

**BOARD OF DIRECTORS
SAN BENITO COUNTY WATER DISTRICT
Agenda For
July 31, 2024
Regular Meeting – 5:00 p.m.
30 Mansfield Road – Hollister, California 95023**

Assistance for those with disabilities:

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

ZOOM LINK

<https://us06web.zoom.us/j/89272540997?pwd=IHkxMnN5V1loZGZjZjZkdynOpqQnY.1>

Meeting ID

892 7254 0997

Passcode:

101005

Dial Only:

Dial by your location

- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

If you plan to participate in the meeting and need assistance, please call
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

CALL TO ORDER

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)

- ## REGULAR AGENDA

- 2

- e) San Luis and Delta-Mendota Water Authority Activities
- f) City of San Juan Bautista Water Supply Plan
- g) B F Sisk Dam Raise Project
- h) Miscellaneous District items

13. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, August 28, 2024. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.

June 26, 2024
Regular Meeting
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, June 26, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were Interim General Manager Jeff Cattaneo, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Megan Holland, Senior Engineer David Macdonald, Water Resources Technician II Dustin Franco, Office Specialist I Jennifer Cosio Arellano, Executive Assistant/Board Clerk Barbara Mauro and other District staff members were in attendance.

CALL TO ORDER

President Shelton called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**
President Shelton led the Pledge of Allegiance.
- b. **Roll Call**
Mrs. Mauro called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**
President Shelton noted there is a typographical error on item #6, the company name is “WBCP” not “MBCP”. Noting the correction, a motion was made by Director Flores and seconded by Director Wright; the Agenda was approved by the Board of Directors by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

- | | | |
|----|---|--|
| 1. | Approval of Minutes for: | May 20, 2024 Special Meeting
May 29, 2024 Regular Meeting |
| 2. | Allowance of Claims | |
| 3. | Acknowledgement of Paid Claims | prior to the June Board Meeting |
| 4. | On Call Contracts – Status Updates | |

With a motion by Director Tonascia and a second by Director Wright, the Consent Agenda was approved by the Board of Directors by 5 affirmative votes, Shelton, Williams Flores, Tonascia and Wright.

REGULAR AGENDA

5. FYE 2023 Annual Comprehensive Financial Report and Audit

Ms. Holland introduced Ms. Kaufman from McGilloway, Ray, Brown & Kaufman who will make the presentation to the Board.

a. Presentation by McGilloway, Ray, Brown & Kaufman

Ms. Kaufman, using a PowerPoint presentation, stated the District had received an unmodified report, which is the best the District can receive. She further thanked the District staff for all their hard work. In 2022, the District received the GFOA Award of Excellence, and she sees no reason why it shouldn't receive it once again. Ms. Kaufman then reviewed the Basic Financial Statements and Required Supplementary Reports. She reported current assets were up approximately \$9 million as a result of a combination of increases in cashflow, investments and taxes. Non-current assets were down approximately \$1.8 million due to losses in CalPERS pool for the Pension Liability, but it is also a year behind. Current liabilities are up \$1.3 million, primarily due to the Highway 156 Cal Trans Project. She then reviewed the revenues and expenses and overall, the District is up \$5.5 million. Ms. Kaufman explained the debt covenant, as it is a provision of the bond.

President Shelton thanked the auditors and District staff for their hard work to finalize the FYE 2023 Audit.

b. Consider Acceptance and Authorize Distribution

With a motion by Director Flores and a second by Vice President Williams, the Board of Directors Accepted the FYE 2023 Annual Comprehensive Financial Report and Audit and Authorized Distribution with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

6. Consider Approval and Authorize Interim General Manager to sign Professional Services Contracts with WBCP, Inc. for Recruitment Selection of:

Mr. Cattaneo reported the District did an RFP process for recruiters for two positions, General Manager and District Engineer. The District received 4 responses; 1 came late, 1 didn't meet the standards set in the RFP and the other two, Alliance and WBCP, were interviewed by staff and the Personnel Committee. Based upon the interviews, the firm chosen was WBCP, Inc.

a. General Manager (NTE \$31,400)

With a motion by Director Tonascia and a second by Vice President Williams, the Board of Directors approved a contract with WBCP, Inc. for the recruitment for General Manager, not to exceed \$31,400, by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

b. District Engineer (NTE \$31,400)

With a motion by Director Flores and a second by Director Wright, the Board of Directors approved a contract with WBCP, Inc. for the recruitment for District Engineer, not to exceed \$31,400, by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

7. **Consider Resolution for the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls**

Mr. Cattaneo stated this is a routine item for the Board to approve annually, to have San Benito County collect the Groundwater Management Fee on the District's behalf. With a motion by Vice President Williams and a second by Director Tonascia, the Board of Directors approved Resolution #2024-24, *A Resolution of the Board of Directors of the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls* was approved by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

8. **Consider Approval and Authorize Interim General Manager to Execute a Contract with Kennedy Jenks Inc. Consultants for Construction Management Services Related to West Hills Water Treatment Plant Expansion (NTE \$ 1,850,997 with 5% contingency of \$92,550)**

Mr. Cattaneo stated the District did an RFP for this agenda item and received 2 bids; one from MNS and one from Kennedy-Jenks. After reviewing both bids, staff interviewed both firms. Following the interviews, it was determined that while Kennedy-Jenks bid was higher by \$200,000, it was offset by their overall experience and staff felt they were the most qualified. Mr. Cattaneo added, they also had a deeper personnel pool to draw from. With a motion by Vice President Williams and a second by Director Wright, the Board of Directors Approved and Authorized the Interim General Manager to Execute a Contract with Kennedy/Jenks Inc. Consultants for Construction Management Services related to West Hills Water Treatment Plant Expansion (NTE \$1,850,997 with a 5% contingency of \$92,550) with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

9. **Consider Approval and Authorize Interim General Manager to Execute a Contract with Lidia Gutierrez Consultants for USBR WaterSmart Small Storage Grant Administration (NTE \$128,000)**

Mr. Cattaneo stated the District was awarded \$6.7 million by the USBR in March for the Small Storage Grant. Ms. Gutierrez has years of experience working with federal grants, which are much more complicated than the state grants. In order to meet all the requirements, staff is recommending the Board approve the contract with Gutierrez Consultants for grant administration for the USBR WaterSmart Small Storage Grant. With a motion by Vice President Williams and a second by Director Tonascia, the Board of Directors Approved and Authorized the Interim General Manager to Execute a Contract with Lidia Gutierrez Consultants for the USBR WaterSmart Small Storage Grant Administration (NTE \$128,000) with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

10. **Consider Approval of a Resolution to Award a Construction Contract in the Amount of \$146,850.00 to Bradley & Son's, Inc. for Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 (Categorically Exempt from CEQA per California Code of Regulations Title 14 Section 15306)**

Mr. Macdonald reviewed this item for the Board. Following the bid process, the Board's action would be to accept the bid, award and execute a contract for the Exploratory Borehole Project. Mr. Macdonald further explained the need for the 20% contingency. There was discussion about the type of boring and size of casing. Also discussed was the location for the site as well as the depth needed for the boring. With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-25, *A Resolution of the Board of Directors of the San Benito County Water District Awarding a Construction Contract in the Amount of \$146,850 to Bradley & Son's, Inc. for Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 (Categorically Exempt from CEQA per California Code of Regulations Title 14 Section 15306)* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

11. **Consider Approval and Authorize Interim General Manager to Execute an Agreement with Todd Groundwater for Professional Services Associated with Aquifer Storage and Recovery Exploratory Boring, Fallon Road, San Benito County Water District (NTE \$40,000)**

Mr. Cattaneo stated this work would normally be covered by the SGMA Grant, but it was used for work done when the location was moved to Union Road. These funds are needed for work for the borehole well field data. With a motion by Director Flores and a second by Director Tonascia, the Board of Directors Approved and Authorized the Interim General Manager to Execute an Agreement with Todd Groundwater for Professional Services Associated with Aquifer Storage and Recovery Exploratory Boring, Fallon Road, San Benito County Water District (NTE \$40,000) with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

12. **Discuss and Consider Resolution Adopting the 2024-2025 Salary Schedule to comply with California Public Employees' Retirement System (CALPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules**

Ms. Holland stated this resolution for the salary schedules needs to be adopted prior to July 8th, when the MOU for SEIU has an increase. This resolution must be done each time there is a change to be in compliance with CalPERS. Mr. Liem added, it must be done anytime there is a modification, and it must be Board approved. With a motion by Vice President Williams and a second by Director Tonascia, the Board of Directors approved Resolution #2024-26, *A Resolution of the Board of Directors of the San Benito County Water District Adopting the 2024-2025 Salary Schedule to comply with California Public Employees' Retirement System (CALPERS) statutory and regulatory requirements for compensation earnable and publicly available pay scheduled with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.*

13. **Consider Resolution Amending Retired Annuitant Employment Agreement with Jeffrey Cattaneo**
Mr. Liem reviewed this item for the Board. At a Personnel Committee meeting last week, the committee agreed to increase the salary range in order to capture the highest qualified candidate. Discussion ensued with the committee, and they agreed Mr. Cattaneo currently is the most qualified for this position. As a result of this discussion, the committee is recommending making Mr. Cattaneo's pay equivalent to the maximum salary as approved by the Board for the position of General Manager. With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-27, *A Resolution of the Board of Directors of the San Benito County Water District Amending Annuitant Employment Agreement with Jeffrey Cattaneo* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.
14. **Committee/Agency Representative Reports:**
- a. **San Luis and Delta-Mendota Water Authority (Tonascia/Cattaneo)**
As per Director Tonascia, he had nothing to report.
 - b. **Finance Committee (Shelton/*Flores)**
As per Director Flores, this has been covered; he thanked staff for their hard work on the audit.
 - c. **Investment Committee (Flores/Williams)**
As per Director Williams, the committee reviewed the current investments. Mr. Cattaneo further reported the District currently has \$37 in L.A.I.F. and staff is recommending reinvesting all of the \$37 million in government bonds. He further explained how District investments work based on the District's Investment Policy.
 - d. **Personnel Committee (Flores/Tonascia)**
As per Director Flores and Tonascia, this has been covered.
15. **Monthly Operations and Maintenance Report**
There was no report given for this item.
16. **General Manager's Report:**
- a. **Reach 1 Operations**
As per Mr. Cattaneo, he had nothing to report at this time.
 - b. **Zone 3 Operations**
As per Mr. Cattaneo, there have been 3 minor leaks at the Paicines Canal. The largest leak is at the site where the District did the slurry repair. It is a slow leak and fortunately, the vineyard has pulled out their vines, so because there isn't urgency at the moment, Mr. Cattaneo wants to keep the water flowing for now. Dustin Franco will be going out there tomorrow and will check the water levels.
 - c. **Zone 6 Operations**
As per Mr. Cattaneo, the Ag allocation has been increased. District staff has turned the system around and right now, only the West Hills water treatment plant and Sub 10 are operating off of San Justo.

d. Accelerated Drought Response Project (ADRoP)

As per Mr. Cattaneo, staff is working on the USBR Grant; it will likely take 6-8 months to get the environmental work completed.

e. San Luis and Delta-Mendota Water Authority Activities

As per Mr. Cattaneo, he had nothing further to report.

f. City of San Juan Bautista Water Supply Plan

As per Mr. Cattaneo, a meeting was held today; the City of San Juan Bautista is likely receiving \$10 million from the government and the project total is approximately \$12-15 million. Staff is working on getting the agreement finalized for the reimbursement to the District. Director Flores asked how soon this would be completed. Mr. Cattaneo stated he would have to modify his original agreement as some details need to be worked out, such as the amount of capital that still needs to be determined and what portion of the depreciation fund that the COH/SSCWD has already paid into, that San Juan would need to pay.

g. B F Sisk Dam Raise Project

As per Mr. Cattaneo, progress is being made on the operations agreement, but now the Bureau is working on how to handle Project Water. Mr. Cattaneo explained the difference between Project Water, Non-Project Water and Acquired Project Water. Currently, the biggest concern is the largest participant is Valley Water and what would happen if they decided to pull out of the project. Mr. Cattaneo reported a series of meetings are scheduled over the next three weeks.

h. Miscellaneous District items

As per Mr. Cattaneo, he had nothing further to report at this time.

17. **CLOSED SESSION**

Public Employee Performance Evaluation

Title: Manager of Administration, Finance, and Business Services

Authority: California Government Code § 54957

18. **Public Employee Performance Evaluation**

Title: District Counsel

Authority: California Government Code § 54957

19. **Discuss Confidential Classification and Salary Step Adjustment for the Executive Assistant/Board Clerk Position as requested by SEIU § 54957.6 Designated Representative: Jeff Cattaneo**

(The Board convened in Closed Session at 6:06 p.m.)

20. **OPEN SESSION**

Report any action, if any, from Closed Session items

(The Board reconvened in Open Session at 7:00 p.m.)

As per President Shelton, there was no action to report from Closed Session.

21. **Adjournment**

With no further business to conduct, the meeting was adjourned at 7:01 p.m.

Andrew Shelton, President

Barbara L. Mauro, Executive Assistant/Board Clerk

July 17, 2024
Special Meeting
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Wednesday, July 17, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were Interim General Manager Jeff Cattaneo, District Counsel Jeremy T. Liem, Senior Engineer David Macdonald, Water Conservation Program Manager Jennifer Cosio Arellano and Executive Assistant/Board Clerk Barbara Mauro.

CALL TO ORDER

President Shelton called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**
President Shelton led the Pledge of Allegiance.
- b. **Roll Call**
Mrs. Mauro called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board**
- d. **Approval of the Agenda**
With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved the Agenda with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

AGENDA ITEMS:

1. **Consider Resolution Affirming Interim Officers and Employees have the same powers, duties and authority as their permanent counterparts in regard to District Operations**
Mr. Cattaneo stated this resolution gives interim officers and employees the same abilities to interact with banks and other agencies in the same capacity as their permanent counterparts. With a motion by Director Flores and a second by Vice President Williams, the Board of Directors approved Resolution #2024-28, *A Resolution of the Board of Directors of the San Benito County Water District Affirming Interim Officers and Employees have the same powers, duties and authority as their permanent counterparts in regard to District Operations* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.
2. **Consider Resolution Granting General Manager Authorization to be the Contracting Officer for the investment transactions on behalf of the District**
Mr. Cattaneo stated this item is similar to the previous item, as it gives authorization for investment transactions. Mr. Liem added, there is an (a) and (b), as one is a general resolution, so it could be used for any banking institution and the other is specific to U S Bancorp. Director Flores added, sometimes some banking institutions prefer having a

resolution be specific to them. Director Tonascia asked if there is any issue approving both resolutions; Mr. Liem stated no, there is not.

a. Authorization to be the Contracting Officer for Investment Transactions on behalf of District with U.S. Bancorp Advisors

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-29, *A Resolution of the Board of Directors of the San Benito County Water District giving the General Manager Authorization to be the Contracting Officer for Investment Transactions on behalf of District with U.S. Bancorp Advisors* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

b. Authorization to be the Contracting Officer for Investment Transactions on behalf of District

With a motion by Vice President Williams and a second by Director Wright, the Board of Directors approved Resolution #2024-30 *A Resolution of the Board of Directors of the San Benito County Water District giving the General Manager Authorization to be the Contracting Officer for Investment Transactions on behalf of District* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

3. Consider Authorizing Interim General Manager to update investments with U.S. Bancorp Advisors

Mr. Cattaneo reviewed a handout which compared investments of \$35 million in Bonds versus L.A.I.F. over 5 years. Based on his estimations, the overall yield would be better with the bonds. Director Flores added when we began with the contract for the treatment plants, the goal was to have a gain of at least 4% per year to make our obligations and this allows for that. Mr. Cattaneo added the bonds have a locked-in rate. With a motion by Vice President Williams and a second by Director Tonascia, the Board of Directors authorized the Interim General Manager to update investments with U.S. Bancorp Advisors with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

4. CLOSED SESSION:

Appointment of Public Employee –

Consider the Appointment of a public employee

Title: Interim Manager of Administration, Finance and Business Services

Authority: California Government Code Section 54957(b)(1), 54957(b)(4)

(The Board convened in Closed Session at 5:16 p.m.)

