023	031038	SILKE	Silke Communications	\$83.19
0057203	5/16/2023	031039	SPEEDEE	SpeeDee Oil Change and Tune Up	\$92.27
0057204	5/16/2023	031040	TBCCO	TBC Communications & Media	\$1,900.00
0057205	5/16/2023	031041	TOROP	Toro Petroleum Corporation	\$3,792.56
0057206	5/16/2023	031042	TRUEP	TruePoint Solutions	\$1,480.00
0057207	5/16/2023	031043	TRUEV	True Value Hardware	\$26.20
0057208	5/16/2023	031044	USGEO	U.S. Geological Survey	\$24,067.50
0057209	5/16/2023	031045	ZEIAL	Alan Zeisbrich	\$1,417.50
Total Checks: 44				Checks Total:	\$952,826.27

* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA
THIS 16TH DAY OF MAY 2023 THAT THE FOREGOING DEMANDS ENUMERATED HAVE
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.


Prepared by: Manager of Admin and Finance


Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: _____
Date

President

Release date 5/15/2023

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
San Luis & Delta Mendota	5/14/2023	051423	O&M delivery costs (March - June 23)	600-5400-0000-513-07	\$ 53,406.72	5/15/2023
			Yuba WY22 Rescheduled	600-5702-0000-513-07	\$ 8,495.28	
				Total/wire transfer	\$ 61,902.00	5/15/2023

Daily wire activity total	\$ 61,902.00
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Entry by: Cindy Paine
Date 5/15/23

Date _____

Date 5/16/83 Joyce Nashado

Date _____



Agenda

Item

4



****1-year term expires 11.3.23, with option of 2 additional years (total of 3 years NTE \$750,000)**



Agenda

Item

5

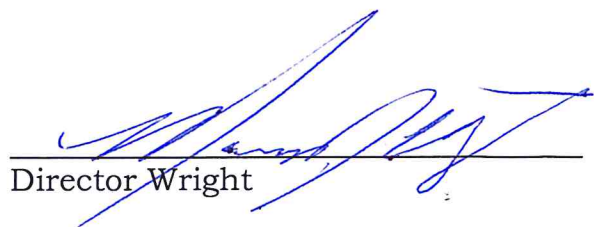
BOARD AGENDA MEMO

DATE: May 24, 2023
TO: Board of Directors
FROM: Finance Committee
(Tonascia/Wright)
SUBJECT: District Budget for 2023-2024

The Finance Committee has overseen and participated in the development of the Recommended FY 2023-2024 District Budget and recommends it for approval by the Board of Directors.



