

**AMENDED**  
**BOARD OF DIRECTORS**  
**SAN BENITO COUNTY WATER DISTRICT**  
**Agenda For**  
**July 26, 2023**  
**Regular Meeting – 5:00 p.m.**  
**30 Mansfield Road – Hollister, California 95023**

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/83924407678?pwd=NFVaN2RYSUJaanovdTNSUC9VUHlvZz09>

**Meeting ID**

839 2440 7678

**Passcode:**

035738

**Dial Only:**

Dial by your location

- +1 669 444 9171 US
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)

If you plan to participate in the meeting and need assistance, please call  
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda

- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

### **PUBLIC APPEARANCE**

- a. Consider Resolution Recognizing Dave Meraz for his 16 Years of Service to the District

### **CONSENT AGENDA:**

*(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)*

- 1. Approval of Minutes for: June 28, 2023 Regular Meeting
- 2. Allowance of Claims
- 3. Acknowledgement of Paid Claims prior to the July Board Meeting
- 4. Acceptance of Quarterly Investment Report, June 30, 2023
- 5. On Call Contracts – Status Updates

### **REGULAR AGENDA**

- 6. Discuss and Consider Approval of a 5-year Extension to the Hollister Urban Area Agreement for Operations and Maintenance Services between San Benito County Water District and Sunnyslope County Water District for Lessalt and West Hills Water Treatment Plants and Authorize the General Manager to sign Contract Extension
- 7. Discuss Association of California Water Agencies' 2024 Committee Appointments
- 8. Committee/Agency Representative Reports:
  - a. San Luis and Delta-Mendota Water Authority (Tonascia/Wittry)
  - b. Administration Committee (Flores/Shelton)
  - c. Zone 6 Water Supply & Operations Committee (Tonascia/Williams)
- 9. Monthly Operations and Maintenance Report

10. General Manager's Report:
  - a) General Comments
  - b) Reach 1 Operations
  - c) Zone 3 Operations
  - d) Zone 6 Operations
  - e) San Luis and Delta-Mendota Water Authority Activities
  - f) Pacheco Reservoir Expansion Project
  - g) City of San Juan Bautista Water Supply Plan

11. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, August 30, 2023. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.



Agenda

Item

Public Appearance

**RESOLUTION NO. 2023-18**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN BENITO COUNTY WATER DISTRICT  
RECOGNIZING DAVE MERAZ  
FOR HIS SIXTEEN YEARS OF SERVICE  
TO THE CUSTOMERS  
OF SAN BENITO COUNTY WATER DISTRICT**

**WHEREAS**, Dave Meraz served the San Benito County Water District for over sixteen years from April 30, 2007 until his retirement on September 1, 2023;

**WHEREAS**, Dave Meraz served as Operations and Maintenance Manager during his employment at the District;

**WHEREAS**, Dave Meraz oversaw the management of the San Benito River operations, the maintenance and operations of the Hernandez Reservoir, the Paicines Canal and Paicines Reservoir, the San Justo Reservoir and the San Felipe distribution system;

**WHEREAS**, Dave Meraz worked closely with the construction management team on the Lessalt Water Treatment Plant upgrade and the construction and start-up of the West Hills Water Treatment Plant;

**WHEREAS**, Dave Meraz worked closely with the construction management team on the construction, start-up and on-going maintenance of the Recycled Water Program;

**WHEREAS**, Dave Meraz has held himself to a high standard with regard to his work ethic, his attendance, his care of District equipment and facilities, and his service to the District's customers;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District hereby proclaims its appreciation to Dave Meraz for his service, commitment and contribution to the District and wishes Dave the best of luck in his retirement.

**BE IT FURTHER RESOLVED** that the President of the Board is authorized to sign said Resolution, on behalf of this Board and District.

**PASSED AND ADOPTED** by the Board of Directors of the San Benito County Water District this 26<sup>th</sup> day of July, 2023, by the following vote:

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSTAIN: DIRECTORS:  
ABSENT: DIRECTORS:

*(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2023-18)*

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Sonny Flores  
President

ATTEST:

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Barbara L. Mauro  
District Secretary

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**PASSED AND ADOPTED** by the Board of Directors of the San Benito County Water District this 26<sup>th</sup> day of July, 2023, by the following vote:

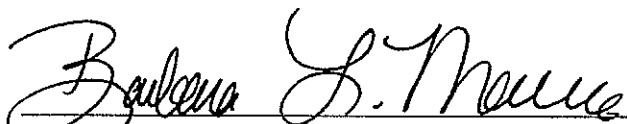
AYES:	DIRECTORS: Flores, Shelton, Tonascia, Williams & Wright
NOES:	DIRECTORS: None
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: None

*(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2023-18)*



Sonny Flores  
President

ATTEST:



Barbara L. Mauro  
District Secretary



June 28, 2023  
Regular Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, June 28, 2023 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Sonny Flores, Vice President Andrew Shelton and Directors Joe Tonascia, Doug Williams and Mark Wright. Also present were General Manager Steve Wittry, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Joyce Machado, Deputy District Engineer Rob Hillebrecht, Water Conservation Program Manager Shawn Novack, Water Resources Technician I Dustin Franco, Water Programmer III Anne Stull, Customer Account Specialist II Brenda Bermudez, and Board Clerk/Office Specialist III Barbara Mauro. Human Resources/Administrative Analyst Cindy Tyler participated via Zoom.

### CALL TO ORDER

President Flores called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Flores led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; members present were: President Flores, Vice President Shelton and Directors Tonascia, Williams and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**  
With a motion by Director Tonascia and a second by Director Williams, the Agenda was approved by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**  
There were no public comments.

**CONSENT AGENDA:**

- |    |  |   |
|----|--|---|
| 1. | Approval of Minutes for:                                       | May 31, 2023 Regular Meeting<br>June 13, 2023 Special Meeting |
| 2. | Allowance of Claims  |   |
| 3. | Acknowledgement of Paid Claims prior to the June Board Meeting |   |
| 4. | On Call Contracts – Status Updates                             |   |

Regarding the minutes from May 31, 2023, President Flores abstained as he was not in attendance. With a motion by Director Williams and a second by Vice President Shelton, there were 4 affirmative votes, Shelton, Tonascia Williams and Wright for the minutes of May 31, 2023, Regular Meeting and 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright, for the minutes of June 13, 2023 Special Meeting, Allowance of Claims, Acknowledgement of Paid Claims prior to the June Board Meeting and On Call Contracts-Status Updates.

## **REGULAR AGENDA**

5. **Consider Resolution for the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls**

Mr. Wittry gave the Board a brief background on the Groundwater Management Fee and stated it is an annual fee, collected through the property tax rolls. There are 3,126 parcels for an estimated \$440,000 annual amount.

With a motion by Vice President Shelton and a second by Director Williams, the Board of Directors approved Resolution #2023-15 *A Resolution of the Board of Directors of the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls* by 5 affirmative votes, Flores, Shelton Tonascia, Williams and Wright.

6. **Discuss and Consider District Participation in the B. F. Sisk Dam Project**

Mr. Wittry, utilizing a PowerPoint Presentation, discussed the options for the Project with the Board. He noted some of the preliminary investors have changed their requests, such as: Valley Water increased their request for storage from 5540-acre feet to 60,000-acre feet and Westlands Water District reduced their request for storage from 42,981-acre feet to 5,000-acre feet.

Mr. Wittry then discussed the study HDR did for the District in June 2022, stating the need for additional storage, and the correlation between growth and the capacity fee. As the proposed capacity fee, from the Rafetlis study, is tied to urban water delivery. He then reviewed the funding options under consideration for the project, a 50/50 split and a 70/30 split and the difference between them.

Mr. Wittry reviewed the storage projects that are underway. In addition to the B. F. Sisk Dam Project, which is an out of basin storage, the District is also considering groundwater projects such as the North Area Groundwater Project as well as the Aquifer Storage and Recovery (ASR) Project, Phases 1, 2 and 3. He further added the District has received grants for \$13.5 million toward the ASR Project. Depending on the option the Board chooses, Mr. Wittry stated if growth is not realized, the District would have to increase rates in order to cover the costs. Mr. Wittry stated the ASR Project is presently figured into the rates, but the B.F. Sisk Dam Project is based on the proposed capacity fee.

Director Wright asked if participation in the B.F. Sisk Dam would free up more AG water storage space in San Justo. Mr. Wittry stated it would offer the District more options.

Director Tonascia stated it would allow the District to safely store water in San Luis Reservoir. Mr. Wittry stated Director Tonascia is correct and added the future Operation Agreement will make the determination for operations/storage.

Director Wright asked when will the capacity fee begin. Mr. Wittry stated it is based on current planning. President Flores added there have been approximately 2495 homes

built over the last 10 years. Mr. Wittry added the capacity fee is not in place yet and stated it is strictly based on the urban area.

Mr. Wittry stated the first cash call for the B.F. Sisk Dam Project is due on July 1<sup>st</sup>. Director Tonascia asked if the District chose the off-ramp, would the amount paid to date be refunded. Mr. Wittry stated it is not guaranteed but more than likely most of what the District had paid would be refunded. Mrs. Machado added the first cash call is only a quarterly payment in consideration of the continued refinement of cost allocation amongst investors which will be determined based on final investor participation levels.

Director Tonascia asked if the cash call is based on the 50/50 or 70/30 split. Mr. Wittry and Mrs. Machado stated that is not known at this point. Mr. Wittry did add that Valley Water's staff based their 60,000-acre feet on the 50/50 split.

Director Wright stated this type of project mustn't come often and asked staff if the cash call was built into the budget. Mrs. Machado stated yes, the option for 5,000 AF was built into the budget for this purpose. Mr. Wittry agreed this type of project does not come around often and this project would have less environmental hurdles because it is an existing dam and there have not been any legal challenges thus far.

With a motion by Director Tonascia for the 70/30 split and a 5000-acre feet capacity for the B.F. Sisk Dam Raise Project; this was seconded by Director Williams. The Board of Directors approved this motion/second by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

Richard Bettencourt, a member of the audience, asked if the impact fee is \$12,500 and can the District put it in place without a public vote. Mr. Wittry stated it only has to be approved by this Board as it does not fall under the Prop 218 requirement.

**7. Discuss and Consider Approval of Reclassifying Board Clerk/Office Specialist III to Executive Assistant/Board Clerk**

Mr. Wittry stated this reclassification has been before the Board before and staff is working towards providing the appropriate duties for staffing. Staff asked Bryce Consulting to do a comprehensive study to assist management in providing clear definitions/responsibilities for this position. From the study, Mr. Wittry stated Bryce is recommending a title change to Executive Assistant/Board Clerk. Mr. Wittry added this agenda item went to the Personnel Committee. President Flores added the job description matches the duties.

With a motion by Director Williams and a second by Vice President Shelton, the Board of Directors approved reclassifying Board Clerk/Office Specialist III to Executive Assistant/Board Clerk by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

**8. Discuss and Consider Appointing Executive Assistant/Board Clerk as District Secretary**

Mr. Wittry stated this is a follow-up to agenda item #7 as it would be duties to go with the previous item, assigning the duty of District Secretary. This item had been discussed with previous staff/Board. The previous District Counsel had voiced concerns about this

appointment potentially allowing this position to have the ability to assign a subordinate and potentially also causing an issue with the Union. Mr. Wittry stated the job description does not include having a subordinate and the Union was fine with this being a part of the job description of one of their members.

Mr. Liem added the previous advice was centered around merging the position into the confidential group but not creating a managerial position, which this does not. Mr. Liem further explained the Board's option would be to either merge these roles in the position of Executive Assistant/Board Clerk or appointing Barbara Mauro (the person) to the Board position of District Secretary.

Director Tonascia stated the Personnel Committee's stance was not to put the District Secretary into the job description for subsequent employees but only to make Mrs. Mauro the District Secretary. Mr. Liem stated the Board can vote on this item as stated by Director Tonascia or decide not to vote and table it for a future meeting.

With a motion by Vice President Shelton and a second by Director Wright, the Board of Directors approved appointing Barbara Mauro as District Secretary by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.

9. **Provide Update on the Implementation of the Accelerated Drought Resistance Project (ADRoP)**

Mr. Wittry, using a PowerPoint Presentation, reviewed the ADRoP Project for the Board. He reviewed the grant requirements and that this project will increase production at the West Hills Water Treatment Plant (WHWTP) from 4.5 mgd (millions/gallons/day) to 6.75 mgd. Mr. Wittry reviewed the original concept of the project, which would give the District approximately 2700-acre feet of water storage. The schedule for this project now through 2026 and the cost, as provided in our grant application, is \$40 million.

Mr. Wittry then stated that the current design process has identified issues that will impact the implementation costs and project budget. The issues center around getting treated water from the WHWTP, through the City of Hollister's water distribution infrastructure and to the planned wellfield in the Fallon Road area. Therefore, staff has evaluated an alternate wellfield site, adjacent to the crosstown pipeline which alleviate this issue. A future ASR Phase II could be located along Fallon Road.

In June, 2023, the Districts consultant, HDR, prepared a construction estimate for the project as originally contemplated consisting of the upgrade to WHWTP, the transmission pipeline and the injection wells near Fallon Rd, the approximate costs were \$46 million. This estimate did not include potential additional work to overcome water transportation issues. Mr. Wittry stated with the proposed changes shown today, it reduces the cost to approximately \$36 million; a cost savings of \$10 million.

Mr. Wittry stating moving the wellfield site does not solve a water pressure issue for the City of Hollister. This was a benefit that was provided by the Fallon Rd ASR wellfield location. A new municipal well on the north side of town is estimated at \$1 million.

Mr. Wittry added this is only an update regarding project changes; no action is needed.

Discussion ensued about the location of the wells sites chosen by the District's consultants. It was noted that the new well locations could be located on property that was owned by public entities, such as the County and School Districts. President Flores asked about the timeline for the City of Hollister's new municipal well. Mr. Wittry stated sooner rather than later would be preferred and discussion between the District and the City needs to continue. The District and City are working to evaluate potential well locations on the north side of Hollister.

10. **Committee/Agency Representative Reports:**

- a. **San Luis and Delta-Mendota Water Authority (Tonascia/Wittry)**  
As per Director Tonascia, the Authority discussed the B.F. Sisk Dam Project and they held a Strategic Planning meeting.
- b. **Pajaro River Watershed Flood Prevention Authority (Flores/Shelton)**  
As per Director Flores, he was unable to attend.
- c. **Water Resources Association (Flores/Shelton)**  
As per Director Shelton, general business was discussed as well as the presentation of the budget.
- d. **Finance Committee (Tonascia/Wright)**  
As per Directors Tonascia and Wright, the 3<sup>rd</sup> Quarter Reporting was reviewed.
- e. **Personnel Committee (Flores/Tonascia)**  
As per Directors Flores and Tonascia, this has been covered.

11. **Monthly Operations and Maintenance Report**

Mr. Hillebrecht gave this report. The O & M staff replaced 2 water valves and changed an 8" valve to a 6" valve on Churchill Road. All necessary mowing has been done at Hernandez and Paicines, and staff will be exercising all valves in July.

12. **General Manager's Report:**

a) **General Comments**

Mr. Wittry stated Michael Craig has been promoted to Operations and Maintenance Manager as of June 26, 2023. Also, as of June 26<sup>th</sup>, the District hired Anthony Lucas as part of the O & M staff and he anticipates hiring one more employee, in mid-July, for the O & M staff.

Mr. Wittry reported staff has had meaningful meetings with Sunnyslope County Water District regarding the extension to the Water Treatment Plants' operations contract. He expects to have this renewal on the July agenda.

b) **Reach 1 Operations**

Mr. Wittry reported the next scheduled outage of Bifurcation will be in November 2023.

c) **Zone 3 Operations**

Mr. Wittry reported Hernandez has stopped going over the spillway. District staff plans to perform repairs to the culverts and the access road. Minimal releases

continue at Hernandez to allow flow into Paicines so percolation can continue into Tres Pinos Creek.

**d) Zone 6 Operations**

Mr. Wittry reported District staff has put the Pipeline Coating Phase II out for bid, with a due date of August 2, 2023. As a result of recent repair activities, District staff has been discussing the best way to notify customers of planned outages moving into the future.

**e) San Luis and Delta-Mendota Water Authority Activities**

Mr. Wittry reported the Authority is working on their strategic planning efforts and approved their Fiscal Year 2022 audit.

**f) Pacheco Reservoir Expansion Project**

Mr. Wittry reported there is nothing new at this time.

**g) City of San Juan Bautista Water Supply Plan**

Mr. Wittry reported staff continues to work with the City of San Juan Bautista's staff. The District has received a quote from HDR to update the Basis of Design for the water line, reflecting the new alignment and have forwarded the update to the City of San Juan Bautista. The next meeting should be in the next few weeks.

**13. CLOSED SESSION: Conference with Labor Negotiator**

**Pursuant to Government Code Section 54957.6**

**Agency Negotiator: Steve Wittry, General Manager**

**Employee Organization: SEIU 521 Office and Field Employees Unit**

**14. CLOSED SESSION: Conference with Labor Negotiator**

**Pursuant to Government Code Section 54957.6**

**Agency Negotiator: Steve Wittry, General Manager**

**Unrepresented Employees: Management/Confidential/Professional**

**Employees: Accountant, Assistant Engineer, Associate Engineer, Deputy**

**District Engineer, Finance Manager, Human Resources/Administrative**

**Assistant, Operations and Maintenance Manager, Senior Engineer,**

**Supervising Accountant, Water Conservation Program Manager**

*(The Board convened in Closed Session at 6:40 p.m.)*

**15. OPEN SESSION:**

*(The Board reconvened in Open Session at 6:53 p.m.)*

**Report any action, if any, from Closed Session**

President Flores read the following into the record:

ORAL SUMMARY FOR LOCAL AGENCY EXECUTIVES  
MANAGERS/CONFIDENTIAL/PROFESSIONAL EMPLOYEE GROUP

Government Code section 54953(c)(3) requires that, before taking final action, the Board of Directors must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executives. Therefore, I am reporting the following oral summary regarding such items appearing on the agenda.

Item #17, pertains to final action by the Board of Directors regarding the recommendation for changes to salary and benefits for the Management/Confidential/Professional Employee group, which includes the Deputy District Engineer, the Operations and Maintenance Manager, the Finance Manager, and Water Conservation Program Manager who constitute local agency executives under Government Code section 3511.1:

- Effective July 10, 2023, the salary schedule for the Operations & Maintenance Manager classification will be adjusted by 10%.
- Effective July 10, 2023, the salary schedule for the Water Conservation Program Manager classification will be adjusted by 10% and brought to parity with the salary schedule for the Supervising Accountant classification, a total adjustment of 10.4%.
- Effective July 10, 2023, the salary schedules for the Deputy District Engineer, Operations & Maintenance Manager, Finance Manager, and Water Conservation Program Manager classifications will be adjusted by a 3% cost of living adjustment. The water allocation formula previously used to determine cost of living adjustments and potential furlough days will be eliminated.
- Effective July 8, 2024, the salary schedules for the Deputy District Engineer, Operations & Maintenance Manager, Finance Manager, and Water Conservation Program Manager classifications will be adjusted by a 3% cost of living adjustment.
- Effective July 7, 2025, the salary schedules for the Deputy District Engineer, Operations & Maintenance Manager, Finance Manager, and Water Conservation Program Manager classifications will be adjusted by a 3% cost of living adjustment.
- Effective in 2023, the Deputy District Engineer, Operations & Maintenance Manager, Finance Manager, and Water Conservation Program Manager will be required to work during the end of year office closure or use paid accrued leave for time off under current District policies.
- Effective January 1, 2024, the second tier for the District's cafeteria plan allowance will be eliminated. All employees will receive a cafeteria plan allowance of \$1,285 per month, plus the following amounts based on health insurance enrollment:
  - Employees who enroll in single party, District-provided health insurance will receive an additional \$100 per month for a total of \$1,385 per month.

- Employees who enroll in two-party, District-provided health insurance will receive an additional \$200 per month for a total of \$1,485 per month.
  - Employees who enroll in family level, District-provided health insurance will receive an additional \$505 per month for a total of \$1,790 per month.
- Effective January 1, 2025, for employees who enroll in family level, District-provided health insurance, the District contribution toward the cafeteria plan allowance will be increased to \$1,879.
- Effective January 1, 2026, for employees who enroll in family level, District-provided health insurance, the District contribution toward the cafeteria plan allowance will be increased to \$1,973.
- Effective January 1, 2024, the District will reimburse the Deputy District Engineer and Operations & Maintenance Manager who are required to wear safety shoes, upon presentation of receipts, up to \$275 each calendar year for safety shoe purchases. This is an increase of \$25 from the 2023 reimbursement cap.

As soon as administratively feasible, the Personnel Rules and Regulations will be updated to provide the following changes:

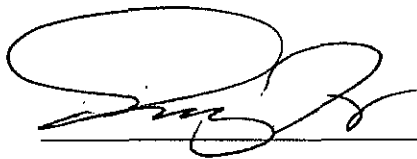
- An employee who receives an “exceptional” overall rating on their performance evaluation may receive a double step increase, subject to the approval of the General Manager.
- Two paid holidays will be added to the holiday schedule: Cesar Chavez Day and Juneteenth.
- Sick leave provided under the California Paid Sick Leave and California Family Rights Act Leave Act to care for an immediate family member, will be permitted to care for a “designated person” in accordance with recent legislation.
- Two additional days of unpaid Bereavement leave will be provided, for which an employee may concurrently use accrued paid leave, in accordance with recent legislation. Immediate family will be defined to include step-grandparents and step-grandchildren.

The Resolution contains changes for other employees covered by the Management/Confidential/Professional Employee group who are not considered local agency executives, and which are not covered by this oral summary.

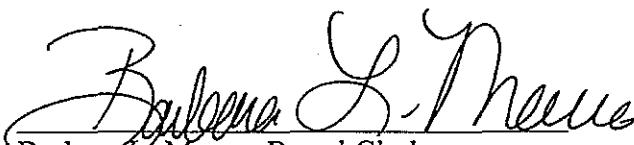
All other items listed in Resolution No 2023-17 are existing elements of compensation for the Management/Confidential/Professional group, which have been previously approved by the Board of Directors in various resolutions and compensation documents dating back to 1999. Resolution No 2023-17 reflects all compensation for the Management/ Confidential/ Professional group in one document.



16. **Successor Memorandum of Understanding Between San Benito County Water District and Service Employees International Union Local 521:**
- a. **Consider Resolution 2023-16 Approving a Successor Memorandum of Understanding with Service Employees International Union Local 521**  
With a motion by Director Tonascia and a second by Director Wright, the Board of Directors of the San Benito County Water District approved Resolution # 2023-16 *A Resolution of the Board of Directors of the San Benito County Water District Approving a Successor Memorandum of Understanding with Service Employees International Union Local 521* by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.
  - b. **Authorize Board President to Sign Successor Memorandum of Understanding with Service Employees International Union Local 521**  
With a motion by Director Williams and a second by Vice President Shelton, the Board of Directors Authorized the Board President to Sign the Successor Memorandum of Understanding with Service Employees International Union Local 521 by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.
17. **Consider Resolution 2023-17 for the Compensation for the Management/Confidential/Professional Employee Group, Accountant, Assistant Engineer, Associate Engineer, Deputy District Engineer, Finance Manager, Human Resources/Administrative Assistant, Operations and Maintenance Manager, Senior Engineer, Supervising Accountant, Water Conservation Program Manager**
- **Oral Summary (see above)**  
With a motion by Vice President Shelton and a second by Director Williams, the Board of Directors of the San Benito County Water District approved Resolution #2023-17, *A Resolution of the Board of Directors of the San Benito County Water District for the Compensation for the Management/Confidential/Professional Employee Group, Accountant, Assistant Engineer, Associate Engineer, Deputy District Engineer, Finance Manager, Human Resources/Administrative Assistant, Operations and Maintenance Manager, Senior Engineer, Supervising Accountant, Water Conservation Program Manager* by 5 affirmative votes, Flores, Shelton, Tonascia, Williams and Wright.
18. **Adjournment**  
With no further business to discuss, the meeting was adjourned at 7:03 p.m.



