

**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT  
Agenda For  
June 28, 2023  
Regular Meeting – 5:00 p.m.  
30 Mansfield Road – Hollister, California 95023**

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/81717080179?pwd=S0hZalNUM0hYekJoRzJZTjdhbG5CQT09>

**Meeting ID**

817 1708 0179

**Passcode:**

048525

**Dial Only:**

Dial by your location

- +1 669 444 9171 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)

If you plan to participate in the meeting and need assistance, please call  
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

*(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)*

- ## REGULAR AGENDA

- 2

12. General Manager's Report:
  - a) General Comments
  - b) Reach 1 Operations
  - c) Zone 3 Operations
  - d) Zone 6 Operations
  - e) San Luis and Delta-Mendota Water Authority Activities
  - f) Pacheco Reservoir Expansion Project
  - g) City of San Juan Bautista Water Supply Plan
13. **CLOSED SESSION:** Conference with Labor Negotiator  
Pursuant to Government Code Section 54957.6  
**Agency Negotiator:** Steve Wittry, General Manager  
**Employee Organization:** SEIU 521 Office and Field Employees Unit
14. **CLOSED SESSION:** Conference with Labor Negotiator  
Pursuant to Government Code Section 54957.6  
**Agency Negotiator:** Steve Wittry, General Manager  
**Unrepresented Employees:**  
Management/Confidential/Professional Employees: Accountant, Assistant Engineer, Associate Engineer, Deputy District Engineer, Finance Manager, Human Resources/Administrative Assistant, Operations and Maintenance Manager, Senior Engineer, Supervising Accountant, Water Conservation Program Manager
15. **OPEN SESSION:**  
Report any action, if any, from Closed Session
16. Successor Memorandum of Understanding Between San Benito County Water District and Service Employees International Union Local 521:
  - a. Consider Resolution 2023-16 Approving a Successor Memorandum of Understanding with Service Employees International Union Local 521
  - b. Authorize Board President to Sign Successor Memorandum of Understanding with Service Employees International Union Local 521

17. Consider Resolution 2023-17 for the Compensation for the Management/Confidential/Professional Employee Group, Accountant, Assistant Engineer, Associate Engineer, Deputy District Engineer, Finance Manager, Human Resources/Administrative Assistant, Operations and Maintenance Manager, Senior Engineer, Supervising Accountant, Water Conservation Program Manager

- Oral Summary

18. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, July 26, 2023. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.



May 31, 2023  
Regular Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, May 31, 2023 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: Vice President Andrew Shelton and Directors Joe Tonascia, Doug Williams and Mark Wright; President Sonny Flores was absent. Also present were General Manager Steve Wittry, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Joyce Machado, Deputy District Engineer Rob Hillebrecht, Senior Engineer David Macdonald, Water Conservation Program Manager Shawn Novack, Operations and Maintenance Supervisor Michael Craig and Board Clerk/Office Specialist III Barbara Mauro.

### **CALL TO ORDER**

Vice President Shelton called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
Vice President Shelton led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; members present were Vice President Shelton and Directors Tonascia, Williams and Wright. President Flores was absent.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**  
A motion was made by Director Tonascia and a request to take agenda item #4 out of the Consent Agenda for discussion; this motion was then seconded by Director Williams, the agenda was approved by 4 affirmative votes, Shelton, Tonascia, Williams and Wright with 1 absence, Flores.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**  
There were no public comments.

### **CONSENT AGENDA:**

1. **Approval of Minutes for: April 26, 2023 Regular Meeting**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the May Board Meeting**
4. **On Call Contracts – Status Updates**  
As requested, Mrs. Machado gave an update on the two On Call contracts. In May, Primex was issued Task Order #5 and Todd Groundwater was issued Task Order #2 a. Discussion ensued about the status of both contracts.

With no additional questions, a motion was made by Director Williams and seconded by Director Wright, the Consent Agenda was approved by 4 affirmative votes, Shelton, Tonascia, Williams and Wright, with 1 absence, Flores.

## **REGULAR AGENDA**

### **5. 2023-2024 District Budget**

Mr. Wittry stated this was a monumental task and he thanked Mrs. Machado and the accounting staff, Cindy Paine and Athina Frederico for all their efforts in the budget preparation.

#### **a. Presentation of 2023-2024 District Budget**

Mrs. Machado, utilizing a PowerPoint presentation, reviewed the budget. She began by stating the Finance Committee had reviewed the budget with staff and recommended Board approval. Mrs. Machado reviewed the Operating and Capital Budgets' sources of funds and the use of said funds. She reviewed the Budget Summary by Zones and the overall totals.

Mrs. Machado reviewed the process the District staff goes through to get the budget ready for the Board, including the General Manager's review of each departments' budget.

Mrs. Machado reviewed the Operating Revenue by Zone and detailed each zone's sources. She further reviewed the Non-Operating Revenue and their key assumptions.

Director Tonascia asked about the cost of water assumptions stating 8200 acre feet of M&I water. Mrs. Machado explained the goal is to get 8250 acre feet of M&I water through bifurcation.

Mrs. Machado then reviewed the District's expenses by their source. She continued with a review of General and Administration, Wages/Employee Related Expenses, Material and Equipment, Contract Services-General, Contract Services-Operations, and Contract Services-Programs. Mrs. Machado reviewed the Net Operating Income after transfers and contributions, which was shown by zone and total.

Mrs. Machado continued with the Capital Budget. She reviewed each category including the annual CVP Amendatory Contract Payment, which will be \$1,942,150 next year.

Director Tonascia added the Finance Committee went through it thoroughly and were satisfied with the budget being presented.

#### **b. Consider Board Approval of 2023-2024 District Budget**

With a motion by Director Tonascia and a second by Director Wright, the Board of Directors approved the 2023-2024 District Budget by 4 affirmative votes, Shelton, Tonascia, Williams and Wright with 1 absence, Flores.

6. **Consider Amending Resolution 2022-20 Regarding the District Policy on Restriction and Designation of District Net Assets/Cash**

Mrs. Machado reviewed this item for the Board. She stated this is the District's annual review and with the exception of some minor edits, there are no changes.

With a motion by Director Williams and a second by Director Wright, the Board of Directors approved Resolution #2023-14, *A Resolution of the Board of Directors of the San Benito County Water District Amending Resolution 2022-20 Regarding the District Policy on Restriction and Designation of District Net Assets/Cash* by 4 affirmative votes, Shelton, Tonascia, Williams and Wright with 1 absence, Flores.

7. **Succession Planning for the Operation and Maintenance Division**

Mr. Wittry stated he had a discussion with Dave Meraz and he intends to retire sometime around September 1<sup>st</sup>. He would like to see a smooth transition, so staff is recommending the District overfill the position while we recruit for Mr. Meraz's replacement, to take advantage of Mr. Meraz's knowledge of the District.

With a motion by Director Tonascia and a second by Director Wright, the Board of Directors approved the overfill of the Operations and Maintenance Manager during the recruitment of Mr. Meraz's replacement, by 4 affirmative votes, Shelton, Tonascia, Williams and Wright with 1 absence, Flores.

8. **Committee/Agency Representative Reports:**

a. **San Luis and Delta Mendota Water Authority (Tonascia/Wittry)**

Mr. Wittry will cover this under his Manager's Report.

b. **ACWA Spring Conference, Monterey May 9-11, 2023 (Tonascia/Wittry)**

As per Director Tonascia, he attended the conference. He reported on the Agricultural Committee as well as the Groundwater Committee. Discussions included the wet winter, SGMA, percolation, the Sites Reservoir Project and the environmental issues facing the State. Mr. Wittry, who also attended, stated electrification of agencies' fleets were discussed. The State is not making agencies retire their current fleet but to change to electric as vehicles are replaced. Mr. Wittry added there seems to be a lot of confusion.

c. **Association of California Water Agencies—Joint Powers Insurance**

**Authority (Tonascia)** As per Director Tonascia, he attended the JPIA Board of Directors meeting. He reported most districts have several policies through them. He further reported that there will not be any rebates this year, due to all of the losses attributed to the California wildfires.

d. **Administration Committee (Flores/Shelton)**

As per Director Shelton, the committee discussed the renewal of the O&M agreement with Sunnyslope County Water District to operate the two water treatment plants. He further stated it expires in August and the committee authorized staff to negotiate the renewal.

e. **Finance Committee (Tonascia/Wright)**

As per Directors Tonascia and Wright, the committee reviewed the Budget.

**f. Personnel Committee (Flores/Tonascia)**

As per Director Tonascia, the committee discussed succession planning.

**9. Monthly Operations and Maintenance Report**

Mr. Craig showed several photos of the damage from the storms earlier this year including the Churchill/Los Viboras area as well as at Hernandez Reservoir. He reported there is a slow leak that needs repair at the end of Los Viboras and that seventeen of the twenty-four culverts at Hernandez are plugged up. Mr. Craig added the District staff will likely need some assistance to clean all of this up. Discussion ensued about the possibility of burning some of the debris.

**10. General Manager's Report:**

**a) General Comments**

Mr. Wittry reported the District has received an award notification from DWR for two of our recent grant applications for the ADROP Project; one for \$2.07 million and \$11.5 million. Once the public review period ends, Mr. Wittry reported the Board will be required to formally accept the funding and the terms of each grant.

Mr. Wittry also reported the USBR has stated there will be a contract compliance review in August; this will include review of delivery and billing records, payments and charges and delivery information.

Mr. Wittry reported staff has begun discussion with Sunnyslope County Water District regarding the extension of the operations agreement for the two water treatment plants.

Mr. Wittry reminded the Board there is a Special Meeting on June 13<sup>th</sup> to discuss the B F Sisk Dam raise project and what level of commitment the Board wishes to pursue.

**b) Reach 1 Operations**

As per Mr. Wittry, Bifurcation is down due to PG&E retrofit work and it is expected to return to service the second week of June.

**c) Zone 3 Operations**

As per Mr. Wittry, Hernandez Reservoir is still spilling. District staff is getting quotes to repair the access road.

**d) Zone 6 Operations**

As per Mr. Wittry, the primary issue has been restoring service to Sub 10 due to the Highway 156 widening project. MPE anticipates filling the system for service around June 2<sup>nd</sup>. He further clarified the timing of the completion of this project, due to issues such as the weather we had in the beginning of the year. He reviewed the delay in the date of completion due to issues such as the weather, extra lead time needed for materials and the District's failure to list "Buy America" requirements in the specifications which combined, added 100.5 working days to this contract. Mr. Wittry added District staff did visit the site daily, to keep abreast of the progress.

- e) **San Luis and Delta-Mendota Water Authority Activities**  
As per Mr. Wittry, he stated regular business was discussed and new Board members attended a tour of the Authority's facilities on May 15<sup>th</sup>.
  - f) **Pacheco Reservoir Expansion Project**  
As per Mr. Wittry, Valley Water's Chairman requested a letter of support for the project, which the District provided. There is concern from Valley Water's board as the cost for the project continues to escalate.
  - g) **City of San Juan Bautista Water Supply Plan**  
As per Mr. Wittry, staff had a productive meeting today with San Juan Bautista. The District will be providing updated project information over the next two weeks to reflect the changes to the preliminary design report. San Juan Bautista intends to use the Basis of Design Report to solicit grant and/or low interest funding.
11. **CLOSED SESSION: Conference with Labor Negotiator**  
**Pursuant to Government Code Section 54957.6**  
**Agency Negotiator: Steve Wittry, General Manager**  
**Employee Organization: SEIU 521 Office and Field Employees Unit**
12. **CLOSED SESSION: Conference with Labor Negotiator**  
**Pursuant to Government Code Section 54957.6**  
**Agency Negotiator: Steve Wittry, General Manager**  
**Unrepresented Employees: Management/Confidential/Professional**  
**Employees: Accountant, Assistant Engineer, Associate Engineer, Deputy**  
**District Engineer, Finance Manager, Human Resources/Administrative**  
**Assistant, Operations and Maintenance Manager, Senior Engineer,**  
**Supervising Accountant, Water Conservation Program Manager**  
  
*(Board convened in Closed Session at 6:20 p.m.)*
13. **OPEN SESSION:**  
*(Board reconvened in Open Session at 6:37 p.m.)*  
  
**Report any action, if any, from Closed Session**  
As per Vice President Shelton, there was nothing to report.
14. **Adjournment**  
With no further business to discuss, the meeting was adjourned at 6:38 p.m.

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Sonny Flores, President

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Barbara L. Mauro, Board Clerk

June 13, 2023  
Special Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Tuesday, June 13, 2023 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Sonny Flores, Vice President Andrew Shelton and Directors Joe Tonascia, Doug Williams and Mark Wright. Also present were General Manager Steve Wittry, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Joyce Machado, Deputy District Engineer Rob Hillebrecht, Senior Engineer David Macdonald, Water Resources Conservation Manager Shawn Novack and Board Clerk/Office Specialist III Barbara Mauro.

### **CALL TO ORDER**

President Flores called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Flores led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; Members present were President Flores, Vice President Shelton and Directors Tonascia, Williams and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board**

### **AGENDA ITEMS:**

#### **1. Board Discussion on B F Sisk Dam Project**

Using a PowerPoint Presentation, Mr. Wittry introduced this item for the Board.