Director Tonascia

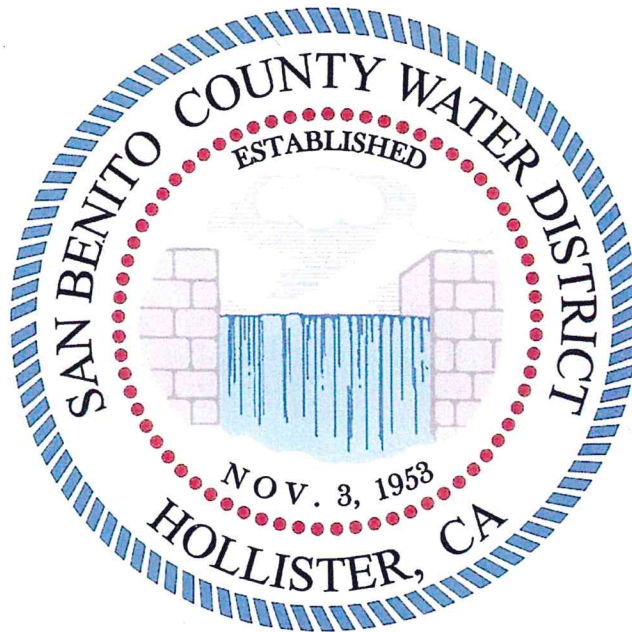


Director Wright

SAN BENITO COUNTY WATER DISTRICT

PROPOSED BUDGET

For Fiscal Year 2023-2024



**BOARD MEETING
May 31, 2023**

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

Budget 2023-2024					2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA	Total	
Operating revenue:						
Water Sales	\$0	\$10,000	\$5,318,700	\$0	\$5,328,700	\$226,259
Water Service	40,350	0	371,850	500,500	912,700	687,829
Finished Water	0	0	7,647,350	0	7,647,350	3,874,961
Other Operating	0	0	0	0	0	130,129
Operating revenue	40,350	10,000	13,337,900	500,500	13,888,750	4,919,178
Operating expenses:						
Cost of water	0	0	2,774,250	0	2,774,250	1,195,300
Wages and employee related expenses	161,657	146,724	2,890,014	119,885	3,318,280	2,489,199
Contract services	45,300	119,100	5,481,050	297,450	5,942,900	2,904,051
Material and equipment	7,050	30,600	509,300	150	547,100	242,161
General and administrative	21,600	60,550	366,550	2,050	450,750	437,519
Utility expenses	3,000	1,850	668,800	0	673,650	256,331
Depreciation & Amortization	6,850	46,750	3,739,000	0	3,792,600	3,024,100
Total operating expenses	245,457	405,574	16,428,964	419,535	17,499,530	10,548,661
Operating income (loss)	(205,107)	(395,574)	(3,091,064)	80,965	(3,610,780)	(5,629,483)
Nonoperating revenue (expenses):						
Interest and investment revenues	43,700	84,500	1,045,900	7,300	1,181,400	956,631
Investment gain or loss	0	0	0	0	0	32,856
Taxes and assessments	339,600	701,400	11,062,800	0	12,103,800	6,434,104
Other nonoperating revenues	0	0	197,900	0	197,900	187,745
Grant revenue	0	0	0	0	0	15,618
Interest expense	(3,300)	(3,900)	(161,200)	(10,300)	(178,700)	(159,496)
Net nonoperating revenue (expenses)	380,000	782,000	12,145,400	(3,000)	13,304,400	7,467,458
Change in net assets	174,893	386,426	9,054,336	77,965	9,693,620	1,837,975
Capital related revenue/ (expenses):						
Capacity rights interest	0	0	840,600	0	840,600	734,814
Capacity rights revenue	0	0	1,183,100	0	1,183,100	951,589
Total Capital related revenue/(expenses)	0	0	2,023,700	0	2,023,700	1,686,403
End of year	174,893	386,426	11,078,036	77,965	11,717,320	3,524,378

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024				Total	2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA			
Operating Revenue							
Groundwater Charge	\$0	\$0	\$356,950	\$0	\$356,950	\$547,950	\$309,347
San Felipe	0	0	4,266,600	0	4,266,600	333,000	88,315
Power Charge	0	0	872,200	0	872,200	85,950	48,156
Transfers and Exchanges	0	10,000	0	0	10,000	3,500	2,401
Well Permit Fees	40,350	0	0	0	40,350	40,350	29,928
Groundwater Mgmt Fee	0	0	0	500,500	500,500	496,900	332,576
Finished Water	0	0	7,647,350	0	7,647,350	6,000,650	3,874,961
Recycled Water	0	0	174,900	0	174,900	147,700	82,036
Other	0	0	19,900	0	19,900	22,000	151,459
Total Operating Revenue	40,350	10,000	13,337,900	500,500	13,888,750	7,678,000	4,919,179
Non-operating Revenue							
Interest and investment revenue	43,700	84,500	1,045,900	7,300	1,181,400	338,400	956,631
Taxes and Assessments:							
General Purpose Tax	239,500	701,400	968,800	0	1,909,700	1,669,750	1,031,518
Zone Administration Tax	100,100	0	0	0	100,100	87,500	54,099
Land Only Tax	0	0	9,950,000	0	9,950,000	8,570,300	5,246,327
Standby and Availability	0	0	144,000	0	144,000	144,400	102,160
Other non-operating revenues:							
Other non-operating Revenues	0	0	197,900	0	197,900	211,450	187,745
Grants	0	0	0	0	0	0	15,618
Total non-operating revenue	383,300	785,900	12,306,600	7,300	13,483,100	11,021,800	7,594,098
Capital related revenue/ (expenses):							
Capacity rights interest	0	0	840,600	0	840,600	886,200	734,814
Capacity rights revenue	0	0	1,183,100	0	1,183,100	1,137,500	951,589
Total capital related revenue/(expenses)	0	0	2,023,700	0	2,023,700	2,023,700	1,686,403
Total Revenue	\$423,650	\$795,900	\$27,668,200	\$507,800	\$29,395,550	\$20,723,500	\$14,199,680

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024					2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA	Total		
Cost Of Water:							
USBR Contract Ag	\$0	\$0	\$428,750	\$0	\$428,750	\$33,750	\$0
USBR Contract M&I	0	0	210,550	0	210,550	45,400	24,118
USBR Rescheduled	0	0	10,800	0	10,800	0	0
CVP Facility O&M	0	0	285,500	0	285,500	111,100	34,370
San Felipe Reach 1	0	0	500,250	0	500,250	516,350	180,294
San Felipe Unit O&M	0	0	2,000	0	2,000	2,000	0
Direct Power & other power	0	0	726,800	0	726,800	49,850	15,409
Restoration Charges	0	0	353,250	0	353,250	50,800	0
USBR Repayment Interest	0	0	70,050	0	70,050	133,650	74,646
USBR In Basin Capital Interest	0	0	51,750	0	51,750	55,250	55,227
Transfer, Exchanges & Other	0	0	134,550	0	134,550	821,550	811,236
Total Cost of Water	\$0	\$0	\$2,774,250	\$0	\$2,774,250	\$1,819,700	\$1,195,300