Sonny Flores, President

  
Barbara L. Mauro, Board Clerk

Batch ID: CK072623  
 Batch Comment: Board Claims 7/26/23

Audit Trail Code: PMCHK00000981  
 Posting Date: 7/26/2023

IT IS CERTIFIED THAT THE FOLLOWING IS A TRUE LIST OF CLAIMS PROPERLY  
 AND REGULARLY COMING BEFORE THE BOARD OF DIRECTORS OF SAID  
 DISTRICT ON: JULY 26, 2023

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0057599	7/26/2023	031233	A1JAN	A-1 Services	\$524.00
0057600	7/26/2023	031234	ACWAJ	ACWA/JPIA	\$43,857.78
0057601	7/26/2023	031235	B&SSU	B&S Supply	\$200.00
0057602	7/26/2023	031236	BEFOR	Before the Movie Inc	\$438.00
0057603	7/26/2023	031237	BRIGA	Brigantino Irrigation	\$2,753.51
0057604	7/26/2023	031238	BRYCE	Bryce Consulting Inc	\$1,425.00
0057605	7/26/2023	031239	CCOIG	C.C.O.I. Gate & Fence	\$406.35
0057606	7/26/2023	031240	CINTA	Cintas Corporation	\$388.72
0057607	7/26/2023	031241	CITYHO	City of Hollister	\$88,683.28
0057608	7/26/2023	031242	CMANA	CM Analytical Inc	\$12,705.00
0057609	7/26/2023	031243	DATAF	Dataflow Business Systems Inc	\$584.56
0057610	7/26/2023	031244	EDGES	Edges Electrical Group	\$1,568.69
0057611	7/26/2023	031245	ELCCO	ELC Consulting	\$8,755.00
0057612	7/26/2023	031246	GOLDEN	Golden State Portables	\$900.00
0057613	7/26/2023	031247	GRAIN	GRAINGER	\$1,128.41
0057614	7/26/2023	031248	GREENV	Green Valley Farm Supply Inc	\$2,753.11
0057615	7/26/2023	031249	GROSS	Grossmayer & Associates	\$797.50
0057616	7/26/2023	031250	GUTIE	Gutierrez Consultants	\$259.00
0057617	7/26/2023	031251	HAUTO	Hollister Auto Parts Inc	\$366.41
0057618	7/26/2023	031252	HDRENG	HDR Engineering Inc	\$122,069.98
0057619	7/26/2023	031253	HLOCK	Hollister Safe and Lock Inc.	\$35.61
0057620	7/26/2023	031254	ICONI	ICONIX Waterworks Inc	\$8,254.25
0057621	7/26/2023	031255	JOHNS	Johnson Lumber Company	\$1,095.81
0057622	7/26/2023	031256	LANDS	Landscape Design by Rosemary Bridwell C	\$400.00
0057623	7/26/2023	031257	LIEBE	Liebert Cassidy Whitmore	\$9,620.50
0057624	7/26/2023	031258	MAGGI	Maggiora Brothers Drilling	\$2,901.54
0057625	7/26/2023	031259	MCKIN	McKinnon Lumber Inc	\$77.61
0057626	7/26/2023	031260	MISSIO	Mission Village Voice Media LLC	\$305.00
0057627	7/26/2023	031261	MONBA	Monterey Bay Air Resources District	\$2,012.00
0057628	7/26/2023	031262	MONTERE	Monterey Peninsula Engineering	\$695,274.84
0057629	7/26/2023	031263	NEWSV	New SV Media Inc	\$2,358.40
0057630	7/26/2023	031264	PACIFICC	Pacific Crest Engineering Inc	\$1,250.00
0057631	7/26/2023	031265	PAJRIV	Pajaro River Watershed Flood Prevention	\$10,000.00
0057632	7/26/2023	031266	PALAC	Palace Business Solutions	\$383.84
0057633	7/26/2023	031267	PATDA	Pat Davis Design Group Inc.	\$95.00
0057634	7/26/2023	031268	PIPAL	Pipal Spurzem & Liem LLP	\$1,220.00
0057635	7/26/2023	031269	PITBO	Pitney Bowes	\$937.62
0057636	7/26/2023	031270	ROSSI	Rossi's Tire & Auto Service	\$30.00
0057637	7/26/2023	031271	SANBEN	San Benito Oriana Chorale	\$100.00
0057638	7/26/2023	031272	SENTR	Sentry Alarm Systems	\$120.00
0057639	7/26/2023	031273	SHRED	Shred-it	\$352.70
0057640	7/26/2023	031274	SSCWD-TP	Sunnyslope County Water District	\$419,894.00
0057641	7/26/2023	031275	TODDE	Todd Groundwater	\$4,399.00
0057642	7/26/2023	031276	TOROP	Toro Petroleum Corporation	\$4,101.66
0057643	7/26/2023	031277	TRUEV	True Value Hardware	\$66.12
0057644	7/26/2023	031278	UNDER	Underground Service Alert	\$378.85
0057645	7/26/2023	031279	USBK-CC	US Bank Corporation	\$2,288.95

\* Voided Checks

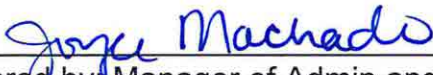
Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0057646	7/26/2023	031280	WIENH	Wienhoff & Associates Inc.	\$290.00
0057647	7/26/2023	031281	WRIIN	Wright Bros Industrial Supply	\$20.66
0057648	7/26/2023	031282	ZEIAL	Alan Zeisbrich	\$1,225.00
Total Checks: 50					Checks Total: \$1,460,053.26
					=====

\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA  
THIS 26TH DAY OF JULY 2023 THAT THE FOREGOING DEMANDS ENUMERATED HAVE  
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;  
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

  
Prepared by: Manager of Admin and Finance

  
Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: 7-26-2023

Date



President

System: 7/26/2023 4:56:38 PM  
User Date: 7/26/2023

San Benito County Water Distr  
COMPUTER CHECKS POSTING JOURNAL  
Payables Management

Page: 1  
User ID: Joyce

Batch ID: CK072623  
Batch Comment: Board Claims 7/26/23

Batch Frequency: Single Use  
Audit Trail Code: PMCHK00000981  
Posting Date: 7/26/2023

Count	Totals	Approved:	No
Control: 0	\$0.00	Approved By:	
Actual: 50	\$1,460,053.26	Approval Date:	0/0/0000

Checkbook ID: UB-CKG  
Card Name:

Batch Error Messages:

---

Check Number:	0057599				
Payment Number:	031233	Terms Disc Available:	\$0.00	Check Total:	\$524.00
Document Date:	7/26/2023	Voided:			
Vendor ID:	A1JAN				
Vendor Check Name:	A-1 Services				

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	524.00
000-2001-0000-000-00	Master Accounts Payable	PAY	524.00	0.00
			-----	-----
			524.00	524.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048295	7/26/2023	0.00	0.00	524.00
			-----	-----	-----
			0.00	0.00	524.00

---

Check Number:	0057600				
Payment Number:	031234	Terms Disc Available:	\$0.00	Check Total:	\$43,857.78
Document Date:	7/26/2023	Voided:			
Vendor ID:	ACWAJ				
Vendor Check Name:	ACWA/JPIA				

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	43,857.78
000-2001-0000-000-00	Master Accounts Payable	PAY	43,857.78	0.00
			-----	-----
			43,857.78	43,857.78

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048296	7/26/2023	0.00	0.00	43,857.78
			-----	-----	-----
			0.00	0.00	43,857.78

---

Check Number:	0057601				
Payment Number:	031235	Terms Disc Available:	\$0.00	Check Total:	\$200.00
Document Date:	7/26/2023	Voided:			
Vendor ID:	B&SSU				
Vendor Check Name:	B&S Supply				

Messages:

General Ledger Distributions

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San Benito County Water Distri  
COMPUTER CHECKS POSTING JOURNAL  
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Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	200.00
000-2001-0000-000-00	Master Accounts Payable	PAY	200.00	0.00
			-----	-----
			200.00	200.00
Applied to Check				
Document Type	Voucher Number	App Date	Discount	Writeoff
Invoice	048219	7/26/2023	0.00	0.00
			-----	-----
			0.00	200.00
Check Number: 0057602				
Payment Number: 031236			Terms Disc Available: \$0.00	Check Total: \$438.00
Document Date: 7/26/2023			Voided:	
Vendor ID: BEFOR				
Vendor Check Name: Before the Movie Inc				

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	438.00
000-2001-0000-000-00	Master Accounts Payable	PAY	438.00	0.00
			-----	-----
			438.00	438.00
Applied to Check				
Document Type	Voucher Number	App Date	Discount	Writeoff
Invoice	048297	7/26/2023	0.00	0.00
			-----	-----
			0.00	438.00
Check Number: 0057603				
Payment Number: 031237			Terms Disc Available: \$0.00	Check Total: \$2,753.51
Document Date: 7/26/2023			Voided:	
Vendor ID: BRIGA				
Vendor Check Name: Brigantino Irrigation				

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	2,753.51
000-2001-0000-000-00	Master Accounts Payable	PAY	2,753.51	0.00
			-----	-----
			2,753.51	2,753.51
Applied to Check				
Document Type	Voucher Number	App Date	Discount	Writeoff
Invoice	048220	7/26/2023	0.00	0.00
Invoice	048221	7/26/2023	0.00	0.00
Invoice	048222	7/26/2023	0.00	0.00
Invoice	048223	7/26/2023	0.00	0.00
Invoice	048224	7/26/2023	0.00	0.00
Invoice	048298	7/26/2023	0.00	0.00
Invoice	048299	7/26/2023	0.00	0.00
Invoice	048300	7/26/2023	0.00	0.00
			-----	-----
			0.00	2,753.51

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San Benito County Water Distri  
COMPUTER CHECKS POSTING JOURNAL  
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Check Number: 0057604  
Payment Number: 031238 Terms Disc Available: \$0.00 Check Total: \$1,425.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: BRYCE  
Vendor Check Name: Bryce Consulting Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,425.00
000-2001-0000-000-00	Master Accounts Payable	PAY	1,425.00	0.00
			-----	-----
			1,425.00	1,425.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048225	7/26/2023	0.00	0.00	1,425.00
			-----	-----	-----
			0.00	0.00	1,425.00

Check Number: 0057605  
Payment Number: 031239 Terms Disc Available: \$0.00 Check Total: \$406.35  
Document Date: 7/26/2023 Voided:  
Vendor ID: CCOIG  
Vendor Check Name: C.C.O.I. Gate & Fence

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	406.35
000-2001-0000-000-00	Master Accounts Payable	PAY	406.35	0.00
			-----	-----
			406.35	406.35

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048226	7/26/2023	0.00	0.00	406.35
			-----	-----	-----
			0.00	0.00	406.35

Check Number: 0057606  
Payment Number: 031240 Terms Disc Available: \$0.00 Check Total: \$388.72  
Document Date: 7/26/2023 Voided:  
Vendor ID: CINTA  
Vendor Check Name: Cintas Corporation

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	388.72
000-2001-0000-000-00	Master Accounts Payable	PAY	388.72	0.00
			-----	-----
			388.72	388.72

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048227	7/26/2023	0.00	0.00	97.18
Invoice	048228	7/26/2023	0.00	0.00	97.18
Invoice	048301	7/26/2023	0.00	0.00	97.18

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San Benito County Water Distri  
COMPUTER CHECKS POSTING JOURNAL  
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Invoice	048302	7/26/2023	0.00	0.00	97.18
			0.00	0.00	388.72

Check Number: 0057607  
Payment Number: 031241 Terms Disc Available: \$0.00 Check Total: \$88,683.28  
Document Date: 7/26/2023 Voided:  
Vendor ID: CITYHO  
Vendor Check Name: City of Hollister

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	88,683.28
000-2001-0000-000-00	Master Accounts Payable	PAY	88,683.28	0.00
			88,683.28	88,683.28

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048229	7/26/2023	0.00	0.00	88,683.28
			0.00	0.00	88,683.28

Check Number: 0057608  
Payment Number: 031242 Terms Disc Available: \$0.00 Check Total: \$12,705.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: CMANA  
Vendor Check Name: CM Analytical Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	12,705.00
000-2001-0000-000-00	Master Accounts Payable	PAY	12,705.00	0.00
			12,705.00	12,705.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048230	7/26/2023	0.00	0.00	10,740.00
Invoice	048231	7/26/2023	0.00	0.00	1,965.00
			0.00	0.00	12,705.00

Check Number: 0057609  
Payment Number: 031243 Terms Disc Available: \$0.00 Check Total: \$584.56  
Document Date: 7/26/2023 Voided:  
Vendor ID: DATAF  
Vendor Check Name: Dataflow Business Systems Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	584.56
000-2001-0000-000-00	Master Accounts Payable	PAY	584.56	0.00
			584.56	584.56



Applied to Check Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048303	7/26/2023	0.00	0.00	584.56
			-----	-----	-----
			0.00	0.00	584.56

Check Number: 0057610  
Payment Number: 031244      Terms Disc Available: \$0.00      Check Total: \$1,568.69  
Document Date: 7/26/2023      Voided:  
Vendor ID: EDGES  
Vendor Check Name: Edges Electrical Group

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,568.69
000-2001-0000-000-00	Master Accounts Payable	PAY	1,568.69	0.00
			-----	-----
			1,568.69	1,568.69

Applied to Check Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048232	7/26/2023	0.00	0.00	338.45
Invoice	048233	7/26/2023	0.00	0.00	32.15
Invoice	048234	7/26/2023	0.00	0.00	79.23
Invoice	048304	7/26/2023	0.00	0.00	647.26
Invoice	048305	7/26/2023	0.00	0.00	2.04
Invoice	048306	7/26/2023	0.00	0.00	9.54
Invoice	048307	7/26/2023	0.00	0.00	46.09
Invoice	048308	7/26/2023	0.00	0.00	413.93
			-----	-----	-----
			0.00	0.00	1,568.69

Check Number: 0057611  
Payment Number: 031245      Terms Disc Available: \$0.00      Check Total: \$8,755.00  
Document Date: 7/26/2023      Voided:  
Vendor ID: ELCCO  
Vendor Check Name: ELC Consulting

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	8,755.00
000-2001-0000-000-00	Master Accounts Payable	PAY	8,755.00	0.00
			-----	-----
			8,755.00	8,755.00

Applied to Check Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048309	7/26/2023	0.00	0.00	6,897.00
Invoice	048310	7/26/2023	0.00	0.00	1,480.00
Invoice	048311	7/26/2023	0.00	0.00	100.00
Invoice	048312	7/26/2023	0.00	0.00	278.00
			-----	-----	-----
			0.00	0.00	8,755.00

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San Benito County Water Distri  
COMPUTER CHECKS POSTING JOURNAL  
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Check Number: 0057612  
Payment Number: 031246 Terms Disc Available: \$0.00 Check Total: \$900.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: GOLDEN  
Vendor Check Name: Golden State Portables

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	900.00
000-2001-0000-000-00	Master Accounts Payable	PAY	900.00	0.00
			-----	-----
			900.00	900.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048235	7/26/2023	0.00	0.00	450.00
Invoice	048236	7/26/2023	0.00	0.00	450.00
			-----	-----	-----
			0.00	0.00	900.00

Check Number: 0057613  
Payment Number: 031247 Terms Disc Available: \$0.00 Check Total: \$1,128.41  
Document Date: 7/26/2023 Voided:  
Vendor ID: GRAIN  
Vendor Check Name: GRAINGER

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,128.41
000-2001-0000-000-00	Master Accounts Payable	PAY	1,128.41	0.00
			-----	-----
			1,128.41	1,128.41

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048237	7/26/2023	0.00	0.00	252.22
Invoice	048238	7/26/2023	0.00	0.00	122.79
Invoice	048239	7/26/2023	0.00	0.00	420.00
Invoice	048259	7/26/2023	0.00	0.00	333.40
			-----	-----	-----
			0.00	0.00	1,128.41

Check Number: 0057614  
Payment Number: 031248 Terms Disc Available: \$0.00 Check Total: \$2,753.11  
Document Date: 7/26/2023 Voided:  
Vendor ID: GREENV  
Vendor Check Name: Green Valley Farm Supply Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	2,753.11
000-2001-0000-000-00	Master Accounts Payable	PAY	2,753.11	0.00
			-----	-----
			2,753.11	2,753.11

Applied to Check

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San Benito County Water Distri  
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Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048240	7/26/2023	0.00	0.00	1,194.85
Invoice	048241	7/26/2023	0.00	0.00	1,558.26
			-----	-----	-----
			0.00	0.00	2,753.11

Check Number: 0057615  
Payment Number: 031249      Terms Disc Available: \$0.00      Check Total: \$797.50  
Document Date: 7/26/2023      Voided:  
Vendor ID: GROSS  
Vendor Check Name: Grossmayer & Associates

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	797.50
000-2001-0000-000-00	Master Accounts Payable	PAY	797.50	0.00
			-----	-----
			797.50	797.50

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048242	7/26/2023	0.00	0.00	362.50
Invoice	048243	7/26/2023	0.00	0.00	145.00
Invoice	048313	7/26/2023	0.00	0.00	290.00
			-----	-----	-----
			0.00	0.00	797.50

Check Number: 0057616  
Payment Number: 031250      Terms Disc Available: \$0.00      Check Total: \$259.00  
Document Date: 7/26/2023      Voided:  
Vendor ID: GUTIE  
Vendor Check Name: Gutierrez Consultants

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	259.00
000-2001-0000-000-00	Master Accounts Payable	PAY	259.00	0.00
			-----	-----
			259.00	259.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048244	7/26/2023	0.00	0.00	259.00
			-----	-----	-----
			0.00	0.00	259.00

Check Number: 0057617  
Payment Number: 031251      Terms Disc Available: \$0.00      Check Total: \$366.41  
Document Date: 7/26/2023      Voided:  
Vendor ID: HAUTO  
Vendor Check Name: Hollister Auto Parts Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	366.41

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000-2001-0000-000-00	Master Accounts Payable	PAY		366.41	0.00
				-----	-----
				366.41	366.41
Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048265	7/26/2023	0.00	0.00	184.37
Invoice	048266	7/26/2023	0.00	0.00	182.04
			-----	-----	-----
			0.00	0.00	366.41

Check Number: 0057618  
Payment Number: 031252 Terms Disc Available: \$0.00 Check Total: \$122,069.98  
Document Date: 7/26/2023 Voided:  
Vendor ID: HDRENG  
Vendor Check Name: HDR Engineering Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	122,069.98
000-2001-0000-000-00	Master Accounts Payable	PAY	122,069.98	0.00
			-----	-----
			122,069.98	122,069.98

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048245	7/26/2023	0.00	0.00	120,573.23
Invoice	048246	7/26/2023	0.00	0.00	1,496.75
			-----	-----	-----
			0.00	0.00	122,069.98

Check Number: 0057619  
Payment Number: 031253 Terms Disc Available: \$0.00 Check Total: \$35.61  
Document Date: 7/26/2023 Voided:  
Vendor ID: HLOCK  
Vendor Check Name: Hollister Safe and Lock Inc.

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	35.61
000-2001-0000-000-00	Master Accounts Payable	PAY	35.61	0.00
			-----	-----
			35.61	35.61

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048321	7/26/2023	0.00	0.00	35.61
			-----	-----	-----
			0.00	0.00	35.61

Check Number: 0057620  
Payment Number: 031254 Terms Disc Available: \$0.00 Check Total: \$8,254.25  
Document Date: 7/26/2023 Voided:  
Vendor ID: ICONI  
Vendor Check Name: ICONIX Waterworks Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	8,254.25
000-2001-0000-000-00	Master Accounts Payable	PAY	8,254.25	0.00
			-----	-----
			8,254.25	8,254.25

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048253	7/26/2023	0.00	0.00	244.22
Invoice	048254	7/26/2023	0.00	0.00	2,561.04
Invoice	048255	7/26/2023	0.00	0.00	88.02
Invoice	048256	7/26/2023	0.00	0.00	1,733.91
Invoice	048257	7/26/2023	0.00	0.00	573.72
Invoice	048258	7/26/2023	0.00	0.00	1,242.37
Invoice	048322	7/26/2023	0.00	0.00	1,810.97
			-----	-----	-----
			0.00	0.00	8,254.25

Check Number: 0057621  
Payment Number: 031255 Terms Disc Available: \$0.00 Check Total: \$1,095.81  
Document Date: 7/26/2023 Voided:  
Vendor ID: JOHNS  
Vendor Check Name: Johnson Lumber Company

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,095.81
000-2001-0000-000-00	Master Accounts Payable	PAY	1,095.81	0.00
			-----	-----
			1,095.81	1,095.81

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048247	7/26/2023	0.00	0.00	36.04
Invoice	048248	7/26/2023	0.00	0.00	49.15
Invoice	048249	7/26/2023	0.00	0.00	32.91
Invoice	048250	7/26/2023	0.00	0.00	60.03
Invoice	048251	7/26/2023	0.00	0.00	104.83
Invoice	048252	7/26/2023	0.00	0.00	326.69
Invoice	048314	7/26/2023	0.00	0.00	22.27
Invoice	048315	7/26/2023	0.00	0.00	5.45
Invoice	048316	7/26/2023	0.00	0.00	77.08
Invoice	048317	7/26/2023	0.00	0.00	44.77
Invoice	048318	7/26/2023	0.00	0.00	53.50
Invoice	048319	7/26/2023	0.00	0.00	108.32
Invoice	048320	7/26/2023	0.00	0.00	174.77
			-----	-----	-----
			0.00	0.00	1,095.81

Check Number: 0057622  
Payment Number: 031256 Terms Disc Available: \$0.00 Check Total: \$400.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: LANDS  
Vendor Check Name: Landscape Design by Rosemary B

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	400.00

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000-2001-0000-000-00	Master Accounts Payable	PAY		400.00	0.00
				400.00	400.00
Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048271	7/26/2023	0.00	0.00	100.00
Invoice	048330	7/26/2023	0.00	0.00	300.00
			0.00	0.00	400.00

Check Number: 0057623  
Payment Number: 031257 Terms Disc Available: \$0.00 Check Total: \$9,620.50  
Document Date: 7/26/2023 Voided:  
Vendor ID: LIEBE  
Vendor Check Name: Liebert Cassidy Whitmore

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	9,620.50
000-2001-0000-000-00	Master Accounts Payable	PAY	9,620.50	0.00
			9,620.50	9,620.50

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048260	7/26/2023	0.00	0.00	9,620.50
			0.00	0.00	9,620.50

Check Number: 0057624  
Payment Number: 031258 Terms Disc Available: \$0.00 Check Total: \$2,901.54  
Document Date: 7/26/2023 Voided:  
Vendor ID: MAGGI  
Vendor Check Name: Maggiora Brothers Drilling

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	2,901.54
000-2001-0000-000-00	Master Accounts Payable	PAY	2,901.54	0.00
			2,901.54	2,901.54

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048261	7/26/2023	0.00	0.00	2,901.54
			0.00	0.00	2,901.54

Check Number: 0057625  
Payment Number: 031259 Terms Disc Available: \$0.00 Check Total: \$77.61  
Document Date: 7/26/2023 Voided:  
Vendor ID: MCKIN  
Vendor Check Name: McKinnon Lumber Inc

Messages:

General Ledger Distributions

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Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	77.61
000-2001-0000-000-00	Master Accounts Payable	PAY	77.61	0.00
			-----	-----
			77.61	77.61

Applied to Check	Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
	Invoice	048262	7/26/2023	0.00	0.00	77.61
				-----	-----	-----
				0.00	0.00	77.61

Check Number: 0057626  
Payment Number: 031260 Terms Disc Available: \$0.00 Check Total: \$305.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: MISSIO  
Vendor Check Name: Mission Village Voice Media LL

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	305.00
000-2001-0000-000-00	Master Accounts Payable	PAY	305.00	0.00
			-----	-----
			305.00	305.00

Applied to Check	Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
	Invoice	048323	7/26/2023	0.00	0.00	305.00
				-----	-----	-----
				0.00	0.00	305.00

Check Number: 0057627  
Payment Number: 031261 Terms Disc Available: \$0.00 Check Total: \$2,012.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: MONBA  
Vendor Check Name: Monterey Bay Air Resources Dis

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	2,012.00
000-2001-0000-000-00	Master Accounts Payable	PAY	2,012.00	0.00
			-----	-----
			2,012.00	2,012.00

Applied to Check	Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
	Invoice	048324	7/26/2023	0.00	0.00	2,012.00
				-----	-----	-----
				0.00	0.00	2,012.00

Check Number: 0057628  
Payment Number: 031262 Terms Disc Available: \$0.00 Check Total: \$695,274.84  
Document Date: 7/26/2023 Voided:  
Vendor ID: MONTERE  
Vendor Check Name: Monterey Peninsula Engineering

Messages:

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General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	695,274.84
000-2001-0000-000-00	Master Accounts Payable	PAY	695,274.84	0.00
			-----	-----
			695,274.84	695,274.84

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048263	7/26/2023	0.00	0.00	337,596.74
Invoice	048264	7/26/2023	0.00	0.00	357,678.10
			-----	-----	-----
			0.00	0.00	695,274.84

Check Number: 0057629  
Payment Number: 031263      Terms Disc Available: \$0.00      Check Total: \$2,358.40  
Document Date: 7/26/2023      Voided:  
Vendor ID: NEWSV  
Vendor Check Name: New SV Media Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	2,358.40
000-2001-0000-000-00	Master Accounts Payable	PAY	2,358.40	0.00
			-----	-----
			2,358.40	2,358.40

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048279	7/26/2023	0.00	0.00	246.00
Invoice	048280	7/26/2023	0.00	0.00	246.00
Invoice	048281	7/26/2023	0.00	0.00	246.00
Invoice	048334	7/26/2023	0.00	0.00	471.00
Invoice	048335	7/26/2023	0.00	0.00	246.00
Invoice	048336	7/26/2023	0.00	0.00	246.00
Invoice	048337	7/26/2023	0.00	0.00	657.40
			-----	-----	-----
			0.00	0.00	2,358.40

Check Number: 0057630  
Payment Number: 031264      Terms Disc Available: \$0.00      Check Total: \$1,250.00  
Document Date: 7/26/2023      Voided:  
Vendor ID: PACIFICC  
Vendor Check Name: Pacific Crest Engineering Inc

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,250.00
000-2001-0000-000-00	Master Accounts Payable	PAY	1,250.00	0.00
			-----	-----
			1,250.00	1,250.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048268	7/26/2023	0.00	0.00	1,250.00
			-----	-----	-----
			0.00	0.00	1,250.00



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Check Number: 0057631  
Payment Number: 031265 Terms Disc Available: \$0.00 Check Total: \$10,000.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: PAJRIV  
Vendor Check Name: Pajaro River Watershed Flood P

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	10,000.00
000-2001-0000-000-00	Master Accounts Payable	PAY	10,000.00	0.00
			-----	-----
			10,000.00	10,000.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048325	7/26/2023	0.00	0.00	10,000.00
			-----	-----	-----
			0.00	0.00	10,000.00

Check Number: 0057632  
Payment Number: 031266 Terms Disc Available: \$0.00 Check Total: \$383.84  
Document Date: 7/26/2023 Voided:  
Vendor ID: PALAC  
Vendor Check Name: Palace Business Solutions

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	383.84
000-2001-0000-000-00	Master Accounts Payable	PAY	383.84	0.00
			-----	-----
			383.84	383.84

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048269	7/26/2023	0.00	0.00	302.65
Invoice	048328	7/26/2023	0.00	0.00	81.19
			-----	-----	-----
			0.00	0.00	383.84

Other Documents Applied

Voucher Number	Type	Apply to Voucher Number	Type	Discount	Writeoff	Amount Applied
048327	CRM	048326	INV	0.00	0.00	81.19
				-----	-----	-----
				0.00	0.00	81.19

Check Number: 0057633  
Payment Number: 031267 Terms Disc Available: \$0.00 Check Total: \$95.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: PATDA  
Vendor Check Name: Pat Davis Design Group Inc.