5. OPEN SESSION:

Report action, if any from Closed Session

(The Board reconvened in Open Session at 5:27 p.m.)

President Shelton read Resolution #2024-31 into the record. Resolution 2024-31 appoints Brett Miller as Interim Manager of Administration, Finance and Business Services under Government Code 21221(h) which allows a governing body to appoint a CalPERS retiree to a vacant position. Mr. Miller is appointed as of July 18, 2024 and

will be paid at an hourly rate of \$84.13 per hour. Mr. Miller has not and will not receive any other benefit, incentive or compensation in addition to this hourly wage.

In closed session, a motion was made by Director Flores and seconded by Director Tonascia, Resolution #2024-31, *A Resolution of the Board of Directors of the San Benito County Water District Appointing Brett Miller as Interim Manager of Administration, Finance and Business Services* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

6. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 5:33 p.m.

Andrew Shelton, President

Barbara L. Mauro, Executive Assistant/Board Clerk

System: 7/25/2024 12:11:42
User Date: 7/25/2024

San Benito County Water District
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Leilani

Batch ID: CK073124
Batch Comment:

Audit Trail Code: PMCHK00001034
Posting Date: 7/31/2024

Checkbook: UB-CKG
* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0058765	7/31/2024	032608	A1JAN	A-1 Services	\$524.00
0058766	7/31/2024	032609	ACWAJ	ACWA/JPIA	\$53,849.99
0058767	7/31/2024	032610	B&SSU	B&S Supply	\$79.90
0058768	7/31/2024	032611	BEFOR	Before the Movie Inc	\$438.00
0058769	7/31/2024	032612	BRIGA	Brigantino Irrigation	\$2,473.80
0058770	7/31/2024	032613	CINTA	Cintas Corporation	\$637.25
0058771	7/31/2024	032614	CITYHO	City of Hollister	\$101,989.17
0058772	7/31/2024	032615	CMANA	CM Analytical Inc	\$6,655.00
0058773	7/31/2024	032616	DATAF	Dataflow Business Systems Inc	\$374.68
0058774	7/31/2024	032617	DONCH	Don Chapin Company Inc	\$333.00
0058775	7/31/2024	032618	DURHA	Durham Geo Slope Indicator	\$1,347.65
0058776	7/31/2024	032619	EBCO	EBCO Pest Control	\$66.00
0058777	7/31/2024	032620	EDGES	Edges Electrical Group	\$336.65
0058778	7/31/2024	032621	ELCCO	ELC Consulting	\$8,477.00
0058779	7/31/2024	032622	FASTE	Fastenal Company	\$1,052.93
0058780	7/31/2024	032623	FORDE	Ford Equipment Repair Co.	\$3,454.95
0058781	7/31/2024	032624	FRESN	Fresno Valves & Castings Inc.	\$6,868.08
0058782	7/31/2024	032625	GARTO	Garton Tractor, Inc.	\$3,753.84
0058783	7/31/2024	032626	GOLDEN	Golden State Portables	\$900.00
0058784	7/31/2024	032627	GROSS	Grossmayer & Associates	\$145.00
0058785	7/31/2024	032628	GUTIE	Gutierrez Consultants	\$22,632.00
0058786	7/31/2024	032629	HARRYBL	Harry Blohm	\$1,812.50
0058787	7/31/2024	032630	HAUTO	Hollister Auto Parts Inc	\$179.13
0058788	7/31/2024	032631	HDRENG	HDR Engineering Inc	\$335,905.04
0058789	7/31/2024	032632	ICONI	ICONIX Waterworks Inc	\$11,933.71
0058790	7/31/2024	032633	INDEP	Independent Business Forms Inc	\$518.18
0058791	7/31/2024	032634	JOHNS	Johnson Lumber Company	\$861.87
0058792	7/31/2024	032635	JOHNSM	John Smith Landfill	\$50.45
0058793	7/31/2024	032636	KRONI	Kronick Moskovitz Tiedemann & Girard	\$120.00
0058794	7/31/2024	032637	LANDS	Landscape Design by Rosemary Bridwell C	\$200.00
0058795	7/31/2024	032638	LIEBE	Liebert Cassidy Whitmore	\$2,379.00
0058796	7/31/2024	032639	MCGIL	McGilloway Ray Brown & Kaufman	\$25,925.00
0058797	7/31/2024	032640	MCKIN	McKinnon Lumber Inc	\$357.58
0058798	7/31/2024	032641	MISSIO	Mission Village Voice Media LLC	\$340.00
0058799	7/31/2024	032642	MONBA	Monterey Bay Air Resources District	\$2,072.00
0058800	7/31/2024	032643	NEWSV	New SV Media Inc	\$320.00
0058801	7/31/2024	032644	PAJRIV	Pajaro River Watershed Flood Prevention	\$10,000.00
0058802	7/31/2024	032645	PALAC	Palace Business Solutions	\$491.33
0058803	7/31/2024	032646	PITBO	Pitney Bowes	\$912.14
0058804	7/31/2024	032647	RESER	Reserve Account	\$1,000.00
0058805	7/31/2024	032648	RIANDA	Rianda Air Inc.	\$380.00
0058806	7/31/2024	032649	SHRED	Shred-it	\$194.32
0058807	7/31/2024	032650	SJELE	SJ Electro Systems Inc	\$6,498.60
0058808	7/31/2024	032651	SPURZ	Spurzem & Liem LLP	\$7,420.00
0058809	7/31/2024	032652	SSCWD-TP	Sunnyslope County Water District	\$274,270.90
0058810	7/31/2024	032653	TECHN	TechnoFlo Systems	\$2,216.23
0058811	7/31/2024	032654	TODDE	Todd Groundwater	\$12,746.25

* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0058812	7/31/2024	032655	TOPGR	Top Grade Paving	\$12,000.00
0058813	7/31/2024	032656	TOROP	Toro Petroleum Corporation	\$3,141.17
0058814	7/31/2024	032657	UNDER	Underground Service Alert	\$1,219.48
0058815	7/31/2024	032658	UNIFI	Unified Field Services Corporation	\$28,619.66
0058816	7/31/2024	032659	USABL	USA BlueBook	\$1,559.75
0058817	7/31/2024	032660	USBNK-CC	US Bank Corporation	\$6,210.78
0058818	7/31/2024	032661	USGEO	U.S. Geological Survey	\$24,190.00
0058819	7/31/2024	032662	WRIIN	Wright Bros Industrial Supply	\$711.71
0058820	7/31/2024	032663	ZEIAL	Alan Zeisbrich	\$2,605.00
Total Checks: 56					Checks Total: \$995,750.67
					=====

* Voided Checks


Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA
THIS 31TH DAY OF JULY 2024 THAT THE FOREGOING DEMANDS ENUMERATED HAVE
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.



Prepared by: Manager of Admin and Finance



Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: _____
Date

President

Payment Fund Responsibility

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Payment#	Date	Check Total	Vendor ID	Vendor Name
032608	7/25/2024	\$524.00	A1JAN	A-I Services
Voucher:	050556	Invoice: 4932	Date: 7/1/2024	Janitorial Services
	Allocations:	\$30.60	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$15.30	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$260.10	600-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$21.80	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$10.90	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$185.30	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$524.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$52.40 Fund 300: \$26.20 Fund 600: \$445.40
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032609	7/25/2024	\$53,849.99	ACWAJ	ACWA/JPIA
Voucher:	050623	Invoice: 071524	Date: 7/15/2024	Restitution Payment #03-5145
	Allocations:	\$1,150.00	600-2002-0000-222	Accounts Payable Other
				Doc Amt: \$1,150.00
Voucher:	050624	Invoice: 198	Date: 7/16/2024	Annual Property Insurance
	Allocations:	\$44,794.99	600-6871-0000-564-06	Insurance 10/5/85
	Allocations:	\$5,270.00	100-6871-0000-564-06	Insurance 10/5/85
	Allocations:	\$2,635.00	300-6871-0000-564-06	Insurance 10/5/85
				Doc Amt: \$52,699.99

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$5,270.00 Fund 300: \$2,635.00 Fund 600: \$45,944.99
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032610	7/25/2024	\$79.90	B&SSU	B&S Supply
Voucher:	050599	Invoice: 2659	Date: 7/1/2024	Contracted Services
	Allocations:	\$79.90	600-6275-0000-542	CS-Maintenance-TM
				Doc Amt: \$79.90

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$79.90
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032611	7/25/2024	\$438.00	BEFOR	Before the Movie Inc
Voucher:	050557	Invoice: 50303	Date: 7/1/2024	On-Screen Ad
	Allocations:	\$438.00	803-6865-0000-562	Advertising/Public Info (PI)
				Doc Amt: \$438.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$438.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032612	7/25/2024	\$2,473.80	BRIGA	Brigantino Irrigation			
Voucher:	050477	Invoice:	220000076209	Date:	6/24/2024	Maintenance Supplies	Doc Amt: \$21.96
		Allocations:	\$21.96	600-6320-0000-542		Supplies-TM	
Voucher:	050478	Invoice:	220000076459	Date:	6/25/2024	Maintenance Supplies	Doc Amt: \$279.44
		Allocations:	\$279.44	600-6320-0000-542		Supplies-TM	
Voucher:	050479	Invoice:	220000076343	Date:	6/25/2024	Maintenance Supplies	Doc Amt: \$132.72
		Allocations:	\$132.72	600-6320-0000-542		Supplies-TM	
Voucher:	050558	Invoice:	220000077055	Date:	7/1/2024	Maintenance Supplies	Doc Amt: \$432.50
		Allocations:	\$432.50	600-6320-0920-542		Supplies-TM - Subsystem Breaks	
Voucher:	050559	Invoice:	220000077457	Date:	7/5/2024	Maintenance Supplies	Doc Amt: \$41.79
		Allocations:	\$41.79	600-6320-0000-542		Supplies-TM	
Voucher:	050633	Invoice:	220000076456	Date:	6/25/2024	Contracted Services	Doc Amt: \$1,500.00
		Allocations:	\$1,500.00	600-6275-0920-542		CS Maintenance TDM-Subsystem Breaks	
Voucher:	050638	Invoice:	220000079718	Date:	7/23/2024	District Supplies	Doc Amt: \$65.39
		Allocations:	\$55.58	600-6320-0000-562-03		Supplies - GA	
		Allocations:	\$6.54	100-6320-0000-562-03		Supplies - GA	
		Allocations:	\$3.27	300-6320-0000-562-03		Supplies - GA	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$6.54 Fund 300: \$3.27 Fund 600: \$2,463.99
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032613	7/25/2024	\$637.25	CINTA	Cintas Corporation			
Voucher:	050480	Invoice:	4196893719	Date:	6/25/2024	Weekly Service	Doc Amt: \$127.45
		Allocations:	\$12.75	100-6275-0000-563-06		CS-Maint 10/5/85	
		Allocations:	\$6.37	300-6275-0000-563-06		CS-Maint 10/5/85	
		Allocations:	\$108.33	600-6275-0000-563-06		CS-Maint 10/5/85	
Voucher:	050560	Invoice:	4197672910	Date:	7/2/2024	Weekly Service	Doc Amt: \$127.45
		Allocations:	\$12.75	100-6275-0000-563-06		CS-Maint 10/5/85	
		Allocations:	\$6.37	300-6275-0000-563-06		CS-Maint 10/5/85	
		Allocations:	\$108.33	600-6275-0000-563-06		CS-Maint 10/5/85	
Voucher:	050561	Invoice:	4198332159	Date:	7/9/2024	Weekly Service	Doc Amt: \$127.45
		Allocations:	\$12.75	100-6275-0000-563-06		CS-Maint 10/5/85	
		Allocations:	\$6.37	300-6275-0000-563-06		CS-Maint 10/5/85	
		Allocations:	\$108.33	600-6275-0000-563-06		CS-Maint 10/5/85	

Voucher: 050562 Invoice: 4199033232 Date: 7/16/2024 Weekly Service Doc Amt: \$127.45
 Allocations: \$12.75 100-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$6.37 300-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$108.33 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 050622 Invoice: 4199730569 Date: 7/23/2024 Weekly Service Doc Amt: \$127.45
 Allocations: \$12.75 100-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$6.37 300-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$108.33 600-6275-0000-563-06 CS-Maint 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$63.73 Fund 300: \$31.86 Fund 600: \$541.66
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032614	7/25/2024	\$101,989.17	CITYHO	City of Hollister

Voucher: 050481 Invoice: INV02286 Date: 6/30/2024 Recycled Water Annual Charges Doc Amt: \$101,989.17
 Allocations: \$101,989.17 600-6310-0604-542 Chemicals -Recycled Water

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$101,989.17
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032615	7/25/2024	\$6,655.00	CMANA	CM Analytical Inc

Voucher: 050563 Invoice: 82578 Date: 7/10/2024 Water Quality Testing Doc Amt: \$6,655.00
 Allocations: \$300.00 700-6270-0135-511 CS-Ops-Water Quality Groundwater-SSO
 Allocations: \$420.00 600-6270-0604-541 CS Operations Recycled Water Project
 Allocations: \$5,341.50 600-6270-0135-511 CS Ops-Water Quality Grwtr-SSO
 Allocations: \$593.50 300-6270-0135-511 CS-Ops-Water Quality Groundwater-SSO

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$593.50 Fund 600: \$5,761.50
 Fund 700: \$300.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032616	7/25/2024	\$374.68	DATAF	Dataflow Business Systems Inc

Voucher: 050564 Invoice: 394240 Date: 7/1/2024 Copier Supplies Doc Amt: \$12.50
 Allocations: \$10.63 600-6835-0000-562-06 Office Supplies 10/5/85 GA
 Allocations: \$0.63 300-6835-0000-562-06 Office Supplies 10/5/85 GA
 Allocations: \$1.25 100-6835-0000-562-06 Office Supplies 10/5/85 GA

Voucher: 050565 Invoice: 394972 Date: 7/8/2024 Copier Lease Doc Amt: \$362.18
 Allocations: \$16.80 100-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85
 Allocations: \$8.40 300-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85
 Allocations: \$142.77 600-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85
 Allocations: \$19.42 100-6275-0000-563-06 CS-Maint 10/5/85

Allocations: \$9.71 300-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$165.09 600-6275-0000-563-06 CS-Maint 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$37.47 Fund 300: \$18.73 Fund 600: \$318.48
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032617	7/25/2024	\$333.00	DONCH	Don Chapin Company Inc
Voucher: 050482	Invoice: 185288	Date: 6/11/2024	Maintenance Supplies	Doc Amt: \$333.00
Allocations:	\$333.00	600-6320-0920-542	Supplies-TM - Subsystem Breaks	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$333.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032618	7/25/2024	\$1,347.65	DURHA	Durham Geo Slope Indicator
Voucher: 050535	Invoice: 1159353	Date: 3/13/2024	Engineering Supplies	Doc Amt: \$1,347.65
Allocations:	\$1,212.89	600-6330-0000-511	Tools Purchase-SSO	
Allocations:	\$134.76	300-6330-0000-511	Tools Purchase-SSO	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$134.76 Fund 600: \$1,212.89
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032619	7/25/2024	\$66.00	EBCO	EBCO Pest Control
Voucher: 050566	Invoice: 22012	Date: 7/6/2024	Monthly Pest Control	Doc Amt: \$66.00
Allocations:	\$6.60	100-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$3.30	300-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$56.10	600-6275-0000-563-06	CS-Maint 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$6.60 Fund 300: \$3.30 Fund 600: \$56.10
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032620	7/25/2024	\$336.65	EDGES	Edges Electrical Group
Voucher: 050596	Invoice: \$6201560.001	Date: 7/17/2024	Electrical Supplies	Doc Amt: \$336.65
Allocations:	\$336.65	600-6321-0000-542	Supplies-Structure Equip TDM	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$336.65
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032621	7/25/2024	\$8,477.00	ELCCO	ELC Consulting