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024				Total	2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA			
Wages and Employee Related Expenses							
Wages	\$133,881	\$123,685	\$2,458,687	\$103,917	\$2,820,170	\$3,010,683	\$2,006,316
Retirement	6,661	8,436	170,280	10,088	195,465	236,699	157,498
Medicare/SUI	5,030	3,733	71,150	2,989	82,902	90,566	31,972
Worker's Compensation	1,416	1,423	27,877	1,284	32,000	32,000	16,704
Employee Insurance	10,479	6,134	108,895	1,607	127,115	127,800	86,544
Training	1,000	800	13,200	0	15,000	15,000	2,363
Physical Exams and Drug Testing	250	100	2,000	0	2,350	2,150	264
Personal Equipment and Uniforms	50	550	9,600	0	10,200	9,300	4,540
Other	2,890	1,863	28,325	0	33,078	32,155	182,997
Total Wages and Employee Related Expenses	161,657	146,724	2,890,014	119,885	3,318,280	3,556,353	2,489,198

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024				2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA		
Contract Services						
Legal	\$9,000	\$4,500	\$121,500	\$0	\$125,000	\$38,496
Engineering	0	48,000	37,000	0	53,000	4,043
Accounting	4,900	2,450	41,650	0	49,000	55,330
General Consulting	2,200	1,600	48,700	262,000	368,996	184,573
Computer	19,900	11,900	288,450	0	318,500	185,972
Operations	900	20,500	326,000	35,450	409,204	105,210
Operations- Treatment Plants	0	0	3,494,300	0	2,524,400	1,683,086
Maintenance	6,600	29,250	1,001,150	0	788,950	535,777
Other	1,800	900	16,300	0	19,000	0
Program Consulting	0	0	106,000	0	117,700	111,564
Total Contract Services	\$45,300	\$119,100	\$5,481,050	\$297,450	\$4,773,750	\$2,904,051

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024					Total	2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA				
Contract Services-Operations								
Source of Supply	\$0	\$0	\$0	\$20,000		\$20,000	\$52,504	\$7,919
Transmission and Distribution	0	0	23,000	0		23,000	60,950	16,930
General and Administrative	900	450	7,550	0		8,900	8,900	4,354
GIS Base Map Project	0	0	0	0		0	0	13,622
Water Quality-Grdwtr and Surface Water	0	2,650	23,850	15,450		41,950	41,950	7,100
Water Conservation-WRA	0	0	162,300	0		162,300	110,550	0
Salt Management Plan- WRA	0	0	11,200	0		11,200	8,850	0
Stream Flow Measurement	0	17,400	79,100	0		96,500	96,500	48,015
Water Treatment Plant	0	0	3,494,300	0		3,494,300	2,524,400	1,683,086
Water Quality-Recycled Water	0	0	19,000	0		19,000	29,000	7,270
Total Contract Services-Operations	\$900	\$20,500	\$3,820,300	\$35,450		\$3,877,150	\$2,933,604	\$1,788,296

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024				2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA		
Contract Services-Program Consulting						
San Justo Workplan	\$0	\$0	\$10,000	\$0	\$10,000	\$2,196
Pajaro Watershed IRWMP Plan Update	0	0	10,000	0	10,000	0
San Justo Zebra Mussel	0	0	0	0	25,000	0
SLDMWA (CVP related activities)	0	0	36,000	0	72,700	66,250
IRWMP - Implementation Grant	0	0	50,000	0	0	0
Total Contract Services Programs	\$0	\$0	\$106,000	\$0	\$117,700	\$68,446

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024					2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA	Total		
Materials and Equipment							
Chemicals	\$0	\$2,950	\$87,500	\$0	\$90,450	\$90,050	\$0
Supplies	1,550	6,350	199,350	150	207,400	207,450	144,236
Tools Purchase	50	450	5,600	0	6,100	6,500	3,748
Equipment/Office Furn Purchase	3,900	3,500	54,350	0	61,750	57,750	36,005
Tools and Equipment Rental	700	12,350	12,800	0	25,850	20,350	7,377
Meters	0	0	72,050	0	72,050	76,500	11,854
Vehicle Maintenance	50	1,250	14,800	0	16,100	16,750	10,163
Vehicle Fuel	800	2,800	51,950	0	55,550	55,550	28,061
Equipment Maintenance	0	950	10,900	0	11,850	12,250	717
Total Materials and Equipment	\$7,050	\$30,600	\$509,300	\$150	\$547,100	\$543,150	\$242,161