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	95.00
000-2001-0000-000-00	Master Accounts Payable	PAY	95.00	0.00
			-----	-----

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					95.00	95.00
Applied to Check						
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied	
Invoice	048270	7/26/2023	0.00	0.00	95.00	
			-----	-----	-----	
			0.00	0.00	95.00	

Check Number: 0057634  
Payment Number: 031268 Terms Disc Available: \$0.00 Check Total: \$1,220.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: PIPAL  
Vendor Check Name: Pipal Spurzem & Liem LLP

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,220.00
000-2001-0000-000-00	Master Accounts Payable	PAY	1,220.00	0.00
			-----	-----
			1,220.00	1,220.00

Applied to Check						
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied	
Invoice	048267	7/26/2023	0.00	0.00	1,220.00	
			-----	-----	-----	
			0.00	0.00	1,220.00	

Check Number: 0057635  
Payment Number: 031269 Terms Disc Available: \$0.00 Check Total: \$937.62  
Document Date: 7/26/2023 Voided:  
Vendor ID: PITBO  
Vendor Check Name: Pitney Bowes

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	937.62
000-2001-0000-000-00	Master Accounts Payable	PAY	937.62	0.00
			-----	-----
			937.62	937.62

Applied to Check						
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied	
Invoice	048329	7/26/2023	0.00	0.00	937.62	
			-----	-----	-----	
			0.00	0.00	937.62	

Check Number: 0057636  
Payment Number: 031270 Terms Disc Available: \$0.00 Check Total: \$30.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: ROSSI  
Vendor Check Name: Rossi's Tire & Auto Service

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	30.00
000-2001-0000-000-00	Master Accounts Payable	PAY	30.00	0.00

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				30.00	30.00
Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048331	7/26/2023	0.00	0.00	30.00
			0.00	0.00	30.00

Check Number: 0057637  
Payment Number: 031271 Terms Disc Available: \$0.00 Check Total: \$100.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: SANBEN  
Vendor Check Name: San Benito Oriana Chorale

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	100.00
000-2001-0000-000-00	Master Accounts Payable	PAY	100.00	0.00
			100.00	100.00

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048274	7/26/2023	0.00	0.00	100.00
			0.00	0.00	100.00

Check Number: 0057638  
Payment Number: 031272 Terms Disc Available: \$0.00 Check Total: \$120.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: SENTRY  
Vendor Check Name: Sentry Alarm Systems

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	120.00
000-2001-0000-000-00	Master Accounts Payable	PAY	120.00	0.00
			120.00	120.00

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048332	7/26/2023	0.00	0.00	120.00
			0.00	0.00	120.00

Check Number: 0057639  
Payment Number: 031273 Terms Disc Available: \$0.00 Check Total: \$352.70  
Document Date: 7/26/2023 Voided:  
Vendor ID: SHRED  
Vendor Check Name: Shred-it

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	352.70

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000-2001-0000-000-00	Master Accounts Payable	PAY		352.70	0.00
				-----	-----
				352.70	352.70
Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048272	7/26/2023	0.00	0.00	176.22
Invoice	048273	7/26/2023	0.00	0.00	176.48
			-----	-----	-----
			0.00	0.00	352.70

Check Number: 0057640  
Payment Number: 031274 Terms Disc Available: \$0.00 Check Total: \$419,894.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: SSCWD-TP  
Vendor Check Name: Sunnyslope County Water Distri

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	419,894.00
000-2001-0000-000-00	Master Accounts Payable	PAY	419,894.00	0.00
			-----	-----
			419,894.00	419,894.00

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048286	7/26/2023	0.00	0.00	64,199.00
Invoice	048287	7/26/2023	0.00	0.00	145,748.00
Invoice	048288	7/26/2023	0.00	0.00	64,199.00
Invoice	048289	7/26/2023	0.00	0.00	145,748.00
			-----	-----	-----
			0.00	0.00	419,894.00

Check Number: 0057641  
Payment Number: 031275 Terms Disc Available: \$0.00 Check Total: \$4,399.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: TODDE  
Vendor Check Name: Todd Groundwater

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	4,399.00
000-2001-0000-000-00	Master Accounts Payable	PAY	4,399.00	0.00
			-----	-----
			4,399.00	4,399.00

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048276	7/26/2023	0.00	0.00	4,399.00
			-----	-----	-----
			0.00	0.00	4,399.00

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Check Number: 0057642  
Payment Number: 031276 Terms Disc Available: \$0.00 Check Total: \$4,101.66  
Document Date: 7/26/2023 Voided:  
Vendor ID: TOROP  
Vendor Check Name: Toro Petroleum Corporation

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	4,101.66
000-2001-0000-000-00	Master Accounts Payable	PAY	4,101.66	0.00
			-----	-----
			4,101.66	4,101.66

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048275	7/26/2023	0.00	0.00	4,101.66
			-----	-----	-----
			0.00	0.00	4,101.66

Check Number: 0057643  
Payment Number: 031277 Terms Disc Available: \$0.00 Check Total: \$66.12  
Document Date: 7/26/2023 Voided:  
Vendor ID: TRUEV  
Vendor Check Name: True Value Hardware

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	66.12
000-2001-0000-000-00	Master Accounts Payable	PAY	66.12	0.00
			-----	-----
			66.12	66.12

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048277	7/26/2023	0.00	0.00	12.86
Invoice	048278	7/26/2023	0.00	0.00	53.26
			-----	-----	-----
			0.00	0.00	66.12

Check Number: 0057644  
Payment Number: 031278 Terms Disc Available: \$0.00 Check Total: \$378.85  
Document Date: 7/26/2023 Voided:  
Vendor ID: UNDER  
Vendor Check Name: Underground Service Alert

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	378.85
000-2001-0000-000-00	Master Accounts Payable	PAY	378.85	0.00
			-----	-----
			378.85	378.85

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048333	7/26/2023	0.00	0.00	378.85
			-----	-----	-----

System: 7/26/2023 4:56:38 PM  
User Date: 7/26/2023

San Benito County Water Distri  
COMPUTER CHECKS POSTING JOURNAL  
Payables Management

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User ID: Joyce

0.00 0.00 378.85

Check Number: 0057645  
Payment Number: 031279 Terms Disc Available: \$0.00 Check Total: \$2,288.95  
Document Date: 7/26/2023 Voided:  
Vendor ID: USBNK-CC  
Vendor Check Name: US Bank Corporation

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	2,288.95
000-2001-0000-000-00	Master Accounts Payable	PAY	2,288.95	0.00
			-----	-----
			2,288.95	2,288.95

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048290	7/26/2023	0.00	0.00	523.02
Invoice	048291	7/26/2023	0.00	0.00	63.95
Invoice	048292	7/26/2023	0.00	0.00	32.72
Invoice	048293	7/26/2023	0.00	0.00	85.05
Invoice	048294	7/26/2023	0.00	0.00	1,584.21
			-----	-----	-----
			0.00	0.00	2,288.95

Check Number: 0057646  
Payment Number: 031280 Terms Disc Available: \$0.00 Check Total: \$290.00  
Document Date: 7/26/2023 Voided:  
Vendor ID: WIENH  
Vendor Check Name: Wienhoff & Associates Inc.

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	290.00
000-2001-0000-000-00	Master Accounts Payable	PAY	290.00	0.00
			-----	-----
			290.00	290.00

Applied to Check

Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048282	7/26/2023	0.00	0.00	290.00
			-----	-----	-----
			0.00	0.00	290.00

Check Number: 0057647  
Payment Number: 031281 Terms Disc Available: \$0.00 Check Total: \$20.66  
Document Date: 7/26/2023 Voided:  
Vendor ID: WRIIN  
Vendor Check Name: Wright Bros Industrial Supply

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	20.66
000-2001-0000-000-00	Master Accounts Payable	PAY	20.66	0.00
			-----	-----

System: 7/26/2023 4:56:38 PM  
User Date: 7/26/2023

San Benito County Water Distri  
COMPUTER CHECKS POSTING JOURNAL  
Payables Management

Page: 19  
User ID: Joyce

				20.66	20.66
Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048283	7/26/2023	0.00	0.00	20.66
			-----	-----	-----
			0.00	0.00	20.66

Check Number: 0057648  
Payment Number: 031282      Terms Disc Available: \$0.00      Check Total: \$1,225.00  
Document Date: 7/26/2023      Voided:  
Vendor ID: ZEIAL  
Vendor Check Name: Alan Zeisbrich

Messages:

General Ledger Distributions

Account	Account Description	Account Type	Debit Amount	Credit Amount
000-1004-0000-000-00	Master Checking-Union Bank	CASH	0.00	1,225.00
000-2001-0000-000-00	Master Accounts Payable	PAY	1,225.00	0.00
			-----	-----
			1,225.00	1,225.00

Applied to Check					
Document Type	Voucher Number	App Date	Discount	Writeoff	Amount Applied
Invoice	048284	7/26/2023	0.00	0.00	280.00
Invoice	048285	7/26/2023	0.00	0.00	945.00
			-----	-----	-----
			0.00	0.00	1,225.00

50 Check(s)      0 Voided      Total Check(s) Amount: \$1,460,053.26

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 3

**Meeting Date:** July 26, 2023

**Submitted By:** Joyce Machado

**Presented By:** Steve Wittry

---

**Agenda Title:** Acknowledgement of Paid Claims prior to the July 2023 Board Meeting

---

**Detailed Description:** This is a notification that the wire transfers listed below were issued outside the normal claims process.

<i>Wire Transfers</i>					
Payee	Check No.	Amount	For	Issued Date	Due Date
City National Bank	Wire Transfer	\$115,779.20	Principal and interest payment due on the City National Bank Loan	6/30/23	7/12/23
San Luis Delta Mendota Water Authority	Wire Transfer	\$15,343.49	O&M delivery costs (July 2023 advanced water delivery payment)	7/17/23	7/17/23

**Financial Impact:**          X     Yes                           No

**Funding Source/ Recap:**

Fiscal Year Budget as approved

**Material Included for Information/Consideration:**

Copy of Wire Transfer Request



Action Required: \_\_\_\_\_ Resolution   X   Motion \_\_\_\_\_ Review

Board Action   - Consent Agenda  

\_\_\_\_\_ Resolution No. \_\_\_\_\_ Motion By Williams Second By Shelton

Ayes   5   Abstained   Φ  

Noes   Φ   Absent   Φ  

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Wire Transfer Requested

6/16/2023

Release date 6/30/2023

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
City National Bank	6/1/2023	060123	HUA TP and Recycled Water Project (Principal)	600-2020-0000-214-00	\$ 90,438.65	7/12/2023
City National Bank	6/1/2023	060123	HUA TP (Interest)	600-9500-0601-592-01	\$ 18,429.49	7/12/2023
City National Bank	6/1/2023	060123	Recycled Water Project (Interest)	600-9500-0604-592-07	\$ 6,911.06	7/12/2023
Total wire transfer					\$ 115,779.20	

Daily wire activity total \$ 115,779.20

Online entry by: Cindy P.  
Date 6/19/23Approved for release online by: Jose Machado  
Date 6/20/23

Wire Transfer Requested

7/17/2023

Release date 7/17/2023

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
San Luis & Delta Mendota (SLDMWUSBR)	7/17/2023	71723	O&M delivery costs (July 2023 advanced water delivery payment)	600-5400-0000-513-07	\$ 15,343.49	7/17/2023
Total wire transfer					\$ 15,343.49	7/17/2023

Daily wire activity total \$ 15,343.49

Online entry by:

Cindy P.

Date

7/17/23

Approved for release online by:

George Machado

Date

7/19/23



Agenda

Item

# 4

**SAN BENITO COUNTY WATER DISTRICT**  
**QUARTERLY INVESTMENT REPORT**

**QUARTER ENDING**

**JUNE 30, 2023**

Page no(s).	Title	Source
1	Quarterly Investment Report Recap	District Staff
2	Summary of Cash and Investments	District Staff
3	PMIA / LAIF Performance Report	California State Treasurer's Office
4	Summary of CalPERS CERBT Trust (OPEB)	District Staff
5 - 18	Investment Statement 6/30/2023	Union Banc Investment Services

**July 10, 2023**

Submitted by: Cindy Paine, Accountant

Reviewed by: Joyce Machado, Manager of Administration, Finance and Business Services

**SAN BENITO COUNTY WATER DISTRICT**

**QUARTERLY INVESTMENT REPORT**

**QUARTER ENDING JUNE 30, 2023**

**Investment activity:**

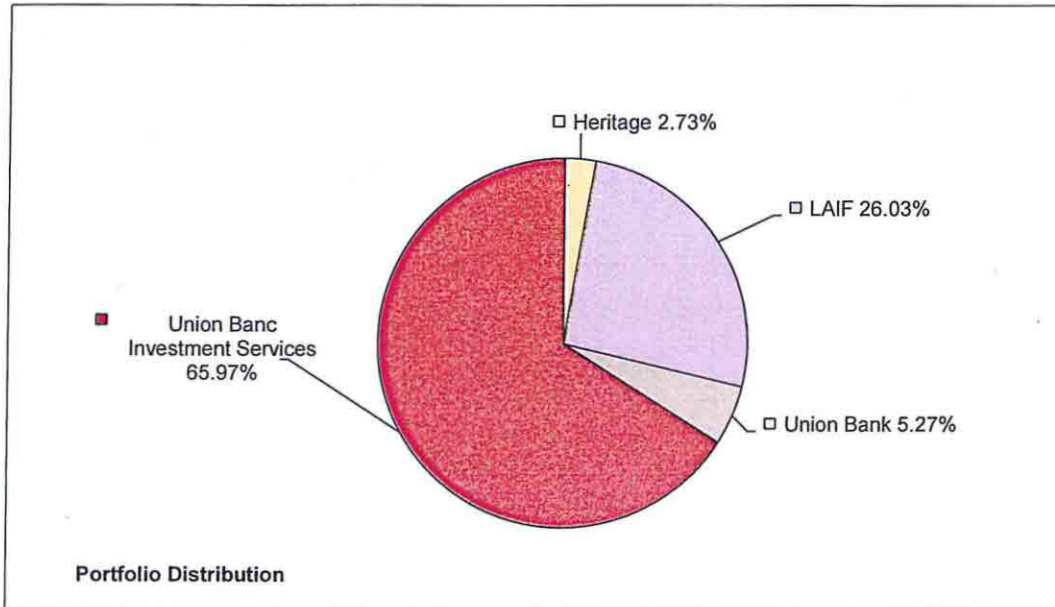
- The Local Agency Investment Fund's interest rate increased from 2.831% at March 31, 2023 to 3.167% at June 30, 2023. The balance reflects interest earned for the prior quarter of \$106,031 and the current quarter net operating activity.
- The California Employers' Retirement Benefit Trust (CERBT) statement for the period April through June was not available as of this report date. The balance at March 31, 2023 was \$920,216.
- The Union Banc Investment Services account statement is attached and reflects accrued interest and gain or loss. The portfolio value at June 30, 2023 was \$50,170,767.

**Liquidity Requirements:**

There are adequate liquid reserves available in the LAIF account to fund six months of operating expenditures (\$4.3 million) as required in the Investment Policy, Section V., 2. In addition, the funds held in Heritage Bank are sufficient to cover at least two months of District expenses (\$1.4 million) which meets the Investment Policy requirements per Section IV., 1. b.

SAN BENITO COUNTY WATER DISTRICT  
SUMMARY OF CASH AND INVESTMENTS  
AS OF JUNE 30, 2023

CASH SUMMARY FOR ALL DISTRICT HELD ACCOUNTS (By Institution)							
Date	UNRESTRICTED				RESTRICTED		Total Cash and Investments
	Union Bank / US Bank	LAIF	Heritage Bank	Union Banc Investment Services	LAIF Restricted Reserve	Union Banc Investment Services	
3/31/2023	391,503	13,630,998	2,099,979	28,256,461	325,000	25,443,461	70,147,402
6/30/2023	4,058,489	19,742,028	2,103,899	25,406,461	325,000	25,443,461	77,079,339
Net Change	\$ 3,666,986	\$ 6,111,031	\$ 3,920	\$ (2,850,000)	\$ -	\$ -	\$ 6,931,937



CASH SUMMARY BY ZONE OF BENEFIT							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Total Cash and Investments
3/31/2023	End of quarter (as reported)	2,015,202	5,099,835	62,113,086	350,998	568,281	70,147,402
3/31/2023	Reclass by zone	-	-	-	-	-	70,147,402
6/30/2023	End of quarter	2,187,197	5,355,635	68,450,757	434,595	651,155	77,079,339
	Net Change	\$ 171,995	\$ 255,800	\$ 6,337,671	\$ 83,597	\$ 82,874	\$ 6,931,937
	% of total cash (by Zone)	2.84%	6.95%	88.81%	0.56%	0.84%	

LOCAL AGENCY INVESTMENT FUND (LAIF)							
Activity for quarter							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Overall Balance
3/31/2023	Balance forward:	\$ 969,506	\$ 1,084,646	\$ 11,027,864	330,326	543,655	\$ 13,955,998
3/31/2023	Reclass by zone	-	-	-	-	-	\$ 13,955,998
4/15/2023	Quarterly Interest	6,846	6,921	86,048	1,644	4,571	\$ 14,062,028
4/30/2023	Transfer in (out)	-	-	-	-	-	\$ 14,062,028
5/31/2023	Transfer in (out)	-	-	5,000	-	-	\$ 14,067,028
6/30/2023	Transfer in (out)	-	-	6,000,000	-	-	\$ 20,067,028
	BALANCE BY ZONE	\$ 976,352	\$ 1,091,568	\$ 17,118,912	\$ 331,970	\$ 548,227	\$ 20,067,028

NOTE - Allocation of cash by zone (restricted and unrestricted) is subject to reconciliation changes quarterly and at year end.



## PMIA/LAIF Performance Report as of 07/05/23



### Quarterly Performance Quarter Ended 03/31/23

LAIF Apportionment Rate <sup>(2)</sup> :	2.74
LAIF Earnings Ratio <sup>(2)</sup> :	0.00007493902135155
LAIF Administrative Cost <sup>(1)*</sup> :	0.34
LAIF Fair Value Factor <sup>(1)</sup> :	0.986510329
PMIA Daily <sup>(1)</sup> :	2.87
PMIA Quarter to Date <sup>(1)</sup> :	2.63
PMIA Average Life <sup>(1)</sup> :	275

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

June	3.167
May	2.993
April	2.870
March	2.831
February	2.624
January	2.425

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 05/31/23 \$179.6 billion

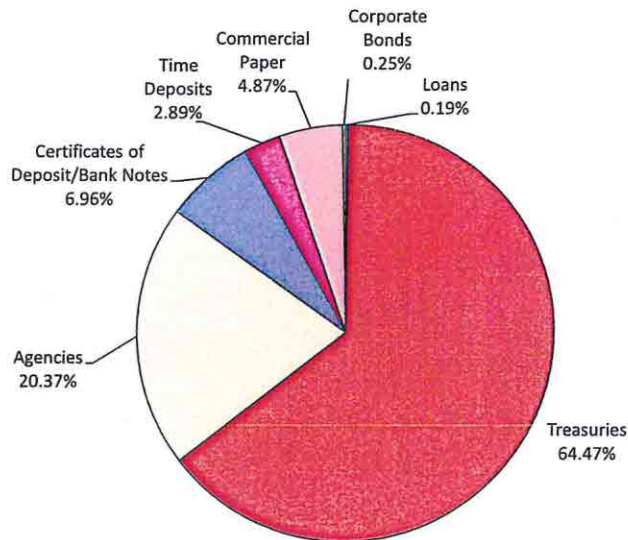


Chart does not include \$2,938,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



SAN BENITO COUNTY WATER DISTRICT  
Summary  
CALPERS California Employers' Retiree Benefit Trust (CERBT)  
for Other Post Retirement Benefits (OPEB)  
as of June 30, 2023

DATE	INVESTMENT	WITHDRAWAL	GAIN / (LOSS)	BALANCE
10/1/2020				\$ -
11/20/2020	\$ 76,889			\$ 76,889
12/16/2020	\$ 76,889			\$ 153,778
12/31/2020			\$ 3,691	\$ 157,469
1/27/2021	\$ 76,889			\$ 234,358
2/24/2021	\$ 76,889			\$ 311,247
3/31/2021	\$ 76,889			\$ 388,136
3/31/2021			\$ 5,164	\$ 393,301
6/7/2021	\$ 76,889			\$ 470,190
6/8/2021	\$ 76,889			\$ 547,079
6/30/2021			\$ 23,558	\$ 570,636
7/20/2021	\$ 76,889			\$ 647,525
7/21/2021	\$ 76,889			\$ 724,414
8/26/2021	\$ 76,889			\$ 801,303
9/30/2021	\$ 76,889			\$ 878,192
9/30/2021			\$ (7,043)	\$ 871,149
10/29/2021	\$ 76,889			\$ 948,038
11/29/2021	\$ 76,889			\$ 1,024,927
12/31/2021			\$ 45,139	\$ 1,070,066
3/31/2022			\$ (50,287)	\$ 1,019,779
6/30/2022			\$ (132,418)	\$ 887,360
9/30/2022			\$ (64,577)	\$ 822,783
12/31/2022			\$ 56,209	\$ 878,992
3/31/2023			\$ 41,224	\$ 920,216
6/30/2023 (*)				
TOTAL	\$ 999,557	\$ -	\$ (79,341)	\$ 920,216

( \* ) End of quarter statement was not available from CERBT at time of this investment report. Investment gain or (loss) for the current quarter will be reported in the following quarter's investment report.