There are two groups involved in this project; the CVP users and the Investors. Mr. Wittry stated the process is moving forward. On June 15<sup>th</sup>, there will be a meeting with the USBR regarding the operational agreement. The funding will be either based on 50% from the Investors, 30% from a Grant and 20% from Reclamation; or it will be 70/30 split, taking out Reclamation.

Mr. Wittry stated currently there are 10 agencies in the Investor group, including our district. Currently, we have been allocated 1575-acre feet of additional storage, but, at the Board's direction, the number could go up, per Mr. Wittry. On May 3<sup>rd</sup> the number of acre feet desired by the partner agencies was 117,011. Presently, due to the revised requests of the participants within the Investor group, it's now down to 64,311. Mr. Wittry stated Valley Water may pick up additional storage if it is needed, pending their board action.

Director Wright asked why Westlands Water District reduced their storage request. Mr. Wittry stated it was due to the cost. Mrs. Machado added all of the changes to the overall total were driven by cost.

Mr. Wittry continued by stating our initial request was 5000-acre feet of storage, but because the amount of the requests for everyone was over-subscribed, it was calculated to

the 1575-acre feet value. President Flores asked if it is 1575 annual average of storage and Mr. Wittry confirmed that figure.

Mr. Wittry stated, from the November 9, 2022 Raftelis rate study, there was a proposal for a capacity fee which has not yet been adopted as staff is working out the details. Director Wright asked once the Board approved the capacity fee, how soon could it start. Mr. Wittry stated when the Board approves it, it is final at that point and collection could begin after a short appeal period. Mr. Wittry explained about the difficulty in imposing this new fee if a development already has a Development Agreement in place with the governing body. The District would need legal input on the applicability of the fee to already approved construction projects. However, the fee would certainly apply to new developments that have not yet been approved.

Mr. Wittry then reviewed the option for the project with the 50/50 split; which has 3 options and 3 different choices. He then reviewed each of the options. Director Tonascia asked what the cost per acre-foot of storage for each option would be. Mrs. Machado stated: Option 3 \$1055 A/F; Option 2 \$1001 A/F; Option 1 \$841 A/F.

Mr. Wittry then reviewed the grant the District has received from the State for the ADRoP plan. \$2 million was designated for design and \$11 million was designated for implementation. Currently, our CVP allocation is 8250 A/F of M&I water but the total contract is for 43,500 A/F and the allocation between AG and M&I can change based on need. Mr. Wittry stated the District currently uses the 8250 but the grant would allow the expansion of the West Hills water treatment plant up to 6.75 MGD (millions/gallons/day). Also, bringing the City of San Juan Bautista in, will also allow the increase of M&I usage.

Mr. Wittry then reviewed the 70/30 project split. Option 1 991 AFY (1575 A/F); Option 2 1816 AFY (3500 A/F); and Option 3 2472 AFY (5000 A/F). Mr. Wittry stated several agencies have issues with the RRA reporting for the Bureau, but on the whole, our District would benefit from this proposal. Discussion ensued about what information the Board would like to see for the regular meeting on June 28<sup>th</sup>, so staff can make those preparations. Several agencies, between now and the end of June, are meeting to discuss their level of commitment they have for this project. Mr. Wittry stated our district will need to do the same. He further noted, once the operations agreement with the Bureau is complete, the District will have an opportunity to alter its allocation determination/request. Mr. Wittry reminded the Board that this is the cost of storage only; the cost of the water would be additional. He further stated the years the District receives a full allocation would be the years the storage would be utilized. Discussion ensued about how the capacity fee plays into the cost and the rates.

Director Tonascia asked what the current estimated cost of the Pacheco Reservoir Expansion Project is. Mr. Wittry stated, \$2.5 Billion.

President Flores asked if the City of Hollister and Sunnyslope County Water District were being informed about the project and how it would impact them. Mr. Wittry stated



yes, they were being informed and will continue to keep them updated as the information becomes available.

Director Tonascia asked if the capacity fee is \$11,000 or \$12,000. Mr. Wittry stated as drafted it is set to \$12,000. There is risk, should the economy slow, and construction proceed that the District will be required to make payments towards construction prior to collection of the development fees. Director Tonascia asked if the \$68 million from the capacity fee is strictly for the B F Sisk Dam project and Mr. Wittry confirmed it is. Director Tonascia further asked what the start time of the project is. Mr. Wittry stated it is estimated that construction would start in two years and be completed in approximately five years.

Vice President Shelton asked if it is possible for Valley Water to increase their participation in this project, based on the increasing cost of the Pacheco Reservoir Expansion Project; Mr. Wittry stated that is a possibility.

2. **CLOSED SESSION: Public Employee Performance Evaluation**  
**Pursuant to Government Code Section 54957**  
**Title: General Manager**
3. **CLOSED SESSION: Conference with Labor Negotiator**  
**Pursuant to Government Code Section 54957.6**  
**Agency Negotiator: Steve Wittry, General Manager**  
**Employee Organization: SEIU 521 Office and Field Employees Unit**
4. **CLOSED SESSION: Conference with Labor Negotiator**  
**Pursuant to Government Code Section 54957.6**  
**Agency Negotiator: Steve Wittry, General Manager**  
**Unrepresented Employees: Management/Confidential/Professional Employees: Accountant, Assistant Engineer, Associate Engineer, Deputy District Engineer, Finance Manager, Human Resources/Administrative Assistant, Operations and Maintenance Manager, Senior Engineer, Supervising Accountant, Water Conservation Program Manager**

*(The Board convened in Closed Session at 6:55 p.m.)*

5. **OPEN SESSION:**

*(The Board reconvened in Open Session at 8:42 p.m.)*

**Report any action, if any, from Closed Session items**  
President Flores stated there was no action to report.

#### **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 8:43 p.m.

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Sonny Flores, President

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Barbara L. Mauro, Board Clerk

Batch ID: CK062823  
Batch Comment: Board Claims, June 28, 2023

Audit Trail Code: PMCHK00000977  
Posting Date: 6/28/2023

IT IS CERTIFIED THAT THE FOLLOWING IS A TRUE LIST OF CLAIMS PROPERLY  
AND REGULARLY COMING BEFORE THE BOARD OF DIRECTORS OF SAID  
DISTRICT ON: JUNE 28, 2023

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0057523	6/28/2023	031144	A1JAN	A-1 Services	\$524.00
0057524	6/28/2023	031145	BRIGA	Brigantino Irrigation	\$720.95
0057525	6/28/2023	031146	CCOIG	C.C.O.I. Gate & Fence	\$193.31
0057526	6/28/2023	031147	CELLU	Cellular Controlled Products	\$195.00
0057527	6/28/2023	031148	CINTA	Cintas Corporation	\$291.54
0057528	6/28/2023	031149	COAST	Coastal Tractor	\$967.24
0057529	6/28/2023	031150	DASSE	Dassel's Petroleum Inc	\$240.68
0057530	6/28/2023	031151	DATAF	Dataflow Business Systems Inc	\$1,446.13
0057531	6/28/2023	031152	EBCO	EBCO Pest Control	\$60.00
0057532	6/28/2023	031153	EDGES	Edges Electrical Group	\$1,972.24
0057533	6/28/2023	031154	ELCCO	ELC Consulting	\$9,599.00
0057534	6/28/2023	031155	FERGU	Ferguson Enterprises LLC #686	\$401.82
0057535	6/28/2023	031156	GROSS	Grossmayer & Associates	\$1,123.75
0057536	6/28/2023	031157	HAUTO	Hollister Auto Parts Inc	\$219.55
0057537	6/28/2023	031158	HDRENG	HDR Engineering Inc	\$97,455.67
0057538	6/28/2023	031159	ICONI	ICONIX Waterworks Inc	\$16,951.47
0057539	6/28/2023	031160	INDEP	Independent Business Forms Inc	\$259.83
0057540	6/28/2023	031161	JOHNS	Johnson Lumber Company	\$1,290.37
0057541	6/28/2023	031162	KRONI	Kronick Moskovitz Tiedemann & Girard	\$2,880.00
0057542	6/28/2023	031163	MARKN	Mark Nicholson Inc	\$4,445.62
0057543	6/28/2023	031164	MISSIO	Mission Village Voice Media LLC	\$305.00
0057544	6/28/2023	031165	MIZUN	Mizuno Consulting Inc	\$1,050.00
0057545	6/28/2023	031166	NEWSV	New SV Media Inc	\$963.00
0057546	6/28/2023	031167	PACIFICC	Pacific Crest Engineering Inc	\$7,105.00
0057547	6/28/2023	031168	PALAC	Palace Business Solutions	\$968.66
0057548	6/28/2023	031169	PIPAL	Pipal Spurzem & Liem LLP	\$1,420.00
0057549	6/28/2023	031170	SBTIR	San Benito Tire	\$50.00
0057550	6/28/2023	031171	SENTR	Sentry Alarm Systems	\$180.00
0057551	6/28/2023	031172	SHRED	Shred-it	\$251.07
0057552	6/28/2023	031173	SJELE	SJ Electro Systems Inc	\$236,112.32
0057553	6/28/2023	031174	SSCWD	Sunnyslope County Water District	\$13,763.51
0057554	6/28/2023	031175	SUBLI	Sublime Silkscreen	\$1,510.93
0057555	6/28/2023	031176	TODDE	Todd Groundwater	\$12,048.75
0057556	6/28/2023	031177	TOROP	Toro Petroleum Corporation	\$4,078.12
0057557	6/28/2023	031178	TRUEV	True Value Hardware	\$38.23
0057558	6/28/2023	031179	USBK-CC	US Bank Corporation	\$1,460.19
0057559	6/28/2023	031180	USBR-LA	Bureau of Reclamation	\$971,075.77
0057560	6/28/2023	031181	WIN91	WIN-911 Software	\$2,400.00
0057561	6/28/2023	031182	WRIIN	Wright Bros Industrial Supply	\$217.42
0057562	6/28/2023	031183	ZEIAL	Alan Zeisbrich	\$2,307.50

Total Checks: 40

Checks Total: \$1,398,543.64

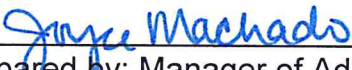
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\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA  
THIS 28TH DAY OF JUNE 2023 THAT THE FOREGOING DEMANDS ENUMERATED HAVE  
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;  
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

  
Prepared by: Manager of Admin and Finance

  
Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: \_\_\_\_\_

Date

\_\_\_\_\_  
President

*Payment Fund Responsibility*

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Payment#	Date	Check Total	Vendor ID	Vendor Name		
031144	6/19/2023	\$524.00	A1JAN	A-I Services		
Voucher:	048052	Invoice: 4801	Date: 6/1/2023	Janitorial Services	Doc Amt:	\$524.00
	Allocations:	\$30.60	100-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$15.30	300-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$260.10	600-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$21.80	100-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$10.90	300-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$185.30	600-6275-0000-563-06	CS-Maint 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$52.40      Fund 300: \$26.20      Fund 600: \$445.40  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031145	6/19/2023	\$720.95	BRIGA	Brigantino Irrigation		
Voucher:	048019	Invoice: 220000033984	Date: 5/17/2023	Maintenance Supplies	Doc Amt:	\$60.76
	Allocations:	\$60.76	600-6320-0000-542	Supplies-TM		
Voucher:	048020	Invoice: 220000034336	Date: 5/19/2023	Maintenance Supplies	Doc Amt:	\$132.63
	Allocations:	\$132.63	600-6320-0000-542	Supplies-TM		
Voucher:	048021	Invoice: 220000034696	Date: 5/22/2023	Maintenance Supplies	Doc Amt:	\$45.27
	Allocations:	\$45.27	600-6320-0000-542	Supplies-TM		
Voucher:	048090	Invoice: 220000036584	Date: 6/5/2023	Maintenance Supplies	Doc Amt:	\$32.38
	Allocations:	\$32.38	600-6320-0000-542	Supplies-TM		
Voucher:	048091	Invoice: 220000035805	Date: 5/30/2023	Maintenance Supplies	Doc Amt:	\$372.80
	Allocations:	\$372.80	600-6320-0000-542	Supplies-TM		
Voucher:	048133	Invoice: 220000036012	Date: 5/31/2023	Maintenance Supplies	Doc Amt:	\$7.21
	Allocations:	\$7.21	600-6320-0000-542	Supplies-TM		
Voucher:	048150	Invoice: 220000037011	Date: 6/7/2023	Maintenance Supplies	Doc Amt:	\$66.40
	Allocations:	\$66.40	600-6320-0000-542	Supplies-TM		
Voucher:	048178	Invoice: 220000038454	Date: 6/16/2023	District Supplies	Doc Amt:	\$3.50
	Allocations:	\$0.18	300-6320-0000-562-06	Supplies-GA 10/5/85		
	Allocations:	\$2.98	600-6320-0000-562-06	Supplies-GA 10/5/85		
	Allocations:	\$0.35	100-6320-0000-562-06	Supplies-GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.35      Fund 300: \$0.18      Fund 600: \$720.43  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031146	6/19/2023	\$193.31	CCOIG	C.C.O.I. Gate & Fence
Voucher:	048156	Invoice: 3652126078	Date: 6/8/2023	Maintenance District Gate
	Allocations:	\$19.33	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$9.67	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$164.31	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$193.31