Voucher: 050567 Invoice: 9648 Date: 7/1/2024 Monthly Service Agreement Doc Amt: \$1,480.00
 Allocations: \$790.00 600-6260-0603-531 CS Computer - West Hills WTP
 Allocations: \$690.00 600-6260-0602-531 CS Computer - Lessalt WTP

Voucher: 050568 Invoice: 9647 Date: 7/1/2024 Monthly Service Agreement Doc Amt: \$6,897.00
 Allocations: \$659.70 100-6260-0000-563-06 CS-Computer (10/5/85)
 Allocations: \$329.85 300-6260-0000-563-06 CS-Computer (10/5/85)
 Allocations: \$5,607.45 600-6260-0000-563-06 CS-Computer (10/5/85)
 Allocations: \$300.00 600-6260-0000-563 CS-Computer-GA

Voucher: 050569 Invoice: 9649 Date: 7/1/2024 Monthly Service Agreement Doc Amt: \$100.00
 Allocations: \$100.00 803-6260-0000-563 CS - Computers

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$659.70 Fund 300: \$329.85 Fund 600: \$7,387.45
 Fund 700: \$0.00 Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032622	7/25/2024	\$1,052.93	FASTE	Fastenal Company

Voucher: 050483 Invoice: CAHOS65464 Date: 6/28/2024 Maintenance Supplies Doc Amt: \$238.35
 Allocations: \$238.35 600-6320-0000-542 Supplies-TM

Voucher: 050484 Invoice: CAHOS65419 Date: 6/26/2024 Maintenance Supplies Doc Amt: \$763.65
 Allocations: \$763.65 600-6320-0000-542 Supplies-TM

Voucher: 050600 Invoice: MN019864408 Date: 7/11/2024 Maintenance Supplies Doc Amt: \$50.93
 Allocations: \$50.93 600-6820-0000-562 Dues and Fee

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,052.93
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032623	7/25/2024	\$3,454.95	FORDE	Ford Equipment Repair Co.

Voucher: 050485 Invoice: 3959 Date: 6/21/2024 Maintenance-Heavy Equipment Doc Amt: \$1,054.95
 Allocations: \$1,054.95 600-6482-0000-562 Equipment Maintenance-Heavy

Voucher: 050486 Invoice: 3951 Date: 6/13/2024 Maintenance-Heavy Equipment Doc Amt: \$2,400.00
 Allocations: \$2,400.00 600-6482-0000-562 Equipment Maintenance-Heavy

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$3,454.95
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032624	7/25/2024	\$6,868.08	FRESN	Fresno Valves & Castings, Inc.

Voucher: 050487 Invoice: S0674507 Date: 6/19/2024 Maintenance Supplies Doc Amt: \$6,868.08

Allocations: \$6,868.08 600-6337-0916-551 Chemigation Valves-- (New)-CA

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$6,868.08
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032625	7/25/2024	\$3,753.84	GARTO	Garton Tractor, Inc.		
Voucher:	050488	Invoice: W1547601	Date: 7/10/2024	Equipment Service	Doc Amt:	\$3,753.84
	Allocations:	\$3,753.84	600-6482-0000-562	Equipment Maintenance-Heavy		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$3,753.84
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032626	7/25/2024	\$900.00	GOLDEN	Golden State Portables		
Voucher:	050489	Invoice: 55938	Date: 7/1/2024	Portable Toilet Rental	Doc Amt:	\$450.00
	Allocations:	\$450.00	600-6275-0000-542	CS-Maintenance-TM		

Voucher:	050490	Invoice: 55939	Date: 7/1/2024	Portable Toilet Rental	Doc Amt:	\$450.00
	Allocations:	\$450.00	600-6275-0000-542	CS-Maintenance-TM		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$900.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032627	7/25/2024	\$145.00	GROSS	Grossmayer & Associates		
Voucher:	050491	Invoice: IVC3760	Date: 6/28/2024	Consulting Services	Doc Amt:	\$145.00
	Allocations:	\$14.50	100-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$7.25	300-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$123.25	600-6260-0000-563-06	CS-Computer (10/5/85)		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$14.50 Fund 300: \$7.25 Fund 600: \$123.25
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032628	7/25/2024	\$22,632.00	GUTIE	Gutierrez Consultants		
Voucher:	050492	Invoice: 1888	Date: 6/24/2024	Consulting Services	Doc Amt:	\$270.00
	Allocations:	\$270.00	600-1351-0168-151	Pajaro Watershed IRWMP		

Voucher:	050493	Invoice: 1889	Date: 6/24/2024	Consulting Services	Doc Amt:	\$135.00
	Allocations:	\$135.00	600-1351-0129-151	Future Water Supply- Alternatives		

Voucher:	050494	Invoice: 1886	Date: 6/24/2024	Consulting Services	Doc Amt:	\$8,640.00
	Allocations:	\$8,640.00	600-1351-0168-151	Pajaro Watershed IRWMP		

Voucher: 050530 Invoice: 1895 Date: 7/12/2024 Consulting Services Doc Amt: \$2,002.50
 Allocations: \$2,002.50 600-1351-0168-151 Pajaro Watershed IRWMP

Voucher: 050604 Invoice: 1887 Date: 6/24/2024 Consulting Services Doc Amt: \$3,307.50
 Allocations: \$3,307.50 600-1351-0168-151 Pajaro Watershed IRWMP

Voucher: 050607 Invoice: 1894 Date: 7/12/2024 Consulting Services Doc Amt: \$8,277.00
 Allocations: \$8,277.00 600-1351-0168-151 Pajaro Watershed IRWMP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$22,632.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032629	7/25/2024	\$1,812.50	HARRYBL	Harry Blohm

Voucher: 050476 Invoice: 070224 Date: 7/2/2024 Consulting Services Doc Amt: \$1,812.50
 Allocations: \$1,812.50 600-6240-0603-563 CS General Consulting- GA - West Hills WTP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,812.50
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032630	7/25/2024	\$179.13	HAUTO	Hollister Auto Parts Inc

Voucher: 050570 Invoice: 975814 Date: 7/16/2024 Vehicle Maintenance #25 Doc Amt: \$179.13
 Allocations: \$179.13 600-6460-0000-562 Vehicle Maintenance-GA

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$179.13
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032631	7/25/2024	\$335,905.04	HDRENG	HDR Engineering Inc

Voucher: 050495 Invoice: 1200631869 Date: 6/27/2024 Engineering Services Doc Amt: \$86,973.49
 Allocations: \$86,973.49 600-1351-A129-151 ADRoP-Accelerated Drought Response Project

Voucher: 050496 Invoice: 1200630633 Date: 6/19/2024 Engineering Services Doc Amt: \$1,395.91
 Allocations: \$1,395.91 600-1395-0945-112 SP-SJB Treated Water Pipeline

Voucher: 050497 Invoice: 1200630634 Date: 6/19/2024 Engineering Services Doc Amt: \$604.50
 Allocations: \$604.50 600-1395-0944-112 SP-Slipline Pipe Replacement

Voucher: 050498 Invoice: 1200623682 Date: 5/30/2024 Engineering Services Doc Amt: \$109,190.50
 Allocations: \$109,190.50 600-1351-A129-151 ADRoP-Accelerated Drought Response Project

Voucher: 050499 Invoice: 1200614445 Date: 4/22/2024 Engineering Services Doc Amt: \$137,740.64
 Allocations: \$137,740.64 600-1351-A129-151 ADRoP-Accelerated Drought Response Project

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$335,905.04
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032632	7/25/2024	\$11,933.71	ICONI	ICONIX Waterworks Inc		
Voucher:	050500	Invoice: U2416022160	Date: 6/5/2024	Maintenance Supplies	Doc Amt:	\$902.27
		Allocations: \$902.27	600-6320-0000-542	Supplies-TM		
Voucher:	050533	Invoice: U2416026362	Date: 6/28/2024	Maintenance Supplies	Doc Amt:	\$9,611.98
		Allocations: \$9,611.98	600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	050601	Invoice: U2416028990	Date: 7/17/2024	Maintenance Supplies	Doc Amt:	\$1,419.46
		Allocations: \$1,419.46	600-6320-0000-542	Supplies-TM		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$11,933.71
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032633	7/25/2024	\$518.18	INDEP	Independent Business Forms Inc		
Voucher:	050571	Invoice: 43293	Date: 7/3/2024	Printing Services	Doc Amt:	\$518.18
		Allocations: \$440.45	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
		Allocations: \$25.91	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
		Allocations: \$51.82	100-6835-0000-562-06	Office Supplies 10/5/85 GA		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$51.82 Fund 300: \$25.91 Fund 600: \$440.45
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032634	7/25/2024	\$861.87	JOHNS	Johnson Lumber Company		
Voucher:	050501	Invoice: 274588	Date: 5/23/2024	District Supplies	Doc Amt:	\$66.34
		Allocations: \$3.32	300-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations: \$56.39	600-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations: \$6.63	100-6320-0000-562-06	Supplies-GA 10/5/85		
Voucher:	050502	Invoice: 275432	Date: 6/24/2024	District Supplies	Doc Amt:	\$22.22
		Allocations: \$1.11	300-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations: \$18.89	600-6320-0000-562-06	Supplies-GA 10/5/85		
		Allocations: \$2.22	100-6320-0000-562-06	Supplies-GA 10/5/85		
Voucher:	050503	Invoice: 275583	Date: 6/28/2024	Maintenance Supplies	Doc Amt:	\$41.24
		Allocations: \$41.24	600-6320-0000-562	Supplies-GA		
Voucher:	050504	Invoice: 275564	Date: 6/28/2024	Maintenance Supplies	Doc Amt:	\$129.41
		Allocations: \$129.41	600-6320-0000-562	Supplies-GA		

Voucher:	050536	Invoice:	275477	Date:	6/25/2024	Maintenance Supplies	Doc Amt:	\$146.37
		Allocations:	\$146.37		600-6320-0000-542	Supplies-TM		
Voucher:	050572	Invoice:	275995	Date:	7/15/2024	Maintenance Supplies	Doc Amt:	\$131.07
		Allocations:	\$131.07		600-6320-0000-562	Supplies-GA		
Voucher:	050583	Invoice:	276105	Date:	7/18/2024	Maintenance Supplies	Doc Amt:	\$23.53
		Allocations:	\$23.53		600-6320-0000-542	Supplies-TM		
Voucher:	050584	Invoice:	276114	Date:	7/18/2024	Maintenance Supplies	Doc Amt:	\$30.35
		Allocations:	\$30.35		600-6320-0000-542	Supplies-TM		
Voucher:	050589	Invoice:	275620	Date:	7/1/2024	District Supplies	Doc Amt:	\$26.20
		Allocations:	\$26.20		600-6320-0000-562	Supplies-GA		
Voucher:	050590	Invoice:	276023	Date:	7/15/2024	Maintenance Supplies	Doc Amt:	\$50.23
		Allocations:	\$50.23		600-6320-0000-542	Supplies-TM		
Voucher:	050591	Invoice:	276071	Date:	7/17/2024	Maintenance Supplies	Doc Amt:	\$52.12
		Allocations:	\$52.12		600-6320-0000-542	Supplies-TM		
Voucher:	050592	Invoice:	276143	Date:	7/19/2024	Maintenance Supplies	Doc Amt:	\$52.42
		Allocations:	\$52.42		600-6320-0000-542	Supplies-TM		
Voucher:	050597	Invoice:	276032	Date:	7/16/2024	Engineering Supplies	Doc Amt:	\$44.96
		Allocations:	\$44.96		600-6320-0000-542	Supplies-TM		
Voucher:	050598	Invoice:	276049	Date:	7/16/2024	Engineering Supplies	Doc Amt:	\$8.29
		Allocations:	\$8.29		600-6320-0000-542	Supplies-TM		
Voucher:	050637	Invoice:	276230	Date:	7/22/2024	Engineering Supplies	Doc Amt:	\$37.12
		Allocations:	\$37.12		600-6320-0000-542	Supplies-TM		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$8.86	Fund 300: \$4.43	Fund 600: \$848.59
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032635	7/25/2024	\$50.45	JOHNSM	John Smith Landfill

Voucher:	050593	Invoice:	01-01049928	Date:	7/8/2024	Dump Fee	Doc Amt:	\$50.45
		Allocations:	\$50.45		600-6860-0000-542	Utilities-Disposal fees		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$50.45
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032636	7/25/2024	\$120.00	KRONI	Kronick, Moskovitz, Tiedemann & Gir.		
Voucher:	050505	Invoice: 30908154	Date: 7/11/2024	Legal Services	Doc Amt:	\$120.00
	Allocations:	\$12.00	100-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$6.00	300-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$102.00	600-6210-0000-563-06	CS-Legal GA 10/5/85		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$12.00	Fund 300: \$6.00	Fund 600: \$102.00
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032637	7/25/2024	\$200.00	LANDS	Landscape Design by Rosemary Bridw		
Voucher:	050506	Invoice: 062124	Date: 6/21/2024	Landscape Plan Review	Doc Amt:	\$200.00
	Allocations:	\$200.00	803-6240-0000-563	CS - General Consulting (Plan Cks/Rev)		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$0.00
Fund 700: \$0.00	Fund 803: \$200.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032638	7/25/2024	\$2,379.00	LIEBE	Liebert Cassidy Whitmore Prof Law C		
Voucher:	050507	Invoice: 268554	Date: 5/31/2024	Legal Services	Doc Amt:	\$1,126.50
	Allocations:	\$112.65	100-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$56.33	300-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$957.53	600-6210-0000-563-06	CS-Legal GA 10/5/85		

Voucher:	050634	Invoice: 271070	Date: 6/30/2024	Legal Services	Doc Amt:	\$1,252.50
	Allocations:	\$125.25	100-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$62.63	300-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$1,064.63	600-6210-0000-563-06	CS-Legal GA 10/5/85		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$237.90	Fund 300: \$118.95	Fund 600: \$2,022.15
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032639	7/25/2024	\$25,925.00	MCGIL	McGilloway, Ray, Brown & Kaufman		
Voucher:	050508	Invoice: 2000045542	Date: 5/31/2024	Accounting Services	Doc Amt:	\$9,625.00
	Allocations:	\$962.50	100-6230-0000-563-06	CS-Accounting 10/5/85		
	Allocations:	\$481.25	300-6230-0000-563-06	CS-Accounting 10/5/85		
	Allocations:	\$8,181.25	600-6230-0000-563-06	CS-Accounting 10/5/85		