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

	Budget 2023-2024				2022-2023 Budget	4/30/23 YTD Actual
	Zone 1	Zone 3	Zone 6	GSA		
General and Administrative						
Finance Charges	\$0	\$0	\$9,600	\$0	\$9,600	\$6,530
Dues and Fees	4,900	48,600	154,850	2,050	209,750	221,366
Postage	250	150	12,850	0	13,250	6,367
Subscriptions/Publications	100	50	1,250	0	1,400	1,326
Office Supplies	1,500	750	12,750	0	15,000	12,279
Communications	2,750	4,800	52,350	0	62,900	36,935
General Business Expense	300	150	2,450	0	2,900	1,655
Travel and Mileage	1,900	950	16,300	0	13,900	2,023
Conferences	900	450	7,450	0	7,950	1,020
Election Expense	0	0	0	0	15,000	24,309
Advertising/Public Information	450	700	5,200	0	7,550	6,124
Insurance	8,550	3,950	91,500	0	92,350	117,585
Total General and Administrative	\$21,600	\$60,550	\$366,550	\$2,050	\$451,550	\$437,519

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

Budget: Utilities

	Budget 2023-2024			2022-2023		4/30/2023
	District Admin	Zone 3	Zone 6	Total	Budget	YTD Actual
Utilities - Power						
Utilities - District Office	2,450	1,250	20,850	24,550	23,550	17,810
Utilities - Pumping	0	0	217,000	217,000	112,000	53,315
Utilities - Transmission & Dist.	0	0	66,200	66,200	50,200	44,000
Utilities - Source of Supply	0	350	0	350	400	100
Utilities - Water Treatment Plant - Lessalt	0	0	165,000	165,000	115,000	43,351
Utilities - Water Treatment Plant - West Hills	0	0	150,000	150,000	155,000	71,586
Utilities - Recycled Water Pumping	0	0	44,150	44,150	44,150	22,199
Utilities - Power Total	2,450	1,600	663,200	667,250	500,300	252,361
Utilities - Trash & Water						
Utilities - General & Admin.	550	250	4,600	5,400	5,400	3,808
Utilities - Disposal Fees	0	0	1,000	1,000	500	161
Utilities - Trash & Water Total	550	250	5,600	6,400	5,900	3,970
	3,000	1,850	668,800	673,650	506,200	256,331

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

Budget: Capital Expenditures

	District Admin	Budget 2023-2024				2022-2023 Budget	As of 4/30/23 2022-2023 YTD Actual
		Zone 3	Zone 6	GSA	Total		
Capital Projects							
Preliminary Survey and Investigation:							
129	Future Water Supply - Alternatives	0	0	500,000	0	500,000	54,752
A129	ADRoP - Accelerated Drought Response Program	0	0	900,000	0	900,000	9,975
B129	B.F. Sisk Dam Raise	0	0	769,250	0	769,250	0
168	Pajaro Watershed IRWMP	0	0	0	0	0	20,073
200	Zebra Mussel Ctrl Study - Hollister Conduit	0	0	10,000	0	10,000	0
212	Salt and Nutrient Management Plan	0	0	0	0	0	0
221	Grdwtr Mgmt Plan SGMA	0	0	0	0	0	32,489
222	Pacheco Reservoir Expansion	0	0	370,000	0	370,000	0
226	Water Supply Evaluation	0	0	0	0	0	0
227	San Juan Water-Wastewater Master Plan	0	0	1,100,000	0	1,100,000	27,785
	Total Preliminary Survey and Investigation	0	0	3,649,250	0	3,649,250	145,073
940	Highway 156 Bypass / Sub 10 Connection	0	0	100,000	0	100,000	3,596
	Total Construction in Progress	0	0	100,000	0	100,000	3,596
223	Hernandez Spillway Improvement Work	0	250,000	0	0	250,000	0
927	Hwy 156 Bypass - Caltrans work	0	0	0	0	0	2,235
929	SCADA Telemetry Upgrade	0	0	900,000	0	900,000	0
932	Pump Modification Project (9H)	0	0	100,000	0	100,000	0
941	Arc Flash Study	0	0	75,000	0	75,000	0
942	Union Bridge Replacement	0	0	0	0	0	5,144
943	West Hills - Vehicle Accident	0	0	0	0	0	92,363
944	Slipline Pipe Replacement	0	0	500,000	0	500,000	0
	Total Special Projects	0	250,000	1,575,000	0	1,825,000	99,742
	Total Capital Projects	0	250,000	5,324,250	0	5,574,250	248,411