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$19.33      Fund 300: \$9.67      Fund 600: \$164.31  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031147	6/19/2023	\$195.00	CELLU	Cellular Controlled Products
Voucher:	048028	Invoice: 58429	Date: 6/1/2023	Quarterly Service
	Allocations:	\$195.00	600-6270-0000-541	CS-Operations-TO
				Doc Amt: \$195.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$195.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031148	6/19/2023	\$291.54	CINTA	Cintas Corporation
Voucher:	048055	Invoice: 4157160338	Date: 5/31/2023	Weekly Service
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$97.18
Voucher:	048083	Invoice: 4157760928	Date: 6/6/2023	Weekly Service
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$97.18
Voucher:	048134	Invoice: 4158465457	Date: 6/13/2023	Weekly Service
	Allocations:	\$9.72	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$4.86	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$82.60	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$97.18

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$29.15      Fund 300: \$14.58      Fund 600: \$247.81  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031149	6/19/2023	\$967.24	COAST	Coastal Tractor
Voucher:	048135	Invoice: IV02103	Date: 6/7/2023	Maintenance Supplies
	Allocations:	\$967.24	600-6320-0000-542	Supplies-TM
				Doc Amt: \$967.24

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$967.24  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031150	6/19/2023	\$240.68	DASSE	Dassel's Petroleum Inc			
Voucher:	048022	Invoice: 117959	Date: 5/23/2023	Maintenance Supplies	Doc Amt:	\$73.61	
		Allocations:	\$73.61 600-6320-0000-542	Supplies-TM			
Voucher:	048023	Invoice: 121810	Date: 5/22/2023	Maintenance Supplies	Doc Amt:	\$86.60	
		Allocations:	\$86.60 600-6320-0000-542	Supplies-TM			
Voucher:	048124	Invoice: 57260	Date: 5/5/2023	Propane- Forklift	Doc Amt:	\$80.47	
		Allocations:	\$80.47 600-6465-0000-562	Vehicle Fuel-GA			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$240.68  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031151	6/19/2023	\$1,446.13	DATAF	Dataflow Business Systems Inc			
Voucher:	048085	Invoice: 360300	Date: 6/7/2023	Copier Lease	Doc Amt:	\$451.13	
		Allocations:	\$16.80 100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85			
		Allocations:	\$8.40 300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85			
		Allocations:	\$142.77 600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85			
		Allocations:	\$28.32 100-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$14.16 300-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$240.69 600-6275-0000-563-06	CS-Maint 10/5/85			
Voucher:	048175	Invoice: 360885-ADJ	Date: 6/12/2023	Office Supplies	Doc Amt:	\$12.50	
		Allocations:	\$10.63 600-6835-0000-562-06	Office Supplies 10/5/85 GA			
		Allocations:	\$0.63 300-6835-0000-562-06	Office Supplies 10/5/85 GA			
		Allocations:	\$1.25 100-6835-0000-562-06	Office Supplies 10/5/85 GA			
Voucher:	048181	Invoice: 360861	Date: 6/15/2023	Contracted Service	Doc Amt:	\$982.50	
		Allocations:	\$49.13 300-6240-0000-563-06	CS-Consulting GA 10/5/85			
		Allocations:	\$835.13 600-6240-0000-563-06	CS-Consulting GA 10/5/85			
		Allocations:	\$98.25 100-6240-0000-563-06	CS-Consulting GA 10/5/85			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$144.61      Fund 300: \$72.31      Fund 600: \$1,229.21  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031152	6/19/2023	\$60.00	EBCO	EBCO Pest Control			
Voucher:	048180	Invoice: 19235	Date: 6/10/2023	Monthly Pest Control	Doc Amt:	\$60.00	
		Allocations:	\$6.00 100-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$3.00 300-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$51.00 600-6275-0000-563-06	CS-Maint 10/5/85			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$6.00      Fund 300: \$3.00      Fund 600: \$51.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031153	6/19/2023	\$1,972.24	EDGES	Edges Electrical Group		
Voucher:	048024	Invoice:	S5852805.001	Date:	5/9/2023 Electrical Supplies	Doc Amt: \$103.59
		Allocations:	\$5.18 300-6320-0000-562-06		Supplies-GA 10/5/85	
		Allocations:	\$88.05 600-6320-0000-562-06		Supplies-GA 10/5/85	
		Allocations:	\$10.36 100-6320-0000-562-06		Supplies-GA 10/5/85	
Voucher:	048025	Invoice:	S5860276.001	Date:	5/18/2023 Electrical Supplies	Doc Amt: \$1,617.87
		Allocations:	\$1,617.87 600-1395-0942-112		SP-Union Bridge Replacement	
Voucher:	048026	Invoice:	S5860276.002	Date:	5/19/2023 Electrical Supplies	Doc Amt: \$6.29
		Allocations:	\$6.29 600-1395-0942-112		SP-Union Bridge Replacement	
Voucher:	048027	Invoice:	S5863788.001	Date:	5/19/2023 Electrical Supplies	Doc Amt: \$205.93
		Allocations:	\$205.93 600-1395-0942-112		SP-Union Bridge Replacement	
Voucher:	048160	Invoice:	S5865209.001	Date:	5/22/2023 Electrical Supplies	Doc Amt: \$38.56
		Allocations:	\$38.56 600-6320-0000-512		Supplies - SSM	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$10.36      Fund 300: \$5.18      Fund 600: \$1,956.70  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031154	6/19/2023	\$9,599.00	ELCCO	ELC Consulting		
Voucher:	048074	Invoice:	8578	Date:	6/1/2023 Monthly Service Agreement	Doc Amt: \$100.00
		Allocations:	\$100.00 803-6260-0000-563		CS - Computers	
Voucher:	048087	Invoice:	8605	Date:	6/6/2023 Office Equipment	Doc Amt: \$620.54
		Allocations:	\$62.05 100-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85	
		Allocations:	\$31.03 300-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85	
		Allocations:	\$527.46 600-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85	
Voucher:	048101	Invoice:	8615	Date:	6/9/2023 Annual Microsoft 365 Back Up	Doc Amt: \$501.46
		Allocations:	\$50.15 100-6260-0000-563-06		CS-Computer (10/5/85)	
		Allocations:	\$25.07 300-6260-0000-563-06		CS-Computer (10/5/85)	
		Allocations:	\$426.24 600-6260-0000-563-06		CS-Computer (10/5/85)	
Voucher:	048138	Invoice:	8576	Date:	6/1/2023 Monthly Service Agreement	Doc Amt: \$6,897.00
		Allocations:	\$659.70 100-6260-0000-563-06		CS-Computer (10/5/85)	
		Allocations:	\$329.85 300-6260-0000-563-06		CS-Computer (10/5/85)	
		Allocations:	\$5,607.45 600-6260-0000-563-06		CS-Computer (10/5/85)	
		Allocations:	\$300.00 600-6260-0000-563		CS-Computer-GA	



Voucher: 048139 Invoice: 8577 Date: 6/1/2023 Monthly Service Agreement Doc Amt: \$1,480.00  
 Allocations: \$690.00 600-6260-0602-531 CS Computer - Lessalt WTP  
 Allocations: \$790.00 600-6260-0603-531 CS Computer - West Hills WTP

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$771.90 Fund 300: \$385.95 Fund 600: \$8,341.15  
 Fund 700: \$0.00 Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031155	6/19/2023	\$401.82	FERGU	Ferguson Enterprises, Inc.

Voucher: 048092 Invoice: 0610821 Date: 5/30/2023 District Equipment Doc Amt: \$401.82  
 Allocations: \$40.18 100-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85  
 Allocations: \$20.09 300-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85  
 Allocations: \$341.55 600-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$40.18 Fund 300: \$20.09 Fund 600: \$341.55  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031156	6/19/2023	\$1,123.75	GROSS	Grossmayer & Associates

Voucher: 048110 Invoice: IVC3606 Date: 6/2/2023 Consulting Services Doc Amt: \$1,123.75  
 Allocations: \$14.50 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$7.25 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$123.25 600-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$83.38 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$41.69 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$708.69 600-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$14.50 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$7.25 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$123.25 600-6260-0000-563-06 CS-Computer (10/5/85)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$112.38 Fund 300: \$56.19 Fund 600: \$955.19  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031157	6/19/2023	\$219.55	HAUTO	Hollister Auto Parts Inc

Voucher: 048119 Invoice: 931825 Date: 5/31/2023 Vehicle Maintenance #19 Doc Amt: \$142.33  
 Allocations: \$142.33 600-6460-0000-562 Vehicle Maintenance-GA  
 Voucher: 048120 Invoice: 931604 Date: 5/30/2023 Vehicle Maintenance #19 Doc Amt: \$77.22  
 Allocations: \$77.22 600-6320-0000-542 Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$219.55  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031158	6/19/2023	\$97,455.67	HDRENG	HDR Engineering Inc			
Voucher:	048062	Invoice:	1200526930	Date:	6/1/2023	Engineering Services	Doc Amt: \$96,206.67
		Allocations:	\$96,206.67	600-1351-A129-151		ADRoP-Accelerated Drought Response Project	
Voucher:	048174	Invoice:	1200531120	Date:	6/14/2023	Engineering Services	Doc Amt: \$1,249.00
		Allocations:	\$1,249.00	600-6291-0216-563		CS Prog-Wtr Supply Master Plan Update-District	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$97,455.67  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031159	6/19/2023	\$16,951.47	ICONI	ICONIX Waterworks Inc			
Voucher:	048057	Invoice:	U2316018167	Date:	5/15/2023	Maintenance Supplies	Doc Amt: \$17,526.68
		Allocations:	\$17,526.68	600-1395-0927-112		Hwy 156-bypass Caltrans work	
Voucher:	048058	Invoice:	CMU2315001581	Date:	5/15/2023	Maintenance Supplies	Doc Amt: -\$17,526.68
		Allocations:	-\$17,526.68	600-1395-0927-112		Hwy 156-bypass Caltrans work	
Voucher:	048106	Invoice:	U2316021736	Date:	6/6/2023	Maintenance Supplies	Doc Amt: \$6,875.49
		Allocations:	\$6,073.40	600-1395-0927-112		Hwy 156-bypass Caltrans work	
		Allocations:	\$802.09	600-1395-0927-112		Hwy 156-bypass Caltrans work	
Voucher:	048107	Invoice:	CMU2315001902	Date:	6/7/2023	Maintenance Supplies	Doc Amt: -\$590.02
		Allocations:	-\$590.02	600-1395-0927-112		Hwy 156-bypass Caltrans work	
Voucher:	048136	Invoice:	U2316022282	Date:	6/8/2023	Maintenance Supplies	Doc Amt: \$4,306.34
		Allocations:	\$4,306.34	600-6320-0000-542		Supplies-TM	
Voucher:	048146	Invoice:	U2316023123	Date:	6/13/2023	Maintenance Supplies	Doc Amt: \$857.74
		Allocations:	\$857.74	600-1395-0927-112		Hwy 156-bypass Caltrans work	
Voucher:	048147	Invoice:	U2316023124	Date:	6/13/2023	Maintenance Supplies	Doc Amt: \$5,501.92
		Allocations:	\$5,501.92	600-1390-0940-112		CIP-156 Bypass/Sub10 connection	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$16,951.47  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
031160	6/19/2023	\$259.83	INDEP	Independent Business Forms Inc			
Voucher:	048144	Invoice:	42309	Date:	6/9/2023	Printing Services	Doc Amt: \$119.81

Allocations:	\$101.84	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$5.99	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$11.98	100-6835-0000-562-06	Office Supplies 10/5/85 GA

Voucher:	048145	Invoice:	42308	Date:	6/9/2023	Printing Services	Doc Amt:	\$140.02
		Allocations:	\$119.02	600-6835-0000-562-06	Office Supplies 10/5/85 GA			
		Allocations:	\$7.00	300-6835-0000-562-06	Office Supplies 10/5/85 GA			
		Allocations:	\$14.00	100-6835-0000-562-06	Office Supplies 10/5/85 GA			

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$25.98	Fund 300: \$12.99	Fund 600: \$220.86
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
031161	6/19/2023	\$1,290.37	JOHNS	Johnson Lumber Company

Voucher:	048030	Invoice:	264813	Date:	5/22/2023	District Supplies	Doc Amt:	\$60.08
		Allocations:	\$3.00	300-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$51.07	600-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$6.01	100-6320-0000-562-06	Supplies-GA 10/5/85			

Voucher:	048031	Invoice:	264852	Date:	5/23/2023	District Supplies	Doc Amt:	\$24.66
		Allocations:	\$1.23	300-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$20.96	600-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$2.47	100-6320-0000-562-06	Supplies-GA 10/5/85			

Voucher:	048032	Invoice:	264828	Date:	5/23/2023	Maintenance Supplies	Doc Amt:	\$109.23
		Allocations:	\$109.23	600-6320-0000-542	Supplies-TM			

Voucher:	048033	Invoice:	264911	Date:	5/25/2023	Maintenance Supplies	Doc Amt:	\$58.97
		Allocations:	\$58.97	300-6320-0000-511	Supplies-SSO			