Voucher:	050605	Invoice: 2000045702	Date: 6/30/2024	Accounting Services	Doc Amt:	\$16,300.00
	Allocations:	\$1,630.00	100-6230-0000-563-06	CS-Accounting 10/5/85		
	Allocations:	\$815.00	300-6230-0000-563-06	CS-Accounting 10/5/85		
	Allocations:	\$13,855.00	600-6230-0000-563-06	CS-Accounting 10/5/85		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$2,592.50 Fund 300: \$1,296.25 Fund 600: \$22,036.25
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032640	7/25/2024	\$357.58	MCKIN	McKinnon Lumber, Inc.			
Voucher:	050586	Invoice: 782974		Date: 7/18/2024	Maintenance Supplies	Doc Amt:	\$188.46
		Allocations:	\$188.46	600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	050587	Invoice: 782961		Date: 7/13/2024	Maintenance Supplies	Doc Amt:	\$113.07
		Allocations:	\$113.07	600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	050594	Invoice: 781923		Date: 7/5/2024	Maintenance Supplies	Doc Amt:	\$56.05
		Allocations:	\$56.05	600-6320-0000-542	Supplies-TM		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$357.58
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032641	7/25/2024	\$340.00	MISSIO	Mission Village Voice Media LLC			
Voucher:	050595	Invoice: 1178		Date: 7/8/2024	Monthly Print Ad	Doc Amt:	\$340.00
		Allocations:	\$340.00	803-6865-0000-562	Advertising/Public Info (PI)		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$340.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032642	7/25/2024	\$2,072.00	MONBA	Monterey Bay Air Resources District			
Voucher:	050578	Invoice: 2624-062824		Date: 6/28/2024	Portable Generator Oper Fee	Doc Amt:	\$2,072.00
		Allocations:	\$518.00	600-6820-0603-562	Dues and Fees - West Hills WTP		
		Allocations:	\$1,554.00	600-6820-0000-562	Dues and Fee		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,072.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032643	7/25/2024	\$320.00	NEWSV	New SV Media, Inc			
Voucher:	050509	Invoice: 114988		Date: 6/21/2024	06/21/24 Weekly Print Ad	Doc Amt:	\$160.00
		Allocations:	\$160.00	803-6865-0000-562	Advertising/Public Info (PI)		
Voucher:	050510	Invoice: 115560		Date: 6/28/2024	06/28/24 Weekly Print Ad	Doc Amt:	\$160.00
		Allocations:	\$160.00	803-6865-0000-562	Advertising/Public Info (PI)		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$320.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
032644	7/25/2024	\$10,000.00	PAJRIV	Pajaro River Watershed Flood Preven	
Voucher:	050579	Invoice: 239	Date: 7/1/2024	Annual Membership	Doc Amt: \$10,000.00
	Allocations:	\$1,000.00	100-6820-0000-562-06	Dues and Fees 10/5/85	
	Allocations:	\$500.00	300-6820-0000-562-06	Dues and Fees 10/5/85	
	Allocations:	\$8,500.00	600-6820-0000-562-06	Dues and Fees 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$1,000.00 Fund 300: \$500.00 Fund 600: \$8,500.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
032645	7/25/2024	\$491.33	PALAC	Palace Business Solutions	
Voucher:	050511	Invoice: 2353703-0	Date: 6/25/2024	Office Supplies	Doc Amt: \$221.33
	Allocations:	\$188.13	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
	Allocations:	\$11.07	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
	Allocations:	\$22.13	100-6835-0000-562-06	Office Supplies 10/5/85 GA	

Voucher:	050580	Invoice: 2356257-0	Date: 7/5/2024	Office Supplies	Doc Amt: \$270.00
	Allocations:	\$229.50	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
	Allocations:	\$13.50	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
	Allocations:	\$27.00	100-6835-0000-562-06	Office Supplies 10/5/85 GA	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$49.13 Fund 300: \$24.57 Fund 600: \$417.63
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
032646	7/25/2024	\$912.14	PITBO	Pitney Bowes	
Voucher:	050581	Invoice: 3106713343	Date: 6/18/2024	Mail System Rental- QTRLY	Doc Amt: \$912.14
	Allocations:	\$91.21	100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85	
	Allocations:	\$45.61	300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85	
	Allocations:	\$775.32	600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$91.21 Fund 300: \$45.61 Fund 600: \$775.32
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
032647	7/25/2024	\$1,000.00	RESER	Reserve Account	
Voucher:	050582	Invoice: 071024	Date: 7/10/2024	Postage On Account	Doc Amt: \$1,000.00
	Allocations:	\$970.00	600-6825-0000-562-06	Postage 2/1/97	
	Allocations:	\$20.00	100-6825-0000-562-06	Postage 2/1/97	
	Allocations:	\$10.00	300-6825-0000-562-06	Postage 2/1/97	

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$20.00 Fund 300: \$10.00 Fund 600: \$970.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032648	7/25/2024	\$380.00	RIANDA	Rianda Air Inc.			
Voucher:	050512	Invoice: 27392	Date: 6/26/2024	Maintenance-Heating/Air Syst	Doc Amt:	\$380.00	
	Allocations:	\$38.00	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$19.00	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$323.00	600-6275-0000-563-06	CS-Maint 10/5/85			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$38.00 Fund 300: \$19.00 Fund 600: \$323.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032649	7/25/2024	\$194.32	SHRED	Shred-it			
Voucher:	050514	Invoice: 8007616860	Date: 6/30/2024	Monthly Shredding Service	Doc Amt:	\$194.32	
	Allocations:	\$19.43	100-6270-0000-563-06	CS-Operations GA 10/5/85			
	Allocations:	\$9.72	300-6270-0000-563-06	CS-Operations GA 10/5/85			
	Allocations:	\$165.17	600-6270-0000-563-06	CS-Operations GA 10/5/85			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$19.43 Fund 300: \$9.72 Fund 600: \$165.17
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032650	7/25/2024	\$6,498.60	SJELE	S.J. Electro Systems, Inc.			
Voucher:	050513	Invoice: CD99527330	Date: 5/29/2024	Scada Support	Doc Amt:	\$6,498.60	
	Allocations:	\$6,498.60	600-1395-0929-112	SCADA telemetry upgrade			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$6,498.60
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032651	7/25/2024	\$7,420.00	SPURZ	Spurzem & Liem LLP			
Voucher:	050515	Invoice: 62664	Date: 7/1/2024	Legal Services	Doc Amt:	\$7,420.00	
	Allocations:	\$646.00	100-6210-0000-563-06	CS-Legal GA 10/5/85			
	Allocations:	\$323.00	300-6210-0000-563-06	CS-Legal GA 10/5/85			
	Allocations:	\$5,491.00	600-6210-0000-563-06	CS-Legal GA 10/5/85			
	Allocations:	\$960.00	600-6210-0000-563	CS-Legal-GA			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$646.00 Fund 300: \$323.00 Fund 600: \$6,451.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032652	7/25/2024	\$274,270.90	SSCWD-TP	Sunnyslope County Water District			

Voucher: 050528 Invoice: INV00184 Date: 6/30/2024 Plant Operations- Lessalt Doc Amt: \$51,200.83
 Allocations: \$51,200.83 600-6270-0602-531 CS Operations - Lessalt WTP

Voucher: 050529 Invoice: INV00185 Date: 6/30/2024 Plant Operations- West Hills Doc Amt: \$223,070.07
 Allocations: \$223,070.07 600-6270-0603-531 CS Operations - West Hills WTP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$274,270.90
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032653	7/25/2024	\$2,216.23	TECHN	TechnoFlo Systems

Voucher: 050516 Invoice: 45874 Date: 6/28/2024 Maintenance Supplies Doc Amt: \$1,265.61
 Allocations: \$1,265.61 600-6337-0918-551 Meters-Downsizing parts/repair supply

Voucher: 050517 Invoice: 45846 Date: 6/27/2024 Maintenance Supplies Doc Amt: \$950.62
 Allocations: \$950.62 600-6337-0918-551 Meters-Downsizing parts/repair supply

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,216.23
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032654	7/25/2024	\$12,746.25	TODDE	Todd Groundwater

Voucher: 050518 Invoice: 37658 624 Date: 6/8/2024 Engineering Services Doc Amt: \$2,377.50
 Allocations: \$2,377.50 600-1351-A129-151 ADRoP-Accelerated Drought Response Project

Voucher: 050519 Invoice: 37658 524 Date: 5/8/2024 Engineering Services Doc Amt: \$1,960.00
 Allocations: \$1,960.00 600-1351-A129-151 ADRoP-Accelerated Drought Response Project

Voucher: 050635 Invoice: 37656 724 Date: 7/8/2024 Engineering Services Doc Amt: \$3,767.50
 Allocations: \$3,767.50 700-6270-0000-511 CS - Operations-SSO

Voucher: 050636 Invoice: 37653 724 Date: 7/8/2024 Engineering Services Doc Amt: \$4,641.25
 Allocations: \$4,641.25 700-6240-0160-511 CS-Annual Grwtr Report-SSO

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$4,337.50
 Fund 700: \$8,408.75 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032655	7/25/2024	\$12,000.00	TOPGR	Top Grade Paving

Voucher: 050520 Invoice: 729 Date: 7/2/2024 Contracted Services Doc Amt: \$12,000.00
 Allocations: \$12,000.00 600-6320-0920-542 Supplies-TM - Subsystem Breaks

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$12,000.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032656	7/25/2024	\$3,141.17	TOROP	Toro Petroleum Corporation		
Voucher:	050521	Invoice: CL76477	Date: 6/30/2024	Vehicle Fuel	Doc Amt:	\$3,141.17
	Allocations:	\$10.99	100-6465-0000-562	Vehicle Fuel-GA		
	Allocations:	\$56.50	300-6465-0000-562	Vehicle Fuel-GA		
	Allocations:	\$2,715.58	600-6465-0000-562	Vehicle Fuel-GA		
	Allocations:	\$358.10	803-6465-0000-562	Vehicle Fuel		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$10.99 Fund 300: \$56.50 Fund 600: \$2,715.58
Fund 700: \$0.00 Fund 803: \$358.10

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032657	7/25/2024	\$1,219.48	UNDER	Underground Service Alert		
Voucher:	050606	Invoice: 1645662024	Date: 7/22/2024	Annual Service Fee	Doc Amt:	\$1,219.48
	Allocations:	\$300.00	600-6820-0000-562	Dues and Fee		
	Allocations:	\$919.48	600-6820-0000-562	Dues and Fee		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,219.48
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032658	7/25/2024	\$28,619.66	UNIFI	Unified Field Services Corporation		
Voucher:	050534	Invoice: 0524597R	Date: 5/31/2024	Contracted Maintenance	Doc Amt:	\$28,619.66
	Allocations:	\$28,619.66	600-6275-0939-542	CS- Maintenance-Blue Valve Paint Project		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$28,619.66
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032659	7/25/2024	\$1,559.75	USABL	USA BlueBook		
Voucher:	050602	Invoice: INV00417164	Date: 7/9/2024	Maintenance Supplies	Doc Amt:	\$1,200.39
	Allocations:	\$1,200.39	600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	050603	Invoice: INV00416917	Date: 7/9/2024	Maintenance Supplies	Doc Amt:	\$359.36
	Allocations:	\$359.36	600-6320-0920-542	Supplies-TM - Subsystem Breaks		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,559.75
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032660	7/25/2024	\$6,210.78	USBNK-CC	U.S. Bank Corporation		
Voucher:	050522	Invoice: 062424MC	Date: 6/24/2024	Monthly Statement	Doc Amt:	\$3,425.05
	Allocations:	\$419.49	600-6320-0000-542	Supplies-TM		
	Allocations:	\$1,460.29	600-6440-0000-542	Equipment Purchase-TM		
	Allocations:	\$1,315.96	600-6440-0000-542	Equipment Purchase-TM		
	Allocations:	\$229.31	600-6320-0000-542	Supplies-TM		
Voucher:	050523	Invoice: 062424BM	Date: 6/24/2024	Monthly Statement	Doc Amt:	\$679.12
	Allocations:	\$0.42	100-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$0.21	300-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$3.55	600-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$17.47	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$1.03	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$2.06	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$360.00	803-6865-0000-562	Advertising/Public Info (PI)		
	Allocations:	\$54.36	600-6840-0000-562-06	Communication GA 10/5/85		
	Allocations:	\$6.40	100-6840-0000-562-06	Communication GA 10/5/85		
	Allocations:	\$3.20	300-6840-0000-562-06	Communication GA 10/5/85		
	Allocations:	\$41.76	600-6845-0000-562-06	General Business Exp 10/5/85		
	Allocations:	\$4.91	100-6845-0000-562-06	General Business Exp 10/5/85		
	Allocations:	\$2.46	300-6845-0000-562-06	General Business Exp 10/5/85		
	Allocations:	\$30.59	600-6845-0000-562-06	General Business Exp 10/5/85		
	Allocations:	\$3.60	100-6845-0000-562-06	General Business Exp 10/5/85		
	Allocations:	\$1.80	300-6845-0000-562-06	General Business Exp 10/5/85		
	Allocations:	\$123.52	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$7.27	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$14.53	100-6835-0000-562-06	Office Supplies 10/5/85 GA		
Voucher:	050532	Invoice: 062424MH	Date: 6/24/2024	Monthly Statement	Doc Amt:	\$2,106.61
	Allocations:	\$500.39	600-6865-0000-562	Advertising/Public Info		
	Allocations:	\$500.72	600-6865-0000-562	Advertising/Public Info		
	Allocations:	\$368.50	600-6865-0000-562	Advertising/Public Info		
	Allocations:	\$500.00	600-6840-0000-562	Communications		
	Allocations:	\$237.00	600-6865-0000-562	Advertising/Public Info		

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$31.91 Fund 300: \$15.96 Fund 600: \$5,802.91
 Fund 700: \$0.00 Fund 803: \$360.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032661	7/25/2024	\$24,190.00	USGEO	U.S. Geological Survey
Voucher:	050524	Invoice: 91176939	Date: 7/10/2024	Water Data Collection
		Allocations:	\$19,835.80	600-6270-0143-511 CS-Ops-Stream Flow Measurement-SSO
		Allocations:	\$4,354.20	300-6270-0143-511 CS Ops-Stream Flow Measurement-SSO

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$4,354.20 Fund 600: \$19,835.80
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032662	7/25/2024	\$711.71	WRIIN	Wright Bros Industrial Supply
Voucher:	050525	Invoice: 284918	Date: 6/17/2024	Welding Supplies
		Allocations:	\$116.35	600-6320-0000-542 Supplies-TM
Voucher:	050588	Invoice: 285585	Date: 7/17/2024	Welding Supplies
		Allocations:	\$595.36	600-6440-0000-542 Equipment Purchase-TM

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$711.71
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032663	7/25/2024	\$2,605.00	ZEIAL	Alan Zeisbrich
Voucher:	050526	Invoice: 6-2024P	Date: 7/1/2024	Contract Services
		Allocations:	\$61.60	600-1503-0158-125 Reach 1 Capital Improvement Project
		Allocations:	\$218.40	600-1503-0158-125 Reach 1 Capital Improvement Project
Voucher:	050527	Invoice: 6-2024	Date: 7/1/2024	Contract Services
		Allocations:	\$212.50	300-6270-0000-511 CS-Operations-SSO
		Allocations:	\$1,912.50	600-6270-0000-541 CS-Operations-TO
		Allocations:	\$100.00	600-6270-0602-531 CS Operations - Lessalt WTP
		Allocations:	\$100.00	600-6270-0603-531 CS Operations - West Hills WTP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$212.50 Fund 600: \$2,392.50
 Fund 700: \$0.00 Fund 803: \$0.00

Report Totals, Payment Fund Responsibilities

Fund 000: \$0.00	Fund 100: \$10,920.69	Fund 300: \$10,806.31	Fund 600: \$963,198.83
Fund 700: \$8,708.75	Fund 803: \$2,116.10		

Fund 100 = District Administration
 Fund 300 = Zone 3
 Fund 600 = Zone 6
 Fund 700 = Zone GSA
 Fund 803 = Zone WRA

10,920.69+
10,806.31+
963,198.83+
8,708.75+
2,116.10+
995,750.68*

7/31/24 Batch	→	92,851.45+
FY24 7/31/24 Batch	→	902,899.22+
		995,750.67*

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

3

Meeting Date: July 31, 2024

Submitted By: Leilani Vidal

Presented By: Jeff Cattaneo

Agenda Title: Acknowledgement of Paid Claims prior to the July 2024 Board Meeting

Detailed Description: This is a notification that the checks & wire transfers listed below were issued outside the normal claims process.