San Benito County Water District
Fiscal Year Budget 2023-2024
Preliminary Budget

Budget: Capital Expenditures

	District Admin	Budget 2023-2024				2022-2023 Budget	As of 4/30/23 2022-2023 YTD Actual
		Zone 3	Zone 6	GSA	Total		
Property, Plant and Equipment							
SSP Structures & Improvements	0	0	0	0	0	0	19,593
PP Smaller Pumping Equipment	0	0	0	0	0	0	27,410
TDS Structures & Improvements	0	0	28,000	0	28,000	49,000	37,517
GP Structures & Improvements	1,500	750	12,750	0	15,000	0	0
GP Transportation Equipment	0	12,500	112,500	0	125,000	30,000	0
GP Power Operated Equipment	0	0	0	0	0	0	0
TP Structures & Improvements	0	0	325,000	0	325,000	60,000	37,602
Total Property, Plant and Equipment	1,500	13,250	478,250	0	493,000	139,000	122,122
Water Rights							
CVP Amendatory Contract Repmt	0	0	1,872,100	0	1,872,100	1,808,500	896,430
Semitropic Stored Water	0	0	37,000	0	37,000	37,000	0
CVP - Reach 1 Capital Improvement Project	0	0	458,350	0	458,350	243,400	112,275
Recycled Water Storage Pond	0	0	52,200	0	52,200	0	984
Total Water Rights	0	0	2,419,650	0	2,419,650	2,088,900	1,009,688

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

6

Meeting Date:

May 31, 2023

Submitted By:

Joyce Machado

Presented By:

Joyce Machado

Agenda Title:

Consider Amending Resolution 2022-20 Regarding the District Policy on Restriction and Designation of District Net Assets/Cash

Detailed Description:

Each year the Board reviews its policy for Restrictions and Designations of Net Assets/Cash.

NO CHANGES

All Designations and Restrictions are funded as approved in the fiscal year budget consistent with the approved Restriction and Designation policy.

Prior Committee or Board Action(s):

Annual Review of policy since 2004

Finance Committee Meeting: May 24, 2023

Financial Impact: ☒ Yes ☐ No

Funding Source/ Recap:

Funding changes to Reserves/Designations are handled at fiscal year-end per Board policy.

Material Included for Information/Consideration:

Recommendation from Finance Committee

Definitions of Restrictions and Designations

Draft Resolution

Tables for Restrictions and Designations

Recommendation:

Staff and the Finance Committee recommend the Board approve the Resolution amending the Policy Regarding Restriction and Designations of Net Assets/Cash.

Action Required: ☒ Resolution ☐ Motion ☐ Review

Board Action

____ Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

BOARD AGENDA MEMO

DATE: May 24, 2023

TO: Board of Directors


FROM: Finance Committee
(Tonascia/Wright)

SUBJECT: District Policies Regarding Restriction and Designation of Net Assets/Cash

The Finance Committee has conducted its annual review of the District's Restriction and Designation of Net Assets/Cash and recommends Board approval of a Resolution amending the policy.



Director Tonascia



Director Wright

Restrictions and Designations

Definitions

Restricted Net Assets/Cash

Restrictions are externally imposed constraints placed by creditors, grantors, contributors, or laws or regulations of other governments. Net assets/cash are also restricted if their use is constrained by law through constitutional provisions or enabling legislation.

Unrestricted Net Assets/Cash

Designated Net Assets/Cash

Designations represent management's intended use of resources and should reflect actual plans approved by the government's senior management. Designations reflect a government's self-imposed limitations on the use of otherwise available current financial resources.

Undesignated Net Assets/Cash

Net assets/cash that are neither restricted nor designated.

RESOLUTION NO. 2023-14

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN BENITO COUNTY WATER DISTRICT
AMENDING RESOLUTION 2022-20 REGARDING
THE DISTRICT POLICY ON
RESTRICTION AND DESIGNATION OF NET ASSETS/CASH**

WHEREAS a District Policy Regarding Restriction and Designation of Net Asset/Cash was developed with the oversight and participation of the Finance Committee, the District Auditor, and General Counsel; and

WHEREAS the Board of Directors adopted said policy in Resolution 2004-16 on June 30, 2004; and

WHEREAS said policy called for an annual review and Finance Committee and Board of Directors conducted the annual review; and

WHEREAS the Board of Directors adopted and amended policies in Resolutions 2005-16, 2006-10, 2007-11, 2008-22, 2009-14, 2010-12, 2011-14, 2012-13, 2013-14, 2014-08, 2015-06, 2016-12, 2017-12, 2018-08, 2019-09, 2020-09, 2021-15 and 2022-20;

WHEREAS the Finance Committee has conducted the annual review for fiscal year 2023 and the recommended changes to the policy are summarized in Exhibit A;

BE IT RESOLVED by the Board of Directors of the San Benito County Water District that the Policy Regarding Restriction and Designation of Net Assets attached as Exhibit B and included herein by reference is approved.