Voucher:	048056	Invoice:	264879	Date:	5/24/2023	Maintenance Supplies	Doc Amt:	\$21.85
		Allocations:	\$21.85	803-6320-0000-562	Supplies (PI)			

Voucher:	048076	Invoice:	265156	Date:	6/5/2023	Maintenance Supplies	Doc Amt:	\$29.22
		Allocations:	\$29.22	600-1395-0927-112	Hwy 156-bypass Caltrans work			

Voucher:	048093	Invoice:	265025	Date:	5/31/2023	District Supplies	Doc Amt:	\$53.71
		Allocations:	\$45.65	600-6320-0000-562-03	Supplies - GA			
		Allocations:	\$5.37	100-6320-0000-562-03	Supplies - GA			
		Allocations:	\$2.69	300-6320-0000-562-03	Supplies - GA			

Voucher:	048108	Invoice:	265158	Date:	6/5/2023	District Supplies	Doc Amt:	\$29.49
		Allocations:	\$1.47	300-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$25.07	600-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$2.95	100-6320-0000-562-06	Supplies-GA 10/5/85			

Voucher:	048114	Invoice:	265344	Date:	6/12/2023	District Supplies	Doc Amt:	\$30.57
		Allocations:	\$1.53	300-6320-0000-562-06	Supplies-GA 10/5/85			
		Allocations:	\$25.98	600-6320-0000-562-06	Supplies-GA 10/5/85			

Allocations: \$3.06 100-6320-0000-562-06 Supplies-GA 10/5/85

Voucher: 048115 Invoice: 265336 Date: 6/12/2023 Maintenance Supplies Doc Amt: \$582.26  
Allocations: \$582.26 600-6320-0000-542 Supplies-TM

Voucher: 048116 Invoice: 265347 Date: 6/12/2023 District Supplies Doc Amt: \$45.85  
Allocations: \$2.29 300-6320-0000-562-06 Supplies-GA 10/5/85  
Allocations: \$38.97 600-6320-0000-562-06 Supplies-GA 10/5/85  
Allocations: \$4.59 100-6320-0000-562-06 Supplies-GA 10/5/85

Voucher: 048155 Invoice: 265405 Date: 6/14/2023 Maintenance Supplies Doc Amt: \$160.39  
Allocations: \$160.39 600-6320-0000-542 Supplies-TM

Voucher: 048161 Invoice: 264248 Date: 5/3/2023 Supplies Doc Amt: \$31.67  
Allocations: \$31.67 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 048162 Invoice: 264741 Date: 5/19/2023 District Supplies Doc Amt: \$10.93  
Allocations: \$0.55 300-6320-0000-562-06 Supplies-GA 10/5/85  
Allocations: \$9.29 600-6320-0000-562-06 Supplies-GA 10/5/85  
Allocations: \$1.09 100-6320-0000-562-06 Supplies-GA 10/5/85

Voucher: 048173 Invoice: 264739 Date: 5/19/2023 Maintenance Supplies Doc Amt: \$41.49  
Allocations: \$41.49 600-6320-0000-542 Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$25.53 Fund 300: \$71.73 Fund 600: \$1,139.59  
Fund 700: \$0.00 Fund 803: \$53.52

Payment#	Date	Check Total	Vendor ID	Vendor Name
031162	6/19/2023	\$2,880.00	KRONI	Kronick, Moskovitz, Tiedemann & Gir

Voucher: 048165 Invoice: 307857 Date: 5/23/2023 Legal Services Doc Amt: \$2,880.00  
Allocations: \$2,880.00 600-6210-0000-563 CS-Legal-GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,880.00  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031163	6/19/2023	\$4,445.62	MARKN	Mark Nicholson Inc

Voucher: 048137 Invoice: 4129 Date: 5/4/2023 Contracted Maintenance Doc Amt: \$4,445.62  
Allocations: \$4,445.62 600-6275-0920-542 CS Maintenance TDM-Subsystem Breaks

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$4,445.62  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031164	6/19/2023	\$305.00	MISSIO	Mission Village Voice Media LLC

Voucher: 048105 Invoice: 246 Date: 6/8/2023 Monthly Print Ad Doc Amt: \$305.00  
 Allocations: \$305.00 803-6865-0000-562 Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
 Fund 700: \$0.00 Fund 803: \$305.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031165	6/19/2023	\$1,050.00	MIZUN	Mizuno Consulting Inc

Voucher: 048078 Invoice: 2023-01 Date: 6/5/2023 Consulting Doc Amt: \$1,050.00  
 Allocations: \$1,050.00 600-6240-0000-563 CS-General Consulting-GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,050.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031166	6/19/2023	\$963.00	NEWSV	New SV Media, Inc

Voucher: 048034 Invoice: 79950 Date: 5/26/2023 Weekly Print Ad Doc Amt: \$246.00

Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 048077 Invoice: 80825 Date: 6/2/2023 Weekly Print Ad/Monthly Web Ad Doc Amt: \$471.00

Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Allocations: \$225.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 048123 Invoice: 81466 Date: 6/9/2023 Weekly Print Ad Doc Amt: \$246.00

Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

Allocations: \$123.00 803-6865-0000-562 Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
 Fund 700: \$0.00 Fund 803: \$963.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031167	6/19/2023	\$7,105.00	PACIFICC	Pacific Crest Engineering Inc

Voucher: 048111 Invoice: 12285 Date: 5/31/2023 Engineering Services Doc Amt: \$7,105.00

Allocations: \$7,105.00 600-1395-0927-112 Hwy 156-bypass Caltrans work

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$7,105.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031168	6/19/2023	\$968.66	PALAC	Palace Business Solutions		
Voucher:	048029	Invoice: 683840-0	Date: 5/22/2023	Office Supplies	Doc Amt:	\$228.49
	Allocations:	\$194.22	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$11.42	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$22.85	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	048089	Invoice: 685161-0	Date: 6/6/2023	Office Supplies	Doc Amt:	\$104.83
	Allocations:	\$89.11	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$5.24	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$10.48	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	048109	Invoice: 685320-0	Date: 6/8/2023	Office Supplies	Doc Amt:	\$7.82
	Allocations:	\$6.65	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$0.39	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$0.78	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	048113	Invoice: 685417-0	Date: 6/9/2023	Office Supplies	Doc Amt:	\$15.63
	Allocations:	\$13.29	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$0.78	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$1.56	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	048149	Invoice: 35076-0	Date: 5/23/2023	Office Supplies	Doc Amt:	\$25.98
	Allocations:	\$22.08	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$1.30	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$2.60	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	048151	Invoice: 685548-0	Date: 6/12/2023	Office Supplies	Doc Amt:	\$36.38
	Allocations:	\$30.92	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$1.82	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$3.64	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	048152	Invoice: 35001-0	Date: 6/2/2023	Office Furniture	Doc Amt:	\$549.53
	Allocations:	\$54.95	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
	Allocations:	\$27.48	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		
	Allocations:	\$467.10	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$96.87	Fund 300: \$48.43	Fund 600: \$823.36
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
031169	6/19/2023	\$1,420.00	PIPAL	Pipal Spurzem & Liem LLP		
Voucher:	048172	Invoice: 60865	Date: 6/2/2023	Legal Services	Doc Amt:	\$1,420.00
	Allocations:	\$138.00	100-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$69.00	300-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$1,173.00	600-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$40.00	600-6210-0000-563	CS-Legal-GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$138.00      Fund 300: \$69.00      Fund 600: \$1,213.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name				
031170	6/19/2023	\$50.00	SBTIR	San Benito Tire				
Voucher:	048121	Invoice:	1-243835	Date:	6/2/2023	Vehicle Maintenance #29	Doc Amt:	\$25.00
		Allocations:	\$25.00	600-6460-0000-562		Vehicle Maintenance-GA		
Voucher:	048122	Invoice:	1-243588	Date:	5/25/2023	Vehicle Maintenance #20	Doc Amt:	\$25.00
		Allocations:	\$25.00	600-6460-0000-562		Vehicle Maintenance-GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$50.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name				
031171	6/19/2023	\$180.00	SENTR	Sentry Alarm Systems				
Voucher:	048140	Invoice:	116843	Date:	5/30/2023	Service Call	Doc Amt:	\$180.00
		Allocations:	\$18.00	100-6275-0000-563-06		CS-Maint 10/5/85		
		Allocations:	\$9.00	300-6275-0000-563-06		CS-Maint 10/5/85		
		Allocations:	\$153.00	600-6275-0000-563-06		CS-Maint 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$18.00      Fund 300: \$9.00      Fund 600: \$153.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name				
031172	6/19/2023	\$251.07	SHRED	Shred-it				
Voucher:	048141	Invoice:	8003901861	Date:	5/3/2023	Monthly Shredding Service	Doc Amt:	\$251.07
		Allocations:	\$25.11	100-6270-0000-563-06		CS-Operations GA 10/5/85		
		Allocations:	\$12.55	300-6270-0000-563-06		CS-Operations GA 10/5/85		
		Allocations:	\$213.41	600-6270-0000-563-06		CS-Operations GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$25.11      Fund 300: \$12.55      Fund 600: \$213.41  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name				
031173	6/19/2023	\$236,112.32	SJELE	S.J. Electro Systems, Inc.				
Voucher:	048059	Invoice:	CD99482520	Date:	5/31/2023	Scada Upgrade	Doc Amt:	\$57,589.05
		Allocations:	\$57,589.05	600-1395-0929-112		SCADA telemetry upgrade		
Voucher:	048060	Invoice:	CD99482528	Date:	5/31/2023	Scada Upgrade	Doc Amt:	\$29,715.05
		Allocations:	\$29,715.05	600-1395-0929-112		SCADA telemetry upgrade		
Voucher:	048061	Invoice:	CD99482527	Date:	5/31/2023	Scada Upgrade	Doc Amt:	\$18,143.70
		Allocations:	\$18,143.70	600-1395-0929-112		SCADA telemetry upgrade		

Voucher: 048075 Invoice: CD99482526 Date: 5/31/2023 Scada Upgrade Doc Amt: \$130,664.52  
 Allocations: \$130,664.52 600-1395-0929-112 SCADA telemetry upgrade

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$236,112.32  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031174	6/19/2023	\$13,763.51	SSCWD	Sunnyslope County Water District

Voucher: 048125 Invoice: INV00024 Date: 5/31/2023 Accident- West Hills Doc Amt: \$13,763.51  
 Allocations: \$13,763.51 600-1395-0943-112 SP-West Hills-Vehicle Accident

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$13,763.51  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031175	6/19/2023	\$1,510.93	SUBLI	Sublime Silkscreen

Voucher: 048036 Invoice: 358 Date: 5/23/2023 District Apparel Doc Amt: \$1,510.93  
 Allocations: \$1,465.60 600-6197-0000-565-06 Personal Uniforms Field 0/3/97  
 Allocations: \$45.33 300-6197-0000-565-06 Personal Uniforms Field 0/3/97

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$45.33 Fund 600: \$1,465.60  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031176	6/19/2023	\$12,048.75	TODDE	Todd Groundwater

Voucher: 048035 Invoice: 37657-2 523 Date: 5/8/2023 Engineering Services Doc Amt: \$5,702.50  
 Allocations: \$5,702.50 600-6240-0000-563 CS-General Consulting-GA

Voucher: 048086 Invoice: 37658 623 Date: 6/8/2023 Engineering Services Doc Amt: \$6,346.25  
 Allocations: \$6,346.25 600-1351-A129-151 ADROP-Accelerated Drought Response Project

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$12,048.75  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031177	6/19/2023	\$4,078.12	TOROP	Toro Petroleum Corporation

Voucher: 048163 Invoice: CL63853 Date: 5/31/2023 Vehicle Fuel Doc Amt: \$4,078.12  
 Allocations: \$17.45 100-6465-0000-562 Vehicle Fuel-GA  
 Allocations: \$142.17 300-6465-0000-562 Vehicle Fuel-GA  
 Allocations: \$3,561.48 600-6465-0000-562 Vehicle Fuel-GA  
 Allocations: \$357.02 803-6465-0000-562 Vehicle Fuel



**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$17.45      Fund 300: \$142.17      Fund 600: \$3,561.48  
 Fund 700: \$0.00      Fund 803: \$357.02

Payment#	Date	Check Total	Vendor ID	Vendor Name
031178	6/19/2023	\$38.23	TRUEV	True Value Hardware
Voucher:	048179	Invoice: A389249	Date: 6/13/2023	District Supplies
	Allocations:	\$1.91	300-6320-0000-562-06	Supplies-GA 10/5/85
	Allocations:	\$32.50	600-6320-0000-562-06	Supplies-GA 10/5/85
	Allocations:	\$3.82	100-6320-0000-562-06	Supplies-GA 10/5/85

Doc Amt: \$38.23

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$3.82      Fund 300: \$1.91      Fund 600: \$32.50  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031179	6/19/2023	\$1,460.19	USBNK-CC	U.S. Bank Corporation
Voucher:	048095	Invoice: 052223JC	Date: 5/22/2023	Monthly Statement
	Allocations:	\$54.36	600-6840-0000-562-06	Communication GA 10/5/85
	Allocations:	\$6.40	100-6840-0000-562-06	Communication GA 10/5/85
	Allocations:	\$3.20	300-6840-0000-562-06	Communication GA 10/5/85