Payee	Check No.	Amount	For	Issued Date
State Water Resources Control Board	58726	\$12,889.01	Water System Annual Fees	6/26/24
Pape Kenworth	58717	\$182,862.25	New dump truck	6/24/24
Shawna & Carlos Castillo	58720	\$143.80	Groundwater Management Fee refund	6/26/24
Monica Sanders	58723	\$93.30	Aflac Reimbursement	6/26/24
Anne Stull	58725	\$6.30	Aflac Reimbursement	6/26/24
Mission Square Retirement	58745	\$2,542.72	Executive Management Payout	7/10/24
<i>Wire Transfers</i>				
City National Bank	Wire Transfer	\$115,779.20	Principal and interest payment due on the City National Bank Loan	6/26/24

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058726

Vendor	Account	Date	
SWRCB	State Water Resources Control Bc	6/26/2024	0058726
Invoice	Date	Description	Net Amt.
LW-1044742	12/20/2023	Annual Water System Fees	\$12,889.01

Annual Water System Fees	\$12,889.01
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SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058717

Vendor	Account	Date		
PAPEK	Pape Kenworth	6/24/2024	0058717	
Invoice	Date	Description		Net Amt.
101249	6/18/2024	New Dump Truck		\$182,862.25

New Dump Truck	\$182,862.25
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MEMORANDUM

TO: Megan Holland or Jeff Cattaneo

FROM: Barbara Mauro

DATE: June 13, 2024

Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

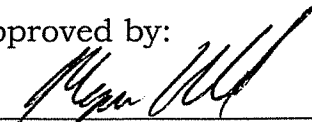
Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
Pape Kenworth – San Leandro 1755 Adams Avenue San Leandro, CA 94577	\$182,862.25	Return to requestor
Expense Account number(s)	300-1471-0000-110-00 \$ 18,286.23 600-1471-0000-110-00 \$164,576.02	
Reason for Request:	Payment is due upon receipt of the vehicle and cannot wait for board claims approval. This vehicle was approved by the Board at the November 29, 2023 Board meeting and the District issued the vendor purchase order #8336 based upon their quote. The truck body and engine had to be ordered and then assembled.	

Supporting documentation for this request:

<input checked="" type="checkbox"/>	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
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Please sign below as approval for issuance of this manual payment.

Approved by:


Megan Holland or Jeff Cattaneo

6/14/24

Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058720

Vendor	Account	Date	
CASSH	Shawna & Carlos Castillo	6/26/2024	0058720
Invoice	Date	Description	Net Amt.
061724	6/17/2024	Refund of Groundwater Mgmt Fee	\$143.80

Refund of Groundwater Mgmt Fee	\$143.80
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50416

MEMORANDUM

TO: Megan Holland or Jeff Cattaneo

FROM: Barbara Mauro

DATE: June 17, 2024

Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

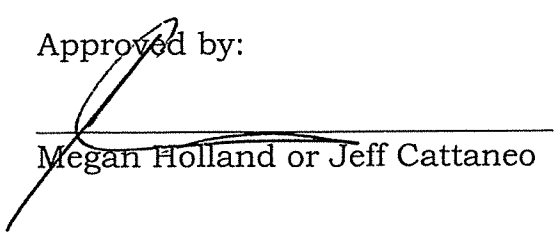
Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
Shawna & Carlos Castillo 2355 Cottonwood Road Paicines, CA 95043	\$143.80	Return to Requestor
Expense Account number(s)	Groundwater Management Fee 700-4927-0000-421-07	
Reason for Request:	Refund of Groundwater Management Fee. This amount reflects a refund of both the first and second installments of the GMF as the customer had paid both with the property tax bill. Please list each individual APN and amount separately on the check, see attached list.	

Supporting documentation for this request:

<input checked="" type="checkbox"/>	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
-------------------------------------	-------------	--------------------------	---

Please sign below as approval for issuance of this manual payment.

Approved by:


Megan Holland or Jeff Cattaneo


Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058723

Vendor		Account		Date		
SANDMO	Monica Sanders			6/26/2024	0058723	
Invoice	Date	Description				Net Amt.
062424	6/24/2024	Aflac Reimbursement				\$93.30

Aflac Reimbursement \$93.30

MEMORANDUM

50418

TO: Leilani Vidal
Cindy Paine

FROM: Cindy Tyler
HR/Administrative Analyst

DATE: June 24, 2024

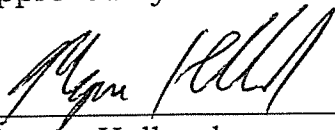
Subject: Urgent Pay Check Request for Monica Sanders

Please process this check for the reason below:

Vendor name and address (for remittance)	Check Amount	Delivery Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
Monica Sanders AFLAC prem policy PA807936	\$93.30	4035 Mississippi Street, Apt 6 San Diego, CA 92104
SBCWD Expense Account number(s):	600-4999-0000-429-07	
Reason for Request:	We received the attached notice and check from the California State Controller on 1/12/24 about premium refund checks that had not been cashed by employees from AFLAC. AFLAC researched and notified us that one of them was for Monica Sanders for \$93.30. We deposited the check from the controller's office so we will reimburse the two employees for the uncashed AFLAC premium checks.	

Signature below is approval for issuance of this "urgent pay" request.

Approved by:



Megan, Holland
Manager, Administration, Finance & Business Services

6/24/24

Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058725

Vendor		Account		Date		
STUAN	Anne Stull			6/26/2024	0058725	
Invoice	Date	Description				Net Amt.
062424	6/24/2024	Aflac Reimbursement				\$6.30

Aflac Reimbursement	\$6.30
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50420

MEMORANDUM

TO: Leilani Vidal
Cindy Paine

FROM: Cindy Tyler
HR/Administrative Analyst

DATE: June 24, 2024

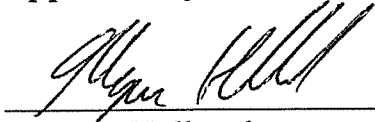
Subject: Urgent Pay Check Request for Anne Stull

Please process this check for the reason below:

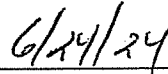
Vendor name and address (for remittance)	Check Amount	Delivery Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
Anne Stull AFLAC prem policy A6041958	\$6.30	Employee Mailbox
SBCWD Expense Account number(s):	600-4999-0000-429-07	
Reason for Request:	We received the attached notice and check from the California State Controller on 1/12/24 about premium refund checks that had not been cashed by two employees from AFLAC. AFLAC researched and notified us that one of them was for Anne Stull for \$6.30. We deposited the check from the controller's office so we will reimburse these employees for the uncashed AFLAC premium checks.	

Signature below is approval for issuance of this "urgent pay" request.

Approved by:



Megan, Holland
Manager, Administration, Finance & Business Services



Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058745

Vendor	Account	Date	Net Amt.
MISSIONS	MissionSquare Retirement- 800295 800295	7/10/2024	
Invoice	Date Description		
070824	7/8/2024 RHS ID#620-20-3651		\$2,542.72

RHS ID#620-20-3651

\$2,542.72

00448

MEMORANDUM

TO: Leilani Vidal
Cindy Paine

FROM: Cindy Tyler
HR/Administrative Analyst

DATE: July 8, 2024

Subject: Manual Check Request

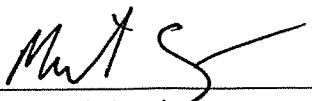
This is a request for a manual check to be processed as listed below:

Vendor name and address (for remittance)	Check Amount	Delivery Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
MissionSquare Retirement Plan Number 800295 PO Box 219320 Kansas City, MO 64121-9320	\$2,542.72	Regular Mail
SBCWD Expense Account number(s):	100-6199-0000-565-06 \$ 254.27 300-6199-0000-565-06 \$ 127.14 600-6199-0000-565-06 \$ <u>2,161.31</u> \$ 2,542.72	
Reason for Request:	Per Board Resolution No. 2023-25 related to Executive Management employee benefits, the final buyout upon resignation states that vacation and sick leave balances are to be direct paid to the employees Retirement Health Savings account. This request is for remittance for: Megan Holland's sick leave and vacation buyout RHS Mission Square Account Number 620-20-3651 Home Address: 271 Copperleaf Lane, San Juan Bautista, CA 95045 Cell Phone: 217-714-2310 Email: meganbholland@gmail.com Supporting documentation is attached.	

MissionSquare Contact Name: Victoria, direct line 1-785-661-2182

Signature below is approval for issuance of this manual payment.

Approved by:



Michael Craig
Operations & Maintenance Manager

7-9-24

Date

Wire Transfer Requested

6/26/2024

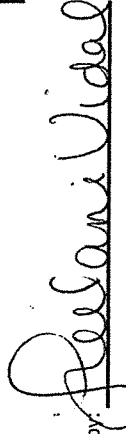
Release date

6/26/2024

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
City National Bank	6/1/2024	60124	HUA TP and Recycled Water Project (Principal)	600-2020-0000-214-00	\$ 90,438.65
City National Bank	6/1/2024	60124	HUA TP (Interest)	600-9500-0601-592-01	\$ 18,429.49
City National Bank	6/1/2024	60124	Recycled Water Project (Interest)	600-9500-0604-592-07	\$ 6,911.06
Total wire transfer					\$ 115,779.20

Daily wire activity total \$ 115,779.20

Online entry by:



Date

6/25/24

Approved for release online by:



Date

6/26/24

Release date

Vendor	Payment Recap date prepared	Invoice no.	Description	GL Account no.	Amount
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	Jan usage/ Apr prepay AG	600-5110-0000-513-07	\$ (33,185.05)
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	Feb usage/ May prepay AG	600-5110-0000-513-07	\$ (7,647.09)
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	Mar usage/ June prepay M&I	600-5114-0000-513-07	\$ 22,266.37
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	Mar usage/ June prepay AG	600-5110-0000-513-07	\$ (1,044.92)
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	Apr usage/ July prepay M&I	600-5114-0000-513-07	\$ 17,560.23
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	Apr usage/ July prepay AG	600-5110-0000-513-07	\$ 46,600.52
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	May usage/ Aug prepay M&I	600-5114-0000-513-07	\$ 52,680.68
Bureau of Reclamation (USBR-LA)	6/25/2024	062524	May usage/ Aug prepay AG	600-5110-0000-513-07	\$ 19,416.88
Total payment amount					\$ 116,647.62

Online entry/by:

Date _____

by: Seibon Vidal
Date: 6/25/24

Daily Pay.gov total \$ 116,647.62

Wire Transfer Requested

7/5/2024

Release date 7/8/2024

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
San Luis & Delta Mendota (SLDMWUSBR)	7/5/2024	070524	O&M delivery costs (July. 2024 advanced water delivery payment)	600-5400-0000-513-07	\$ 36,060.85	
Total wire transfer					\$ 36,060.85	

Online entry by: Forlay Vidal
Date 7/5/24

Approved for release online by: Cindy Paine
Date 7/5/24

Daily wire activity total \$ 36,060.85

7/8/2024

Daily Pay.gov total	\$ 22,003.36
---------------------	--------------

7/5/24

Wire Transfer Requested

7/5/2024

Release date

7/8/2024

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
Webster Bank	6/17/2024	061724	CalPERS UAL Bond (interest only)	100-9503-0000-592-07	\$ 1,593.52
Webster Bank	6/17/2024	061724	CalPERS UAL Bond (interest only)	300-9503-0000-592-07	\$ 1,888.15
Webster Bank	6/17/2024	061724	CalPERS UAL Bond (interest only)	600-9503-0000-592-07	\$ 32,448.92
Webster Bank	6/17/2024	061724	CalPERS UAL Bond (principal)	100-2241-0000-211-00	\$ 7,716.90
Webster Bank	6/17/2024	061724	CalPERS UAL Bond (principal)	300-2241-0000-211-00	\$ 9,143.70
Webster Bank	6/17/2024	061724	CalPERS UAL Bond (principal)	600-2241-0000-211-00	\$ 157,139.41
Total wire transfer					\$ 209,930.60

Online entry by:

Dolores Vidal

Date

7/5/24

Approved for release online by:

Cindy Paine

Date

7/5/24

Daily wire activity total

\$ 209,930.60

Wire Transfer Requested

7/17/2024

Release date

7/17/2024

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
San Luis & Delta Mendota	7/15/2024	INVWA1201	PW-San Felipe Reach/ O&M San Luis Delivery	600-5501-0000-513-07 -Casa de Fruta	\$ 1,164.91
San Luis & Delta Mendota	7/15/2024	INVWA1201	PW-San Felipe Reach/ O&M San Luis Delivery	600-5501-0000-513-07 -SBCWD	\$ 1,029.82
Total wire transfer					\$ 2,194.73

Daily wire activity total \$ 2,194.73

Online entry by: Selena Vidal
Date 7/17/24

Approved for release online by: Cindy Paine
Date 7/17/24



Agenda

Item

4



Fiscal Year 2024 On-Call Contract Activity Report

MCC Controls dba Primex - *Water Treatment Plants Maintenance Agreement (SCADA Services)

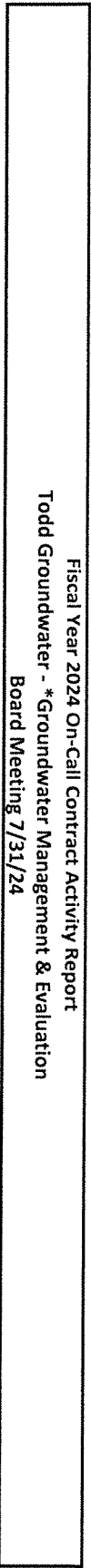
Board Meeting 7/31/24

NOTE: NO ADDITIONAL TASK ORDERS WERE EXECUTED AS OF THIS MEETING'S REPORTING DEADLINE

**NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 400,000							
	Open	\$ 30,000	\$ 370,000	1	Control System Services/Maintenance	12.06.22	\$ 9,344.60
	Closed	\$ 130,665	\$ 239,335	2	RTU Hardware for RTU-8,-9,-10,-11,-14,-20	12.06.22	\$ 130,664.52
	Closed	\$ 48,300	\$ 191,035	3	RTU - 10 PLC Programming/Installation	01.09.23	\$ 48,300.00
	Closed	\$ 46,492	\$ 144,543	4	RTU - 11 PLC Programming/Installation	01.09.23	\$ 46,492.00
	Closed	\$ 55,814	\$ 88,729	5	RTU - 8 PLC and Device Upgrades	05.24.23	\$ 55,814.00
	Open	\$ 48,248	\$ 40,481	6	RTU - 14 PLC Programming/Installation	04.15.24	\$ -
\$ 400,000		\$ 359,519	\$ 40,481				\$ 290,615.12