PASSED AND ADOPTED by the San Benito County Water District Board of Directors at the meeting of said board held on the 31st day of May 2023, at Hollister, California, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Resolution #2023-14
Signed by the Presiding Board Member
Attested by the Board Secretary)

Sonny Flores
President

ATTEST:

Joyce Machado
Manager of Administration, Finance
and Business Services

Exhibit A

The Policy Regarding Restrictions and Designation of Net Assets/Cash, effective June 30, 2023, is amended from the policy documented in Resolution 2022-20, in the following ways:

- The *Purpose, Policy and Procedures* section (Exhibit B) was updated with a minor edit to reflect correct title of “General Manager” for full authority and responsibility to carry out actions of this policy..
- Table #1 Restricted/Net Assets/Cash is unchanged.
- Table #2 Designated/Net Assets/Cash is unchanged.

Exhibit B

PURPOSE:

Adequate reserved funds (net assets/cash) are a necessary component of the District's overall financial management plan and required to meet various externally imposed constraints.

Funds are reserved to meet specific future financial obligations and to mitigate natural, economic, political and regulatory risks. This policy is intended to document the business practices of the District and accurately reflect the nature, purpose and management of restricted and designated net assets and accurately reflect the financial condition of the District to its constituents, creditors, financial institutions, regulatory agencies, State and Federal agencies and the general public.

POLICY:

Restricted Net Assets/Cash

In accordance with GASB Statement 34 and FASB Statement 71, net assets are restricted when constraints placed on their use are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments. They are also restricted if their use is constrained by law through constitutional provisions or enabling legislation. Restricted Net Assets/Cash, the source of Restriction, the purpose of the Restriction, the method of determining the amount of Restriction and the treatment of interest are shown on Table I.

Designated Nets Assets/Cash

In accordance with GASB Statement 34, designations of net assets represent management's intended use of resources and should reflect plans approved by the government's senior management. Designations reflect a government's self-imposed limitations on the use of otherwise available current financial resources. Designated Net Assets/Cash, the purpose of the Designation, the method of determining the amount of the Designation and the treatment of interest are shown on Table 2.

Exhibit B

PROCEDURE:

- Restrictions are to be reviewed by the Finance Committee annually including but not limited to a review of statutory and regulatory changes impacting or creating Restriction of District Net Assets/Cash together with any new or pending constraints resulting from business relationships with creditors, grantors or contributors.
- For any new or amended contract or other business relationship or action that creates or changes a restriction of Net Assets/Cash, the nature and amount of that restriction or change in restriction shall be specifically and fully detailed in the documents supporting action by the Board and only the Board shall have the authority to take or approve any action which has the effect of creating or changing such restriction(s) of Net Assets/Cash.
- Designations are to be reviewed by the Finance Committee annually and any changes approved by the Board on or before June 30 each year.
- Adding a designation category requires specific approval of the Board. This action will include: 1) the purpose of the designation, 2) the dollar amount of the designation, 3) the method for calculating any annual adjustment(s), if the dollar amount is to change each year, and 4) whether or not the interest accrued on the designated amount is to be added to the designation at the end of each fiscal year.
- Removing a designation category requires specific approval of the Board.
- Changing the method for calculating the annual adjustment(s) of the designation requires approval of the Board.
- The actual dollar amounts of the designation shall be calculated based on the defined method and adjusted at year-end for financial reporting purposes.
- Designated net assets will be segregated in separate financial accounts.
- An identical amount of cash will be designated for annual financial reporting purposes in order to reflect management's intention to fund the commitment of designated net assets. Designated cash will not be segregated from undesignated cash either in bank/investment accounts or in financial accounts except when that cash is separately invested in a manner specifically approved by the Board.

The General Manager shall have full authority and responsibility to carry out actions of this policy.

Fiscal Year End
2023

Table #1

RESTRICTED NET ASSETS/CASH

Name of Restricted Net Asset/Cash	Source Of Restriction	Purpose	Method for Calculating Amount of Restriction	Treatment of Accrued Interest
District Revolving Fund	San Benito County Water Conservation and Flood Control District Act (Section 70-7.1(a))	To provide funds which may be used for emergencies and to pay costs necessary for the establishment of a zone within the District.	Amount specified in the District Act.	Interest accrued as specified in the District Act.
San Felipe-Hollister Conduit Reserve	USBR Contract Central Valley Project-Contract Between the United States and the San Benito County Water Conservation and Flood Control District for Water Service and for Operation and maintenance of Certain Works of the San Felipe Division (Contract #8-07-20-W0130)	To meet unforeseen extraordinary costs and emergencies.	Amount specified in the Contract.	As specified in contract.
San Felipe-Reach 1 Reserve	USBR San Felipe Division-Contract for the Transfer of the Operation and Maintenance of Certain San Felipe Division Facilities (Contract # 6-07-20-X0290); United States, Santa Clara Valley Water District, and San Benito County Water Conservation and Flood	To meet operations and maintenance costs incurred during period of special stress and extraordinary repair or replacement costs associate with Reach 1.	Amount specified in the Contract	As specified in contract.