ENV# CEBPBBZFBBGZMTN BBBB  
UNIONBANC INVESTMENT SERVICES  
PO BOX 513100  
LOS ANGELES, CA 90051-1100

SAN BENITO COUNTY WATER DISTRICT  
PO BOX 899  
HOLLISTER CA 95024



STATEMENT FOR THE PERIOD JUNE 1, 2023 TO JUNE 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302

**INSTITUTIONAL SALES SPECIALIST**

Mark Kreymer  
RR#: 350

For questions about your accounts:

Local: 213 356 2367

In-State: 800 358 8771

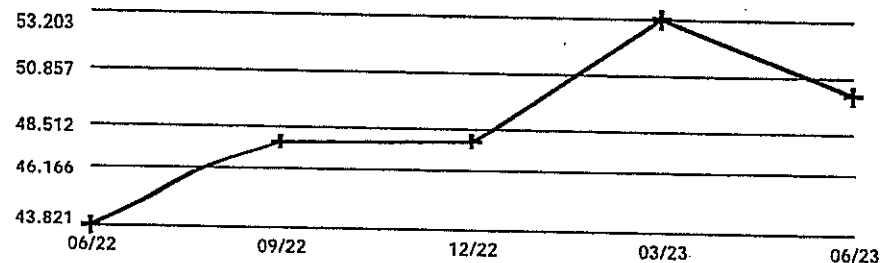
National: 800 358 8771

**TOTAL VALUE OF YOUR PORTFOLIO**

**\$50,170,766.50**

**CHANGE IN VALUE OF YOUR PORTFOLIO**

\$ millions



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

UNIONBANC INVESTMENT SERVICES

MN \_CEBPBBZFBBGZMTN\_BBBBB 20230630

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



## Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$50,262,493.50	\$47,906,811.00
Additions and Withdrawals	(\$25,525.00)	\$1,420,683.63
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$25,525.00	\$547,650.00
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	(\$91,727.00)	\$295,621.87
ENDING VALUE (AS OF 06/30/23)	\$50,170,766.50	\$50,170,766.50
Total Accrued Interest	\$250,420.21	
Ending Value with Accrued Interest	\$50,421,186.71	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Interest	\$25,525.00	\$547,650.00
TOTAL TAXABLE	\$25,525.00	\$547,650.00
TOTAL INCOME	\$25,525.00	\$547,650.00

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

REALIZED GAIN (LOSS)	Current Period	Year-to-Date
Short Term Gain	\$0.00	\$0.00
Short Term Loss	\$0.00	\$0.00
Disallowed Short Term Loss	\$0.00	\$0.00
TOTAL SHORT TERM GAIN (LOSS)	\$0.00	\$0.00

## ACCOUNT ALLOCATION

U.S. Treasury / Agency Sec. 100.0%

	Percent	Prior Period	Current Period
U.S. Treasury / Agency Sec.	100.0 %	\$50,262,493.50	\$50,170,766.50
TOTAL	100.0 %	\$50,262,493.50	\$50,170,766.50

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

UNIONBANC INVESTMENT SERVICES

MN\_CEBPBBZFBBGZMTN\_BBBBB 20230630

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

Statement for the Period June 1, 2023 to June 30, 2023  
 SAN BENITO COUNTY WATER DISTRICT - Corporation  
 Account Number: WBB-023302



## Account Overview *continued*

REALIZED GAIN (LOSS) <i>continued</i>	Current Period	Year-to-Date
Long Term Gain	\$0.00	\$11,578.12
Long Term Loss	\$0.00	\$0.00
Disallowed Long Term Loss	\$0.00	\$0.00
<b>TOTAL LONG TERM GAIN (LOSS)</b>	<b>\$0.00</b>	<b>\$11,578.12</b>

*NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for your tax reporting purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.*

## MESSAGES AND ALERTS

Please make all check deposits/contributions payable to: NATIONAL FINANCIAL SRVS  
 ----- If you have any problems, concerns or complaints with your UnionBanc Investment Services brokerage account or representative, you can contact us: 1. By mail at UnionBanc Investment Services, Compliance Department P.O Box 513100, Los Angeles, CA 90051-1100. 2. By phone to our Client Services Desk, toll-free within the U.S. at 800-634-1100, or outside the U.S. at 518-992-7557, and request to speak with Compliance regarding a customer complaint. 3. By email at: [UBIS.compliance@usbank.com](mailto:UBIS.compliance@usbank.com)

Please note: U.S. Bank, N.A. is now the custodian for Individual Retirement Accounts, or IRAs, offered by UnionBanc Investment Services, or UBIS, for which Union Bank was previously custodian. As a reminder, checks to be deposited to your UBIS IRAs should be made payable to National Financial Services.

ORDER FLOW PRACTICES SEC RULE 607 DISCLOSURE UnionBanc Investment Services, UBIS, is a customer of National Financial Services LLC, NFS, where NFS provides certain securities clearance services. UBIS does not receive compensation for directing order flow.

UNIONBANC INVESTMENT SERVICES

MN\_CEBPBBZFBBGZMTN\_BBBBB 20230630

Account carried with National Financial Services LLC, Member  
 NYSE, SIPC

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



## Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

AI (Accrued Interest) - Represents interest accumulated since the last coupon date, but not yet paid by the Issuer or received by NFS. There is no guarantee that AI will be paid by the Issuer.

For additional information regarding your holdings, please refer to the footnotes at the end of the statement.

### FIXED INCOME - 100.00% of Total Account Value

**ALERT:** You have a fixed income position due to mature within the next 90 days.

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available.

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Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/23	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
<b>U.S. Treasury / Agency Securities</b>							
UNITED STATES TREAS NTS NOTE 2.500000% 08/15/2023 MOODY'S Aaa CPN PMT SEMI-ANNUAL ON FEB 15, AUG 15 Next Interest Payable: 08/15/23 Accrued Interest \$26767.96 Average Unit Cost \$100.05 Adjusted Cost Basis YTD Amortized Premium	912828VS6 CASH	2,850,000	\$99.67	\$2,840,595.00	\$71,250.00	\$2,864,250.00	
						\$2,851,432.14	D (\$10,837.14)



UNIONBANC INVESTMENT SERVICES

MN\_CEBPBBZFBBGZMTN\_BBBBB 20230630

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/23	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS SER AE-2023 2.87500% 10/31/2023 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON APR 30, OCT 30 Next Interest Payable: 10/31/23 Accrued Interest \$24218.75 Average Unit Cost \$100.02 Adjusted Cost Basis	9128285K2 CASH	5,000,000	\$99.207	\$4,960,350.00	\$143,750.00	\$5,003,125.00	
YTD Amortized Premium	\$1,133.78 E					\$5,000,762.38 D	(\$40,412.38)
UNITED STATES TREAS SER R-2023 1.62500% 10/31/2023 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON APR 30, OCT 30 Next Interest Payable: 10/31/23 Accrued Interest \$7802.65 Average Unit Cost \$99.16 Adjusted Cost Basis	912828T91 CASH	2,850,000	\$98.82	\$2,816,370.00	\$46,312.50	\$2,825,953.13	
Unrealized Market Discount Income	\$8,264.39 Q					\$2,825,953.13 D	(\$9,583.13)
FEDERAL HOME LN MTG CORP MTN 2.80000% 12/29/2023 MOODY'S Aaa /S&P AA+ CPN PMT SEMI-ANNUAL ON DEC 29, JUN 29 Next Interest Payable: 12/29/23 Accrued Interest \$248.89 Average Unit Cost \$100.00 Adjusted Cost Basis	3134GXXN9 CASH	1,600,000	\$98.736	\$1,579,776.00	\$44,800.00	\$1,600,000.00	
						\$1,600,000.00 D	(\$20,224.00)
UNITED STATES TREAS SER AW-2024 0.87500% 01/31/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON JUL 31, JAN 31 Next Interest Payable: 07/31/23 Accrued Interest \$10402.10 Average Unit Cost \$97.47	91282CDV0 CASH	2,850,000	\$97.418	\$2,776,413.00	\$24,937.50	\$2,777,859.38	

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/23	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS SER AW-2024 0.875000% Adjusted Cost Basis	91282CDV0	<i>continued</i>					
Unrealized Market Discount Income	\$21,106.05 Q					\$2,777,859.38 D	(\$1,446.38)
UNITED STATES TREAS SER AZ-2024 2.250000% 03/31/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON SEP 30, MAR 30 Next Interest Payable: 09/30/23 Accrued Interest \$42418.03 Average Unit Cost \$98.30 Adjusted Cost Basis	91282CEG2 CASH	7,500,000	\$97.66	\$7,324,500.00	\$168,750.00	\$7,372,265.63	
Unrealized Market Discount Income	\$41,558.08 Q					\$7,372,265.63 D	(\$47,765.63)
UNITED STATES TREAS SER Y-2024 2.250000% 04/30/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON OCT 31, APR 31 Next Interest Payable: 10/30/23 Accrued Interest \$8718.75 Average Unit Cost \$99.59 Adjusted Cost Basis	9128286R6 CASH	2,300,000	\$97.418	\$2,240,614.00	\$51,750.00	\$2,290,656.25	
Unrealized Market Discount Income	\$2,374.50 Q					\$2,290,656.25 D	(\$50,042.25)
UNITED STATES TREAS SER AP-2024 0.250000% 06/15/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON DEC 15, JUN 15 Next Interest Payable: 12/15/23 Accrued Interest \$273.22 Average Unit Cost \$94.50 Adjusted Cost Basis	91282CCG4 CASH	2,500,000	\$95.215	\$2,380,375.00	\$6,250.00	\$2,362,500.00	
Unrealized Market Discount Income	\$44,452.21 Q					\$2,362,500.00 D	\$17,875.00
UNITED STATES TREAS SER BG-2024 3.250000% 08/31/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL	91282CFG1 CASH	5,000,000	\$97.598	\$4,879,900.00	\$162,500.00	\$5,006,250.00	

Statement for the Period June 1, 2023 to June 30, 2023  
 SAN BENITO COUNTY WATER DISTRICT - Corporation  
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FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/23	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS SER BG-2024 3.25000%	91282CFG1	<i>continued</i>					
ON FEB 28, AUG 28							
Next Interest Payable: 08/31/23							
Accrued Interest \$54313.86							
Average Unit Cost \$100.07							
Adjusted Cost Basis							
YTD Amortized Premium	\$1,525.67 E					\$5,003,688.20 D	(\$123,788.20)
FEDERAL HOME LOAN BA SER A2-9024	3130AS5H8	2,000,000	\$97.331	\$1,946,620.00	\$60,000.00	\$2,000,000.00	
3.00000% 11/25/2024	CASH						
MOODY'S Aaa /S&P AA+							
CPN PMT SEMI-ANNUAL							
ON NOV 25, MAY 25							
Next Interest Payable: 11/25/23							
CALLABLE ON 08/25/2023 @ 100.0000							
STEP COUPON							
RESET FREQUENCY TERM MODE							
NEXT RESET 11/25/2023 @ 3.50000							
Accrued Interest \$5833.33							
Average Unit Cost \$100.00							
Adjusted Cost Basis							
						\$2,000,000.00 D	(\$53,380.00)
UNITED STATES TREAS SER AK-2025 1.50000%	91282CDZ1	3,350,000	\$94.383	\$3,161,830.50	\$50,250.00	\$3,209,718.75	
02/15/2025 NTS NOTE	CASH						
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON AUG 15, FEB 15							
Next Interest Payable: 08/15/23							
Accrued Interest \$18878.45							
Average Unit Cost \$95.81							
Adjusted Cost Basis							
Unrealized Market Discount Income	\$25,701.40 Q					\$3,209,718.75 D	(\$47,888.25)
UNITED STATES TREAS SER AN-2025 2.75000%	91282CEQ0	2,000,000	\$96.051	\$1,921,020.00	\$55,000.00	\$2,001,875.00	
05/15/2025 NTS NOTE	CASH						
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON NOV 15, MAY 15							
Next Interest Payable: 11/15/23							
Accrued Interest \$7024.46							



Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
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FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/23	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS SER AN-2025 2.75000%	91282CEQ0	<i>continued</i>					
Average Unit Cost	\$100.06						
Adjusted Cost Basis							
YTD Amortized Premium	\$306.95 E					\$2,001,190.60 D	(\$80,170.60)
UNITED STATES TREAS SER AD-2025 0.25000%	91282CAM3	3,350,000	\$90.574	\$3,034,229.00	\$8,375.00	\$3,043,265.63	
09/30/2025 NTS NOTE	CASH						
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON MAR 31, SEP 31							
Next Interest Payable: 09/30/23							
Accrued Interest	\$2105.19						
Average Unit Cost	\$90.84						
Adjusted Cost Basis							
Unrealized Market Discount Income	\$44,901.77 Q					\$3,043,265.63 D	(\$9,036.63)
UNITED STATES TREAS SER V-2026 0.50000%	91282CBQ3	3,350,000	\$89.828	\$3,009,238.00	\$16,750.00	\$3,031,750.00	
02/28/2026 NTS NOTE	CASH						
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON AUG 31, FEB 31							
Next Interest Payable: 08/31/23							
Accrued Interest	\$5598.50						
Average Unit Cost	\$90.50						
Adjusted Cost Basis							
Unrealized Market Discount Income	\$40,947.39 Q					\$3,031,750.00 D	(\$22,512.00)
UNITED STATES TREAS SER N-2026 1.87500%	91282Y95	3,350,000	\$92.586	\$3,101,631.00	\$62,812.50	\$3,172,031.25	
07/31/2026 NTS NOTE	CASH						
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON JAN 31, JUL 31							
Next Interest Payable: 07/31/23							
Accrued Interest	\$26200.79						
Average Unit Cost	\$94.69						
Adjusted Cost Basis							
Unrealized Market Discount Income	\$20,607.60 Q					\$3,172,031.25 D	(\$70,400.25)
FEDERAL HOME LOAN BA SER CD-9027	3130ARUL3	2,300,000	\$95.535	\$2,197,305.00	\$80,500.00	\$2,300,000.00	
3.50000% 05/18/2027	CASH						
MOODY'S Aaa /S&P AA+							

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
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FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/23	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
FEDERAL HOME LOAN BA SER CD-9027 CPN PMT SEMI-ANNUAL ON NOV 18, MAY 18 Next Interest Payable: 11/18/23 CALLABLE ON 08/18/2023 @ 100.0000 Accrued Interest \$9615.28 Average Unit Cost \$100.00 Adjusted Cost Basis	3130ARUL3	<i>continued</i>				\$2,300,000.00 D	(\$102,695.00)
<b>Total U.S. Treasury / Agency Securities</b>		52,150,000		\$50,170,766.50	\$1,053,987.50	\$50,843,073.34	(\$672,306.84)
<b>Total Fixed Income</b>		52,150,000		\$50,170,766.50	\$1,053,987.50	\$50,843,073.34	(\$672,306.84)
<b>Total Securities</b>				\$50,170,766.50	\$1,053,987.50	\$50,843,073.34	(\$672,306.84)
<b>TOTAL PORTFOLIO VALUE</b>				\$50,170,766.50	\$1,053,987.50	\$50,843,073.34	(\$672,306.84)

## Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

ADDITIONS AND WITHDRAWALS > OTHER ADDITIONS AND WITHDRAWALS

Date	Account Type	Transaction	Description	Quantity	Amount
<b>Other Additions and Withdrawals</b>					
06/15/23	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID89666886 US BANK NA *****3320		(\$3,125.00)
06/29/23	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID89727600 US BANK NA *****3320		(\$22,400.00)
<b>Total Other Additions and Withdrawals</b>					(\$25,525.00)



ACTIVITY *continued*

TOTAL ADDITIONS AND WITHDRAWALS	Amount
	(\$25,525.00)

ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
<b>Taxable Interest</b>					
06/15/23	CASH	INTEREST	UNITED STATES TREAS SER AP-2024 0.25000% 06/15/2024 NTS NOTE		\$3,125.00
06/29/23	CASH	INTEREST	FEDERAL HOME LN MTG CORP MTN 2.80000% 12/29/2023		\$22,400.00
<b>Total Taxable Interest</b>					<b>\$25,525.00</b>
<b>Total Taxable Income</b>					<b>\$25,525.00</b>
<b>TOTAL INCOME</b>					<b>\$25,525.00</b>

## Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
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## Footnotes and Cost Basis Information *continued*

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 Issued by April 15th of the following year.

Consult your tax advisor for further information.

Cost basis and gain/loss information is provided as a service to corporate accounts. The information listed in the year-to-date gain/loss summary section is based on a calendar year (January - December). If your business/entity has a fiscal year end other than December 31st for tax purposes, the year-to-date information will not apply. If you have questions about your tax situation, consult your tax advisor.

D - Adjusted cost basis reflects any cumulative original issue discount, premium, or acquisition premium, and it assumes such amounts were amortized by the taxpayer over the life of the security from acquisition date through disposition date. For securities still held, maturity date was used instead of disposition date. Premium amortization was calculated using the yield-to-maturity method. Acquisition premium was calculated using the ratable accrual method. If applicable, adjusted cost basis reflects market discount accretion which was calculated using the straight-line method and was recognized at disposition date. Gain/loss displayed for this transaction was based on cost basis as adjusted for premium and discount as stated above and does not reflect any losses disallowed because of wash sales (if applicable). The adjusted cost basis may not reflect all adjustments necessary for tax reporting purposes and may also not apply if you are using an alternative amortization calculation method. Refer to IRS Publication 550, Investment Income and Expenses, for additional information. E - YTD amortized premium was calculated on the yield-to-maturity amortization method. Cumulative premium amortization from acquisition date through disposition date is reflected in the adjusted cost basis. For securities still held, maturity date was used instead of disposition date. For tax-exempt securities, amortization of premium is required and is not deductible from taxable income. For taxable bonds, a tax election may be required to amortize premium, and the current year's amortized premium may be deductible from taxable income. Our adjusted cost basis calculation may not reflect all adjustments necessary for tax reporting purposes. It may not be applicable if you have not made an appropriate tax election or if you are using an alternative amortization calculation method. Review prior adjustments that you have made, and consult your tax advisor and IRS Publication 550, Investment Income and Expenses, for additional information. Q - Unrealized Market discount income was calculated using the straight-line method from acquisition date through statement period ending date. Our calculation assumes the taxpayer has elected to defer recognizing the market discount until sale (disposition). Other elections available under tax laws may be more beneficial, depending on your individual tax situation. For Federal tax purposes, market discount income from both taxable and tax-exempt bonds is treated as taxable interest income.

If a sale, redemption or other disposition involved multiple tax lots, the transaction's totals may have been calculated using a combination of adjusted and unadjusted cost basis information. For lots where adjusted cost basis and its associated gain/loss are known, that was used, otherwise "regular" unadjusted cost basis and its associated gain/loss was used.

Statement for the Period June 1, 2023 to June 30, 2023

SAN BENITO COUNTY WATER DISTRICT - Corporation  
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## Miscellaneous Footnotes

**CHANGE IN VALUE OF YOUR PORTFOLIO** is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2011, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

**CHANGE IN VALUE** reflects appreciation or depreciation of your holdings due to price changes plus any activity not reflected within Additions and Withdrawals, Misc. & Corporate Actions, Income, Taxes, Fees and Expenses, and Other Activity sections. Change in Value does not reflect activity related to assets in which NFS is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away).

**CALLABLE SECURITIES LOTTERY** - When street name or bearer securities held for you are subject to a partial call or partial redemption by the issuer, NFS may or may not receive an allocation of called/redeemed securities by the issuer, transfer agent and/or depository. If NFS is allocated a portion of the called/redeemed securities, NFS utilizes an impartial lottery allocation system, in accordance with applicable rules, that randomly selects the securities within customer accounts that will be called/redeemed. NFS' allocations are not made on a pro rata basis and it is possible for you to receive a full or partial allocation, or no allocation. You have the right to withdraw uncalled fully paid securities at any time prior to the cutoff date and time established by the issuer, transfer agent and/or depository with respect to the partial call, and also to withdraw excess margin securities provided your account is not subject to restriction under Regulation T or such withdrawal will not cause an undermargined condition.

**PRICING INFORMATION** - Prices displayed are obtained from sources that may include pricing vendors, broker/dealers who clear through NFS and/or other sources. Prices may not reflect current fair market value and/or may not be readily marketable or redeemable at the prices shown.

**FOREIGN EXCHANGE TRANSACTIONS** - Some transaction types necessitate a foreign currency exchange (FX) in order to settle. FX transactions may be effected by Fidelity Forex, LLC. on a principal basis. Fidelity Forex, LLC., an affiliate of NFS, may impose a commission or markup on the prevailing interbank market price, which may result in a higher price to you. Fidelity Forex, LLC. may share a portion of any FX commission or markup with NFS. More favorable rates may be available through third parties not affiliated with NFS. The rate applicable to any transaction involving an FX is available upon request through your broker-dealer.

**COST BASIS LEGISLATION** - New IRS Rules will require National Financial Services to report cost basis and holding period information for the sale of shares of open end Mutual Fund holdings purchased on or after January 1, 2012 on Form 1099-B. National Financial Services determines the cost basis for all shares of open end mutual funds using a default method of average cost. Alternatively, account owners or their brokers and advisors can instruct National Financial Services to determine the cost basis for shares of open end mutual funds by 1) setting up their non-retirement accounts with one of our eleven tax lot disposal methods available to investors or 2) identifying specific tax lots to sell at the time of a transaction. Contact your broker or advisor to learn more about the cost basis tracking of your holdings.

**GLOSSARY Short Account Balances**-If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places but the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for fixed income securities, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. In certain situations, a price may be derived from a single broker quote. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The Market Value of a security, including those

**CUSTOMER SERVICE:** Please review your statement and report any inaccuracy or discrepancy immediately by calling the telephone number of your broker-dealer reflected on the front of this statement. Reports of any inaccuracy or discrepancy regarding your brokerage account or the activity therein should be directed to your broker-dealer at the telephone number and address reflected on the front of this statement and National Financial Services LLC ("NFS").

NFS carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer. In addition to your initial contact with your broker-dealer you may contact NFS at (800) 801-9942. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either your broker-dealer or NFS, remember to include your entire brokerage account number to ensure a prompt reply.

**ADDITIONAL INFORMATION Free credit balances ("FCB")** are funds payable to you on demand. FCB are subject to open commitments such as uncleared checks and exclude proceeds from sales of certificated securities without delivery of the certificate. If your FCB is swept to a core position, you can liquidate the core position and have the proceeds sent to you or held in your account subject to the terms of your account agreement. Required rule 10b-10(a) information not contained herein will be provided on written request. Fidelity may use this free credit balance in connection with its business, subject to applicable law.

**Credit Adjustment Program.** Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

**Options Customers.** Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer. Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest.** Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

**Equity Dividend Reinvestment Customers.** Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in "over-the-counter" securities.

**Retirement Contributions/Distributions.** A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. **Income Reporting.** NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. A financial statement of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

**Statement Mailing.** NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability, if you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

**Sales Loads and Fees.** In connection with (i) access to, purchase, sale, exchange or redemption of, and/or maintenance of positions in mutual funds, ETFs and other investment products such as alternative investments or private placements ("funds") or (ii) infrastructure needed to support such funds, some funds, or their investment

priced at par value, may differ from its purchase price and may not closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer.

**Estimated Annual Income (EAI) & Estimated Yield (EY)**- EAI for fixed income is calculated using the coupon rate. For all other securities, EAI is calculated using an indicated annual dividend (IAD). The IAD is an estimate of a security's dividend payments for the next 12 months calculated based on prior and/or declared dividends for that security. EY reflects only the income generated by an investment and not changes in its price which may fluctuate. Interest and dividend rates are subject to change at any time and may be affected by current and future economic, political and business conditions. EAI and EY are estimates only and may include return of principal and/or capital gains, which would render them overstated. EAI and EY are provided for informational purposes only and should not be used or relied on for making investment, trading or tax decisions. EAI and EY are based on data obtained from information providers believed to be reliable, but no assurance can be made as to accuracy, timeliness or completeness.

affiliates, pay your introducing broker dealer and/or NFS sales loads and 12b-1 fees described in the Offering Materials as well as additional compensation for shareholder services, start-up fees, platform support and maintenance, and marketing, engagement and analytics programs. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by FBS or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase. **Margin.** If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request. NYSE and FINRA. All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at [www.finra.org](http://www.finra.org). FINRA Rule 4311 requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request. **Your broker-dealer is responsible for:** (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs. NFS shall, at the direction of your broker-dealer: (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS, (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs. **Securities in accounts carried by NFS** are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. The \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit [www.sipc.org](http://www.sipc.org) or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Precious metals are not covered by SIPC protection. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

End of Statement

722239.10.0

UNIONBANC INVESTMENT SERVICES

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Account carried with National Financial Services LLC, Member  
NYSE, SIPC

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Agenda

Item

# 5





<p align="center"> <b>Fiscal Year 2023 On-Call Contract Activity Report</b>  <b>MCC Controls dba Primex - *Water Treatment Plants Maintenance Agreement (SCADA Services)</b>  <b>Board Meeting 7/26/23</b> </p>
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NOTE: NO ADDITIONAL TASK ORDERS WERE EXECUTED AS OF THIS MEETING'S REPORTING DEADLINE

**NTE Contract Amount	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Billings Received
\$ 400,000						
	\$ 30,000	\$ 370,000	1	Control System Services/Maintenance	12.06.22	\$ -
	\$ 130,665	\$ 239,335	2	RTU Hardware for RTU-8,-9,-10,-11,-14,-20	12.06.22	\$ 130,665
	\$ 48,300	\$ 191,035	3	RTU - 10 PLC Programming/Installation	01.09.23	\$ -
	\$ 46,492	\$ 144,543	4	RTU - 11 PLC Programming/Installation	01.09.23	\$ -
	\$ 55,814	\$ 88,729	5	RTU - 8 PLC and Device Upgrades	05.24.23	\$ -
\$ 400,000	\$ 311,271	\$ 88,729				\$ 130,665

\*SBCWD Board approved 9.21.22, Contract #PRIMEX-2022 OC

\*\*Contract expires 9.19.25



**Fiscal Year 2023 On-Call Contract Activity Report**  
**Todd Groundwater - \*Groundwater Management & Evaluation**  
**Board Meeting 7/26/23**

NOTE: NO ADDITIONAL TASK ORDERS WERE EXECUTED AS OF THIS MEETING'S REPORTING DEADLINE

**Annual NTE Contract Amount	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Billings Received
\$ 250,000						
	\$ 50,000	\$ 200,000	1	Well design & siting (last phase of current grant)	12.05.22	\$ 5,805.00
	\$ 75,000	\$ 125,000	2	Grant Application Support-DWR & USBR	12.20.22	\$ 68,177.50
	\$ 20,000	\$ 95,000	2A	Grant Application Support-DWR & USBR	05.22.23	\$ 14,197.50
	\$ 10,000	\$ 115,000	3	IRWM Grant Application Support	02.21.23	\$ 4,047.50
\$ 250,000	\$ 155,000	\$ 95,000				\$ 92,227.50

\*SBCWD Board approved 10.26.22, Contract #TODDGDW-2022 OC  
 \*\*1-year term expires 11.3.23, with option of 2 additional years (total of 3 years NTE \$750,000)

**San Benito County Water District  
Agenda Transmittal**

Agenda Item:

6

Meeting Date: July 26, 2023

Submitted By: Steve Wittry

Presented By: Steve Wittry

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**Agenda Title:** Discuss and Consider Approval of a 5-year Extension to the Hollister Urban Area Agreement for Operations and Maintenance Services between San Benito County Water District and Sunnyslope County Water District for Lessalt and West Hills Water Treatment Plants and Authorize the General Manager to sign Contract Extension

---

**Detailed Description:**

In July of 2013, the District entered into the Hollister Urban Area agreement with Sunnyslope County Water District (SSCWD) for Operations and Maintenance activities at the Lessalt and West Hills Water Treatment Plants. This initial agreement contains language that allows the extension of the agreement for subsequent 5-year terms.