*SBCWD Board approved 9.21.22, Contract #PRIMEX-2022 OC

****Contract expires 9.19.25**



**Annual NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 250,000							
	Open	\$ 50,000	\$ 200,000	1	Well design & siting (last phase of current grant)	12.05.22	\$ 42,095.83
	Closed	\$ 75,000	\$ 125,000	2	Grant Application Support-DWR & USBR	12.20.22	\$ 68,177.50
	Closed	\$ 20,000	\$ 105,000	2A	Grant Application Support-DWR & USBR	05.22.23	\$ 14,197.50
	Closed	\$ 10,000	\$ 95,000	3	IRWM Grant Application Support	02.21.23	\$ 4,047.50
	Open	\$ 35,000	\$ 60,000	4	USBR Grant Application Support	10.26.23	\$ 26,435.00
\$ 250,000		\$ 190,000	\$ 60,000				\$ 154,953.33

****1-year term expires 11.3.23, with option of 2 additional years (total of 3 years NTE \$750,000)**



Agenda

Item

5

SAN BENITO COUNTY WATER DISTRICT
QUARTERLY INVESTMENT REPORT
QUARTER ENDING

JUNE 30, 2024

Page no(s).	Title	Source
1	Quarterly Investment Report Recap	District Staff
2	Summary of Cash and Investments	District Staff
3	PMIA / LAIF Performance Report	California State Treasurer's Office
4	Summary of CalPERS CERBT Trust (OPEB)	District Staff
5	Investment Summary by Maturity Date	District Staff
6 - 17	Investment Statement	U.S. Bancorp Advisors (Investments)

July 12, 2024

Submitted by: Kelley Urbina, Accountant
Reviewed by: Jeff Cattaneo, Interim General Manager

SAN BENITO COUNTY WATER DISTRICT

QUARTERLY INVESTMENT REPORT

QUARTER ENDING JUNE 30, 2024

Investment activity:

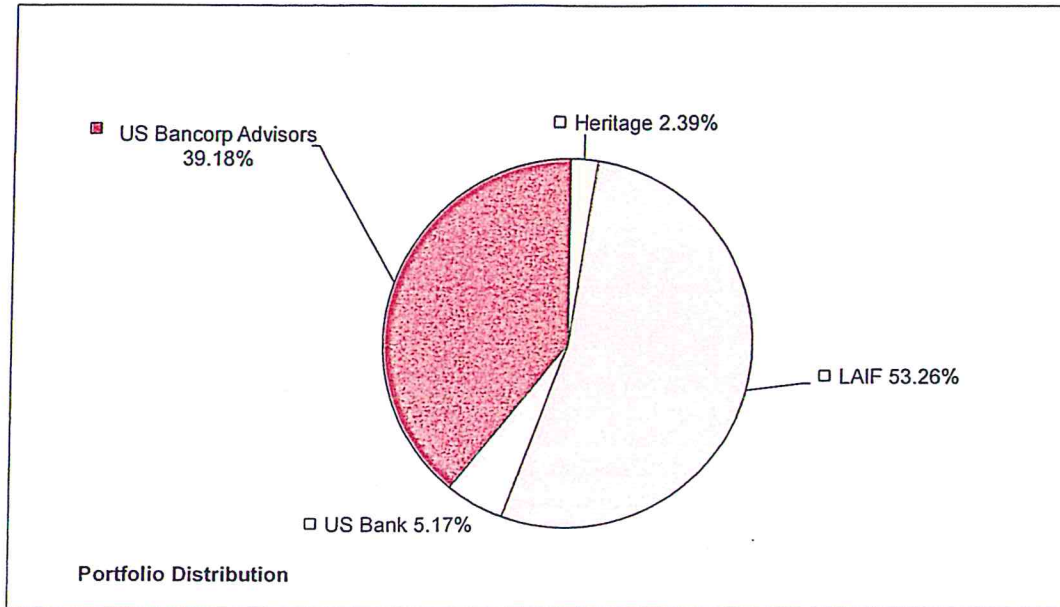
- The Local Agency Investment Fund's interest rate increased from 4.232% at March 31, 2024 to 4.480% at June 30, 2024. The balance reflects interest earned for the prior quarter of \$422,296 and the current quarter net operating activity.
- The California Employers' Retirement Benefit Trust (CERBT) statement for the period April through June was not available as of this report date. The balance at March 31, 2024 was \$1,039,574.
- The U.S. Bancorp Advisors account statement is attached and reflects accrued interest and gain or loss. The portfolio value at June 30, 2024 was \$35,257,443.50.

Liquidity Requirements:

There are adequate liquid reserves available in the LAIF account to fund six months of operating expenditures (\$4.7 million) as required in the Investment Policy, Section V., 2. In addition, the funds held in Heritage Bank are sufficient to cover at least two months of District expenses (\$1.6 million) which meets the Investment Policy requirements per Section IV., 1. b.

SAN BENITO COUNTY WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
AS OF JUNE 30, 2024

CASH SUMMARY FOR ALL DISTRICT HELD ACCOUNTS (By Institution)							
	UNRESTRICTED				RESTRICTED		
Date	US Bank	LAIF	Heritage Bank	U.S. Bancorp Advisors	LAIF Restricted Reserve	U.S. Bancorp Advisors	Total Cash and Investments
3/31/2024	1,180,498	40,121,690	2,115,704	10,732,188	325,000	28,956,802	83,431,882
6/30/2024	4,585,871	46,869,986	2,119,664	5,945,389	325,000	28,778,301	88,624,211
Net Change	\$ 3,405,373	\$ 6,748,296	\$ 3,960	\$ (4,786,799)	\$ -	\$ (178,501)	\$ 5,192,329



CASH SUMMARY BY ZONE OF BENEFIT							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Total Cash and Investments
3/31/2024	End of quarter (as reported)	2,318,724	5,586,214	74,324,431	621,192	581,322	83,431,882
3/31/2024	Reclass by zone	10,617	58,574	(69,620)	(211)	640	83,431,882
6/30/2024	End of quarter	2,428,523	5,873,200	78,664,672	933,565	724,251	88,624,211
	Net Change	\$ 99,182	\$ 228,412	\$ 4,409,861	\$ 312,584	\$ 142,289	\$ 5,192,329
	% of total cash (by Zone)	2.74%	6.63%	88.76%	1.05%	0.82%	

LOCAL AGENCY INVESTMENT FUND (LAIF)							
Activity for quarter							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Overall Balance
3/31/2024	Balance forward:	\$ 2,260,032	\$ 5,560,051	\$ 31,620,110	490,894	515,603	\$ 40,446,690
3/31/2024	Reclass by zone						\$ 40,446,690
4/15/2024	Quarterly Interest	26,039	64,371	319,761	4,954	7,170	\$ 40,868,986
4/30/2024	Transfer in (out)	-	(60,000)	60,000	-	-	\$ 40,868,986
5/31/2024	Transfer in (out)	100,000	300,000	7,726,000	200,000	-	\$ 49,194,986
6/30/2024	Transfer in (out)	-	-	(2,000,000)	-	-	\$ 47,194,986
	BALANCE BY ZONE	\$ 2,386,072	\$ 5,864,423	\$ 37,725,871	\$ 695,848	\$ 522,773	\$ 47,194,986

NOTE - Allocation of cash by zone (restricted and unrestricted) is subject to reconciliation changes quarterly and at year end.



PMIA/LAIF Performance Report as of 6/19/24



Quarterly Performance Quarter Ended 03/31/24

LAIF Apportionment Rate ⁽²⁾ :	4.30
LAIF Earnings Ratio ⁽²⁾ :	0.00011755619077389
LAIF Administrative Cost ^{(1)*} :	0.27
LAIF Fair Value Factor ⁽¹⁾ :	0.994191267
PMIA Daily ⁽¹⁾ :	4.22
PMIA Quarter to Date ⁽¹⁾ :	4.12
PMIA Average Life ⁽¹⁾ :	226

PMIA Average Monthly Effective Yields⁽¹⁾

May	4.332
April	4.272
March	4.232
February	4.122
January	4.012
December	3.929

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 5/31/24 \$162.3 billion

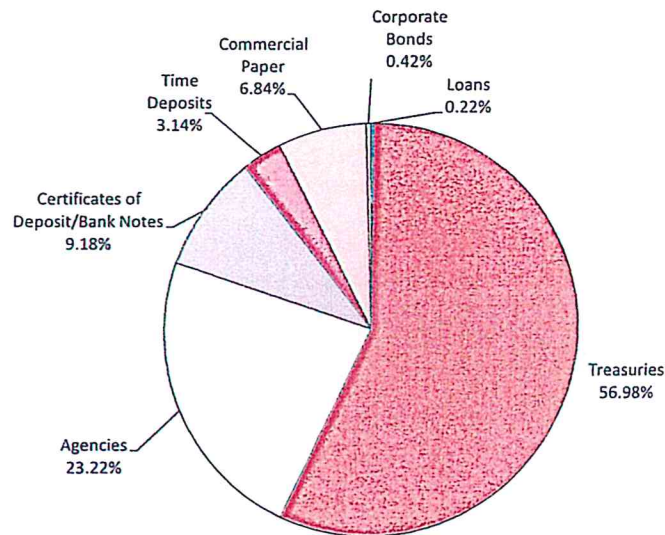


Chart does not include \$1,943,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

SAN BENITO COUNTY WATER DISTRICT
Summary
CALPERS California Employers' Retiree Benefit Trust (CERBT)
for Other Post Employment Benefits (OPEB)
as of June 30, 2024

DATE	INVESTMENT	WITHDRAWAL	GAIN / (LOSS)	BALANCE
10/1/2020				\$ -
11/20/2020	\$ 76,889			\$ 76,889
12/16/2020	\$ 76,889			\$ 153,778
12/31/2020			\$ 3,691	\$ 157,469
1/27/2021	\$ 76,889			\$ 234,358
2/24/2021	\$ 76,889			\$ 311,247
3/31/2021	\$ 76,889			\$ 388,136
3/31/2021			\$ 5,164	\$ 393,301
6/7/2021	\$ 76,889			\$ 470,190
6/8/2021	\$ 76,889			\$ 547,079
6/30/2021			\$ 23,558	\$ 570,636
7/20/2021	\$ 76,889			\$ 647,525
7/21/2021	\$ 76,889			\$ 724,414
8/26/2021	\$ 76,889			\$ 801,303
9/30/2021	\$ 76,889			\$ 878,192
9/30/2021			\$ (7,043)	\$ 871,149
10/29/2021	\$ 76,889			\$ 948,038
11/29/2021	\$ 76,889			\$ 1,024,927
12/31/2021			\$ 45,139	\$ 1,070,066
3/31/2022			\$ (50,287)	\$ 1,019,779
6/30/2022			\$ (132,418)	\$ 887,360
9/30/2022			\$ (64,577)	\$ 822,783
12/31/2022			\$ 56,209	\$ 878,992
3/31/2023			\$ 41,224	\$ 920,216
6/30/2023			\$ 23,697	\$ 943,914
9/30/2023			\$ (36,934)	\$ 906,980
12/31/2023			\$ 96,701	\$ 1,003,681
3/31/2024			\$ 35,893	\$ 1,039,574
6/30/2024 (*)				
TOTAL	\$ 999,557	\$ -	\$ 40,017	\$ 1,039,574

(*) End of quarter statement was not available from CERBT at time of this investment report. Investment gain or (loss) for the current quarter will be reported in the following quarter's investment report.

Investment Summary

Schedule by Maturity Date

Description	Symbol / Cusip	Maturity	Coupon Rate	Estimated Current Market Value as of 6/30/24
US Treasury BG-2024	91282CFG1	8/31/2024	3.25000%	\$ 4,980,950.00
US Treasury Bills Zero Coupon	912797KL0	9/19/2024	0.00000%	\$ 7,413,075.00
Federal Home Loan CD-9027	3130ARUL3	11/25/2024	3.50000%	\$ 2,218,649.00
US Treasury BL-2024	91282CFX4	11/30/2024	4.50000%	\$ 3,986,680.00
US Treasury AK-2025	91282CDZ1	2/15/2025	1.50000%	\$ 3,271,643.50
US Treasury AN-2025	91282CEQ0	5/15/2025	2.75000%	\$ 1,958,640.00
US Treasury AD-2025	91282CAM3	9/30/2025	0.25000%	\$ 3,158,681.50
US Treasury V-2026	91282CBQ3	2/28/2026	0.50000%	\$ 3,119,419.50
US Treasury N-2026	912828Y95	7/31/2026	1.87500%	\$ 3,163,405.00
Federal Home Loan A2-9024	3130AS5H8	5/18/2027	4.00000%	\$ 1,986,300.00

Total \$ 35,257,443.50

Recent Redemptions

Description	Symbol / Cusip	Maturity	Coupon Rate	Amount Redeemed
US Treasury AZ-2024	91282CEG2	3/31/2024		\$ 7,500,000.00
US Treasury Y-2024	9128286R6	4/30/2024		\$ 2,300,000.00
US Treasury AP-2024	91282CCG4	6/15/2024		\$ 2,500,000.00

Total \$ 12,300,000.00

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U.S. BANCORP ADVISORS, LLC
PO BOX 513100
LOS ANGELES, CA 90051-1100

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD
HOLLISTER CA 95023

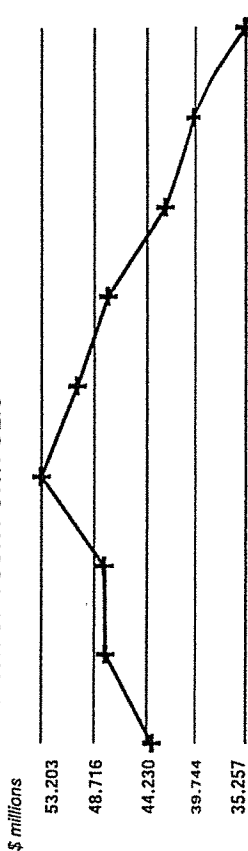


STATEMENT FOR THE PERIOD JUNE 1, 2024 TO JUNE 30, 2024
SAN BENITO COUNTY WATER DISTRICT - Corporation
Account Number: WBB-023302

INSTITUTIONAL SALES SPECIALIST For questions about your accounts:
Mark Kreymer Local: 213 356 2367
RR#: 350 In-State: 800 358 8771
National: 800 358 8771

BEGINNING VALUE OF YOUR PORTFOLIO \$37,653,312.50
TOTAL VALUE OF YOUR PORTFOLIO \$35,257,443.50

CHANGE IN VALUE OF YOUR PORTFOLIO



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member
NYSE, SIPC

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Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$37,653,312.50	\$42,729,115.50
Additions and Withdrawals	(\$2,503,125.00)	(\$8,284,237.50)
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$3,125.00	\$468,937.50
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	\$104,131.00	\$343,628.00
ENDING VALUE (AS OF 06/30/24)	\$35,257,443.50	\$35,257,443.50
Total Accrued Interest	\$146,823.13	
Ending Value with Accrued Interest	\$35,404,266.63	

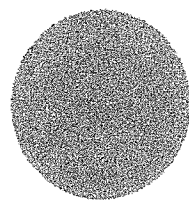
Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Interest	\$3,125.00	\$468,937.50
TOTAL TAXABLE	\$3,125.00	\$468,937.50
TOTAL INCOME	\$3,125.00	\$468,937.50

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

REALIZED GAIN (LOSS)	Current Period	Year-to-Date
Short Term Gain	\$0.00	\$0.00
Short Term Loss	\$0.00	\$0.00
Disallowed Short Term Loss	\$0.00	\$0.00
TOTAL SHORT TERM GAIN (LOSS)	\$0.00	\$0.00

ACCOUNT ALLOCATION



U.S. Treasury / Agency Sec. 100.0%

U.S. Treasury / Agency Sec.	Percent	Prior Period	Current Period
	100.0 %	\$37,653,312.50	\$35,257,443.50
TOTAL	100.0 %	\$37,653,312.50	\$35,257,443.50

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Statement for the Period June 1, 2024 to June 30, 2024
SAN BENITO COUNTY WATER DISTRICT - Corporation
Account Number: WBB-023302



Account Overview *continued*

REALIZED GAIN (LOSS) <i>continued</i>	Current Period	Year-to-Date
Long Term Gain	\$137,500.00	\$346,718.74
Long Term Loss	\$0.00	\$0.00
Disallowed Long Term Loss	\$0.00	\$0.00
TOTAL LONG TERM GAIN (LOSS)	\$137,500.00	\$346,718.74

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for your tax reporting purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

MESSAGES AND ALERTS

Please make all check deposits/contributions payable to: NATIONAL FINANCIAL SRVS
----- If you have any problems, concerns or complaints with your U.S Bancorp Advisors account or representative, you can contact us: 1. By mail at U.S. Bancorp Advisors, Compliance Department P.O Box 513100, Los Angeles, CA 90051-1100. 2. By phone to our Client Services Desk, toll-free within the U.S. at 800-634-1100, or outside the U.S. at 518-992-7557, and request to speak with Compliance regarding a customer complaint. 3. By email at: USBA.compliance@usbank.com

Beginning with a May '28, 2024 trade date, North America will adopt a shortened securities settlement timeframe for equities, corporate and municipal bonds, and unit investment trusts in the U.S. Currently, the standard settlement cycle for these transactions is trade date plus two business days. The amended rule shortens the settlement cycle to trade date plus one business day. Moving to a reduced settlement cycle will allow quicker access to sale proceeds, but funds will be due earlier for purchase transactions. As there will be one less business day to resolve issues in the trade lifecycle, manual processes should be eliminated ahead of the change. If you are not already set up with e-delivery of your account documents, contact Client Services at 800-634-1100.