Doc Amt: \$63.95

Voucher:	048096	Invoice: 052223JM	Date: 5/22/2023	Monthly Statement	Doc Amt: \$555.99
	Allocations:	\$0.30	100-6260-0000-563-06	CS-Computer (10/5/85)	
	Allocations:	\$0.15	300-6260-0000-563-06	CS-Computer (10/5/85)	
	Allocations:	\$2.52	600-6260-0000-563-06	CS-Computer (10/5/85)	
	Allocations:	\$48.12	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$24.06	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$408.99	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$61.07	600-6845-0000-562-06	General Business Exp 10/5/85	
	Allocations:	\$7.19	100-6845-0000-562-06	General Business Exp 10/5/85	
	Allocations:	\$3.59	300-6845-0000-562-06	General Business Exp 10/5/85	

Voucher:	048112	Invoice: 052223SW	Date: 5/22/2023	Monthly Statement	Doc Amt: \$308.67
	Allocations:	\$11.46	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$5.73	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$97.40	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$123.37	600-6845-0000-562-06	General Business Exp 10/5/85	
	Allocations:	\$14.51	100-6845-0000-562-06	General Business Exp 10/5/85	
	Allocations:	\$7.26	300-6845-0000-562-06	General Business Exp 10/5/85	
	Allocations:	\$12.00	600-6850-0000-562	Travel and Mileage	
	Allocations:	\$11.00	600-6850-0000-562	Travel and Mileage	
	Allocations:	\$2.59	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$1.30	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	
	Allocations:	\$22.05	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	

Voucher:	048153	Invoice: 052223BM	Date: 5/22/2023	Monthly Statement	Doc Amt: \$1,024.26
	Allocations:	\$11.36	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	

Allocations:	\$5.68	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$96.59	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$1.07	600-6825-0000-562-06	Postage 2/1/97
Allocations:	\$0.02	100-6825-0000-562-06	Postage 2/1/97
Allocations:	\$0.01	300-6825-0000-562-06	Postage 2/1/97
Allocations:	\$27.56	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.62	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.24	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$677.54	600-6850-0000-562	Travel and Mileage
Allocations:	\$3.68	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$1.84	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$31.27	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$24.84	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.46	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$2.92	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$15.17	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.89	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.79	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.64	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$0.82	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$13.97	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$7.40	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$3.70	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$62.88	600-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$12.30	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.72	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.45	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$9.19	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.54	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.08	100-6835-0000-562-06	Office Supplies 10/5/85 GA

Voucher:	048164	Invoice:	CM052223BM	Date:	5/22/2023	Monthly Statement	Doc Amt:	-\$492.68
		Allocations:	-\$492.68		600-6850-0000-562	Travel and Mileage		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$125.15	Fund 300: \$62.57	Fund 600: \$1,272.47
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
031180	6/19/2023	\$971,075.77	USBR-LA	Bureau of Reclamation

Voucher:	048118	Invoice:	1801622275	Date:	6/7/2023	Semi-Annual 8-07-20-W0130A	Doc Amt:	\$971,075.77
		Allocations:	\$912,060.68		600-1501-0207-125	Water Rights - CVP Amendatory Contract Repmt		
		Allocations:	\$59,015.09		600-9501-0207-592	CVP Amendatory Contract Rpmt Interest		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$971,075.77  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031181	6/19/2023	\$2,400.00	WIN91	WIN-911 Software

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Voucher: 048148      Invoice: 2342257775      Date: 4/22/2023      Annual Support & Maintenance      Doc Amt: \$2,400.00  
 Allocations: \$2,400.00      600-6260-0000-563      CS-Computer-GA

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$2,400.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031182	6/19/2023	\$217.42	WRIIN	Wright Bros Industrial Supply

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Voucher: 048094      Invoice: 275886      Date: 5/31/2023      Welding Supplies      Doc Amt: \$217.42  
 Allocations: \$217.42      600-6482-0000-562      Equipment Maintenance-Heavy

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$217.42  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
031183	6/19/2023	\$2,307.50	ZEIAL	Alan Zeisbrich

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Voucher: 048063      Invoice: 5-2023P      Date: 5/26/2023      Contract Services      Doc Amt: \$770.00  
 Allocations: \$169.40      600-1503-0158-125      Reach 1 Capital Improvement Project  
 Allocations: \$600.60      600-1503-0158-125      Reach 1 Capital Improvement Project

Voucher: 048064      Invoice: 5-2023M      Date: 5/26/2023      Contract Services      Doc Amt: \$210.00  
 Allocations: \$46.20      600-1503-0158-125      Reach 1 Capital Improvement Project  
 Allocations: \$163.80      600-1503-0158-125      Reach 1 Capital Improvement Project

Voucher: 048142      Invoice: 05-2023      Date: 5/26/2023      Contract Services      Doc Amt: \$1,327.50  
 Allocations: \$114.75      300-6270-0000-511      CS-Operations-SS0  
 Allocations: \$1,032.75      600-6270-0000-541      CS-Operations-TO  
 Allocations: \$90.00      600-6270-0602-531      CS Operations - Lessalt WTP  
 Allocations: \$90.00      600-6270-0603-531      CS Operations - West Hills WTP

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$114.75      Fund 600: \$2,192.75  
 Fund 700: \$0.00      Fund 803: \$0.00

***Report Totals, Payment Fund Responsibilities***

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**Fund 000: \$0.00****Fund 100: \$1,662.57****Fund 300: \$1,183.78****Fund 600: \$1,393,918.76****Fund 700: \$0.00****Fund 803: \$1,778.54**

Fund 100 = District Administration

Fund 300 = Zone 3

Fund 600 = Zone 6

Fund 700 = Zone GSA

Fund 803 = Zone WRA

1,662.57+

1,183.78+

1,393,918.76+

1,778.54+

1,398,543.65\*

0.00

*-.01  
rounding*

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 3

**Meeting Date:** June 28, 2023

**Submitted By:** Joyce Machado

**Presented By:** Steve Wittry

---

**Agenda Title:** Acknowledgement of Paid Claims prior to the June 2023 Board Meeting

---

**Detailed Description:** This is a notification that the checks listed below were issued outside the normal claims process.

Payee	Check No.	Amount	For	Issued Date	Due Date
Liebert Cassidy Whitmore	057254	\$7,100.00	Legal Services	5/31/23	5/31/23
Pipal Spurzem & Liem LLP	057258	\$1,880.00	Legal Services	5/31/23	5/31/23
County Clerk- San Benito County	057264	\$95.00	Notice of Exemption Filing Fee	6/12/23	6/12/23
Central Coast Regional Water Quality Control Board	057522	\$2,734.00	Application Fee	6/16/23	6/16/23

**Financial Impact:**        X   Yes                 No

**Funding Source/ Recap:**

Fiscal Year Budget as approved

**Material Included for Information/Consideration:**

Copy of check requests

Copy of payment stubs

**Action Required:** \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

SAN BENITO COUNTY WATER DISTRICT  
P.O. BOX 899, HOLLISTER, CA 95024-0899

057254

Vendor	Account	Date	
LIEBE	Liebert Cassidy Whitmore	5/31/2023	0057254
Invoice	Date	Description	Net Amt.
238669	3/31/2023	Legal Services	\$497.00
238298	3/31/2023	Legal Services	\$355.00
240855	4/30/2023	Legal Services	\$6,248.00

Legal Services

\$7,100.00

SAN BENITO COUNTY WATER DISTRICT  
P.O. BOX 899, HOLLISTER, CA 95024-0899

057258

Vendor

Account

Date

PIPAL

Pipal Spurzem & Liem LLP

5/31/2023

0057258

Invoice

Date

Description

Net Amt.

60769

5/2/2023

Legal Services

\$1,880.00

Legal Services

\$1,880.00



SAN BENITO COUNTY WATER DISTRICT  
P.O. BOX 899, HOLLISTER, CA 95024-0899

057264

Vendor	Account	Date		
SBCCLERK	San Benito County Clerk	6/12/2023	0057264	
Invoice	Date	Description		Net Amt.
060923	6/9/2023	Notice of Completion		\$95.00

Notice of Completion

\$95.00

✓

MEMORANDUM

TO: Joyce Machado or Steve Wittry

FROM: David Macdonald

DATE: 06/09/2023

Subject: Manual Check Request

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This is a request for a manual check to be processed as listed below:

Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
County Clerk -County of San Benito 440 5 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Room 206 Hollister, CA 95023	\$95.00	Return to Requestor
Expense Account number(s)	600-1395-0927-112-02	
Reason for Request:	Notice of completion fee for the county.	

Supporting documentation for this request:

<input type="checkbox"/>	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
--------------------------	-------------	--------------------------	---

Please sign below as approval for issuance of this manual payment.

Approved by:

Joyce Machado  
Joyce Machado or Steve Wittry

6/9/2023  
Date

SAN BENITO COUNTY WATER DISTRICT  
30 MANSFIELD RD, HOLLISTER, CA 95023

057522

Vendor	Account	Date		
CENCO	Central Coast Regional Water Qua	6/16/2023	0057522	
Invoice	Date Description			Net Amt.
061623	6/16/2023 Application Fee			\$2,734.00

Application Fee

\$2,734.00

MEMORANDUM

TO: Joyce Machado or Steve Wittry

FROM: Rob Hillebrecht

DATE: June 16, 2023

Subject: Manual Check Request

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This is a request for a manual check to be processed as listed below:

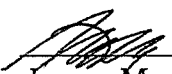
Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
Central Coast Regional Water Quality Control Board 895 Aerovista Pl. Ste. 101 San Luis Obispo CA 93401	\$2,734	Return to Requestor
Expense Account number(s)	600-6820-0000-562-06	
Reason for Request:	Application Fee for RGP 5 Permit – Emergency Repair Action  Permit to allow emergency work in Dos Picachos Creek to repair a 6" pipe damaged by the high creek flow from storms. Work is needed to restore water service to properties along Churchill Rd.	

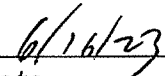
Supporting documentation for this request:

<input checked="checked" type="checkbox"/>	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
--	-------------	--------------------------	--

Please sign below as approval for issuance of this manual payment.

Approved by:

  
Joyce Machado or Steve Wittry

  
Date



# Agenda

## Item

# 4

## On Call Contracts



Fiscal Year 2023 On-Call Contract Activity Report

MCC Controls dba Primex - \*Water Treatment Plants Maintenance Agreement (SCADA Services)

Board Meeting 6/28/23

**NOTE: NO ADDITIONAL TASK ORDERS WERE EXECUTED AS OF THIS MEETING'S REPORTING DEADLINE**

**NTE Contract Amount	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date
\$ 400,000					
	\$ 30,000	\$ 370,000	1	Control System Services/Maintenance	12.06.22
	\$ 130,665	\$ 239,335	2	RTU Hardware for RTU-8,-9,-10,-11,-14,-20	12.06.22
	\$ 48,300	\$ 191,035	3	RTU - 10 PLC Programming/Installation	01.09.23
	\$ 46,492	\$ 144,543	4	RTU - 11 PLC Programming/Installation	01.09.23
	\$ 55,814	\$ 88,729	5	RTU - 8 PLC and Device Upgrades	05.24.23
\$ 400,000	\$ 311,271	\$ 88,729			

Billings Received
\$ -
\$ 130,665
\$ -
\$ -
\$ -
\$ 130,665

\*SBCWD Board approved 9.21.22, Contract #PRIMEX-2022 OC

**\*\*Contract expires 9.19.25**



**NOTE: NO ADDITIONAL TASK ORDERS WERE EXECUTED AS OF THIS MEETING'S REPORTING DEADLINE**

** Annual NTE Contract Amount	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Billings Received
\$ 250,000						
	\$ 50,000	\$ 200,000	1	Well design & siting (last phase of current grant)	12.05.22	\$ 5,805.00
	\$ 75,000	\$ 125,000	2	Grant Application Support-DWR & USBR	12.20.22	\$ 68,177.50
	\$ 10,000	\$ 115,000	3	IRWM Grant Application Support	02.21.23	\$ 4,047.50
	\$ 20,000	\$ 95,000	2A	Grant Application Support-DWR & USBR	05.22.23	\$ 14,197.50
\$ 250,000	\$ 155,000	\$ 95,000				\$ 92,227.50

\*SBCWD Board approved 10.26.22, Contract #TODDGW-2022 OC

**\*\*1-year term expires 11.3.23, with option of 2 additional years (total of 3 years NTE \$750,000)**

**San Benito County Water District  
Agenda Transmittal**

Agenda Item:

5

Meeting Date: June 28, 2023

Submitted By: Steve Wittry

Presented By: Steve Wittry

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**Agenda Title:** Consider Resolution for the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls

---

**Detailed Description:**

On July 14, 2021, the Board of Directors, acting as the Groundwater Sustainability Agency, adopted a Groundwater Management Fee (Fee) in compliance with the requirements of California Water Code section 10730(a). This fee is a per acre charge based upon the type of land usage classification (i.e. Areas benefitting from GSP, Upland Areas, M & I Areas).