Table #1

RESTRICTED NET ASSETS/CASH

Name of Restricted Net Asset/Cash	Source Of Restriction	Purpose	Method for Calculating Amount of Restriction	Treatment of Accrued Interest
USBR Contract Repayment and Rate Management Reserve	Agreement Between Santa Clara Valley Water District and San Benito County Water District for Repayment and Management of San Felipe Division Facilities.	Funds to pay for San Felipe Division costs, including existing foreseeable and unforeseeable costs that may result from catastrophic failure of San Felipe Division facilities. Funds from this restricted reserve are to be used for USBR Amendatory Contract Repayment . This USBR Contract Repayment and Rate Management Reserve is intended to provide funds to make interest and principal payments on the Amendatory contract in an effort to minimize the impact of the repayment schedule on water rates and taxes.	At each fiscal year end, the amount added to the reserve would be the annual allocation from the land tax, interest accrued on the restricted reserve, and the amount associated with the interest component in M&I water rates. Withdrawals may be made for the USBR principal and interest payments required during the fiscal year as outlined in Exhibit D of the Amendatory contract NO. 8-07-20-W0130A and for costs associated with WIIN Act USBR in-basin capital repayment costs. Effective fiscal year end 2017-2018, the annual allocation for the Zone 6 land tax is 30% of the land tax and is subject to annual review by the Board. For fiscal year end 2013, the reserve balance will be adjusted to the target minimum of one and one half years of USBR Amendatory Contract payments and the remaining balance will be transferred to the Designation for Hollister Urban Area Water Treatment Plants. The Capital Recovery components (principal and interest) as identified in the Water Supply and Treatment Agreement will be added to the reserve each year in relative proportion to the reserves funding of the project costs. Repayment costs associated with repayment of the in-basin capital costs will be added back to the reserve on an amortized basis over the remaining life of the USBR Amendatory Contract (2036).	Added to the Restricted Reserve to meet future obligations associated with San Felipe Division costs.

Fiscal Year End
2023

Table #1

RESTRICTED NET ASSETS/CASH

Name of Restricted Net Asset/Cash	Source Of Restriction	Purpose	Method for Calculating Amount of Restriction	Treatment of Accrued Interest
Reach 1 Major Repair and Replacement Reserve	Agreement Between Santa Clara Valley Water District and San Benito County Water District for Repayment and Management of San Felipe Division Facilities.	To provide funds for major repair and replacement associated with Reach 1.	Initial balance to be transferred from the fiscal year end 2006 balance of the designation USBR Contract Renewal. Review amount of restriction annually to be in compliance with Section 4(a) of the Agreement Between Santa Clara Valley Water District and San Benito County Water District for Repayment and Management of San Felipe Division Facilities. When funds are used from this reserve to pay for Reach 1 Major repair and replacement, they will be replenished from the operating budget over 5 to 10 years, depending on life of asset, beginning in the initial project year. Replenishment will also include a 3% inflation factor. Target minimum established at \$500,000.	Accrued interest is to be added to the Restricted Reserve until such time that the minimum aggregate amount is achieved. Once the minimum aggregate amount is achieved, the interest will be added to the undesignated cash of the District.
Reserved for Water Treatment Plants-Asset Replacement Reserve	Hollister Urban Area Water Supply and Treatment Agreement: Article 6.3(a)(4)	To provide funds for capital replacement of assets of the Water Supply and Treatment Program, and funds so expended will be replaced through subsequent contributions.	Annual contribution of \$190,000 for the Lessat water treatment plant through fiscal year end 2017. Effective fiscal year 17-18, the annual amount collected is established at 1.5% of constructed cost of water treatment plants. Amount is collected through the capital replacement cost component of the monthly billing to the Hollister Urban Area retailers to cover anticipated costs for future capital replacements for both water treatment plants as reviewed annually by District Engineer. Effective fiscal year end 2018-2019, any balance remaining in the Reserve for Hollister Urban Area Water Treatment Facilities will be transferred to the Reserve for Water Treatment Plants-Asset Replacement Reserve.	Interest will accrue. Interest accrued on restricted balance is added to the restriction each fiscal year-end. Average LAIF interest rate is applied to the amount of restriction during that fiscal year.

Fiscal Year End
2023

Table #1

RESTRICTED NET ASSETS/CASH

Name of Restricted Net Asset/Cash	Source Of Restriction	Purpose	Method for Calculating Amount of Restriction	Treatment of Accrued Interest
Reserve for Other Post-Employment Benefits (OPEB) Trust	CERBT Trust Account	To provide restricted funds for retiree future medical payments.	Amount will be reviewed annually by the Board during the budget process.	As specified in CERBT contract