ORDER FLOW PRACTICES SEC RULE 607 DISCLOSURE U.S. Bancorp Advisors, USBA, is a customer of National Financial Services LLC, NFS, where NFS provides certain securities clearance services. USBA does not receive compensation for directing order flow.

U.S. BANCORP ADVISORS

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Account carried with National Financial Services LLC, Member NYSE, SIPC

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Statement for the Period June 1, 2024 to June 30, 2024
SAN BENITO COUNTY WATER DISTRICT - Corporation
Account Number: WBB-023302



Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

AI (Accrued Interest) - Represents interest accumulated since the last coupon date, but not yet paid by the issuer or received by NFS. There is no guarantee that AI will be paid by the issuer.

For additional information regarding your holdings, please refer to the footnotes at the end of the statement.

FIXED INCOME - 100.00% of Total Account Value

ALERT: You have a fixed income position due to mature within the next 90 days.

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available.

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Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
U.S. Treasury / Agency Securities							
UNITED STATES TREASURY 3.25000% 08/31/2024 NTS NOTE	91282CFG1 CASH	5,000,000	\$99.619	\$4,980,950.00	\$162,500.00	\$5,006,250.00	
MOODY'S Aaa CPN PMT SEMI-ANNUAL ON FEB 28, AUG 28 Next Interest Payable: 08/31/24 Accrued Interest \$54313.86 Average Unit Cost \$100.01 Adjusted Cost Basis YTD Amortized Premium	\$1,574.65 E					\$5,000,547.72 D	(\$19,597.72)

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Account carried with National Financial Services LLC, Member
NYSE, SIPC

Statement for the Period June 1, 2024 to June 30, 2024
SAN BENITO COUNTY WATER DISTRICT - Corporation
Account Number: WBB-023302



FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS BILLS ZERO CPN 0.00000% 09/19/2024 Average Unit Cost \$97.80	912797KLO CASH	7,500,000	\$98.841	\$7,413,075.00		\$7,334,700.00	\$78,375.00
FEDERAL HOME LOAN BA SER A2-9024 4.00000% 11/25/2024 MOODY'S Aaa /S&P AA+ CPN PMT SEMI-ANNUAL ON NOV 25, MAY 25 Next Interest Payable: 11/25/24 CALLABLE ON 08/25/2024 @ 100.0000 STEP COUPON RESET FREQUENCY TERM MODE Accrued Interest \$7777.78 Average Unit Cost \$100.00 Adjusted Cost Basis	3130ASSH8 CASH	2,000,000	\$99.315	\$1,986,300.00	\$80,000.00	\$2,000,000.00	
UNITED STATES TREAS SER BL-2024 4.50000% 11/30/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON MAY 31, NOV 31 Next Interest Payable: 11/30/24 Accrued Interest \$15245.90 Average Unit Cost \$99.64 Adjusted Cost Basis Unrealized Market Discount Income	91282CFX4 CASH	4,000,000	\$99.667	\$3,986,680.00	\$180,000.00	\$3,985,625.00	(\$13,700.00)
UNITED STATES TREAS SER AK-2025 1.50000% 02/15/2025 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON AUG 15, FEB 15 Next Interest Payable: 08/15/24 Accrued Interest \$18912.77 Average Unit Cost \$95.81 Adjusted Cost Basis Unrealized Market Discount Income	91282CDZ1 CASH	3,350,000	\$97.661	\$3,271,643.50	\$50,250.00	\$3,209,718.75	\$61,924.75
UNITED STATES TREAS SER AN-2025 2.75000% 91282CEQ0		2,000,000	\$97.932	\$1,958,640.00	\$55,000.00	\$2,001,875.00	

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Account carried with National Financial Services LLC, Member
NYSE, SIPC

Statement for the Period June 1, 2024 to June 30, 2024
 SAN BENITO COUNTY WATER DISTRICT - Corporation
 Account Number: WBB-023302



FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS SER AN-2025 2.750000% <i>continued</i>							
05/15/2025 NTS NOTE	91282CEQ0						
MOODY'S Aaa	CASH						
CPN PMT SEMI-ANNUAL							
ON NOV 15, MAY 15							
Next Interest Payable: 11/15/24							
Accrued Interest \$7024.46							
Average Unit Cost \$100.03							
Adjusted Cost Basis							
YTD Amortized Premium	\$315.35 E					\$2,000,565.45 D	(\$41,925.45)
UNITED STATES TREAS SER AD-2025 0.250000%							
09/30/2025 NTS NOTE	91282CAM3	3,350,000	\$94.289	\$3,158,681.50	\$8,375.00	\$3,043,265.63	
MOODY'S Aaa	CASH						
CPN PMT SEMI-ANNUAL							
ON MAR 31, SEP 31							
Next Interest Payable: 09/30/24							
Accrued Interest \$2105.19							
Average Unit Cost \$90.84							
Adjusted Cost Basis							
Unrealized Market Discount Income	\$45,964.43 Q					\$3,043,265.63 D	\$115,415.87
UNITED STATES TREAS SER V-2026 0.500000%							
02/28/2026 NTS NOTE	91282CBQ3	3,350,000	\$93.117	\$3,119,419.50	\$16,750.00	\$3,031,750.00	
MOODY'S Aaa	CASH						
CPN PMT SEMI-ANNUAL							
ON AUG 31, FEB 31							
Next Interest Payable: 08/31/24							
Accrued Interest \$5598.50							
Average Unit Cost \$90.50							
Adjusted Cost Basis							
Unrealized Market Discount Income	\$41,973.92 Q					\$3,031,750.00 D	\$87,669.50
UNITED STATES TREAS SER N-2026 1.875000%							
07/31/2026 NTS NOTE	91282BY95	3,350,000	\$94.43	\$3,163,405.00	\$62,812.50	\$3,172,031.25	
MOODY'S Aaa	CASH						
CPN PMT SEMI-ANNUAL							
ON JAN 31, JUL 31							
Next Interest Payable: 07/31/24							
Accrued Interest \$26229.39							

Statement for the Period June 1, 2024 to June 30, 2024
SAN BENITO COUNTY WATER DISTRICT - Corporation
Account Number: WBB-023302



FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
UNITED STATES TREAS SER N-2026 1.87500% <i>continued</i>							
Average Unit Cost							
Adjusted Cost Basis							
Unrealized Market Discount Income	\$21,069.24 Q					\$3,172,031.25 D	(\$8,626.25)
FEDERAL HOME LOAN BA SER CD-9027	3130ARUL3	2,300,000	\$96.463	\$2,218,649.00	\$80,500.00	\$2,300,000.00	
3.50000% 05/18/2027	CASH						
MOODY'S Aaa /S&P AA+							
CPN PMT SEMI-ANNUAL							
ON NOV 18, MAY 18							
Next Interest Payable: 11/18/24							
CALLABLE ON 08/18/2024 @ 100.0000							
Accrued Interest	\$9615.28						
Average Unit Cost	\$100.00						
Adjusted Cost Basis							
Total U.S. Treasury / Agency Securities		36,200,000		\$35,257,443.50	\$696,187.50	\$35,078,203.80	(\$81,351.00)
Total Fixed Income		36,200,000		\$35,257,443.50	\$696,187.50	\$35,078,203.80	\$179,239.70
Total Securities				\$35,257,443.50	\$696,187.50	\$35,078,203.80	\$179,239.70
TOTAL PORTFOLIO VALUE							
				\$35,257,443.50	\$696,187.50	\$35,078,203.80	\$179,239.70

Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

PURCHASES, SALES, AND REDEMPTIONS

Settlement Date	Account Type	Transaction	Description	Quantity	Amount	Total Cost Basis	Realized Gain (Loss)
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Redemptions

U.S. BANCORP ADVISORS

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Account carried with National Financial Services LLC, Member
NYSE, SIPC

P

Statement for the Period June 1, 2024 to June 30, 2024
SAN BENITO COUNTY WATER DISTRICT - Corporation
Account Number: WBB-023302



PURCHASES, SALES, AND REDEMPTIONS continued

Settlement Date	Account Type	Transaction	Description	Quantity	Amount	Cost Basis	Realized Gain (Loss)
06/17/24	CASH	REDEEMED	UNITED STATES TREAS SER AP-2024 0.250000% 06/15/2024 NTS NOTE REDEMPTION PAYOUT #REOR R0066986140000 LT Gain \$137,500.00 Adjusted Cost Basis	(2,500,000)	\$2,500,000.00	\$2,362,500.00	
Total Redemptions					\$2,500,000.00	\$2,362,500.00	\$137,500.00

ACTIVITY > ADDITIONS AND WITHDRAWALS > OTHER ADDITIONS AND WITHDRAWALS

Date	Account Type	Transaction	Description	Quantity	Amount
Other Additions and Withdrawals					
06/17/24	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID91625426 US BANK NA *****3320		(\$3,125.00)
06/18/24	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID91633971 US BANK NA *****3320		(\$2,500,000.00)
Total Other Additions and Withdrawals					(\$2,503,125.00)
TOTAL ADDITIONS AND WITHDRAWALS					(\$2,503,125.00)

ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Taxable Interest					
06/15/24	CASH	INTEREST	UNITED STATES TREAS SER AP-2024 0.250000% 06/15/2024 NTS NOTE		\$3,125.00



ACTIVITY> INCOME > TAXABLE INCOME continued

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Total Taxable Interest					\$3,125.00
Total Taxable Income					\$3,125.00
TOTAL INCOME					\$3,125.00

Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

Cost basis and gain/loss information is provided as a service to corporate accounts. The information listed in the year-to-date gain/loss summary section is based on a calendar year (January - December). If your business/entity has a fiscal year end other than December 31st for tax purposes, the year-to-date information will not apply. If you have questions about your tax situation, consult your tax advisor.

D - Adjusted cost basis reflects any cumulative original issue discount, premium, or acquisition premium, and it assumes such amounts were amortized by the taxpayer over the life of the security from acquisition date through disposition date. For securities still held, maturity date was used instead of disposition date. Premium amortization was calculated using the yield-to-maturity method. Acquisition premium was calculated using the ratable accrual method. If applicable, adjusted cost basis reflects market discount accretion which was calculated using the straight-line method and was recognized at disposition date. Gain/loss displayed for this transaction was based on cost basis as adjusted for premium and discount as stated above and does not reflect any losses disallowed because of wash sales (if applicable). The adjusted cost basis may not reflect all adjustments necessary for tax reporting purposes and may also not apply if you are using an alternative amortization



Footnotes and Cost Basis Information *continued*

calculation method. Refer to IRS Publication 550, Investment Income and Expenses, for additional information. E - YTD amortized premium was calculated on the yield-to-maturity amortization method. Cumulative premium amortization from acquisition date through disposition date is reflected in the adjusted cost basis. For securities still held, maturity date was used instead of disposition date. For tax-exempt securities, amortization of premium is required and is not deductible from taxable income. For taxable bonds, a tax election may be required to amortize premium, and the current year's amortized premium may be deductible from taxable income. Our adjusted cost basis calculation may not reflect all adjustments necessary for tax reporting purposes. It may not be applicable if you have not made an appropriate tax election or if you are using an alternative amortization calculation method. Review prior adjustments that you have made, and consult your tax advisor and IRS Publication 550, Investment Income and Expenses, for additional information. R - Market discount income was calculated using the straight-line method from acquisition date through disposition date. Our calculation assumed the taxpayer elected to defer recognizing the market discount until sale (disposition). Other elections available under tax laws may be more beneficial, depending on your individual tax situation. For Federal tax purposes, market discount income from both taxable and tax-exempt bonds is treated as taxable interest income. Q - Unrealized Market discount income was calculated using the straight-line method from acquisition date through statement period ending date. Our calculation assumes the taxpayer has elected to defer recognizing the market discount until sale (disposition). Other elections available under tax laws may be more beneficial, depending on your individual tax situation. For Federal tax purposes, market discount income from both taxable and tax-exempt bonds is treated as taxable interest income.

If a sale, redemption or other disposition involved multiple tax lots, the transaction's totals may have been calculated using a combination of adjusted and unadjusted cost basis information. For lots where adjusted cost basis and its associated gain/loss are known, that was used, otherwise "regular" unadjusted cost basis and its associated gain/loss was used.

Miscellaneous Footnotes

CHANGE IN VALUE OF YOUR PORTFOLIO is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2010, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

CHANGE IN VALUE reflects appreciation or depreciation of your holdings due to price changes plus any activity not reflected within Additions and Withdrawals, Misc. & Corporate Actions, Income, Taxes, Fees and Expenses, and Other Activity sections. Change in Value does not reflect activity related to assets in which NFS is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away).

CALLABLE SECURITIES LOTTERY - When street name or bearer securities held for you are subject to a partial call or partial redemption by the issuer, NFS may or may not receive an allocation of called/redeemed securities by the issuer, transfer agent and/or depository. If NFS is allocated a portion of the called/redeemed securities, NFS utilizes an impartial lottery allocation system, in accordance with applicable rules, that randomly selects the securities within customer accounts that will be called/redeemed. NFS' allocations are not made on a pro rata basis and it is possible for you to receive a full or partial allocation, or no allocation. You have the right to withdraw uncalled fully paid securities at any time prior to the cutoff date and time established by the issuer, transfer agent and/or depository with respect to the partial call, and also to withdraw excess margin securities provided your account is not subject to restriction under Regulation T or such withdrawal will not cause an undermargined condition.

PRICING INFORMATION - Prices displayed are obtained from sources that may include pricing vendors, broker/dealers who clear through NFS and/or other sources. Prices may not reflect current fair market value and/or may not be readily marketable or redeemable at the prices shown.

FOREIGN EXCHANGE TRANSACTIONS - Some transaction types necessitate a foreign currency exchange (FX) in order to settle. FX transactions may be effected by Fidelity Forex, LLC, on a principal basis. Fidelity Forex, LLC, an affiliate of NFS, may impose a commission or markup on the prevailing interbank market rate in which you, Fidelity Forex, LLC, may share a portion of any FX commission or markup with NFS. More favorable rates may be available through third parties not affiliated with NFS. The rate applicable to any transaction involving an FX is available upon request through your broker-dealer.