Annually, the Board of Directors must adopt a resolution requesting the County of San Benito collect the Fee by placing the charge on property tax rolls for benefitting parcels outside of the City of Hollister, Sunnyslope County Water District and City of San Juan Bautista. The charge for parcels within those service areas will be billed directly to those agencies.

There are a total of 3126 parcels that will be assessed. The total amount to be collected by this action is \$440,313.

**Prior Committee or Board Action(s):**

Resolutions 2021-13, 2021-14, 2022-18

**Financial Impact:**              X       Yes                             No

**Funding Source/ Recap:** N/A

**Material Included for Information/Consideration:**

Draft Resolution



**Recommendation:** Staff recommends that the Board approve Resolution 2023-15 to request the County to Collect the Groundwater Management Fee.

**Action Required:**      X   Resolution           Motion           Review

**Board Action**

  X   Resolution No.        Motion By        Second By       

Ayes        Abstained       

Noes        Absent       

Reagendized        Date        No Action Taken

**RESOLUTION NO. 2023-15**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN BENITO COUNTY WATER DISTRICT,  
ACTING AS THE GROUNDWATER SUSTAINABILITY AGENCY  
FOR THE NORTH SAN BENITO GROUNDWATER BASIN,  
REQUESTING THE COUNTY OF SAN BENITO TO COLLECT  
A GROUNDWATER MANAGEMENT FEE ON THE PROPERTY TAX ROLLS**

**WHEREAS**, on July 14, 2021, the Board of Directors of the San Benito County Water District, acting as the groundwater sustainability agency for the North San Benito Groundwater Basin (the “San Benito County Water District GSA”), duly adopted and levied a Groundwater Management Fee pursuant to the authority and in compliance with the requirements of California Water Code section 10730(a);

**WHEREAS**, California Water Code section 10730(d) authorizes the San Benito County Water District GSA (the “GSA”) to request collection of the Groundwater Management Fee in the same manner as ordinary municipal ad valorem taxes;

**WHEREAS**, a list of parcels and the amount of the Groundwater Management Fee to be collected for each parcel for Fiscal Year 2023-2024 (the “2023-2024 Roll”) has been prepared in compliance with the requirements of California Water Code section 10730(d)(2), and is on file with the General Manager of the San Benito County Water District, which 2023-2024 Roll is included herein by reference;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District, acting as the San Benito County Water District GSA, that the GSA hereby requests the County of San Benito to collect, on the County property tax rolls for fiscal year 2023-24, the Groundwater Management Fee in the amounts shown with respect to the parcels on the 2023-2024 Roll.

**BE IT FURTHER RESOLVED** that the General Manager of the San Benito County Water District is authorized and directed to deliver a copy of this Resolution and 2023-2024 Roll and all pertinent information to the San Benito County Auditor-Controller and Board of Supervisors by August 1, 2023.

**BE IT FURTHER RESOLVED** that the President of the Board is authorized to sign this Resolution on behalf of the Board and the GSA.

PASSED AND ADOPTED by the Board of Directors of the San Benito County Water District, acting as the San Benito County Water District GSA, at a regular Board Meeting, this 28<sup>th</sup> day of June 2023 by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

*(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2023-15)*

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Sonny Flores  
President

ATTEST:

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Joyce Machado  
Manager of Administration, Finance & Business Services

**San Benito County Water District  
Agenda Transmittal**

Agenda Item:

6

Meeting Date: June 28, 2023

Submitted By: Steve Wittry

Presented By: Steve Wittry

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Agenda Title: Discuss and Consider District Participation in the B. F. Sisk Dam Project

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**Detailed Description:**

The B.F. Sisk Dam Raise Project has been discussed on many occasions in the past. In summary, the project consists of taking advantage of a current opportunity to raise the B.F. Sisk dam and add additional storage capacity (130 TAF) to San Luis Reservoir during a planned Dam Seismic Retrofit project. This additional capacity would be constructed through a partnership with USBR, DWR and an investor group (consisting of a subset of water agencies of the San Luis Delta Mendota Water Authority). While the operational agreement between the agencies for the additional space has not yet been completed, the project is at a point where each partner agency needs to update the requested share of future capacity. On July 1, 2023, a 'cash call' from the partner agencies is necessary to keep the project moving.

The operations agreement is scheduled to be completed in the next several months, prior to the second 'cash call' scheduled for October 1, 2023. At that time, the Board will have the option to once again consider a final allocation and cost model. If the Board chooses a different allocation at that time, it would be subject to a 'true-up' after all agencies have 'locked-in' the allocations.

On June 14, 2023, the Board held a special meeting to discuss various investment options. Attached please find a summary of allocation options and costs as adjusted by the input received.

Staff is requesting the Board to determine if it would like to continue as an investor in the project and if so, the allocation level desired.

**Prior Committee or Board Action(s):** N/A

**Financial Impact:**            X       Yes                         No

**Funding Source/ Recap:** Capital Budget

**Material Included for Information/Consideration:**

### Summary of Allocation/Costs

PowerPoint from June 13, 2023 Special Meeting

**Recommendation:** Provide a determination for the allocation request for the B.F. Sisk Dam Raise Project

**Action Required:** \_\_\_\_\_ Resolution \_\_\_\_\_ Motion \_\_\_\_\_ Review \_\_\_\_\_

## Board Action

\_\_\_\_ Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

## B.F. Sisk Dam

### Summary of Allocation/ Costs

50/50	Investor Capacity request	Est. Yield	CVP Est. Yield	Total Est. Yield	Investor Cost (capital)	Investor annual Cost (30 yr, 5.02% int)	CVP share costs (capital)	CVP Annual cost (30 yr, 5.02%int)	Total Capital	Annual Capital (30 yr, 5.02 int)	O&M Annual Cost (\$106/af)	PV of 30 yrs O&M (5.02 % int, 2% inf)	Total Costs (capital + PV of O&M)	Total Est. Annual Payment (Cap+O&M)
Option 1	1575	675	548	1223	\$26,745,800	\$839,100	\$8,355,500	\$189,900	\$35,101,300	\$1,029,000	\$166,950	\$3,224,454	\$38,325,754	\$1,195,950
Option 2	3500	1500	548	2048	\$59,433,500	\$1,862,000	\$8,355,500	\$189,900	\$67,789,000	\$2,051,900	\$371,000	\$7,165,455	\$74,954,455	\$2,422,900
Option 3	5000	2156	548	2704	\$84,907,300	\$2,663,900	\$8,355,500	\$189,900	\$93,262,800	\$2,853,800	\$530,000	\$10,236,364	\$103,499,164	\$3,383,800

50/50	Investor Capacity request	Total Est. Yield	Total Costs (capital + PV of O&M)	Cost Per Af of Storage	Cost Per Af of Yield
Option 1	1575	1223	\$38,325,754	\$24,334	\$31,337
Option 2	3500	2048	\$74,954,455	\$21,416	\$36,599
Option 3	5000	2704	\$103,499,164	\$20,700	\$38,276

70/30	Investor Capacity request	Est. Yield	CVP Est. Yield	Total Est. Yield	Investor Cost (capital)	Investor annual Cost (30 yr, 5.02% int)	CVP share costs (capital)	CVP Annual cost (30 yr, 5.02%int)	Total Capital	Annual Capital (30 yr, 5.02 int)	O&M Annual Cost (\$106/af)	PV of 30 yrs O&M (5.02 %int, 2% inf)	Total Costs (capital + PV of O&M)	Total Est. Annual Payment (Cap+O&M)
Option 1	1575	675	316	991	\$26,721,445	\$838,340	\$0	\$0	\$26,721,445	\$838,340	\$166,950	\$3,224,454	\$29,945,899	\$1,005,290
Option 2	3500	1500	316	1816	\$59,380,989	\$1,862,977	\$0	\$0	\$59,380,989	\$1,862,977	\$371,000	\$7,165,455	\$66,546,444	\$2,233,977
Option 3	5000	2156	316	2472	\$84,829,984	\$2,661,397	\$0	\$0	\$84,829,984	\$2,661,397	\$530,000	\$10,236,364	\$95,066,348	\$3,191,397

70/30	Investor Capacity request	Total Est. Yield	Total Costs (capital + PV of O&M)	Cost Per Af of Storage	Cost Per Af of Yield
Option 1	1575	991	\$29,945,899	\$19,013	\$30,218
Option 2	3500	1816	\$66,546,444	\$19,013	\$36,645
Option 3	5000	2472	\$95,066,348	\$19,013	\$38,457

# BF Sisk Dam Raise & Expansion Study Session

June 13, 2023

1

## Study Session Discuss Level of Investment

Discussions still underway regarding:

- Operational arrangements
- Reclamation Reform Act Implications
- Cost Share between CVP and Investors- 50/50 or 70/30

2

### Preliminary Investors Storage Capacity (AF) Allocation Assumptions

Agency	Activity Agreement Allocation	*Estimated Allocation as of 5/3/23	*Estimated Allocation as of 6/6/23
Byron Bethany Irrigation District	741	23,100	1,000
City of Tracy	719	10,000	5,000
Del Puerto Water District	5,041	3,650	3,650
Eagle Field Water District	164	600	0
Pacheco Water District	362	589	589
Panoche Water District	3,380	30,000	5,000
San Benito County Water District	1,575	1,575	1,575
San Luis Water District	4,497	4,497	4,497
Santa Clara Valley Water District	5,540	38,000	38,000
Westlands Water District	42,981	5,000	5,000
<b>TOTAL</b>	<b>65,000</b>	<b>117,011</b>	<b>64,311</b>

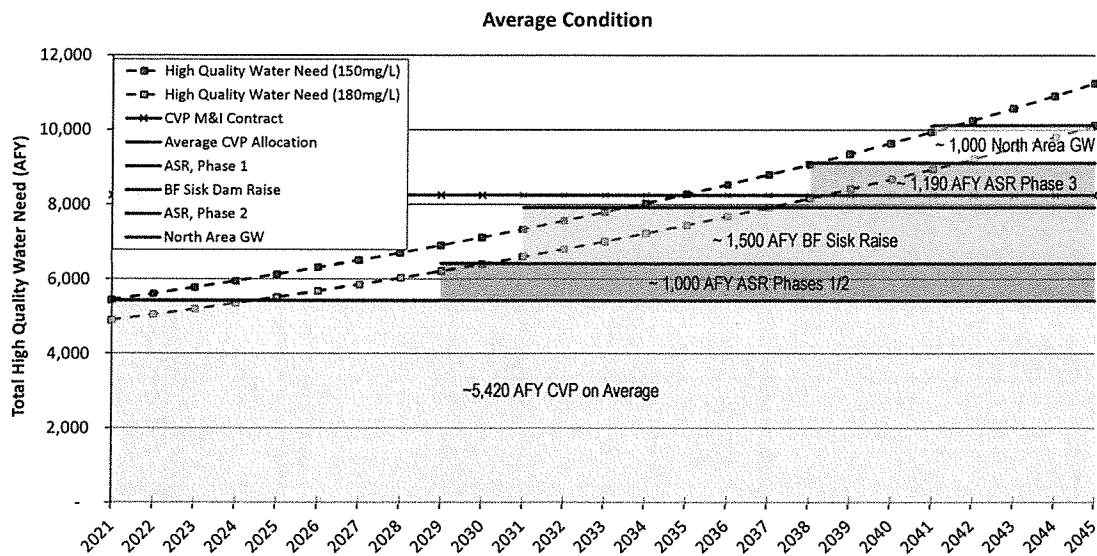
\*pending individual board actions

- 50/50 share requires 65,000 AF from investors
- 70/30 share requires 91,000 AF from investors

3

3

### Recommended Phasing Strategy for Water Supply (HDR Presentation - June 2022)



4



## Water Rate Study Included provisions for acquiring 1500 AFY

### Capacity Expansion in Approved Water Rate Study

(Raftelis – Nov. 9, 2022 Board Presentation)

### Incremental Increase in Capacity

- Growth project will provide an average annual yield of 1,500 AF
- New demand met through a mix of existing (19%) and new (81%) sources to meet water quality
- HDR estimated average demand per single family residential customer as 0.33 AF/unit
- Estimated new units served by project 5,612

Line Item	Unit
Average annual yield of growth projects, AF	1,500
% of new demand met through new sources	0.81
Adjusted additional capacity, AF	1,852
Demand (AF)/SFR unit	0.33
Estimated new units	5,612

#### Basis of Proposed Water Supply Capacity Fees

Growth Capital Projects	\$68,824,425
Estimated SFR Units	5,612
<b>Total, \$/unit</b>	<b>\$12,265</b>

5

### Estimated Costs and Yield- 50/50 Project Split

50% Investor 50% CVP		Estimated Yield (Inv.)	Estimated Cost* (Capital)	Est. Annual Debt Service (Capital)	Est. Annual Debt Service (CVP)	Est. Total Annual Debt Service **	Est. AFY (CVP + Inv. Share)
	Capacity Request						
Option 1	1575 AF	675 AFY	\$26,745,800	\$839,100	\$189,900	\$1,029,000	1223 AFY
Option 2	3500 AF	1500 AFY	\$59,433,500	\$1,862,000	\$189,900	\$2,051,900	2048 AFY
Option 3	5000 AF	2156 AFY	\$84,907,300	\$2,663,900	\$189,900	\$2,853,800	2704 AFY