In August, 2018, the District and SSCWD executed an extension of the agreement to provide Operations and Maintenance services for an additional 5-year term.

District staff and SSCWD staff have met to discuss further extension of the agreement. As a result of these meetings, both parties are in agreement to extend the agreement for another 5-year term. However, there is the suggestion to slightly modify Article 7 and Article 9 of the agreement to improve efficiency and provide clarity.

Article 7 addresses Payment and Compensation. The modified language replaces the current process of equal estimated payments over 12 months (and annual 'true-up') with a process by which the actual O&M costs are invoiced and paid on a monthly basis. This change will streamline the payment process and assist with 'cash-flow' issues.

Minor modifications are suggested in Article 9. Term, Termination, and Default. The change consists of clarification to language in the agreement indicating that the contract may be extended for multiple 5-year terms. Staff has reviewed the minutes of the initial agreement approval from August 2013, and it is clear that the intent was to provide for the ability to have multiple 5-year extensions.

Staff is requesting the Board to approve the 5-year extension with SSCWD and authorize the General Manager to sign the extensions.

**Prior Committee or Board Action(s):** Initial Contract approved July 31, 2013

**Financial Impact:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Funding Source/ Recap:** N/A

**Material Included for Information/Consideration:**

Original Agreement for Services

2018 Notice of Extension Document

Proposed 2023 Notice of Extension Document

**Recommendation:** Staff is requesting the Board approve a 5-year extension, with minor revisions, of the Hollister Urban Area Agreement for Operation and Maintenance Services with SSCWD and authorize the General Manager to sign such extension.

**Action Required:** \_\_\_\_\_ Resolution   X   Motion \_\_\_\_\_ Review

**Board Action**

Resolution No. \_\_\_\_\_ Motion By Williams Second By Shelton

Ayes   5   Abstained   0  

Noes   0   Absent   0  

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

BOARD AGENDA MEMO

DATE: July 24, 2023

TO: Board of Directors

FROM: Administration Committee  
(Flores/Shelton)

SUBJECT: Board Recommendation for the 5-year Extension to the Hollister Urban Area Agreement for Operations and Maintenance Services between San Benito County Water District and Sunnyslope County Water District for Lessalt and West Hills Water Treatment Plants

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The Administration Committee met on July 24, 2023 and discussed the 5-year Extension to the Hollister Urban Area Agreement for Operations and Maintenance Services between San Benito County Water District and Sunnyslope County Water District for Lessalt and West Hills Water Treatment Plants.

The Administration Committee agreed to recommend Board Approval of the 5-year Extension to the Hollister Urban Area Agreement for Operations and Maintenance Services between San Benito County Water District and Sunnyslope County Water District for Lessalt and West Hills Water Treatment Plants and to Authorize the General Manager to sign the extension.



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Director Flores



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Director Shelton

## NOTICE OF RENEWAL OF HOLLISTER URBAN AREA AGREEMENT FOR OPERATION AND MAINTENANCE SERVICES

On August 14, 2013, the San Benito County Water District (OWNER) and the Sunnyslope County Water District (OPERATOR) entered into the Hollister Urban Area Agreement for Operation and Maintenance Services (AGREEMENT).

The term of the AGREEMENT was 5 years, commencing August 14, 2013. The AGREEMENT provides that the term of the AGREEMENT may be renewed for an additional 5 years at the OWNER'S discretion upon providing notice to OPERATOR within 180 days prior to expiration of the AGREEMENT. The term of the AGREEMENT was renewed for an additional 5 years, commencing August 14, 2018.

OWNER hereby notifies OPERATOR that the term of the AGREEMENT shall be renewed for an additional 5 years, commencing August 14, 2023, with the following modifications to the contract. Unless otherwise noted below, all other conditions of the original AGREEMENT remain in effect.

### **Article 7. Payment and Compensation**

**Item 7.1** is deleted in its entirety.

**Item 7.2** OWNER shall pay on a monthly basis all actual O&M Costs, including both fixed and variable costs to treat water supply at the Plant(s), and deliver such treated water to the distribution system. OPERATOR shall submit an invoice for Costs by the 10<sup>th</sup> of the month following the performance of services. Upon approval of the invoice, OWNER shall pay the contractor with thirty (30) days.

### **Article 9. Term, Termination and Default**

**Item 9.1** The initial term of this AGREEMENT shall be 5 years commencing on the date of signing of this AGREEMENT. Thereafter, this AGREEMENT may be renewed for additional terms of five (5) years at the discretion of OWNER. OPERATOR shall give OWNER notice of whether it desires to extend the AGREEMENT not less than one hundred eight (180) days prior to expiration of AGREEMENT or any extension. OWNER shall notify OPERATOR of whether it desire to renew the AGREEMENT within 180 days prior to expiration of the AGREEMENT or any extension.

DATED: \_\_\_\_\_

SAN BENITO COUNTY WATER DISTRICT (OWNER)

By: \_\_\_\_\_

Steve Wittry, General Manager

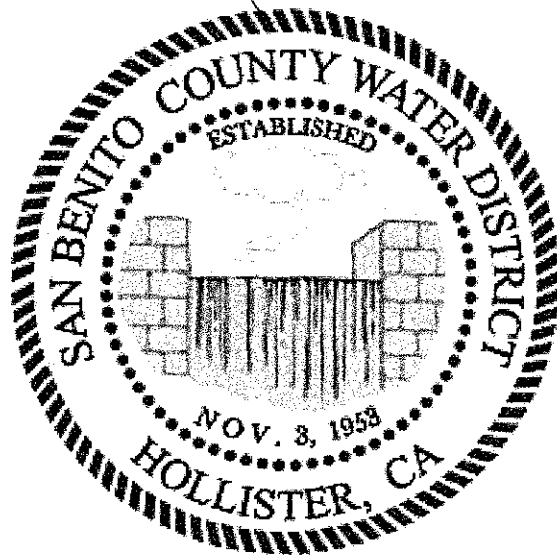
ACKNOWLEDGEMENT OF RECEIPT

The Sunnyslope County Water District acknowledges receipt by personal service of this Notice of Renewal of Hollister Urban Area Agreement for Operation and Maintenance Services.

SUNNYSLOPE COUNTY WATER DISTRICT (OPERATOR)

By: \_\_\_\_\_

Drew Lander, General Manager



**Original  
Agreement  
and  
Previously  
Approved  
Renewal**



NOTICE OF RENEWAL OF HOLLISTER URBAN AREA AGREEMENT FOR  
OPERATION AND MAINTENANCE SERVICES

On August 14, 2013, the San Benito County Water District (OWNER) and the Sunnyslope County Water District (OPERATOR) entered into the Hollister Urban Area Agreement for Operation and Maintenance Services (AGREEMENT).

The term of the AGREEMENT is 5 years commencing August 14, 2013. The AGREEMENT provides that the term of the AGREEMENT may be renewed for an additional 5 years at the OWNER'S discretion upon providing notice to OPERATOR within 180 days prior to expiration of the Agreement.

OWNER hereby notifies OPERATOR that the term of the AGREEMENT shall be renewed for an additional 5 years, commencing August 14, 2018.

Dated:

SAN BENITO COUNTY WATER DISTRICT (OWNER)

By

  
Jeff Cattaneo, District Manager

ACKNOWLEDGEMENT OF RECEIPT

The Sunnyslope County Water District acknowledges receipt by personal service of this Notice of Renewal of Hollister Urban Area Agreement for Operation and Maintenance Services.

SUNNYSLOPE COUNTY WATER DISTRICT (OPERATOR)

By

  
Don Ridenhour, General Manager

DOCUMENT #

CON 00002

# **HOLLISTER URBAN AREA**

## **AGREEMENT FOR OPERATION AND MAINTENANCE SERVICES**

**SAN BENITO COUNTY WATER DISTRICT  
SUNNYSLOPE COUNTY WATER DISTRICT**

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## AGREEMENT FOR OPERATION AND MAINTENANCE SERVICES

This OPERATION AND MAINTENANCE SERVICES AGREEMENT ("O&M Agreement" or "Agreement") is made and entered into effective 8/14/13, by and between the SAN BENITO COUNTY WATER DISTRICT (OWNER) and SUNNYSLOPE COUNTY WATER DISTRICT (OPERATOR), hereinafter called the Parties.

### WITNESSETH:

- A. WHEREAS, the City of Hollister (CITY), OWNER, AND OPERATOR entered into a Water Supply and Treatment Agreement (WS&T Agreement) dated 5/29/13. The WS&T Agreement establishes the terms and conditions pursuant to which OWNER will provide wholesale treated surface water to the City and OPERATOR for municipal and industrial service in the Hollister Urban Area.
- B. WHEREAS, a provision of the WS&T Agreement includes transfer of ownership of the Lessalt Water Treatment Plant (Lessalt WTP or Plant) from the Joint Powers Agency (JPA composed of City and OPERATOR) to OWNER.
- C. WHEREAS, the City, OWNER and OPERATOR have determined that it is in their mutual interest to have OPERATOR continue to operate the Lessalt WTP.
- D. WHEREAS, the WS&T Agreement includes the construction of a new West Hills WTP to be owned by OWNER.
- E. WHEREAS, This O&M Agreement may be amended to include operation and maintenance of the West Hills WTP by OPERATOR.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the Parties hereby agree as follows:

## **ARTICLE 1. GENERAL**

- 1.1 Definitions of words and phrases used in this O&M Agreement and the attached exhibits are contained in Exhibit A.
- 1.2 All land, buildings, facilities, easements, licenses, rights-of-way, equipment and vehicles presently or hereinafter acquired or owned by OWNER relating to the Lessalt WTP shall remain the exclusive property of OWNER unless specifically provided for otherwise in this O&M Agreement.
- 1.3 This O&M Agreement shall be governed by and interpreted in accordance with the laws of the State of California.
- 1.4 All notices shall be in writing and transmitted to the Parties at such addresses as each Party may designate by written notice to each other. All notices shall be deemed effectively given when delivered, either by personal service or by certified U.S. mail, return receipt requested.
- 1.5 This O&M Agreement, including Exhibits A through E, is the entire agreement between the Parties. This O&M Agreement may be modified only by written agreement signed by both Parties. Wherever used, the terms OWNER and OPERATOR shall include the elected or appointed officials and employees.
- 1.6 If any term, provision, covenant or condition of this O&M Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect, and shall in no way be affected, impaired or invalidated.

- 1.7 It is understood that the services provided under this O&M Agreement are of a professional nature and shall be performed in accordance with good and accepted industry practices.
- 1.8 Prior to the commencement of work under this O&M Agreement, each Party shall designate in writing, an employee or other representative of the designating Party who shall have full authority to negotiate changes to the scope of the agreement and fee. All such changes will require approval by the Board of Directors of OWNER and the Board of Directors of OPERATOR.
- 1.9 OPERATOR shall not assign or transfer this Agreement or any part hereof or any rights hereunder without the prior written approval of OWNER. Subject to the preceding sentence, this Agreement and all terms and conditions contained herein shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

## **ARTICLE 2. OPERATOR RESPONSIBILITIES**

### **2.1 Personnel**

- (a) OPERATOR will staff the Plant with employees who have met appropriate licensing and certification requirements of the State of California and are qualified in technical, laboratory and administrative/management issues to satisfy regulatory requirements and provide O&M services under the scope of the Agreement.
- OPERATOR shall submit a staffing and organizational structure to OWNER on an annual basis.

- OPERATOR shall conduct a background check on all new employees and assure OWNER that all employees are qualified to perform their assigned tasks and meet any State or Federal employment and security laws or regulations applicable to working in or with water treatment facilities. OPERATOR shall appoint a full-time Plant Chief operator (“Chief Operator”) who will be the primary on-site agent in all matters pertaining to this Agreement.
- OPERATOR shall provide for a DPH certified on-call operator at all times.
- OPERATOR shall provide ongoing training and education for appropriate personnel in all necessary areas of modern water treatment process control, operations, maintenance, safety, laboratory quality control/quality assurance, and supervisory skills. All training shall be consistent with maintaining Department of Public Health (DPH) certification of all plant operators. The training shall be documented and maintained by OPERATOR and available to OWNER upon request.

## **2.2 Operations and Maintenance**

- (a) Within the design capacity and capabilities of the Water Treatment Plant described in Exhibit B, OPERATOR will manage, operate and maintain the Plant so that treated water supplied from the Plant meets the requirements specified in Exhibit C.
- (b) OPERATOR shall operate and manage the Plant on a 24-hour per day, 7 day per week (24/7) basis for O&M and asset management, including grounds maintenance of the treatment plant, maintenance and operation of on-site pumps,

meters, storage tanks, and cathodic protection system in accordance with generally accepted industry practices, within the treatment facility design capacity and capabilities, in full compliance with all applicable Federal, State and local laws, regulations, policies, rules and permits. It shall be understood that as designed the water treatment facilities will provide for remote monitoring, and therefore will not require on-site personnel on a 24/7 basis.

- (c) OPERATOR shall provide all preventive, predictive and corrective maintenance and repairs on the treatment plant equipment buildings, and fencing. OPERATOR shall provide an annual list of all preventive, predictive, and corrective maintenance and repairs anticipated to be provided for the upcoming year ("Annual Maintenance Schedule"). The Annual Maintenance Schedule shall be provided by March 30 of the preceding fiscal year and shall be a comprehensive list of maintenance, repair, and replacement obligations anticipated by OPERATOR in the upcoming fiscal year. The Annual Maintenance Schedule may be modified throughout the course of the year, by mutual agreement, upon OPERATOR reviewing and documenting system maintenance needs.
- (d) OPERATOR shall prepare a series of standard operating procedures ("SOPs") for each unit process at the Plant. Preparation of the SOPs shall occur within 180 days from the date of plant commissioning. The SOPs shall provide appropriate step-by-step instructions on the operation of each unit process and associated equipment and controls. The SOPs shall include, as needed, startup procedures and shutdown procedures, adjustment of variable functions and settings, interface with other Plant systems, troubleshooting, and remedying unit process upsets,



process and regulatory sampling and analysis, routine monitoring checklists and reporting forms.

- (e) OPERATOR shall maintain the facilities in a clean, neat, and orderly fashion. OPERATOR shall keep equipment, tools, materials, and supplies properly and safely stored. OPERATOR shall be responsible for maintaining all manufacturers' warranties on new equipment purchased by OWNER and assist OWNER in enforcing existing equipment warranties and guarantees.
- (f) OPERATOR will provide laboratory testing by OPERATOR staff or contract services required for compliance with all Federal, State, and local laws, regulations and permits and provide a Quality Control/Quality Assurance program for such sampling, testing and analyses satisfactory to OWNER. OPERATOR shall estimate laboratory testing services costs to be included in OPERATOR's annual budget. At the end of each fiscal year, actual costs shall be trued up. Any overage or underage shall be applied to the next year's budget for services.
- (g) OPERATOR shall prepare a draft site specific emergency response/disaster recovery plan (Plan) for the Plant based on guidelines stipulated by OWNER and applicable governmental agencies. The draft Plan shall be submitted to OWNER within 120 days from the date of signing of the Agreement. The final Plan shall be prepared within 30 days following receipt of OWNER comments. Copies of the final Plan shall be distributed to OWNER and local public safety and emergency management personnel. The Plan shall be reviewed annually and modified to ensure that it continues to meet local, State, and Federal (OSHA)

regulations. OPERATOR shall also coordinate with local emergency programs and work with fire, police, and other public agencies to resolve any conflicts.

- (h) In any emergency, OPERATOR may act without written amendment or change order, at the OPERATOR's discretion, to prevent threatened damage, injury or loss and to maintain treated water service. An emergency shall include, but not be limited to, damages to property caused by high voltage surges, vehicle accidents impacting operations, and any other incident deemed to cause a safety condition to motorists, pedestrians, fire department or customer, or that significantly impacts operations. Provided that the emergency is not the result of OPERATOR's negligence or willful misconduct in performing its obligations under this Agreement, OPERATOR shall be compensated by OWNER for any such emergency work notwithstanding the lack of a written amendment or change order. If the emergency costs exceed \$5,000, the emergency costs will not be due and payable until 30 days after OWNER has authorized the expenses. OPERATOR shall provide such documents as OWNER may reasonably request as evidence of the emergency situation and the emergency services performed.
- (i) OPERATOR shall submit a monthly operation and maintenance report to OWNER by the 10<sup>th</sup> of the following month. The information and form of the report shall be mutually agreed upon by OWNER and OPERATOR, and, at a minimum, shall include those items contained in Exhibit D.
- (j) As certified OPERATOR of the Plant, OPERATOR shall prepare and sign all operating and reporting documents and permit renewals pertaining to the operation of the facilities as authorized and/or required by the following State and local governments: DPH; Monterey Bay Air Pollution Control; OWNER;

and San Benito County Environmental Health Services. OPERATOR shall provide OWNER with copies of all reports and documents within ten (10) days of submitting the reports or documents to an outside agency.

### **2.3 Other Requirements**

- (a) OPERATOR shall maintain a professional, responsible, and responsive working relationship with OWNER's citizens, staff, advisors, consultants, regulatory agencies and other OWNER stakeholders.
- (b) OPERATOR shall refer inquiries from the news media regarding O&M of the water treatment facilities or other activities of OWNER to OWNER's Manager.
- (c) OPERATOR shall meet at least quarterly with OWNER to review and discuss O&M activities and plans.
- (d) Upon reasonable notice, OPERATOR shall provide OWNER's Manager and OWNER's designated water treatment liaison, with unlimited access to the Plant on a twenty four (24) hours per day basis, including providing all necessary safety equipment and safe access for those areas to be inspected, toured and evaluated. In addition, OPERATOR shall provide other personnel designated by OWNER's Manager with reasonable access to the Plant on a twenty four (24) hours per day basis. It is understood that any access will be in the presence of an authorized OPERATOR representative.
- (e) OPERATOR shall develop and maintain all required Hazardous Materials, and OSHA plans, procedures and programs as specified by Federal, State or local laws, regulations, or permits and such additional plans, procedures and programs as may be necessary to detail contingencies to handle conditions that would

threaten the provision of the water utility services consistent with Federal, State and local laws, regulations and permits.

- (f) OWNER shall provide for an annual audit of its workplace health, safety and environmental compliance programs by the Joint Powers Insurance Authority.

## **ARTICLE 3. TREATED WATER DELIVERY**

### **3.1 Water Quality**

- (a) As operator of the plant, OPERATOR is solely responsible, within the design capability of the plant, for ensuring the quality of treated water, and for all aspects of compliance with applicable Federal and State water quality regulations and standards, up to the point of delivery.
- (b) The City and OPERATOR are solely responsible for ensuring water quality, and for all aspects of compliance with applicable Federal and State water quality regulations and standards downstream of the point of delivery and throughout each of their distribution systems. City and OPERATOR shall be responsible to receive and respond to communications from customers relating to water quality concerns.

### **3.2 Point of Delivery**

- (a) The point of delivery shall be the discharge side of the pumps used to deliver treated water to the Middle and High Zones of the distribution system. Risk of loss and responsibility for the handling and storage of water shall pass to the City and OPERATOR at this point of delivery

- (b) The quantity of water delivered to the distribution system shall be measured and recorded by OPERATOR at this point of delivery.

#### **ARTICLE 4. CAPITAL PROJECTS**

4.1 OWNER shall be responsible to implement capital improvements to the Plant, including those related to regulatory requirements, renewal and replacement, and other capital improvements. Capital projects are major improvements exclusive of the annual maintenance projects defined in Article 2.2(c) as part of the Annual Maintenance Schedule.

4.2 OWNER shall be responsible for financing, designing, and managing the construction of any such capital improvements. OWNER shall work with OPERATOR to develop an implementation plan and schedule to minimize disruption and shutdown of Plant.

#### **ARTICLE 5. OWNER OBLIGATIONS**

5.1 OWNER shall pay all costs associated with delivery of untreated water to the Plant. All other O&M costs from said point of delivery are the responsibility of OPERATOR. Parts and supplies that are not considered a Capital Project are the responsibility of OPERATOR. Any change in process chemicals shall be approved in writing by OWNER. Upon approval, OWNER shall pay the monthly cost associated with the modification and/or addition of a chemical.

5.2 OWNER shall fund all necessary expenditures outlined in the HOLLISTER URBAN AREA WATER SUPPLY AND TREATMENT AGREEMENT. Priority shall be given to safety and Americans with Disabilities Act (ADA) related expenses.

5.3 OWNER shall provide for OPERATOR's exclusive use of all equipment as referenced in Appendix B.

## **ARTICLE 6. COMPENSATION**

6.1 On or before April 1 of each year, OPERATOR shall submit to OWNER a budget for the fiscal year commencing on the next July 1. The budget shall specify the amount of O&M expenses required for the ensuing fiscal year and set forth in reasonable detail the fixed and variable cost components of such O&M expenses.

6.2 OWNER shall review the budget and shall, within 60 days after receipt thereof, submit its comments to OPERATOR. The Parties shall agree upon and approve a budget not later than June 30. If such agreement is not reached, the Parties will abide by the Dispute Resolution procedures set forth in Article 10. During such time OPERATOR shall continue to operate the plant for a minimum of 180 days.

## **ARTICLE 7. PAYMENT OF COMPENSATION**

7.1 One-twelfth (1/12) of the annual fee for the current year shall be paid by OWNER to OPERATOR on the first of the month for each month that services are provided.

7.2 OWNER shall pay on a monthly basis all O&M Costs, including both fixed and variable costs to treat the water supply at the Plant, and to deliver such treated water to the distribution system. The allocation of such fixed and variable costs shall be adjusted within ninety (90) days of the close of each fiscal year to reflect the actual fixed and variable costs incurred. OWNER shall pay or receive a refund or credit for any adjustments to costs charged to OWNER within thirty (30) days of finalizing the adjustment.

## **ARTICLE 8. INDEMNITY, LIABILITY, AND INSURANCE**

- 8.1 Each Party shall defend, indemnify and hold harmless the other Party, its officers directors, employees and agents, from and against any loss, cost or expense, including reasonable attorneys' fees, where such losses, costs or expenses are caused, or claimed or alleged to be caused, by the sole negligence or willful misconduct of the indemnifying Party or its officers, directors, employees or agents, or by a breach of any obligation of this Agreement by the indemnifying Party.
- 8.2 Where such loss, cost or expense is caused, or claimed or alleged to be caused, by the negligence or willful misconduct of both Parties, or their officers, directors, employees or agents or by a breach of any obligation of this Agreement by both Parties, each Party shall defend, indemnify and hold harmless the other Party in proportion to their proportional fault as determined by mutual agreement or by arbitration or judicial decree.
- 8.3 OPERATOR shall be liable for those fines or civil penalties imposed by a regulatory or enforcement agency for violations of treated water quality requirements provided for in Exhibit C that are a result of OPERATOR's negligence on or after the date of signing of this Agreement.
- 8.4 Each Party shall obtain and maintain insurance coverage of a type and in the amounts described in Exhibit E and each Party shall be a named insured on the other Party's policy. Each Party assumes the risk of loss or damage to its respective property, from any cause, including the actual or alleged negligence or strict liability of the other Party, and shall maintain broad form property insurance in order to protect both Parties against any such loss. Each Party shall provide the other Party with satisfactory proof of insurance.