Fiscal Year End 2023		Table #2	
DESIGNATED NET ASSETS/CASH			
Name of Designated Net Asset/Cash	Purpose	Method for Calculating Amount of Designation	Treatment of Accrued Interest
Reserved for Operations	The reserves designated for operating contingencies are established to provide for unforeseen needs, revenue shortfalls, and emergency appropriations during the year.	At fiscal year end, one half of an average of the most recent 3 years' annual operating expense (excluding depreciation, amortization and operating expense associated with the Hollister Urban Area water treatment plants) is designated for the following year.	No interest accrual.
Reserved for Capital Improvements	Established by board action(s) to fund future capital improvement projects. The purpose of this designation is to accumulate funds for specific projects or utility purpose to provide all or a portion of the cost.	These designations are for specific new capital improvement projects. The board decides how much to fund and for which projects. Funding level is reviewed annually. Any use of funds is replenished from the operating budget on an amortized basis over the assigned life of the project. Use of funds from this reserve for preliminary survey and investigation, will be replenished from the operating budget on an amortized basis over 5 years.	No interest accrual.
Reserved for Self-Insurance	Established by board policy to fund the contingent liability for the District's self-insured portion of vehicle coverage.	Adequacy of funding level will be reviewed annually.	No interest accrual.

Fiscal Year End 2023		Table #2	
DESIGNATED NET ASSETS/CASH			
Name of Designated Net Asset/Cash	Purpose	Method for Calculating Amount of Designation	Treatment of Accrued Interest
Reserved for Capital Asset Replacement	This designation is to accrue funding for asset purchase and replacement in the period of use. Through this funding reservation, monies are set aside for planned future asset expenditures within specified categories. In addition, this reserve provides a funding source for unanticipated asset needs, mitigates the impact of large budget expenditures, and assists with asset management and long range planning.	The designation will be increased by the amount of the annual depreciation expense for each asset multiplied by a factor for each asset group based on their assigned life. Assets with assigned lives of 1-15 years are reserved at 100% of their annual depreciation expense. Assets with assigned lives of 16 to 49 years are reserved at 50% of their annual depreciation expense. Assets with assigned lives of 50+ years and land are not reserved for.	Interest will accrue. Interest accrued on designated balance is added to the designation at fiscal year end. Average LAIF interest rate is applied to the amount of designation during that fiscal year.
Water Supply Revolving Reserve	To provide additional source of funds for Zone 6 water supply augmentation through local or imported water purchases.	Amount of administrative fee from water sales/transfers and/or funding from operations. Funding level is reviewed annually. Use of funds will be replenished from the operating budget over 5 years on an amortized basis. Target minimum of \$3 million funded over 5 years.	No interest accrual
Expanded Pacheco Reservoir	To provide funds for the pre-construction (planning and design) phase of the project.	Effective July 1, 2018, the reserve will be initially funded at \$1,000,000. At FYE Amount will be reviewed annually by the Board during the budget process.	No interest accrual.

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

7

Meeting Date: May 31, 2023

Submitted By: Steve Wittry

Presented By: Steve Wittry

Agenda Title: Succession Planning for the Operations & Maintenance Division

Detailed Description:

Dave Meraz, SBCWD Operations & Maintenance Manager, will be retiring September 1, 2023. Staff is requesting approval to immediately recruit for the Operations & Maintenance Manager to replace Dave upon his retirement. Dave has been with the SBCWD for over 16 years, and he has vast knowledge of the distribution and storage system. The desire is to bring his successor on into the role to allow for a seamless transition upon Dave's departure.

Prior Committee or Board Action(s): May 24, 2023; Discussed at Personnel Subcommittee meeting.

Financial Impact: ☒ Yes ☐ No

Funding Source/ Recap:

Wages & Employee related Expenses Budget

Material Included for Information/Consideration:

Recommendation from Personnel Committee

Recommendation: Authorize the recruitment for the Operations & Maintenance Manager position.

Action Required: ☐ Resolution ☐ Motion ☐ Review

Board Action

___ Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

BOARD AGENDA MEMO

DATE: May 24, 2023

TO: Board of Directors

FROM: Personnel Committee (Flores/Tonascia)

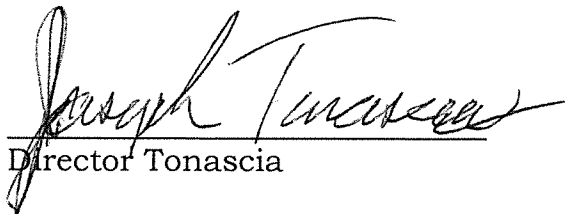
SUBJECT: Committee Recommendation to Board to allow overfill of the Operations and Maintenance Manager in anticipation of the current Operations and Maintenance Manager's retirement

The Personnel Committee met on May 24, 2023 to discuss to overfill of the Operations and Maintenance Manager in anticipation of the current Operations and Maintenance Manager's retirement.

The Committee recommends the Board approve the overfill of the Operations and Maintenance Manager in anticipation of the current Operations and Maintenance Manager's retirement.



Director Flores



Director Tonascia