\*30 year financing@ 5.02%

\*\* Capital + CVP share; Does not include O&M Cost ( est. annually @ \$106/AF Subject to escalation)

CVP share is estimated to provide 548 AFY; SBCWD's Total Cost \$8,355,500; Est. annual payment \$189,900

6

### Estimated Costs and Yield- 70/30 Project Split

70% Investor 30% CVP		Estimated Yield (Inv.)	Estimated Cost* (Capital)	Est. Annual Debt Service (Capital)	Est. Annual Debt Service (CVP)	Est. Total Annual Debt Service **	Est. AFY (CVP + Inv. Share)
	Capacity Request						
Option 1	1575 AF	675 AFY	\$26,721,445	\$838,340	\$0	\$838,340	991 AFY
Option 2	3500 AF	1500 AFY	\$59,380,989	\$1,862,977	\$0	\$1,862,977	1816 AFY
Option 3	5000 AF	2156 AFY	\$84,829,984	\$2,661,397	\$0	\$2,661,397	2472 AFY

\*30 year financing@ 5.02%

\*\* Does not include O&M Cost ( est. annually @ \$106 /AF; Subject to escalation)

CVP share is estimated to provide 316 AFY; Total Cost \$ 0 (Covered by Grant); Est. annual payment \$0

**San Benito County Water District  
Agenda Transmittal**

Agenda Item:

7

Meeting Date: June 28, 2023

Submitted By: Joyce Machado

Presented By: Joyce Machado

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**Agenda Title:** Discuss and Consider Approval of Reclassifying Board Clerk/Office Specialist III to Executive Assistant/Board Clerk

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**Description:**

The District requested a classification review for the Board Clerk/Office Specialist III position, conducted by Bryce Consulting. The consultant found that based on a review of the duties and job description, the title does not accurately reflect the level of work performed or level of responsibility for supporting executive staff. It is recommended that the title be revised to Executive Assistant/Board Clerk and that the job description be modified slightly.

**Prior Committee or Board Action(s):**

Personnel Committee Meeting June 22, 2023

**Financial Impact:** \_\_\_\_\_ Yes          X       No

**Funding Source/ Recap:**

N/A

**Materials Included for Information/Consideration:**

Personnel Committee Recommendation

Reclassification Study/Job Description

**Recommendation:** Approval of Reclassifying Board Clerk/Office Specialist III to Executive Assistant/Board Clerk

**Action Required:** \_\_\_\_\_ Resolution          X       Motion    \_\_\_\_\_ Review

**Board Action**

\_\_Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

BOARD AGENDA MEMO

**DATE:** June 22, 2023

**TO:** Board of Directors

**FROM:** Personnel Committee (Flores/Tonascia)

**SUBJECT:** Committee Recommendation to Board reclassifying the position of Board Clerk/Office Specialist III to Executive Assistant/Board Clerk

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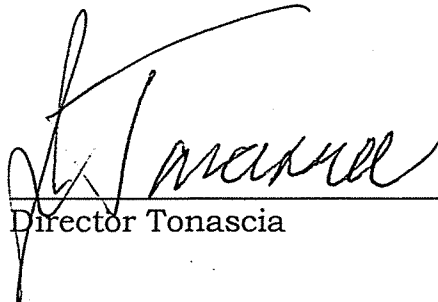
The Personnel Committee met on June 22, 2023 to discuss the reclassification of the Board Clerk/Office Specialist III.

The Committee recommends the Board approve the reclassification of the Board Clerk/Office Specialist III to Executive Assistant/Board Clerk and to assume duties thereof.



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Director Flores



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Director Tonascia



June 12, 2023

To: Joyce Machado, Manager of Administration, Finance and Business Services  
From: Shellie Anderson, Principal

Subject: Classification Review – Final Report

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### **BACKGROUND**

Bryce Consulting was retained by the San Benito County Water District to review one position currently classified as Board Clerk/Office Specialist III for classification purposes. The incumbent submitted a Position Inventory Questionnaire and participated in an interview with the consultant. In addition, the consultant spoke with the Manager of Administration, Finance and Business Services. The consultant also collected salary and benefit data from the District's identified labor market. As with all classification studies, the analysis focused on the following allocation factors:

#### **Decision Making**

This standard consists of a.) the decision making responsibility and degree of independence or latitude that is inherent in the position and b.) the impact of the decisions.

#### **Scope and Complexity**

This standard defines the breadth and difficulty of the assigned function or program responsibility inherent in the classification.

#### **Contact with Others Required By the Job**

This standard measures a.) the types of contacts and b.) the purpose of the contacts.

**Supervision Received and Exercised**

This standard describes the level of supervision received from others and the nature of supervision provided to other workers. It relates to the independence of action inherent in a position.

**Knowledge, Skills and Abilities (KSA's)**

This standard defines the knowledge, skills and abilities necessary to perform assigned responsibilities.

**METHODOLOGY**

In conducting the review of the position, a three-phase methodology was employed including data collection, factual analysis, and the development of a recommendation. The data collection process included a thorough review and analysis of information provided by the incumbent, which was reviewed and agreed to by the manager, and a review of the current job description. The results and recommendations were reviewed by the District.

**DISCUSSION**

<b>Incumbent:</b>	<b>Barbara Mauro</b>
<b>Current Classification:</b>	<b>Board Clerk/Office Specialist III</b>
<b>Proposed Classification:</b>	<b>Executive Assistant/Board Clerk</b>

The position is currently classified as Board Clerk/Office Specialist III with primary responsibilities for supporting Board and committee meetings and providing administrative support to both the General Manager and Manager of Administration, Finance and Business Services. According to the PIQ, the position is responsible for the following duties:

- Scheduling committee and Board meetings which includes preparation of agendas, resolutions and ordinances, reviewing staff reports and transmittals, and distributing and posting agendas and materials.
- Drafting resolutions and ordinances as needed for Board actions, directing questions to General Counsel, and reviewing agenda with General Counsel and Board President prior to final approval.
- Tracking Board member terms and working through election process with board members as well as executive staff.
- Attending Board and committee meetings and producing meeting minutes; uploading agenda, minutes, resolutions and ordinances on website, ensuring compliance with the Brown Act.

- Serving as lead district staff as it relates to posting, due dates, and processing in advance of public hearings as it relates to rate changes.
- Providing administrative support for both the General Manager and Manager of Administration, Finance and Business Services including managing calendars, scheduling and coordinating meetings with district staff, consultants and the public, and assisting with any necessary correspondence and proofreading of documents for committee and Board meetings that are written by staff.
- Preparing professional service agreements for vendor contracts and following contracts through signing and execution.
- Overseeing the use of District Zoom account which includes scheduling and maintaining meetings through the platform and providing support to all district staff as required.
- Assisting with developing and maintaining the District's digital library and serving as lead for the record retention program including coordinating destruction, processing public record records requests, and maintaining copies for the District once the request is complete.
- Providing guidance to staff on Brown Act guidelines and being the point of contact for the Board of Directors
- Processing District payments and electronic deposits; managing credit card bills and receipts for executive staff; and processing quarterly insurance premium billing for Board of Directors and retirees.
- Providing general support including receiving, opening, date stamping and distributing mail and incoming packages, ordering supplies including copy machine and postage machine as well as any furniture purchases, and scheduling office equipment and grounds maintenance.
- Assisting with new hire acclimation and orientation for new Board members, which includes swearing in Board members.

The Board Clerk/Office Specialist III serves as secretary to the General Manager and the Board of Directors, relieving them of a variety of administrative details; performing difficult and complex office support work; preparing and distributing the Board agenda; and maintaining official records of Board proceedings and actions as well as performing a variety of clerical duties in support of an assigned District function. According to the job description, duties include:

- Gathering and organizing a variety of information and materials for the General Manager and District Board of Directors.
- Compiling material and other information, preparing and distributing the Board agenda under the direction of the General Manager.



- Attending Board meetings, developing and maintaining minutes, distributing resolutions and actions, as necessary.
- Maintaining official records of Board proceedings and actions under the direction of the officially designated, "District Secretary".
- Preparing a variety of correspondences, memoranda, and other items as delegated by the General Manager and Board Members.
- Making appointments and maintaining appointment calendars for the General Manager and Board members.
- Answering the telephone and receiving office visitors, providing a variety of information regarding District policies, programs, and functions.
- Reviewing letters, reports, records, and other items for accuracy, completeness, and compliance with established standards.
- Updating and maintaining expenditure information.
- Assuming responsibility for assigned administrative functions to ensure the smooth operations of the District.
- Responding to questions, inquires or complaints from the public or outside agencies regarding various District operations including customer accounts and District construction projects.
- Providing assistance in the development, administration and implementation of the District's budget.
- Typing various correspondence, forms and specialized documents from drafts, notes, dictated tapes or brief instructions.
- Word processing draft and final copies of correspondence, charts, contracts, reports, forms, memoranda, minutes, tables, manuals, graphics and other printed materials utilizing various word processing techniques.
- Overseeing the storage, maintenance and retrieval of a wide variety of active and inactive District records, information and files; creating and maintaining the classification and indexing system for active and inactive records; ensuring records are destroyed according to established retention schedules.
- Training assigned employees in their areas of work including office administrative support techniques, mail sorting and distributing and word processing methods and procedures.

### **ANALYSIS**

Based on a review of the duties and job description, the position is properly classified; however, the title does not accurately reflect the level of work performed or level of responsibility for supporting executive staff. It is recommended that the title be revised to Executive Assistant/Board Clerk and that the job description be modified slightly. Furthermore, while the

classification currently has Board Clerk in the title and has significant responsibilities for supporting Board of Directors and committee meetings, the position is not officially the District Secretary and is unable to sign meeting agendas and minutes. It is not uncommon for a classification at this level to have such responsibilities and it is recommended that the role be shifted so that the position can officially serve as District Secretary. The draft job description is provided in Attachment 1.

**San Benito County Water District**  
**Attachment 1**  
**EXECUTIVE ASSISTANT/BOARD**  
**CLERK**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in this class. Specifications are not intended to reflect all duties performed within the job.*

**DEFINITION**

The Executive Assistant/Board Clerk serves as secretary to the General Manager, Board of Directors, and other members of the executive management team, relieving them of a variety of administrative details; performs difficult and complex administrative support work; prepares and distributes the Board/committee agenda, packets and meeting minutes; and maintains official records of Board proceedings and actions.

**Essential Functions**

**Essential responsibilities and duties may include, but are not limited to, the following:**

- Gathers and organizes a variety of information and materials for the General Manager, executive management, and District Board of Directors.
- Compiles materials and other information, preparing and distributing Board and committee agendas under the direction of the General Manager.
- Attends Board and committee meetings, develops and maintains minutes, distributes resolutions and actions.
- Serves as "District Secretary," maintaining official records of Board proceedings and actions.
- Prepares a variety of correspondences, memoranda, and other items as delegated by the General Manager, executive management and Board Members.
- Makes appointments and maintains appointment calendars for the General Manager, executive management, and Board members.
- Reviews letters, reports, records, and other items for accuracy, completeness, and compliance with established standards.
- Updates and maintains expenditure information.
- Assumes responsibility for assigned administrative functions to ensure the smooth operations of the District.
- Receives, researches and responds to questions, inquires or complaints from the public or outside agencies regarding various District operations including customer accounts and District construction projects.
- Provides assistance in the development, administration and implementation of the District's budget.
- Types various correspondence, form and specialized documents from drafts, notes, dictated tapes or brief instructions.
- Word processes draft and final copies of correspondence, charts, contracts,

## **San Benito County Water District**

### **Attachment 1**

reports, forms, memoranda, minutes, tables, manuals, graphics and other printed materials utilizing various word processing techniques.

- Oversees compliance with the District's records retention policy including the storage, maintenance and retrieval of a wide variety of active and inactive District records, information and files; creates and maintains the classification and indexing system for active and inactive records; ensures records are destroyed according to established retention schedules.
- Receives and responds to Public Records Requests.
- Trains assigned employees in their areas of work including office administrative support techniques, mail sorting and distributing and word processing methods and procedures.
- Establishes and maintains cooperative working relationships with co-workers, outside agencies, and the public.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.

This is an advanced journey level class administrative support classification. Employees at this level are distinguished from other administrative support classes by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of administrative support duties including providing significant secretarial and administrative support to executive management. Positions at this level may provide lead supervision and training over lower level support staff. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

#### **Typical Physical Activities**

- Work at a desk for an extended period of time.
- Work in an office environment, lift and move objects up to 15 pounds such as large binders, books, and small office equipment.
- Sufficient finger/hand coordination and dexterity to operate and adjust office equipment.
- Regularly uses a telephone for communication.
- Use office equipment such as computers, copiers, and FAX machines.
- Sits for extended time periods.
- Hearing and vision within normal ranges with or without correction.

#### **Environmental Factors**

1. Exposure to the sun: 10% or less work time spent outside a building and exposed to the sun.
2. Irregular or extended work hours: Occasionally required to change working hours or work overtime.