## **ARTICLE 9. TERM, TERMINATION, AND DEFAULT**

9.1 The initial term of this Agreement shall be 5 years commencing on the date of signing of this Agreement. Thereafter, this Agreement may be renewed for a term of five (5) years at the discretion of OWNER. OPERATOR shall give OWNER notice of whether it desires to extend the Agreement not less than one hundred eighty (180) days prior to expiration of Agreement or any extension. OWNER shall notify OPERATOR of whether it desires to renew the Agreement within 180 days prior to expiration of the Agreement or any extension.

9.2 A Party may terminate this Agreement only for a material breach by the other Party. The Party initiating termination shall provide written notice of breach and allow sixty (60) days to cure or commence taking reasonable steps to cure the breach. If OWNER and OPERATOR cannot resolve the dispute, the matter shall immediately be referred to the provisions outlined in Article 10.

9.3 Upon termination of this Agreement and all renewals and extensions of it, OPERATOR shall return the Plant to OWNER in the same condition as it was upon the effective date of this Agreement, ordinary wear and tear excepted. Equipment and other personal property purchased by OPERATOR for use in the operation or maintenance of the Plant shall remain the property of OPERATOR upon termination of this Agreement, unless the property was directly paid for by OWNER, or OWNER specifically reimbursed OPERATOR for the cost incurred to purchase the property, or this Agreement provides to the contrary. If it is determined that the equipment or property has not been maintained in accordance with the Annual Maintenance Plans submitted in the years preceding the termination, the portion of the reduction in value of the item attributed to the non-adherence to the maintenance schedules shall be OPERATOR's sole responsibility.



## ARTICLE 10. DISPUTE RESOLUTION

10.1 If a dispute arises between the Parties regarding breach of this Agreement or interpretation of any term of this Agreement, the Parties shall first attempt to resolve the dispute by negotiation followed by mediation if negotiation fails to resolve the dispute. During such time OPERATOR shall continue to operate the Plant under the terms of this Agreement.

10.1.1 Step One: The General Managers or other persons designated by the Parties will negotiate on behalf of the entities they represent. The nature of the dispute shall be reduced to writing and shall be presented to each General Manager who shall then meet and attempt to resolve the issue. If the dispute is resolved at this step, there shall be a written determination of such resolution, signed by each Party's General Manager and ratified by each agency, which shall be binding upon the Parties.

10.1.2 Step Two: If the dispute cannot be resolved within ten (10) days at Step One, the Parties shall submit the matter to non-binding mediation. The dispute shall be heard by a panel of three (3) mediators selected by mutual agreement of the Parties hereto. If the Parties are unable to agree on a mediation panel, each Party shall select a mediator and the two mediators selected shall appoint the third mediator by mutual agreement. Any common costs of mediation shall be borne equally by the Parties who shall each bear their own costs and fees therefore. If the issue is resolved at this step, a written determination of such resolution shall be signed by each General Manager and approved by the respective agencies.

10.2 Other disputes not resolved under Step 2 above shall be resolved by proceedings in the Superior Court of the County of San Benito, State of California. If arbitration, suit or

action is commenced, the prevailing Party in any such action shall be entitled to its reasonable attorney fees and court costs as may be awarded by the arbitration panel, trial court or upon appeal.

Both Parties indicate their approval of this O&M Agreement by their signatures below, and each Party warrants that all governmental actions necessary to bind the Parties to the terms of this O&M Agreement have been and will be taken.

**SAN BENITO COUNTY WATER DISTRICT**

By: John Jones

Attest: ASA

Date: 7/31/13

**SUNNYSLOPE COUNTY WATER DISTRICT**

By: Dane Murray

Attest: Bill D. Hill

Date: 8/14/13

## **EXHIBIT A**

### **Definitions and Acronyms**

DPH: California Department of Public Health, a division of the California Department of Human Health that regulates drinking water quality.

Water Supply and Treatment Program Facilities: The Lessalt Water Treatment Plant Upgrade, the distribution pipeline to serve the High Pressure Zone, and the West Hills Water Treatment Plant.

WTP: Water Treatment Plant

Emergency response/disaster recovery plan: A plan for use when unusual or emergency situations arise at a water treatment facility. This document should assist public water systems in planning and preparing for both natural or man-made disasters.

Annual Maintenance Schedule: A comprehensive list of maintenance, repair, and replacement obligations anticipated by OPERATOR in the upcoming fiscal year.

Standard Operating Procedures: Documentation of plant facilities and appurtenances that provides step-by-step instructions on the operation of each unit process and associated equipment and controls.

OSHA: Occupational Safety and Health Administration; a federal agency of the United States that regulates workplace safety and health.

Joint Powers Insurance Authority: A group of progressive government agencies that have pooled resources for the purpose of providing liability protection for its members.

Hollister Urban Area Water Supply and Treatment Agreement: The binding agreement laying out the terms and conditions between the three agencies involved in the Hollister Urban Area Water Plan — City of Hollister, the San Benito County Water District and the Sunnyslope County Water District.

Capital Projects: Major plant improvements exclusive of the annual maintenance projects defined as part of the Annual Maintenance Schedule.

## **EXHIBIT B**

### **DESIGN CAPACITY & CAPABILITIES OF WATER TREATMENT PLANTS**

#### **1.0 SURFACE WATER TREATMENT CAPACITY & CAPABILITY**

1.1 The initial capacities of the surface water treatment plants shall be as follows:

Average 24 hour Capacity

- Lessalt WTP – 2.0 mgd
- West Hills WTP – 4.5 mgd

1.2 The treatment process shall be as follows:

- Lessalt WTP – Preoxidation/Coagulation/Flocculation/Filtration/GAC/Microfiltration
- West Hills WTP – Preoxidation/ActifloCarb/Gravity Media Filtration

## **EXHIBIT C**

### **DESIGN WATER QUALITY OF WATER TREATMENT PLANTS**

#### **1.0 SURFACE WATER TREATMENT QUALITY**

1.2 The treatment process for each surface water treatment plant will meet State and Federal drinking water regulations at the following time periods under the stated conditions:

- Trihalomethanes measured at 14 days in distribution system at ph of 8.0 shall be designed to be less than 80 micrograms per liter (parts per billion).
- Haloacetic Acids measured at 14 days in the distribution system at ph of 8.0 shall be designed to be less than 60 micrograms per liter (parts per billion).
- All other federal & state requirements for potable drinking water as defined by the State of California, Department of Health Services.

## **EXHIBIT D**

### **LESSALT & WEST HILLS MONTHLY OPERATIONS & MAINTENANCE REPORT**

#### **1.0 LESSALT MONTHLY OPERATION & MAINTENANCE REPORT TO CDHS**

- 1.1 Monthly Treatment Plant Report Form
- 1.2 Monthly Summary of Monitoring for Surface Water Treatment Regulations
- 1.3 CT Compliance for Giardia Inactivation by Free Chlorine
- 1.4 Pressure Decay Tests
- 1.5 Trans Membrane Pressure Results
- 1.6 LSWTP Flow to Distribution
- 1.7 Analytical Reports
- 1.8 Hollister Conduit Pump Station 9L Analytical Results
- 1.9 Lessalt Treated Water Sample Tap Analytical Results

(See Example Letter to CDHS dated July 1, 2012 for a detailed report example)

## EXHIBIT D - CONTINUED

### 2.0 LESSALT DAILY OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

Lessalt Daily Maintenance Activities		
	Equipment	Maintenance Performed
1	Air Compressors	Bleed moisture trap on both units
2	All Plant Equipment	As you walk through the hole plant checking for leaks or problems
3	Check Raw Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
4	Check Filtered Water PH Meter	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
5	Check Filtered Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
6	Check Treated Water pH meter and flow	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
7	Check the Filtered water Chlorine Residual Analyzer	The sensor should have electrolyte solution, Sand should be visibly moving in the mixing chamber, Check the level of pH 4 Buffer Solution, Check for proper flow from overflow tube
8	Check the Treated water Chlorine Residual Analyzer	Check the level of Buffer Solutions, Check for proper flow from overflow tube
9	Check Air Receiver for leaks	
10	Check Chlorine Pumps for proper operation	
11	Check Chlorination Pumps and area for leaks	
12	Check Caustic Pumps for proper operation	
13	Check Caustic Pumps and area for leaks	
14	Check CMF Individual Turbidity Meters for Proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
15	Pressure Decay Test Results	Check the computer for the pressure decay results to see if they are within acceptable range.
16	Chlorine Residual	Check the computer for the chlorine residual results to see if they are within acceptable range.
17	pH	Check the computer for the pH levels to see if they are within acceptable range.
18	Turbidity	Check the computer for the turbidity levels to see if they are in the acceptable range



## EXHIBIT D - CONTINUED

### 3.0 LESSALT PERIODIC OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

1	Daily Readings
2	Chlorine Residual, Conductivity, pH Distribution System Readings
3	Clean Raw Water Turbidity Meter
4	Clean Combined Turbidity Meter
5	Clean CMF # 1 Turbidity Meter
6	Clean CMF # 2 Turbidity Meter
7	Clean CMF # 3 Turbidity Meter
8	Calibrate all Turbidity Meters with 20 NTU StableCal
9	Replace light bulbs in turbidity meters prior to calibration with 20 NTU StableCal
10	Dose CL2 Analyzer Maintenance
11	Final CL2 Analyzer Acid Clean Maintenance
12	Dose CL2 Analyzer Replace Tubing Maintenance
13	Final CL2 Analyzer Replace Tubing Maintenance
14	Weekly Instrumentation Check
15	Vacuum Plant
16	Wet Mop the Office, Lab & Bathroom
17	Flush Eye Wash Stations
18	Check Underground Outdoor Sample Pits
19	Wash Windows
20	CL2 Dosing Pump Maintenance
21	Caustic Dosing Pump Maintenance
22	Clean Caustic and CL2 Area
23	Print Next Weeks Chain of Custody Sheet for Lab Testing
24	Acid and Caustic CIP on CMF # 1
25	Acid and Caustic CIP on CMF # 2
26	Acid and Caustic CIP on CMF # 3
27	Check Piping in the pit for leaks
28	Change Oil and Filters on Air Compressor # 1
29	Change Oil and Filters on Air Compressor # 2
30	Blow out or Replace Filters on Air Compressor # 1
31	Blow out or Replace Filters on Air Compressor # 2
32	Install new Air Compressor 30" Coalescer, Membrane and 10" Control Air Coalescer Filters
33	Reboot Computers
34	Install new Salt Bridge and Electrolyte and Calibrate the Acid and Caustic CIP pH Probes
35	Grease Motors (backwash, sww, cip)
36	Flush Fire Lines
37	Tighten all nuts and bolts in plant
38	Bleed Pressure Transducers - SWW, Forwarding, SBCWD, Strainer Differential, PR Valves
39	Bleed Air from Top of 500 Micron Strainers
40	Flush Pressure Relief Valve by Fairview Road

## **EXHIBIT D**

### **LESSALT & WEST HILLS MONTHLY OPERATIONS & MAINTENANCE REPORT**

#### **1.0 LESSALT MONTHLY OPERATION & MAINTENANCE REPORT TO DPH**

1.1 Monthly Treatment Plant Report Form

1.2 Monthly Summary of Monitoring for Surface Water Treatment Regulations

1.3 CT Compliance for Giardia Inactivation by Free Chlorine

1.4 Pressure Decay Tests

1.5 Trans Membrane Pressure Results

1.6 LSWTP Flow to Distribution

1.7 Analytical Reports

1.8 Hollister Conduit Pump Station 9L Analytical Results

1.9 Lessalt Treated Water Sample Tap Analytical Results

(See Example Letter to CDHS dated July 1, 2012 for a detailed report example)

## EXHIBIT D - CONTINUED

### 2.0 LESSALT DAILY OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

Lessalt Daily Maintenance Activities		
	Equipment	Maintenance Performed
1	Air Compressors	Bleed moisture trap on both units
2	All Plant Equipment	As you walk through the hole plant checking for leaks or problems
3	Check Raw Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
4	Check Filtered Water PH Meter	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
5	Check Filtered Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
6	Check Treated Water pH meter and flow	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
7	Check the Filtered water Chlorine Residual Analyzer	The sensor should have electrolyte solution, Sand should be visibly moving in the mixing chamber, Check the level of pH 4 Buffer Solution, Check for proper flow from overflow tube
8	Check the Treated water Chlorine Residual Analyzer	Check the level of Buffer Solutions, Check for proper flow from overflow tube
9	Check Air Receiver for leaks	
10	Check Chlorine Pumps for proper operation	
11	Check Chlorination Pumps and area for leaks	
12	Check Caustic Pumps for proper operation	
13	Check Caustic Pumps and area for leaks	
14	Check CMF Individual Turbidity Meters for Proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
15	Pressure Decay Test Results	Check the computer for the pressure decay results to see if they are within acceptable range.
16	Chlorine Residual	Check the computer for the chlorine residual results to see if they are within acceptable range.
17	pH	Check the computer for the pH levels to see if they are within acceptable range.
18	Turbidity	Check the computer for the turbidity levels to see if they are in the acceptable range

## EXHIBIT D - CONTINUED

### 3.0 LESSALT PERIODIC OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

1	Daily Readings
2	Chlorine Residual, Conductivity, pH Distribution System Readings
3	Clean Raw Water Turbidity Meter
4	Clean Combined Turbidity Meter
5	Clean CMF # 1 Turbidity Meter
6	Clean CMF # 2 Turbidity Meter
7	Clean CMF # 3 Turbidity Meter
8	Calibrate all Turbidity Meters with 20 NTU StableCal
9	Replace light bulbs in turbidity meters prior to calibration with 20 NTU StableCal
10	Dose CL2 Analyzer Maintenance
11	Final CL2 Analyzer Acid Clean Maintenance
12	Dose CL2 Analyzer Replace Tubing Maintenance
13	Final CL2 Analyzer Replace Tubing Maintenance
14	Weekly Instrumentation Check
15	Vacuum Plant
16	Wet Mop the Office, Lab & Bathroom
17	Flush Eye Wash Stations
18	Check Underground Outdoor Sample Pits
19	Wash Windows
20	CL2 Dosing Pump Maintenance
21	Caustic Dosing Pump Maintenance
22	Clean Caustic and CL2 Area
23	Print Next Weeks Chain of Custody Sheet for Lab Testing
24	Acid and Caustic CIP on CMF # 1
25	Acid and Caustic CIP on CMF # 2
26	Acid and Caustic CIP on CMF # 3
27	Check Piping in the pit for leaks
28	Change Oil and Filters on Air Compressor # 1
29	Change Oil and Filters on Air Compressor # 2
30	Blow out or Replace Filters on Air Compressor # 1
31	Blow out or Replace Filters on Air Compressor # 2
32	Install new Air Compressor 30" Coalescer, Membrane and 10" Control Air Coalescer Filters
33	Reboot Computers
34	Install new Salt Bridge and Electrolyte and Calibrate the Acid and Caustic CIP pH Probes
35	Grease Motors (backwash, sww, cip)
36	Flush Fire Lines
37	Tighten all nuts and bolts in plant
38	Bleed Pressure Transducers - SWW, Forwarding, SBCWD, Strainer Differential, PR Valves
39	Bleed Air from Top of 500 Micron Strainers
40	Flush Pressure Relief Valve by Fairview Road

## **EXHIBIT D - CONTINUED**

### **4.0 WEST HILLS MONTHLY OPERATION & MAINTENANCE REPORT TO CDHS**

4.1 Monthly Treatment Plant Report Form

4.2 Monthly Summary of Monitoring for Surface Water Treatment Regulations

4.3 CT Compliance for Giardia Inactivation by Free Chlorine

4.4 West Hills Flow to Distribution

4.5 Analytical Reports

4.6 Hollister Conduit Pump Station on Union Road Analytical Results

4.7 West Hills Treated Water Sample Tap Analytical Results

# EXHIBIT D – CONTINUED

## 5.0 WEST HILLS DAILY OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

West Hills Daily Maintenance Activities		
	Equipment	Maintenance Performed
1	Air Compressors (if present)	Bleed moisture trap on both units
2	All Plant Equipment	As you walk through the hole plant checking for leaks or problems
3	Check Raw Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
4	Check Filtered Water PH Meter	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
5	Check Filtered Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
6	Check Treated Water pH meter and flow	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
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8	Check the Treated water Chlorine Residual Analyzer	Check the level of Buffer Solutions, Check for proper flow from overflow tube
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13	Check Caustic Pumps and area for leaks	
14	Chlorine Residual	Check the computer for the chlorine residual results to see if they are within acceptable range.
15	pH	Check the computer for the pH levels to see if they are within acceptable range.
16	Turbidity	Check the computer for the turbidity levels to see if they are in the acceptable range

## EXHIBIT D - CONTINUED

### 6.0 WEST HILLS PERIODIC OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

1	Daily Readings
2	Chlorine Residual, Conductivity, pH Distribution System Readings
3	Clean Raw Water Turbidity Meter
4	Clean Combined Turbidity Meter
5	Clean CMF # 1 Turbidity Meter
6	Clean CMF # 2 Turbidity Meter
7	Clean CMF # 3 Turbidity Meter
8	Calibrate all Turbidity Meters with 20 NTU StableCal
9	Replace light bulbs in turbidity meters prior to calibration with 20 NTU StableCal
10	Dose CL2 Analyzer Maintenance
11	Final CL2 Analyzer Acid Clean Maintenance
12	Dose CL2 Analyzer Replace Tubing Maintenance
13	Final CL2 Analyzer Replace Tubing Maintenance
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18	Check Underground Outdoor Sample Pits
19	Wash Windows
20	CL2 Dosing Pump Maintenance
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29	Change Oil and Filters on Air Compressor # 2
30	Blow out or Replace Filters on Air Compressor # 1
31	Blow out or Replace Filters on Air Compressor # 2
32	Install new Air Compressor 30" Coalescer, Membrane and 10" Control Air Coalescer Filters
33	Reboot Computers
34	Install new Salt Bridge and Electrolyte and Calibrate the Acid and Caustic CIP pH Probes
35	Grease Motors (backwash, sww, cip)
36	Flush Fire Lines
37	Tighten all nuts and bolts in plant
38	Bleed Pressure Transducers - SWW, Forwarding, SBCWD, Strainer Differential, PR Valves

## EXHIBIT E

### INSURANCE COVERAGE

1. Comprehensive General Liability Insurance.
  - a) Limits of liability and coverage: Minimum of \$3,000,000 combined single limit for each occurrence of bodily injury and property damage, insuring each Party from any loss, liability, damages or claims arising out of or connected with this agreement
  - b) Insured Parties for Owner: San Benito County Water District and its board members, officers, agents and employees.
  - c) Insured Parties for Operator: Sunnyslope County Water District and its board members, officers, agents and employees.
2. Property Damage Insurance for all water treatment and transmission facilities in an amount to be determined by the Parties hereto.
3. Workers' Compensation Insurance as required by law.
4. Automobile Liability Insurance with a minimum combined single limit of liability for bodily injury and property damage of \$3,000,000.

Each Party shall supply to the other a Certificate of Insurance along with the endorsements as required herein. The Certificates shall name the Parties hereto as additional insureds. The Certificates shall provide for written notice from one Party to the other 30 days before the policies are canceled, modified or allowed to expire.

Such insurance shall be primary and all other insurance shall be noncontributory and shall waive all rights of subrogation against the additional insureds.



## NOTICE OF RENEWAL OF HOLLISTER URBAN AREA AGREEMENT FOR OPERATION AND MAINTENANCE SERVICES

On August 14, 2013, the San Benito County Water District (OWNER) and the Sunnyslope County Water District (OPERATOR) entered into the Hollister Urban Area Agreement for Operation and Maintenance Services (AGREEMENT).

The term of the AGREEMENT is 5 years, commencing August 14, 2013. The AGREEMENT provides that the term of the AGREEMENT may be renewed for an additional 5 years at the OWNER'S discretion upon providing notice to OPERATOR within 180 days prior to expiration of the AGREEMENT.

The term of the AGREEMENT was renewed for an additional 5 years, commencing August 14, 2018. OWNER hereby notified OPERATOR that the term of the AGREEMENT shall renewed for an additional 5 years, commencing August 14, 2023, with the following modifications to the contract.

### **Article 7. Payment and Compensation**

**Item 7.1** is deleted in its entirety.

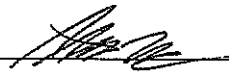
**Item 7.2** OWNER shall pay on a monthly basis all actual O&M Costs, including both fixed and variable costs to treat water supply at the Plant(s), and deliver such treated water to the distribution system. OPERATOR shall submit an invoice for Costs by the 10<sup>th</sup> of the month following the performance of services. Upon approval of the invoice, OWNER shall pay the contractor with thirty (30) days.

### **Article 9. Term, Termination and Default**

**Item 9.1** The initial term of this AGREEMENT shall be 5 years commencing on the date of signing of this AGREEMENT. Thereafter, this AGREEMENT may be renewed for additional terms of five (5) years at the discretion of OWNER. OPERATOR shall give OWNER notice of whether it desires to extend the AGREEMENT not less than one hundred eight (180) days prior to expiration of AGREEMENT or any extension. OWNER shall notify OPERATOR of whether it desire to renew the AGREEMENT within 180 days prior to expiration of the AGREEMENT or any extension.

DATED: 7/26/2023

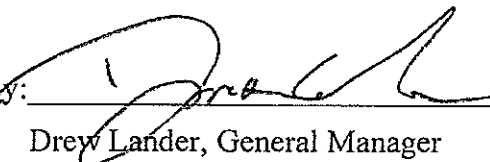
SAN BENITO COUNTY WATER DISTRICT (OWNER)

By:   
Steve Wittry, General Manager

ACKNOWLEDGEMENT OF RECEIPT

The Sunnyslope County Water District acknowledges receipt by personal service of this Notice of Renewal of Hollister Urban Area Agreement for Operation and Maintenance Services.

SUNNYSLOPE COUNTY WATER DISTRICT (OPERATOR)

By:   
Drew Lander, General Manager

NOTICE OF RENEWAL OF HOLLISTER URBAN AREA AGREEMENT FOR  
OPERATION AND MAINTENANCE SERVICES

On August 14, 2013, the San Benito County Water District (OWNER) and the Sunnyslope County Water District (OPERATOR) entered into the Hollister Urban Area Agreement for Operation and Maintenance Services (AGREEMENT).

The term of the AGREEMENT is 5 years commencing August 14, 2013. The AGREEMENT provides that the term of the AGREEMENT may be renewed for an additional 5 years at the OWNER'S discretion upon providing notice to OPERATOR within 180 days prior to expiration of the Agreement.

OWNER hereby notifies OPERATOR that the term of the AGREEMENT shall be renewed for an additional 5 years, commencing August 14, 2018.

Dated:

SAN BENITO COUNTY WATER DISTRICT (OWNER)

By


  
Jeff Cattaneo, District Manager

ACKNOWLEDGEMENT OF RECEIPT

The Sunnyslope County Water District acknowledges receipt by personal service of this Notice of Renewal of Hollister Urban Area Agreement for Operation and Maintenance Services.

SUNNYSLOPE COUNTY WATER DISTRICT (OPERATOR)

By

  
Don Ridenhour, General Manager

DOCUMENT#

CON 00002

## **HOLLISTER URBAN AREA**

### **AGREEMENT FOR OPERATION AND MAINTENANCE SERVICES**

**SAN BENITO COUNTY WATER DISTRICT  
SUNNYSLOPE COUNTY WATER DISTRICT**

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EXHIBIT E	INSURANCE COVERAGE	

**AGREEMENT FOR  
OPERATION AND MAINTENANCE SERVICES**

This OPERATION AND MAINTENANCE SERVICES AGREEMENT ("O&M Agreement" or "Agreement") is made and entered into effective 8/14/13, by and between the SAN BENITO COUNTY WATER DISTRICT (OWNER) and SUNNYSLOPE COUNTY WATER DISTRICT (OPERATOR), hereinafter called the Parties.

**WITNESSETH:**

- A. WHEREAS, the City of Hollister (CITY), OWNER, AND OPERATOR entered into a Water Supply and Treatment Agreement (WS&T Agreement) dated 5/29/13. The WS&T Agreement establishes the terms and conditions pursuant to which OWNER will provide wholesale treated surface water to the City and OPERATOR for municipal and industrial service in the Hollister Urban Area.
- B. WHEREAS, a provision of the WS&T Agreement includes transfer of ownership of the Lessalt Water Treatment Plant (Lessalt WTP or Plant) from the Joint Powers Agency (JPA composed of City and OPERATOR) to OWNER.
- C. WHEREAS, the City, OWNER and OPERATOR have determined that it is in their mutual interest to have OPERATOR continue to operate the Lessalt WTP.
- D. WHEREAS, the WS&T Agreement includes the construction of a new West Hills WTP to be owned by OWNER.
- E. WHEREAS, This O&M Agreement may be amended to include operation and maintenance of the West Hills WTP by OPERATOR.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the Parties hereby agree as follows:

## ARTICLE 1. GENERAL

- 1.1 Definitions of words and phrases used in this O&M Agreement and the attached exhibits are contained in Exhibit A.
- 1.2 All land, buildings, facilities, easements, licenses, rights-of-way, equipment and vehicles presently or hereinafter acquired or owned by OWNER relating to the Lessalt WTP shall remain the exclusive property of OWNER unless specifically provided for otherwise in this O&M Agreement.
- 1.3 This O&M Agreement shall be governed by and interpreted in accordance with the laws of the State of California.
- 1.4 All notices shall be in writing and transmitted to the Parties at such addresses as each Party may designate by written notice to each other. All notices shall be deemed effectively given when delivered, either by personal service or by certified U.S. mail, return receipt requested.
- 1.5 This O&M Agreement, including Exhibits A through E, is the entire agreement between the Parties. This O&M Agreement may be modified only by written agreement signed by both Parties. Wherever used, the terms OWNER and OPERATOR shall include the elected or appointed officials and employees.
- 1.6 If any term, provision, covenant or condition of this O&M Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect, and shall in no way be affected, impaired or invalidated.

- 1.7 It is understood that the services provided under this O&M Agreement are of a professional nature and shall be performed in accordance with good and accepted industry practices.
- 1.8 Prior to the commencement of work under this O&M Agreement, each Party shall designate in writing, an employee or other representative of the designating Party who shall have full authority to negotiate changes to the scope of the agreement and fee. All such changes will require approval by the Board of Directors of OWNER and the Board of Directors of OPERATOR.
- 1.9 OPERATOR shall not assign or transfer this Agreement or any part hereof or any rights hereunder without the prior written approval of OWNER. Subject to the preceding sentence, this Agreement and all terms and conditions contained herein shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

## ARTICLE 2. OPERATOR RESPONSIBILITIES

### 2.1 Personnel

- (a) OPERATOR will staff the Plant with employees who have met appropriate licensing and certification requirements of the State of California and are qualified in technical, laboratory and administrative/management issues to satisfy regulatory requirements and provide O&M services under the scope of the Agreement.
- OPERATOR shall submit a staffing and organizational structure to OWNER on an annual basis.



- OPERATOR shall conduct a background check on all new employees and assure OWNER that all employees are qualified to perform their assigned tasks and meet any State or Federal employment and security laws or regulations applicable to working in or with water treatment facilities. OPERATOR shall appoint a full-time Plant Chief operator ("Chief Operator") who will be the primary on-site agent in all matters pertaining to this Agreement.
- OPERATOR shall provide for a DPH certified on-call operator at all times.
- OPERATOR shall provide ongoing training and education for appropriate personnel in all necessary areas of modern water treatment process control, operations, maintenance, safety, laboratory quality control/quality assurance, and supervisory skills. All training shall be consistent with maintaining Department of Public Health (DPH) certification of all plant operators. The training shall be documented and maintained by OPERATOR and available to OWNER upon request.

## 2.2 Operations and Maintenance

- (a) Within the design capacity and capabilities of the Water Treatment Plant described in Exhibit B, OPERATOR will manage, operate and maintain the Plant so that treated water supplied from the Plant meets the requirements specified in Exhibit C.
- (b) OPERATOR shall operate and manage the Plant on a 24-hour per day, 7 day per week (24/7) basis for O&M and asset management, including grounds maintenance of the treatment plant, maintenance and operation of on-site pumps,

meters, storage tanks, and cathodic protection system in accordance with generally accepted industry practices, within the treatment facility design capacity and capabilities, in full compliance with all applicable Federal, State and local laws, regulations, policies, rules and permits. It shall be understood that as designed the water treatment facilities will provide for remote monitoring, and therefore will not require on-site personnel on a 24/7 basis.

- (c) OPERATOR shall provide all preventive, predictive and corrective maintenance and repairs on the treatment plant equipment buildings, and fencing. OPERATOR shall provide an annual list of all preventive, predictive, and corrective maintenance and repairs anticipated to be provided for the upcoming year ("Annual Maintenance Schedule"). The Annual Maintenance Schedule shall be provided by March 30 of the preceding fiscal year and shall be a comprehensive list of maintenance, repair, and replacement obligations anticipated by OPERATOR in the upcoming fiscal year. The Annual Maintenance Schedule may be modified throughout the course of the year, by mutual agreement, upon OPERATOR reviewing and documenting system maintenance needs.
- (d) OPERATOR shall prepare a series of standard operating procedures ("SOPs") for each unit process at the Plant. Preparation of the SOPs shall occur within 180 days from the date of plant commissioning. The SOPs shall provide appropriate step-by-step instructions on the operation of each unit process and associated equipment and controls. The SOPs shall include, as needed, startup procedures and shutdown procedures, adjustment of variable functions and settings, interface with other Plant systems, troubleshooting, and remedying unit process upsets,

process and regulatory sampling and analysis, routine monitoring checklists and reporting forms.

- (e) OPERATOR shall maintain the facilities in a clean, neat, and orderly fashion. OPERATOR shall keep equipment, tools, materials, and supplies properly and safely stored. OPERATOR shall be responsible for maintaining all manufacturers' warranties on new equipment purchased by OWNER and assist OWNER in enforcing existing equipment warranties and guarantees.
- (f) OPERATOR will provide laboratory testing by OPERATOR staff or contract services required for compliance with all Federal, State, and local laws, regulations and permits and provide a Quality Control/Quality Assurance program for such sampling, testing and analyses satisfactory to OWNER. OPERATOR shall estimate laboratory testing services costs to be included in OPERATOR's annual budget. At the end of each fiscal year, actual costs shall be trued up. Any overage or underage shall be applied to the next year's budget for services.
- (g) OPERATOR shall prepare a draft site specific emergency response/disaster recovery plan (Plan) for the Plant based on guidelines stipulated by OWNER and applicable governmental agencies. The draft Plan shall be submitted to OWNER within 120 days from the date of signing of the Agreement. The final Plan shall be prepared within 30 days following receipt of OWNER comments. Copies of the final Plan shall be distributed to OWNER and local public safety and emergency management personnel. The Plan shall be reviewed annually and modified to ensure that it continues to meet local, State, and Federal (OSHA)

regulations. OPERATOR shall also coordinate with local emergency programs and work with fire, police, and other public agencies to resolve any conflicts.

- (h) In any emergency, OPERATOR may act without written amendment or change order, at the OPERATOR's discretion, to prevent threatened damage, injury or loss and to maintain treated water service. An emergency shall include, but not be limited to, damages to property caused by high voltage surges, vehicle accidents impacting operations, and any other incident deemed to cause a safety condition to motorists, pedestrians, fire department or customer, or that significantly impacts operations. Provided that the emergency is not the result of OPERATOR's negligence or willful misconduct in performing its obligations under this Agreement, OPERATOR shall be compensated by OWNER for any such emergency work notwithstanding the lack of a written amendment or change order. If the emergency costs exceed \$5,000, the emergency costs will not be due and payable until 30 days after OWNER has authorized the expenses. OPERATOR shall provide such documents as OWNER may reasonably request as evidence of the emergency situation and the emergency services performed.
- (i) OPERATOR shall submit a monthly operation and maintenance report to OWNER by the 10<sup>th</sup> of the following month. The information and form of the report shall be mutually agreed upon by OWNER and OPERATOR, and, at a minimum, shall include those items contained in Exhibit D.
- (j) As certified OPERATOR of the Plant, OPERATOR shall prepare and sign all operating and reporting documents and permit renewals pertaining to the operation of the facilities as authorized and/or required by the following State and local governments: DPH; Monterey Bay Air Pollution Control; OWNER;

and San Benito County Environmental Health Services. OPERATOR shall provide OWNER with copies of all reports and documents within ten (10) days of submitting the reports or documents to an outside agency.

### 2.3 Other Requirements

- (a) OPERATOR shall maintain a professional, responsible, and responsive working relationship with OWNER's citizens, staff, advisors, consultants, regulatory agencies and other OWNER stakeholders.
- (b) OPERATOR shall refer inquiries from the news media regarding O&M of the water treatment facilities or other activities of OWNER to OWNER's Manager.
- (c) OPERATOR shall meet at least quarterly with OWNER to review and discuss O&M activities and plans.
- (d) Upon reasonable notice, OPERATOR shall provide OWNER's Manager and OWNER's designated water treatment liaison, with unlimited access to the Plant on a twenty four (24) hours per day basis, including providing all necessary safety equipment and safe access for those areas to be inspected, toured and evaluated. In addition, OPERATOR shall provide other personnel designated by OWNER's Manager with reasonable access to the Plant on a twenty four (24) hours per day basis. It is understood that any access will be in the presence of an authorized OPERATOR representative.
- (e) OPERATOR shall develop and maintain all required Hazardous Materials, and OSHA plans, procedures and programs as specified by Federal, State or local laws, regulations, or permits and such additional plans, procedures and programs as may be necessary to detail contingencies to handle conditions that would

threaten the provision of the water utility services consistent with Federal, State and local laws, regulations and permits.

- (f) OWNER shall provide for an annual audit of its workplace health, safety and environmental compliance programs by the Joint Powers Insurance Authority.

## ARTICLE 3. TREATED WATER DELIVERY

### 3.1 Water Quality

- (a) As operator of the plant, OPERATOR is solely responsible, within the design capability of the plant, for ensuring the quality of treated water, and for all aspects of compliance with applicable Federal and State water quality regulations and standards, up to the point of delivery.
- (b) The City and OPERATOR are solely responsible for ensuring water quality, and for all aspects of compliance with applicable Federal and State water quality regulations and standards downstream of the point of delivery and throughout each of their distribution systems. City and OPERATOR shall be responsible to receive and respond to communications from customers relating to water quality concerns.

### 3.2 Point of Delivery

- (a) The point of delivery shall be the discharge side of the pumps used to deliver treated water to the Middle and High Zones of the distribution system. Risk of loss and responsibility for the handling and storage of water shall pass to the City and OPERATOR at this point of delivery

- (b) The quantity of water delivered to the distribution system shall be measured and recorded by OPERATOR at this point of delivery.

#### **ARTICLE 4. CAPITAL PROJECTS**

4.1 OWNER shall be responsible to implement capital improvements to the Plant, including those related to regulatory requirements, renewal and replacement, and other capital improvements. Capital projects are major improvements exclusive of the annual maintenance projects defined in Article 2.2(c) as part of the Annual Maintenance Schedule.

4.2 OWNER shall be responsible for financing, designing, and managing the construction of any such capital improvements. OWNER shall work with OPERATOR to develop an implementation plan and schedule to minimize disruption and shutdown of Plant.

#### **ARTICLE 5. OWNER OBLIGATIONS**

5.1 OWNER shall pay all costs associated with delivery of untreated water to the Plant. All other O&M costs from said point of delivery are the responsibility of OPERATOR. Parts and supplies that are not considered a Capital Project are the responsibility of OPERATOR. Any change in process chemicals shall be approved in writing by OWNER. Upon approval, OWNER shall pay the monthly cost associated with the modification and/or addition of a chemical.

5.2 OWNER shall fund all necessary expenditures outlined in the HOLLISTER URBAN AREA WATER SUPPLY AND TREATMENT AGREEMENT. Priority shall be given to safety and Americans with Disabilities Act (ADA) related expenses.

5.3 OWNER shall provide for OPERATOR's exclusive use of all equipment as referenced in Appendix B.

## ARTICLE 6. COMPENSATION

6.1 On or before April 1 of each year, OPERATOR shall submit to OWNER a budget for the fiscal year commencing on the next July 1. The budget shall specify the amount of O&M expenses required for the ensuing fiscal year and set forth in reasonable detail the fixed and variable cost components of such O&M expenses.

6.2 OWNER shall review the budget and shall, within 60 days after receipt thereof, submit its comments to OPERATOR. The Parties shall agree upon and approve a budget not later than June 30. If such agreement is not reached, the Parties will abide by the Dispute Resolution procedures set forth in Article 10. During such time OPERATOR shall continue to operate the plant for a minimum of 180 days.

## ARTICLE 7. PAYMENT OF COMPENSATION

7.1 One-twelfth (1/12) of the annual fee for the current year shall be paid by OWNER to OPERATOR on the first of the month for each month that services are provided.

7.2 OWNER shall pay on a monthly basis all O&M Costs, including both fixed and variable costs to treat the water supply at the Plant, and to deliver such treated water to the distribution system. The allocation of such fixed and variable costs shall be adjusted within ninety (90) days of the close of each fiscal year to reflect the actual fixed and variable costs incurred. OWNER shall pay or receive a refund or credit for any adjustments to costs charged to OWNER within thirty (30) days of finalizing the adjustment.



## ARTICLE 8. INDEMNITY, LIABILITY, AND INSURANCE

8.1 Each Party shall defend, indemnify and hold harmless the other Party, its officers directors, employees and agents, from and against any loss, cost or expense, including reasonable attorneys' fees, where such losses, costs or expenses are caused, or claimed or alleged to be caused, by the sole negligence or willful misconduct of the indemnifying Party or its officers, directors, employees or agents, or by a breach of any obligation of this Agreement by the indemnifying Party.

8.2 Where such loss, cost or expense is caused, or claimed or alleged to be caused, by the negligence or willful misconduct of both Parties, or their officers, directors, employees or agents or by a breach of any obligation of this Agreement by both Parties, each Party shall defend, indemnify and hold harmless the other Party in proportion to their proportional fault as determined by mutual agreement or by arbitration or judicial decree.

8.3 OPERATOR shall be liable for those fines or civil penalties imposed by a regulatory or enforcement agency for violations of treated water quality requirements provided for in Exhibit C that are a result of OPERATOR's negligence on or after the date of signing of this Agreement.

8.4 Each Party shall obtain and maintain insurance coverage of a type and in the amounts described in Exhibit E and each Party shall be a named insured on the other Party's policy. Each Party assumes the risk of loss or damage to its respective property, from any cause, including the actual or alleged negligence or strict liability of the other Party, and shall maintain broad form property insurance in order to protect both Parties against any such loss. Each Party shall provide the other Party with satisfactory proof of insurance.

## ARTICLE 9. TERM, TERMINATION, AND DEFAULT

9.1 The initial term of this Agreement shall be 5 years commencing on the date of signing of this Agreement. Thereafter, this Agreement may be renewed for a term of five (5) years at the discretion of OWNER. OPERATOR shall give OWNER notice of whether it desires to extend the Agreement not less than one hundred eighty (180) days prior to expiration of Agreement or any extension. OWNER shall notify OPERATOR of whether it desires to renew the Agreement within 180 days prior to expiration of the Agreement or any extension.

9.2 A Party may terminate this Agreement only for a material breach by the other Party. The Party initiating termination shall provide written notice of breach and allow sixty (60) days to cure or commence taking reasonable steps to cure the breach. If OWNER and OPERATOR cannot resolve the dispute, the matter shall immediately be referred to the provisions outlined in Article 10.

9.3 Upon termination of this Agreement and all renewals and extensions of it, OPERATOR shall return the Plant to OWNER in the same condition as it was upon the effective date of this Agreement, ordinary wear and tear excepted. Equipment and other personal property purchased by OPERATOR for use in the operation or maintenance of the Plant shall remain the property of OPERATOR upon termination of this Agreement, unless the property was directly paid for by OWNER, or OWNER specifically reimbursed OPERATOR for the cost incurred to purchase the property, or this Agreement provides to the contrary. If it is determined that the equipment or property has not been maintained in accordance with the Annual Maintenance Plans submitted in the years preceding the termination, the portion of the reduction in value of the item attributed to the non-adherence to the maintenance schedules shall be OPERATOR's sole responsibility.

## ARTICLE 10. DISPUTE RESOLUTION

10.1 If a dispute arises between the Parties regarding breach of this Agreement or interpretation of any term of this Agreement, the Parties shall first attempt to resolve the dispute by negotiation followed by mediation if negotiation fails to resolve the dispute. During such time OPERATOR shall continue to operate the Plant under the terms of this Agreement.

10.1.1 Step One: The General Managers or other persons designated by the Parties will negotiate on behalf of the entities they represent. The nature of the dispute shall be reduced to writing and shall be presented to each General Manager who shall then meet and attempt to resolve the issue. If the dispute is resolved at this step, there shall be a written determination of such resolution, signed by each Party's General Manager and ratified by each agency, which shall be binding upon the Parties.

10.1.2 Step Two: If the dispute cannot be resolved within ten (10) days at Step One, the Parties shall submit the matter to non-binding mediation. The dispute shall be heard by a panel of three (3) mediators selected by mutual agreement of the Parties hereto. If the Parties are unable to agree on a mediation panel, each Party shall select a mediator and the two mediators selected shall appoint the third mediator by mutual agreement. Any common costs of mediation shall be borne equally by the Parties who shall each bear their own costs and fees therefore. If the issue is resolved at this step, a written determination of such resolution shall be signed by each General Manager and approved by the respective agencies.

10.2 Other disputes not resolved under Step 2 above shall be resolved by proceedings in the Superior Court of the County of San Benito, State of California. If arbitration, suit or

action is commenced, the prevailing Party in any such action shall be entitled to its reasonable attorney fees and court costs as may be awarded by the arbitration panel, trial court or upon appeal.

Both Parties indicate their approval of this O&M Agreement by their signatures below, and each Party warrants that all governmental actions necessary to bind the Parties to the terms of this O&M Agreement have been and will be taken.

SAN BENITO COUNTY WATER DISTRICT

By: Don Jobus

Attest: ASK

Date: 7/31/13

SUNNYSLOPE COUNTY WATER DISTRICT

By: Dane Mesery

Attest: Bill B. Hall

Date: 8/14/13

## **EXHIBIT A**

### **Definitions and Acronyms**

**DPH:** California Department of Public Health, a division of the California Department of Human Health that regulates drinking water quality.

**Water Supply and Treatment Program Facilities:** The Lessalt Water Treatment Plant Upgrade, the distribution pipeline to serve the High Pressure Zone, and the West Hills Water Treatment Plant.

**WTP:** Water Treatment Plant

**Emergency response/disaster recovery plan:** A plan for use when unusual or emergency situations arise at a water treatment facility. This document should assist public water systems in planning and preparing for both natural or man-made disasters.

**Annual Maintenance Schedule:** A comprehensive list of maintenance, repair, and replacement obligations anticipated by OPERATOR in the upcoming fiscal year.

**Standard Operating Procedures:** Documentation of plant facilities and appurtenances that provides step-by-step instructions on the operation of each unit process and associated equipment and controls.

**OSHA:** Occupational Safety and Health Administration; a federal agency of the United States that regulates workplace safety and health.

**Joint Powers Insurance Authority:** A group of progressive government agencies that have pooled resources for the purpose of providing liability protection for its members.

**Hollister Urban Area Water Supply and Treatment Agreement:** The binding agreement laying out the terms and conditions between the three agencies involved in the Hollister Urban Area Water Plan — City of Hollister, the San Benito County Water District and the Sunnyslope County Water District.

**Capital Projects:** Major plant improvements exclusive of the annual maintenance projects defined as part of the Annual Maintenance Schedule.

## **EXHIBIT B**

### **DESIGN CAPACITY & CAPABILITIES OF WATER TREATMENT PLANTS**

#### **1.0 SURFACE WATER TREATMENT CAPACITY & CAPABILITY**

1.1 The initial capacities of the surface water treatment plants shall be as follows:

Average 24 hour Capacity

- Lessalt WTP – 2.0 mgd
- West Hills WTP – 4.5 mgd

1.2 The treatment process shall be as follows:

- Lessalt WTP – Preoxidation/Coagulation/Flocculation/Filtration/GAC/Microfiltration
- West Hills WTP – Preoxidation/ActifloCarb/Gravity Media Filtration

## **EXHIBIT C**

### **DESIGN WATER QUALITY OF WATER TREATMENT PLANTS**

#### **1.0 SURFACE WATER TREATMENT QUALITY**

1.2 The treatment process for each surface water treatment plant will meet State and Federal drinking water regulations at the following time periods under the stated conditions:

- Trihalomethanes measured at 14 days in distribution system at ph of 8.0 shall be designed to be less than 80 micrograms per liter (parts per billion).
- Haloacetic Acids measured at 14 days in the distribution system at ph of 8.0 shall be designed to be less than 60 micrograms per liter (parts per billion).
- All other federal & state requirements for potable drinking water as defined by the State of California, Department of Health Services.



## **EXHIBIT D**

### **LESSALT & WEST HILLS MONTHLY OPERATIONS & MAINTENANCE REPORT**

#### **1.0 LESSALT MONTHLY OPERATION & MAINTENANCE REPORT TO CDHS**

1.1 Monthly Treatment Plant Report Form

1.2 Monthly Summary of Monitoring for Surface Water Treatment Regulations

1.3 CT Compliance for Giardia Inactivation by Free Chlorine

1.4 Pressure Decay Tests

1.5 Trans Membrane Pressure Results

1.6 LSWTP Flow to Distribution

1.7 Analytical Reports

1.8 Hollister Conduit Pump Station 9L Analytical Results

1.9 Lessalt Treated Water Sample Tap Analytical Results

(See Example Letter to CDHS dated July 1, 2012 for a detailed report example)

# EXHIBIT D - CONTINUED

## 2.0 LESSALT DAILY OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

Lessalt Daily Maintenance Activities		
	Equipment	Maintenance Performed
1	Air Compressors	Bleed moisture trap on both units
2	All Plant Equipment	As you walk through the hole plant checking for leaks or problems
3	Check Raw Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
4	Check Filtered Water PH Meter	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
5	Check Filtered Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
6	Check Treated Water pH meter and flow	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
7	Check the Filtered water Chlorine Residual Analyzer	The sensor should have electrolyte solution, Sand should be visibly moving in the mixing chamber, Check the level of pH 4 Buffer Solution, Check for proper flow from overflow tube
8	Check the Treated water Chlorine Residual Analyzer	Check the level of Buffer Solutions, Check for proper flow from overflow tube
9	Check Air Receiver for leaks	
10	Check Chlorine Pumps for proper operation	
11	Check Chlorination Pumps and area for leaks	
12	Check Caustic Pumps for proper operation	
13	Check Caustic Pumps and area for leaks	
14	Check CMF Individual Turbidity Meters for Proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
15	Pressure Decay Test Results	Check the computer for the pressure decay results to see if they are within acceptable range.
16	Chlorine Residual	Check the computer for the chlorine residual results to see if they are within acceptable range.
17	pH	Check the computer for the pH levels to see if they are within acceptable range.
18	Turbidity	Check the computer for the turbidity levels to see if they are in the acceptable range

# EXHIBIT D - CONTINUED

## 3.0 LESSALT PERIODIC OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

1	Daily Readings
2	Chlorine Residual, Conductivity, pH Distribution System Readings
3	Clean Raw Water Turbidity Meter
4	Clean Combined Turbidity Meter
5	Clean CMF # 1 Turbidity Meter
6	Clean CMF # 2 Turbidity Meter
7	Clean CMF # 3 Turbidity Meter
8	Calibrate all Turbidity Meters with 20 NTU StableCal
9	Replace light bulbs in turbidity meters prior to calibration with 20 NTU StableCal
10	Dose CL2 Analyzer Maintenance
11	Final CL2 Analyzer Acid Clean Maintenance
12	Dose CL2 Analyzer Replace Tubing Maintenance
13	Final CL2 Analyzer Replace Tubing Maintenance
14	Weekly Instrumentation Check
15	Vacuum Plant
16	Wet Mop the Office, Lab & Bathroom
17	Flush Eye Wash Stations
18	Check Underground Outdoor Sample Pits
19	Wash Windows
20	CL2 Dosing Pump Maintenance
21	Caustic Dosing Pump Maintenance
22	Clean Caustic and CL2 Area
23	Print Next Weeks Chain of Custody Sheet for Lab Testing
24	Acid and Caustic CIP on CMF # 1
25	Acid and Caustic CIP on CMF # 2
26	Acid and Caustic CIP on CMF # 3
27	Check Piping in the pit for leaks
28	Change Oil and Filters on Air Compressor # 1
29	Change Oil and Filters on Air Compressor # 2
30	Blow out or Replace Filters on Air Compressor # 1
31	Blow out or Replace Filters on Air Compressor # 2
32	Install new Air Compressor 30" Coalescer, Membrane and 10" Control Air Coalescer Filters
33	Reboot Computers
34	Install new Salt Bridge and Electrolyte and Calibrate the Acid and Caustic CIP pH Probes
35	Grease Motors (backwash, sww, cip)
36	Flush Fire Lines
37	Tighten all nuts and bolts in plant
38	Bleed Pressure Transducers - SWW, Forwarding, SBCWD, Strainer Differential, PR Valves
39	Bleed Air from Top of 500 Micron Strainers
40	Flush Pressure Relief Valve by Fairview Road