**San Benito County Water District  
Attachment 1**

**EMPLOYMENT STANDARDS**

**Knowledge of:**

- English usage, spelling, grammar and punctuation.
- Basic mathematical principles.
- Advanced office procedures, methods and equipment including computers.
- Methods and techniques of receiving, sorting and distributing mail.
- Principles of business letter writing and basic report preparation.
- Pertinent Federal, State and local laws, codes and regulations.
- Advanced principles and procedures of recordkeeping, maintenance, retention and retrieval.
- Operations, procedures, policies, and precedents of the District.
- Office management principles, operations, and procedures.
- Development and maintenance of filing and recordkeeping systems.
- Agenda preparation and distribution requirements for the District Board.
- Notification and publication requirements for Board actions, ordinances, and resolutions.
- Fiscal recordkeeping.
- Computer systems and software applications related to District executive management support and administrative functions, including word-processing and spreadsheet software, as appropriate.

**Ability to:**

- Perform a variety of advanced administrative support duties.
- Independently prepare a variety of correspondence.
- Store, maintain and retrieve a wide variety of active and inactive District records, information and files.
- Ensure adherence to established records retention guidelines.
- Deal tactfully with the public in potentially hostile situations in a customer service environment.
- Read, interpret and apply rules, policies and procedures.
- Operate standard office equipment.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Use initiative and sound independent judgment within established guidelines.
- Organize work, set priorities, meet critical deadlines and follow-up assignments with minimum of direction.
- Perform a variety of complex and responsible administrative support work for the General Manager, executive management and the Board of Directors.
- Prepare agenda, minutes, and records for the Board of Directors.

**San Benito County Water District  
Attachment 1**

- Provide work coordination for other District office support staff.
- Perform a variety of office management functions.
- Perform research and prepare documents and reports.
- Maintain, update, and ensure the accuracy of fiscal records and data.
- Type at a rate of 50 words per minute from clear, legible copy.
- Take and transcribe notes and minutes of meetings at a sufficient rate to meet job demands.
- Use computers and applicable software in the performance of office and administrative support assignments.
- Effectively represent the District, including its programs and policies, with the public and other agencies.

**Experience and Training Guidelines:**

*Any combination of education and experience that has led to the acquisition of the knowledge, skills and the abilities as indicated below. Typical ways of acquiring the knowledge, skills and abilities are:*

**Experience**

Four (4) years of increasingly responsible administrative support experience, preferably supporting executive management.

**Training**

High School education supplemented by specialized office or administrative support training.

**SPECIAL REQUIREMENTS**

Possession of a valid California Driver's License, Class C, as issued by the State of California Department of Motor Vehicles; and a driving record acceptable to the District's auto insurance provider.

Possession of certification as a Certified Municipal Clerk (CMC).

Obtain and maintain defensive drivers training certification (training provided by the District)

Obtain and maintain CPR and First Aid training certification (training provided by the District)

**San Benito County Water District  
Agenda Transmittal**

Agenda Item: 8

Meeting Date: June 28, 2023

Submitted By: Joyce Machado

Presented By: Joyce Machado

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**Agenda Title:** Discuss and Consider Appointing Executive Assistant/Board Clerk as District Secretary

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**Detailed Description:**

The Board Secretary of the District performs a variety of roles and has specific duties including, but not limited to:

- Record and distribute Board meeting minutes
- Maintain accurate meeting records
- Schedule regular (and special, as required) Board meetings
- Oversee Board Member lists
- Ensure contact information is current
- Track Board Member terms
- Assist in the orientation of new Board Members

These roles and responsibilities are part of the duties of the Executive Assistant/Board Clerk position. For some time, District staff has been working to identify the proper position to serve in the role of District Secretary. Staff has reviewed the extensive history associated with this decision, including a previous correspondence from former District Council Dave Pipal. Issues raised at that time were associated with the potential that the Secretary could appoint a subordinate, and that could alter the employee's classification status. Further, there was concern that the Union representing the position may have issues with a member serving in the role of District Secretary.

Through the 'meet and confer' process, the Union has agreed to the job description of Executive Assistant/Board clerk. This job classification exercises no supervisory role and

therefore would not appoint a subordinate. Therefore, staff recommends that the Executive Secretary/Board Clerk be appointed the role of District Secretary.

**Prior Committee or Board Action(s):**

Personnel Committee Meeting June 22, 2023

**Financial Impact:** \_\_\_\_\_ Yes \_\_\_\_\_ X \_\_\_\_\_ No

**Funding Source/ Recap:** N/A

**Material Included for Information/Consideration:**

Personnel Committee Recommendation

**Recommendation:** Board approve the appointment of the Executive Assistant/Board Clerk as District Secretary

**Action Required:** \_\_\_\_\_ Resolution \_\_\_\_\_ X \_\_\_\_\_ Motion \_\_\_\_\_ Review

**Board Action**

\_\_Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_



BOARD AGENDA MEMO

**DATE:** June 22, 2023

**TO:** Board of Directors

**FROM:** Personnel Committee (Flores/Tonascia)

**SUBJECT:** Committee Recommendation to Board reclassifying the position of Board Clerk/Office Specialist III to Executive Assistant/Board Clerk

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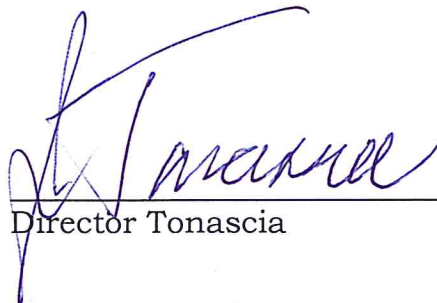
The Personnel Committee met on June 22, 2023 to discuss the reclassification of the Board Clerk/Office Specialist III.

The Committee recommends the Board approve the reclassification of the Board Clerk/Office Specialist III to Executive Assistant/Board Clerk and to assume duties thereof.



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Director Flores



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Director Tonascia

**San Benito County Water District  
Agenda Transmittal**

Agenda Item: 9

Meeting Date: June 28, 2023

Submitted By: Steve Wittry

Presented By: Steve Wittry

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Agenda Title: Provide Update on the Implementation of the Accelerated Drought Resistance Project (ADRoP)

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**Detailed Description:**

On January 25<sup>th</sup>, 2023, the Board approved a contract with HDR to perform design services for the implementation of the Accelerated Drought Resistance Project (ADRoP). This project was developed as the first phase of a larger Aquifer Storage and Recovery program that would increase high quality water storage within the groundwater basin. This phased approach was developed to provide implementable projects that would be attractive for various grant funding opportunities. At that time, the goals of this project were well understood, however, there were some unknown aspects and specific details of how the project would operate.

HDR has been diligently working on the Basis of Design Report (BDR) that is intended to provide specific design elements and an updated cost estimate. Staff met with HDR to review the draft BDR and discussed various challenges with the project as proposed.

Among the issues reviewed was the revised cost estimate for the implementation of the project. When submitted for grant funding, the budget for completion of the ADRoP project was \$40.3 Million. The current estimate for the project has escalated to \$46 Million. This is primarily due to increases in the offsite pipeline length and anticipated construction difficulties for the new clearwell required at the West Hills Treatment Plant (WHTP).

In addition, the project as initially contemplated would send water from the WHWTP through the existing distribution system to the Park Hill Tanks. From there, a new pipeline would be installed in San Felipe Rd to Fallon Rd and then to the well field. Modeling has shown that there is an issue with the hydraulic grade line (HGL) of the water and additional infrastructure, not yet fully designed, would be required to provide sufficient continuous flow to the wells. If operated as initially contemplated, the injection would need to be stopped for several hours each day to allow the tanks to refill.

This reduction in efficiency would jeopardize the ability to fully utilize the system when excess water was available.

Working collaboratively with HDR and Todd Groundwater, staff has identified an alternative location for the injection and recovery wells that mitigates the challenges identified and reduces anticipated costs. Further, the new well field location would allow the siting of the wells to be on land owned by local agencies (County, City, SBHSD) rather than private property.

This solution, however, does not address a current community concern regarding an additional water source to the industrial park adjacent to the Airport. A second phase of ASR could be located in the Fallon Road area. The second phase would construct a new water treatment plant which would mitigate the issues associated with HGL and not necessarily require a new pipeline in San Felipe Rd.

**Prior Committee or Board Action(s):** N/A

**Material Included for Information/Consideration:**  
PowerPoint Presentation

**Recommendation:** Receive Report

**Action Required:** \_\_\_\_\_ Resolution \_\_\_\_\_ Motion \_\_\_\_\_ Review

**Board Action**

\_Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

# **Accelerated Drought Response Project (ADRoP) Update**

**June 28, 2023**



# Original ADRoP Concept

## Purpose

- Accelerate ASR Project

## Project Capacity

- 2,700 AF Storage Capacity
- 1,035 AFY yield in dry years

## Project Components

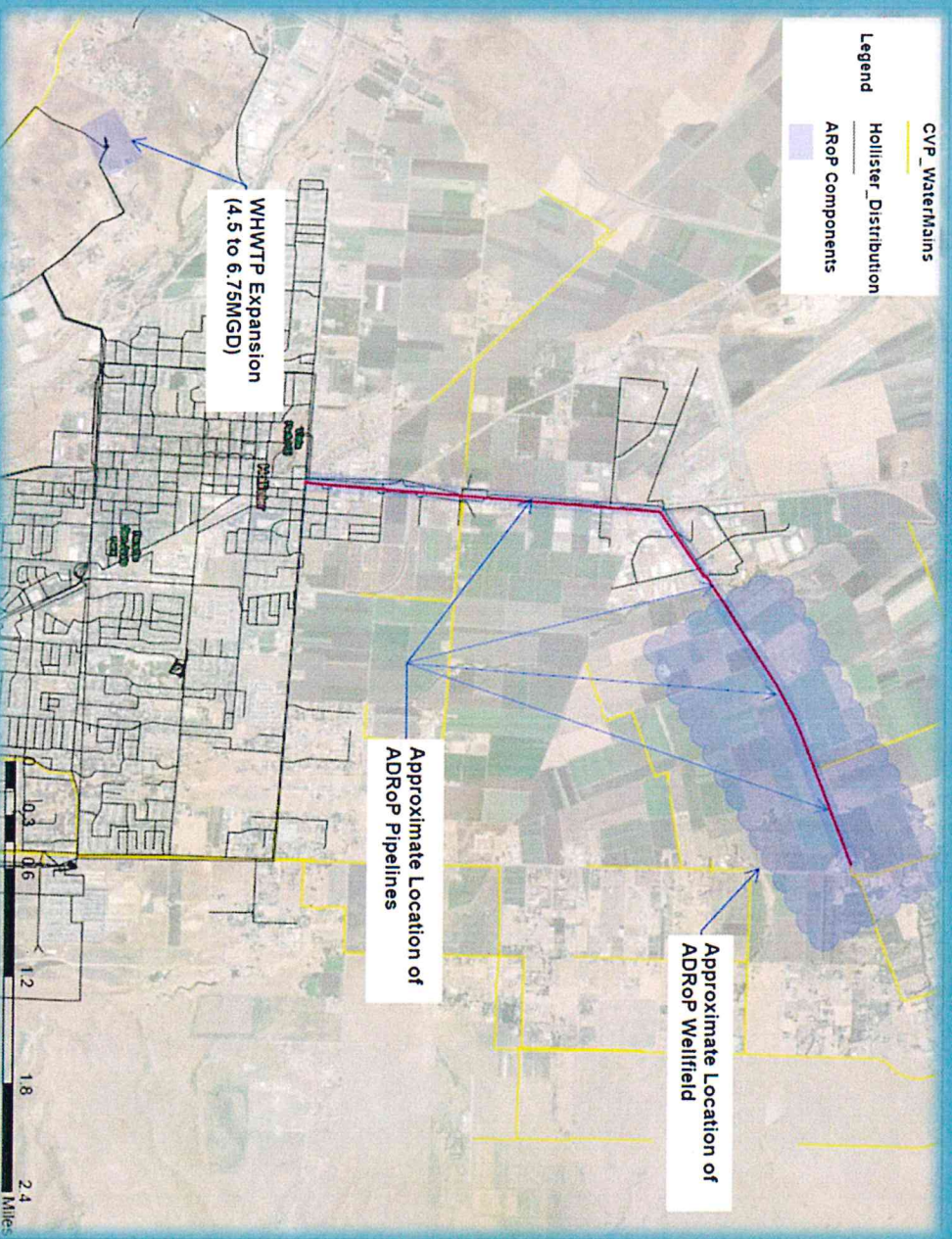
- Expansion of West Hills WTP
- Transmission lines along Fallon Road
- 3 – 5 ASR Wells along Fallon Road
- New Parallel Pipeline in San Felipe Road

## Schedule

- Now through mid-2026

## Cost

- \$40.1 Million CapEx





## Alternate Wellfield Location for ADrop

- Target existing county-owned parcels near High School
- Adjacent to Crosstown Pipeline, reduces new piping costs
- Source water for injection is directly from West Hills
- Injection potential is slightly improved
- Moving forward with exploratory boring
- Future ASR Phase 2 expected to be along Fallon