## **EXHIBIT D**

### **LESSALT & WEST HILLS MONTHLY OPERATIONS & MAINTENANCE REPORT**

#### **1.0 LESSALT MONTHLY OPERATION & MAINTENANCE REPORT TO DPH**

1.1 Monthly Treatment Plant Report Form

1.2 Monthly Summary of Monitoring for Surface Water Treatment Regulations

1.3 CT Compliance for Giardia Inactivation by Free Chlorine

1.4 Pressure Decay Tests

1.5 Trans Membrane Pressure Results

1.6 LSWTP Flow to Distribution

1.7 Analytical Reports

1.8 Hollister Conduit Pump Station 9L Analytical Results

1.9 Lessalt Treated Water Sample Tap Analytical Results

(See Example Letter to CDHS dated July 1, 2012 for a detailed report example)

# EXHIBIT D - CONTINUED

## 2.0 LESSALT DAILY OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

Lessalt Daily Maintenance Activities		
	Equipment	Maintenance Performed
1	Air Compressors	Bleed moisture trap on both units
2	All Plant Equipment	As you walk through the hole plant checking for leaks or problems
3	Check Raw Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
4	Check Filtered Water PH Meter	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
5	Check Filtered Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
6	Check Treated Water pH meter and flow	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
7	Check the Filtered water Chlorine Residual Analyzer	The sensor should have electrolyte solution, Sand should be visibly moving in the mixing chamber, Check the level of pH 4 Buffer Solution, Check for proper flow from overflow tube
8	Check the Treated water Chlorine Residual Analyzer	Check the level of Buffer Solutions, Check for proper flow from overflow tube
9	Check Air Receiver for leaks	
10	Check Chlorine Pumps for proper operation	
11	Check Chlorination Pumps and area for leaks	
12	Check Caustic Pumps for proper operation	
13	Check Caustic Pumps and area for leaks	
14	Check CMF Individual Turbidity Meters for Proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
15	Pressure Decay Test Results	Check the computer for the pressure decay results to see if they are within acceptable range.
16	Chlorine Residual	Check the computer for the chlorine residual results to see if they are within acceptable range.
17	pH	Check the computer for the pH levels to see if they are within acceptable range.
18	Turbidity	Check the computer for the turbidity levels to see if they are in the acceptable range

# EXHIBIT D - CONTINUED

## 3.0 LESSALT PERIODIC OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

1	Daily Readings
2	Chlorine Residual, Conductivity, pH Distribution System Readings
3	Clean Raw Water Turbidity Meter
4	Clean Combined Turbidity Meter
5	Clean CMF # 1 Turbidity Meter
6	Clean CMF # 2 Turbidity Meter
7	Clean CMF # 3 Turbidity Meter
8	Calibrate all Turbidity Meters with 20 NTU StableCal
9	Replace light bulbs in turbidity meters prior to calibration with 20 NTU StableCal
10	Dose CL2 Analyzer Maintenance
11	Final CL2 Analyzer Acid Clean Maintenance
12	Dose CL2 Analyzer Replace Tubing Maintenance
13	Final CL2 Analyzer Replace Tubing Maintenance
14	Weekly Instrumentation Check
15	Vacuum Plant
16	Wet Mop the Office, Lab & Bathroom
17	Flush Eye Wash Stations
18	Check Underground Outdoor Sample Pits
19	Wash Windows
20	CL2 Dosing Pump Maintenance
21	Caustic Dosing Pump Maintenance
22	Clean Caustic and CL2 Area
23	Print Next Weeks Chain of Custody Sheet for Lab Testing
24	Acid and Caustic CIP on CMF # 1
25	Acid and Caustic CIP on CMF # 2
26	Acid and Caustic CIP on CMF # 3
27	Check Piping in the pit for leaks
28	Change Oil and Filters on Air Compressor # 1
29	Change Oil and Filters on Air Compressor # 2
30	Blow out or Replace Filters on Air Compressor # 1
31	Blow out or Replace Filters on Air Compressor # 2
32	Install new Air Compressor 30" Coalescer, Membrane and 10" Control Air Coalescer Filters
33	Reboot Computers
34	Install new Salt Bridge and Electrolyte and Calibrate the Acid and Caustic CIP pH Probes
35	Grease Motors (backwash, sww, cip)
36	Flush Fire Lines
37	Tighten all nuts and bolts in plant
38	Bleed Pressure Transducers - SWW, Forwarding, SBCWD, Strainer Differential, PR Valves
39	Bleed Air from Top of 500 Micron Strainers
40	Flush Pressure Relief Valve by Fairview Road

## **EXHIBIT D - CONTINUED**

### **4.0 WEST HILLS MONTHLY OPERATION & MAINTENANCE REPORT TO CDHS**

4.1 Monthly Treatment Plant Report Form

4.2 Monthly Summary of Monitoring for Surface Water Treatment Regulations

4.3 CT Compliance for Giardia Inactivation by Free Chlorine

4.4 West Hills Flow to Distribution

4.5 Analytical Reports

4.6 Hollister Conduit Pump Station on Union Road Analytical Results

4.7 West Hills Treated Water Sample Tap Analytical Results

# EXHIBIT D - CONTINUED

## 5.0 WEST HILLS DAILY OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

West Hills Daily Maintenance Activities		
	Equipment	Maintenance Performed
1	Air Compressors (if present)	Bleed moisture trap on both units
2	All Plant Equipment	As you walk through the hole plant checking for leaks or problems
3	Check Raw Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
4	Check Filtered Water PH Meter	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
5	Check Filtered Water Turbidity Meter for proper Flow	You should see flow from clear overflow tube, / 250 to 750 ml should flow from black overflow tube.
6	Check Treated Water pH meter and flow	Is it within range pH 7 to pH 9, and that the unit has proper water flow through it.
7	Check the Filtered water Chlorine Residual Analyzer	The sensor should have electrolyte solution, Sand should be visibly moving in the mixing chamber, Check the level of pH 4 Buffer Solution, Check for proper flow from overflow tube
8	Check the Treated water Chlorine Residual Analyzer	Check the level of Buffer Solutions, Check for proper flow from overflow tube
9	Check Air Receiver for leaks	
10	Check Chlorine Pumps for proper operation	
11	Check Chlorination Pumps and area for leaks	
12	Check Caustic Pumps for proper operation	
13	Check Caustic Pumps and area for leaks	
14	Chlorine Residual	Check the computer for the chlorine residual results to see if they are within acceptable range.
15	pH	Check the computer for the pH levels to see if they are within acceptable range.
16	Turbidity	Check the computer for the turbidity levels to see if they are in the acceptable range



# EXHIBIT D - CONTINUED

## 6.0 WEST HILLS PERIODIC OPERATION & MAINTENANCE ACTIVITIES TO SBCWD

1	Daily Readings
2	Chlorine Residual, Conductivity, pH Distribution System Readings
3	Clean Raw Water Turbidity Meter
4	Clean Combined Turbidity Meter
5	Clean CMF # 1 Turbidity Meter
6	Clean CMF # 2 Turbidity Meter
7	Clean CMF # 3 Turbidity Meter
8	Calibrate all Turbidity Meters with 20 NTU StableCal
9	Replace light bulbs in turbidity meters prior to calibration with 20 NTU StableCal
10	Dose CL2 Analyzer Maintenance
11	Final CL2 Analyzer Acid Clean Maintenance
12	Dose CL2 Analyzer Replace Tubing Maintenance
13	Final CL2 Analyzer Replace Tubing Maintenance
14	Weekly Instrumentation Check
15	Vacuum Plant
16	Wet Mop the Office, Lab & Bathroom
17	Flush Eye Wash Stations
18	Check Underground Outdoor Sample Pits
19	Wash Windows
20	CL2 Dosing Pump Maintenance
21	Caustic Dosing Pump Maintenance
22	Clean Caustic and CL2 Area
23	Print Next Weeks Chain of Custody Sheet for Lab Testing
24	Acid and Caustic CIP on CMF # 1
25	Acid and Caustic CIP on CMF # 2
26	Acid and Caustic CIP on CMF # 3
27	Check Piping in the pit for leaks
28	Change Oil and Filters on Air Compressor # 1
29	Change Oil and Filters on Air Compressor # 2
30	Blow out or Replace Filters on Air Compressor # 1
31	Blow out or Replace Filters on Air Compressor # 2
32	Install new Air Compressor 30" Coalescer, Membrane and 10" Control Air Coalescer Filters
33	Reboot Computers
34	Install new Salt Bridge and Electrolyte and Calibrate the Acid and Caustic CIP pH Probes
35	Grease Motors (backwash, sww, cip)
36	Flush Fire Lines
37	Tighten all nuts and bolts in plant
38	Bleed Pressure Transducers - SWW, Forwarding, SBCWD, Strainer Differential, PR Valves

## EXHIBIT E

### INSURANCE COVERAGE

1. Comprehensive General Liability Insurance.
  - a) Limits of liability and coverage: Minimum of \$3,000,000 combined single limit for each occurrence of bodily injury and property damage, insuring each Party from any loss, liability, damages or claims arising out of or connected with this agreement
  - b) Insured Parties for Owner: San Benito County Water District and its board members, officers, agents and employees.
  - c) Insured Parties for Operator: Sunnyslope County Water District and its board members, officers, agents and employees.
2. Property Damage Insurance for all water treatment and transmission facilities in an amount to be determined by the Parties hereto.
3. Workers' Compensation Insurance as required by law.
4. Automobile Liability Insurance with a minimum combined single limit of liability for bodily injury and property damage of \$3,000,000.

Each Party shall supply to the other a Certificate of Insurance along with the endorsements as required herein. The Certificates shall name the Parties hereto as additional insureds. The Certificates shall provide for written notice from one Party to the other 30 days before the policies are canceled, modified or allowed to expire.

Such insurance shall be primary and all other insurance shall be noncontributory and shall waive all rights of subrogation against the additional insureds.



Agenda

Item

# 7

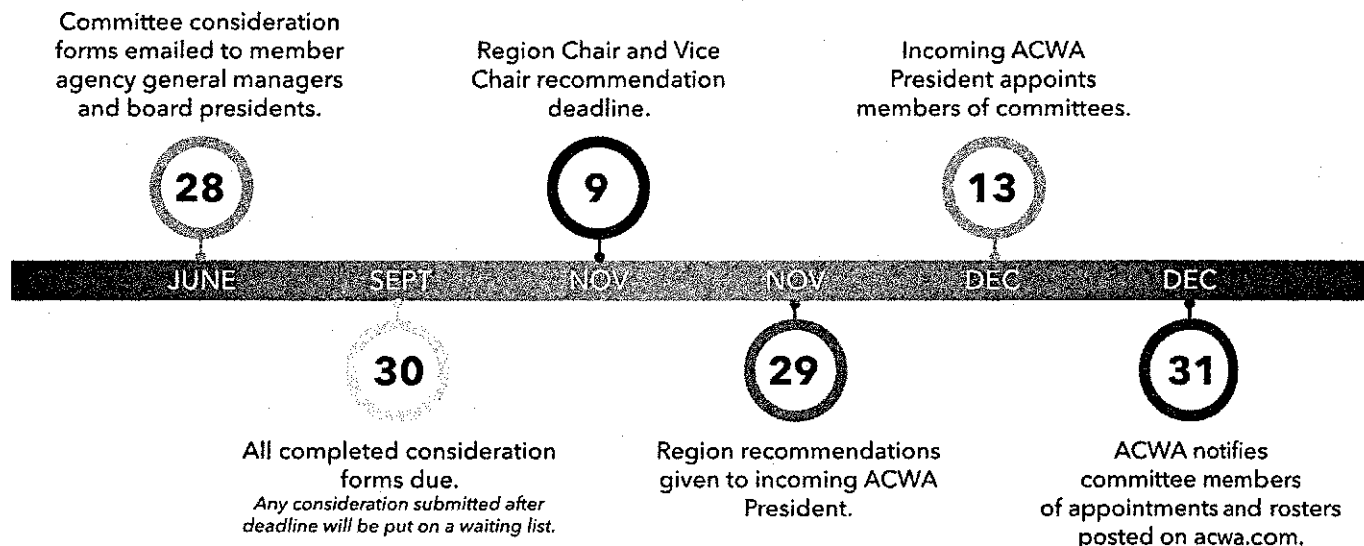


## JOIN A COMMITTEE AND GET INVOLVED

ACWA has 13 standing committees that members can join and get involved. This is a great way for members to engage in state and local issues and influence policy and legislation. Committees are structured to include representation from all 10 ACWA Regions, bringing together diverse voices on technical and policy matters. **Take action, join a committee!**

### COMMITTEE APPOINTMENT PROCESS TIMELINE

#### 2024 - 2025 TERM



# COMMITTEE COMPOSITION

Committee members are appointed for two-year terms that begin on Jan. 1 of even-numbered years. You can learn more about ACWA's 13 standing committees below. For more information and bylaws, visit [www.acwa.com](http://www.acwa.com). If you have any questions, please contact Region and Member Engagement Specialist Ana Javaid at [anaj@acwa.com](mailto:anaj@acwa.com).

Committee	Description	Composition	Meetings Per Year	Liaison
Agriculture	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members.</li> </ul>	Unlimited	4	<b>Stephen Pang</b> State Relations Advocate <a href="mailto:stephenp@acwa.com">stephenp@acwa.com</a>
Business Development	<ul style="list-style-type: none"> <li>Develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members.</li> </ul>	Unlimited	2	<b>Joseph Ramos</b> Business Development Representative <a href="mailto:josephr@acwa.com">josephr@acwa.com</a>
Communications	<ul style="list-style-type: none"> <li>Develops and recommends to the Board of Directors and ACWA staff regarding communications and public affairs programs.</li> <li>Promotes sound public information and education programs and practices among member agencies.</li> <li>Prepares and distributes materials for use by member agencies in their local outreach efforts.</li> <li>Provides input and guidance to ACWA's Communications Department.</li> </ul>	Limited to 40	4	<b>Heather Engel</b> Director of Communications <a href="mailto:heathere@acwa.com">heathere@acwa.com</a>
Energy	<ul style="list-style-type: none"> <li>Recommends policies and programs to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee as appropriate.</li> </ul>	Unlimited	4	<b>Nick Blair</b> State Relations Advocate <a href="mailto:nickb@acwa.com">nickb@acwa.com</a>
Federal Affairs	<ul style="list-style-type: none"> <li>Coordinates with other ACWA committees regarding input on federal issues before both Congress and the federal administrative branches.</li> </ul>	Limited to 5 per Region	2	<b>David Reynolds</b> Director of Federal Relations <a href="mailto:davidr@acwa.com">davidr@acwa.com</a>
Finance	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters.</li> </ul>	Limited to 2 per Region (1 Region Chair/ Vice Chair and 1 with financial experience)	4 - 5	<b>Dan Gumpert</b> Controller <a href="mailto:dang@acwa.com">dang@acwa.com</a>
Groundwater	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors on groundwater policy issues.</li> <li>Monitors state and federal regulations and legislation affecting the quality and management of groundwater.</li> <li>Conducts studies and gathers data on groundwater issues.</li> <li>Develops policies regarding groundwater management.</li> <li>Coordinates with other committees on groundwater issues.</li> </ul>	Unlimited	4	<b>Soren Nelson</b> State Relations Advocate <a href="mailto:sorenn@acwa.com">sorenn@acwa.com</a>

Committee	Description	Composition	Meetings Per Year	Liaison
Legal Affairs	<ul style="list-style-type: none"> <li>Acts on requests for assistance on legal matters of significance to ACWA member agencies.</li> <li>Reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws.</li> <li>Files amicus curiae filing on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights matters of interest to member agencies.</li> </ul>	Limited to 45	2 - 3	<b>Kris Anderson</b> State Relations Advocate krisa@acwa.com
Local Government	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors and the State Legislative Committee on local government matters affecting water agencies, including planning issues, local government organization, and finance.</li> <li>Gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery.</li> </ul>	Limited to 3 per Region	2	<b>Julia Hall</b> Legislative Relations Manager julia@acwa.com
Membership	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors regarding membership policies, eligibility and applications for membership.</li> <li>Assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure.</li> </ul>	Unlimited	2	<b>Katie Dahl</b> Member Services Manager katied@acwa.com
State Legislative	<ul style="list-style-type: none"> <li>Reviews relevant introduced and amended legislation, and develops positions and provides recommendations to the Board of Directors on ballot measures and other major statewide policy issues.</li> <li>Works with staff amendments to bills and provides direction for staff on legislative matters.</li> </ul>	Limited to 4 per Region	10 - 12	<b>Adam Quiñonez</b> Director of State Relations adamq@acwa.com
Water Management	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors on policy and programs related to water management.</li> <li>Reviews and recommends positions on legislation and regulations as requested by other committees.</li> <li>Assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse.</li> </ul>	Limited to 4 per Region	4	<b>Chelsea Haines</b> Regulatory Relations Manager chelseah@acwa.com
Water Quality	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee on policy and programs regarding water quality issues.</li> <li>Promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations.</li> <li>Develops and recommends positions and testimony on water quality regulatory issues.</li> </ul>	Unlimited	4	<b>Nick Blair</b> State Relations Advocate nickb@acwa.com

**TO GET INVOLVED, SUBMIT YOUR CONSIDERATION FORM NOW!**



# COMMITTEE CONSIDERATION FORM

PLEASE PRINT LEGIBLY

Agency Name (DO NOT use acronyms or abbreviations)		ACWA Region #
Agency Address	City, State & Zip	Phone

**BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY.  
FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.**

*\*If an individual is not an agency employee or director, please indicate company affiliation.*

Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice

Signature (Agency/District General Manager or Board President signature required)	Title	Date
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*Committee member contact information will be shared on the committee roster and is to be used for committee business only.*

## QUESTIONS?

Contact [acwacommittees@acwa.com](mailto:acwacommittees@acwa.com)  
or (916) 441-4545

980 9th Street, Suite 1000  
Sacramento, CA 95814  
[www.acwa.com](http://www.acwa.com)



# O & M Recap July 2023

By Michael Craig and Rob Hillebrecht





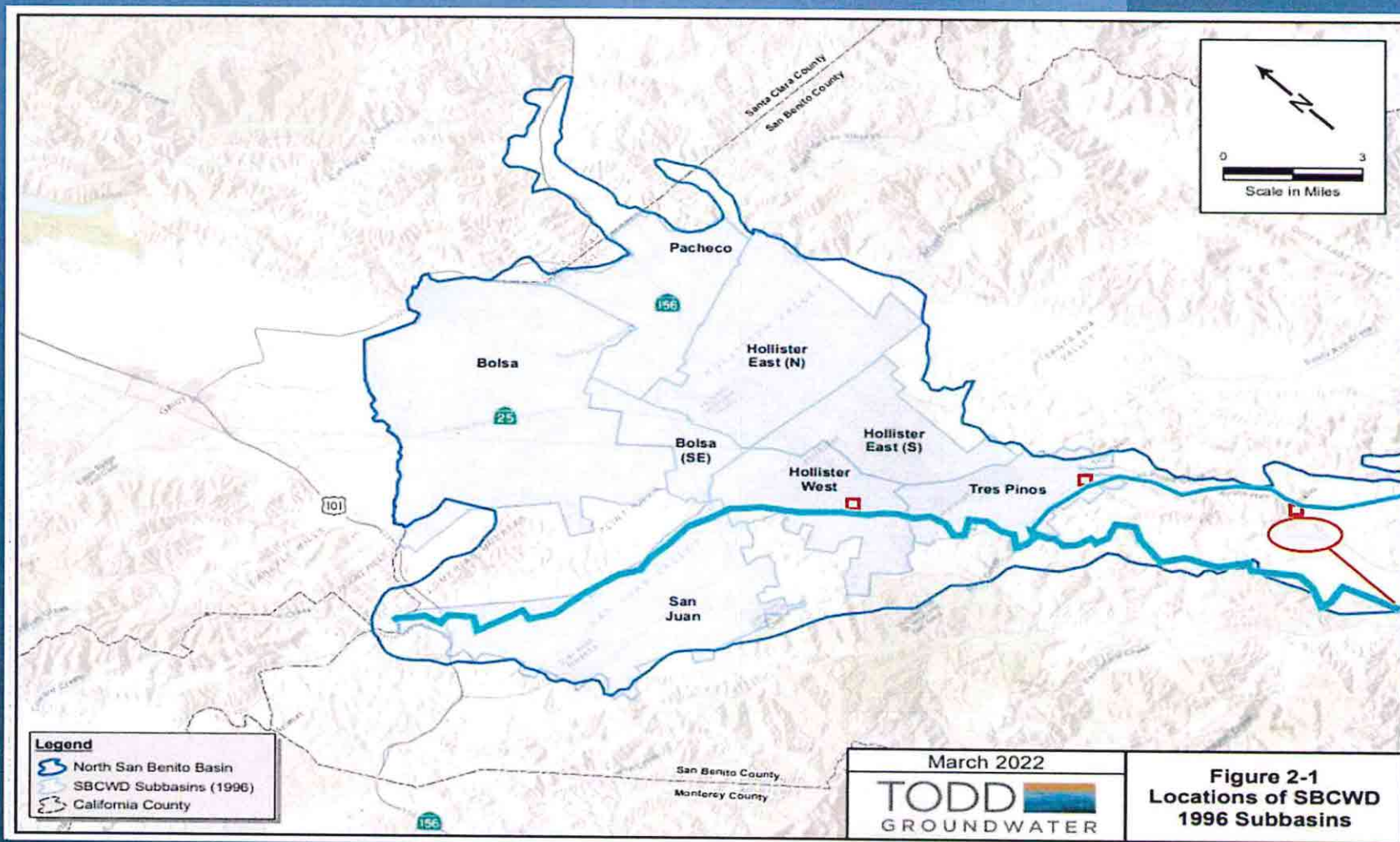












### Zone 3 Operations Plan Worksheet

2. Enter Hydrologic Data and Surface System Status	2.1 Hydrologic Data			2.2 Imported Water & San Justo		2.3 Hernandez Paicines			
	2.1.1 Hollister Rainfall (in)	<u>HOL</u>	18.1	2.2.1 Enter CVP Allocation (AF)	35,550	2.3.1 Hernandez Storage & Release (AF)	April	18,182	5,868
	2.1.2 HDZ Rainfall (in)	<u>HDZ 2</u>	22.3				May 1	18,182	5,457
				2.2.1 Enter Other Imported (AF)	8250.0		June 1	18,182	1,726
	2.1.3 Current Tres Pinos Cr. Flow (CFS)	<u>TP Creek</u>	6.1			2.3.2 Paicines Storage & Release (AF)	April	1,005	0
	2.1.4 Current San Benito R. Flow (CFS)	<u>SBR Willow</u>	17.4	2.2.1 Enter San Justo Storage (AF)	5,305		May 1	1,890	0
							June 1	2,765	192

3. Enter April Well Reads to Compute Spring Subbasin Storage	1 - San Juan				2 - Hollister West				3 - Tres Pinos			
	Key Well Number	Ground Elevation	Depth to water	Water Elevation	Key Well Number	Ground Elevation	Depth to water	Water Elevation	Key Well Number	Ground Elevation	Depth to water	Water Elevation
	12-4-21M1	170	29.2	140.8	12-5-27E1	270	60.3	209.7	13-5-12N20	332	14.4	317.7
	12-4-34H1	199	75.9	123.1	12-5-28J1	276	57.7	218.3	13-5-13F1	348	24.3	323.8
	12-4-26G1	210	53.3	156.7	12-5-28L1	275	60.1	214.9	13-5-13H1	400	62.5	337.5
					12-5-33E2	266	51.5	214.5	13-5-13J2	375	40.7	334.3
					12-5-34P1	294	70.0	224.0	13-5-13Q1	360	30.8	329.3
					12-5-35N2	305	83.3	221.7	13-6-19K1	422	50.0	372.0
					13-5-03L1	303	75.6	227.4				
					13-5-10B1	305	86.3	218.7				
	3.2.1 GW Subbasin Index Elevation			140.2	3.2.2 GW Subbasin Index Elevation			218.7	3.2.3 GW Subbasin Index Elevation			335.7
	3.3.1 April Operational Storage (AF)			17,700	3.3.2 April Operational Storage (AF)			14,600	3.3.3 April Operational Storage (AF)			4,900
	April Storage % of Operational Capacity			60%	April Storage % of Operational Capacity			88%	April Storage % of Operational Capacity			69%