Miscellaneous Footnotes *continued*

COST BASIS LEGISLATION - New IRS Rules will require National Financial Services to report cost basis and holding period information for the sale of shares of open end Mutual Fund holdings purchased on or after January 1, 2012 on Form 1099-B. National Financial Services determines the cost basis for all shares of open end mutual funds using a default method of average cost. Alternatively, account owners or their brokers and advisors can instruct National Financial Services to determine the cost basis for shares of open end mutual funds by 1) setting up their non-retirement accounts with one of our eleven tax lot disposal methods available to investors or 2) identifying specific tax lots to sell at the time of a transaction. Contact your broker or advisor to learn more about the cost basis tracking of your holdings.

Interval Fund Owners: Please note an interval fund is structured as an unlisted closed-end mutual fund, and not a traditional open-end mutual fund. Material differences between an interval fund and a traditional open-end mutual fund may exist, including trading/liquidity limitations, and buyback and repurchase features. Please refer to the prospectus for the interval fund you own for specific information and other important considerations or contact your financial professional.

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NYSE, SIPC

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GLOSSARY Short Account Balances-If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places but the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for fixed income securities, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. In certain situations, a price may be derived from a single broker quote. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The Market Value of a security, including those

CUSTOMER SERVICE: Please review your statement and report any inaccuracy or discrepancy immediately by calling the telephone number of your broker-dealer reflected on the front of this statement. Reports of any inaccuracy or discrepancy regarding your brokerage account or the activity therein should be directed to your broker-dealer at the telephone number and address reflected on the front of this statement and National Financial Services LLC ("NFS").

NFS carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer. In addition to your initial contact with your broker-dealer you may contact NFS at (800) 801-9942. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either your broker-dealer or NFS, remember to include your entire brokerage account number to ensure a prompt reply.

ADDITIONAL INFORMATION Free credit balances ("FCB") are funds payable to you on demand. FCB are subject to open commitments such as uncleared checks and exclude proceeds from sales of certificated securities without delivery of the certificate. If your FCB is swept to a core position, you can liquidate the core position and have the proceeds sent to you or held in your account subject to the terms of your account agreement. Required rule 10b-10(a) information not contained herein will be provided on written request. Fidelity may use this free credit balance in connection with its business, subject to applicable law.

Credit Adjustment Program. Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

Options Customers. Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer.

Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. Splits, Dividends, and Interest. Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

Equity Dividend Reinvestment Customers. Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in "over-the-counter" securities.

Retirement Contributions/Distributions. A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. Income Reporting. NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. A financial statement of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

Statement Mailing. NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability. If you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

Sales Loads and Fees. In connection with (i) access to, purchase, sale, exchange or redemption of, and/or maintenance of positions in mutual funds, ETFs and other investment products such as alternative investments or private placements ("funds") or (ii) infrastructure needed to support such funds, some funds, or their investment

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priced at par value, may differ from its purchase price and may not closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer.

Estimated Annual Income (EAI) & Estimated Yield (EY) - EAI for fixed income is calculated using the coupon rate. For all other securities, EAI is calculated using an indicated annual dividend (IAD). The IAD is an estimate of a security's dividend payments for the next 12 months calculated based on prior and/or declared dividends for that security. EY reflects only the income generated by an investment and not changes in its price which may fluctuate. Interest and dividend rates are subject to change at any time and may be affected by current and future economic, political and business conditions. EAI and EY are estimates only and may include return of principal and/or capital gains, which would render them overstated. EAI and EY are provided for informational purposes only and should not be used or relied on for making investment, trading or tax decisions. EAI and EY are based on data obtained from information providers believed to be reliable, but no assurance can be made as to accuracy, timeliness or completeness.

affiliates, pay your introducing broker dealer and/or NFS sales loads and 12b-1 fees described in the Offering Materials as well as additional compensation for shareholder services, start-up fees, platform support and maintenance, and marketing, engagement and analytics programs. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by FBS or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase. Margin. If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request.

NYSE and FINRA. All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at www.finra.org. FINRA Rule 4311 requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request. Your broker-dealer is responsible for: (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs. NFS shall, at the direction of your broker-dealer: (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS, (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs. Securities in accounts carried by NFS are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. The \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit www.sipc.org or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Precious metals are not covered by SIPC protection. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

End of Statement

722239.10.0

Account carried with National Financial Services LLC, Member
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Agenda

Item

6

**SIDE LETTER AGREEMENT BETWEEN SAN BENITO COUNTY WATER DISTRICT AND SERVICE
EMPLOYEES' INTERNATIONAL UNION, LOCAL 521**

WHEREAS, the San Benito County Water District ("District") and the Service Employees International Union, Local 521 ("Union") (collectively the parties), have entered into a Memorandum of Understanding ("MOU") covering a term of July 1, 2023 to June 30, 2026;

WHEREAS, in approximately May of 2023, the job description for the represented classification of Board Clerk/Executive Assistant was revised to add additional job duties;

WHEREAS, comparable market compensation data obtained in approximately May of 2023 demonstrated that comparable compensation for the classification of Board Clerk/Executive Assistant, as revised, was approximately 23% below market median;

WHEREAS in July 2023, the parties agreed to provide the classification of Board Clerk/Executive Assistant parity with the job classification Customer Account Specialist III, which received a ten percent salary adjustment;

WHEREAS, the parties have subsequently agreed to provide additional salary for the classification of Board Clerk/Executive Assistant in recognition of the revised, required job duties and market data;

NOW THEREFORE, the parties have met and conferred and hereby agree as follows:

1. The salary for the Board Clerk/Executive Assistant will cease to have parity with Customer Relations Specialist III, as provided in Section 10.1 of the MOU.
2. Effective the first full pay period following Board approval of this side letter, the salary schedule for the Board Clerk/Executive Assistant job classification shall be increased by 2.5%;
3. Effective the first full pay period starting on or after July 1, 2025, the salary schedule for the Board Clerk/Executive Assistant job classification shall be increased by an additional 2.5%.
4. The above-referenced salary increases shall be in addition to the cost of living increases that are set forth in the MOU at Article 10, Section 10.1.
5. The specific provisions contained in this Agreement shall supersede any conflicting prior oral or written agreements, including the MOU, regarding the matters contained in this Agreement.
6. Except as otherwise provided in this Agreement, the remainder of the MOU and other terms and conditions of employment, including agreements regarding wages and hours, shall remain in full force and effect until and unless a successor MOU is entered into or are otherwise modified by written agreement of the Parties.

SO AGREED:

FOR THE DISTRICT



Signature

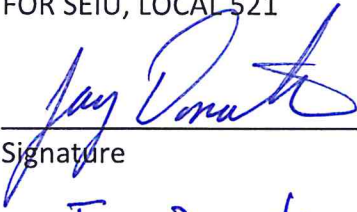
Kelly Tuffo, Liebert Cassidy Whitmore

Print Name and Title

July 24, 2024

Date

FOR SEIU, LOCAL 521



Signature

Jay Donato SEIU 521

Print Name and Title

7-24-24

Date



Agenda

Item

7

RESOLUTION NO. 2024-32

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BENITO COUNTY WATER DISTRICT
ADOPTING THE 2024-25 SALARY SCHEDULE TO COMPLY WITH
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)
STATUTORY AND REGULATORY REQUIREMENTS FOR
COMPENSATION EARNABLE AND PUBLICLY AVAILABLE PAY
SCHEDULES**

WHEREAS, all employers must comply with the compensation earnable and publicly available pay schedules provisions contained in California Code of Regulations (CCR) Title 2, Section 570.5 and amendments to CCR Section 571, subdivision (b); and

WHEREAS, it is necessary to review and duly approve and adopt in accordance with requirements of applicable public meetings laws, a publicly available pay schedule; and

WHEREAS, attached to this resolution and incorporated by reference is the District's comprehensive salary schedule which will be made publicly available on the District's website and provided upon request; and

WHEREAS, this resolution confirms and formally adopts, but does not modify any salary rates previously approved by the District; and

THEREFORE, BE IT RESOLVED by the Board of Directors of the San Benito County Water District that the San Benito County Water District hereby adopts and confirms the salary schedule to comply with California Public Employees' Retirement System (CalPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules.

PASSED AND ADOPTED by the Board of Directors of the San Benito County Water District this 31st day of July 2024, by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2024-32)

Andrew Shelton
President

ATTEST:

Barbara L. Mauro
Board Secretary

San Benito County Water District
Publicly Available Salary Schedule
Board Adopted 07/31/24

Field and Office
Effective 7/8/24

Classification	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Accounting Technician	monthly	4,944	5,142	5,347	5,561	5,784	6,015	6,256	6,506
Customer Account Specialist I	monthly	4,096	4,260	4,430	4,607	4,792	4,983	5,183	5,390
Customer Account Specialist II	monthly	4,506	4,686	4,874	5,069	5,271	5,482	5,702	5,930
Customer Account Specialist III	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Electrical/Electronic Technician	monthly	6,309	6,561	6,824	7,097	7,381	7,676	7,983	8,302
Engineer (unlicensed)	monthly	6,192	6,440	6,697	6,965	7,244	7,534	7,835	8,148
Engineering Technician	monthly	5,385	5,600	5,824	6,057	6,300	6,552	6,814	7,086
*Executive Assistant/Board Clerk	monthly	5,077	5,280	5,491	5,711	5,939	6,177	6,424	6,681
Maintenance I	monthly	4,203	4,371	4,546	4,728	4,917	5,114	5,318	5,531
Maintenance II	monthly	4,624	4,809	5,001	5,201	5,409	5,626	5,851	6,085
Maintenance III	monthly	5,317	5,530	5,751	5,981	6,220	6,469	6,728	6,997
Maintenance Trainee	monthly	3,503	3,643	3,789	3,940	4,098	4,262	4,432	4,610
Office Specialist I	monthly	3,723	3,872	4,027	4,188	4,355	4,530	4,711	4,899
Office Specialist II	monthly	4,096	4,260	4,430	4,607	4,792	4,983	5,183	5,390
Office Specialist III	monthly	4,506	4,686	4,874	5,069	5,271	5,482	5,702	5,930
Water Distribution/Maint. I	monthly	4,895	5,091	5,294	5,506	5,726	5,956	6,194	6,441
Water Distribution/Maint. II	monthly	5,385	5,600	5,824	6,057	6,300	6,552	6,814	7,086
Water Distribution/Maint. III	monthly	6,192	6,440	6,697	6,965	7,244	7,534	7,835	8,148
Water Programmer III	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Water Resources Technician I	monthly	4,992	5,192	5,399	5,615	5,840	6,074	6,316	6,569
Water Resources Technician II	monthly	5,492	5,712	5,940	6,178	6,425	6,682	6,949	7,227
Board Approved: 6/26/24									

*Board approved: 7/31/24 (effective 8/5/24)

Management/Confidential/Professional
Effective 7/8/24

Classification	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Accountant I	monthly	5,436	5,653	5,880	6,115	6,359	6,614	6,878	7,153
Accountant II	monthly	5,980	6,219	6,468	6,727	6,996	7,276	7,567	7,869
Deputy District Engineer	monthly	10,845	11,279	11,730	12,199	12,687	13,195	13,722	14,271
Engineer I (Assistant)*	monthly	6,587	6,850	7,124	7,409	7,706	8,014	8,335	8,668
Engineer II (Associate)*	monthly	7,272	7,563	7,865	8,180	8,507	8,847	9,201	9,569
Engineer III (Senior)*	monthly	9,075	9,438	9,816	10,208	10,616	11,041	11,483	11,942
Finance Manager	monthly	7,745	8,055	8,377	8,712	9,061	9,423	9,800	10,192
HR/Administrative Analyst	monthly	6,559	6,821	7,094	7,378	7,673	7,980	8,299	8,631
Operations & Maintenance Manager	monthly	9,040	9,402	9,778	10,169	10,576	10,999	11,438	11,896
Supervising Accountant	monthly	6,877	7,152	7,438	7,736	8,045	8,367	8,702	9,050
Water Conservation Program Manager	monthly	6,877	7,152	7,438	7,736	8,045	8,367	8,702	9,050
*Professional Engineer Series									
Board Approved: 6/26/24									

Executive Management

Classification	Annual	Rate Type		Effective Date	Hrly
General Manager	\$236,900 - 266,000	monthly	19,742 to max of 22,622	4/15/24 (Res.2024-11)	113.89 - 130.51
Board Approved 4/15/24				effective 4/15/24 - 5/19/24	
General Manager	\$240,000 - 300,000	monthly	20,000 to max of 25,000	5/20/24 (Res.2024-18)	115.38 - 144.23
Board Approved 5/20/24					
District Engineer	\$155,000 - 185,000	monthly	12,917 to max of 15,417	11/29/2023 (Res.2023-25)	74.52 - 88.94
Board Approved 11/29/23					
Mgr. Admin, Fin & Business Services	\$155,000 - 175,000	monthly	12,917 to max of 14,583	12/18/23 (Res.2023-25)	74.52 - 84.13
Board Approved 11/29/23					

Longevity Pay: Employees hired by the District before January 1, 2013 who have more than five (5) years of continuous District service, shall receive longevity pay in the amount of eight percent (8%).

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

8

Meeting Date: July 31, 2024

Submitted By: Brett Miller

Presented By: Brett Miller

Agenda Title: Consider Extending the Contract for one additional year (Fiscal Year 2023-2024) with McGilloway, Ray, Brown, & Kaufman for auditing services

Description:

In January 2020, the District executed a contract with McGilloway, Ray, Brown & Kaufman for financial statement auditing services. The contract and the auditor's engagement letter covered fiscal years 2020, 2021, and 2022. The GFOA's best practices state the benefit an agency gains from having the same auditing firm, as both sides are familiar with the unique transactions of that entity. GFOA does recommend periodically going through the RFP process to compare auditors.

Per California Government Code section 12410.6, "a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local agency for six consecutive years." The restriction requires the District to employ a public accounting firm with a different lead audit partner after the sixth consecutive year. However, with the staffing changes the District has experienced over the last year, staff and the Finance Committee recommend uses the current auditor for one additional year to get our auditing schedule back on track and to go through the RFP process this fall for auditor comparison.

Prior Committee or Board Action:

Finance Committee Meeting June 24, 2024

Financial Impact: X Yes No

Funding Source/ Recap:

Contract Services Accounting budget

Material Included for Information/Consideration:

2024 Audit Engagement Letter

Recommendation:

Approval of Contract with McGilloway, Ray, Brown & Kaufman for one year (Fiscal Year 2023-2024) and authorize Interim General Manager to sign contract.

Action Required: _____ Resolution _____ Motion _____ Review

Board Action

_____ Resolution No. ____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____



McGilloway | Ray
Brown | Kaufman
ACCOUNTANTS AND CONSULTANTS

2511 Garden Road
Suite A180
Monterey, CA 93940
831-373-3337
Fax 831-373-3437

379 West Market Street
Salinas, CA 93901
831-424-2737
Fax 831-424-7936

July 8, 2024

San Benito County Water District
Attn: Jeff Cattaneo, Interim General Manager
30 Mansfield Road
Hollister, CA 95024

GAAP Audit Engagement Letter

To the Board of Directors and Jeff Cattaneo, Interim General Manager,

We are pleased to confirm our understanding of the services we are to provide San Benito County Water District for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of San Benito County Water District as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement San Benito County Water District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to San Benito County Water District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of the District's Retirement Plan's Proportionate Share of Net Pension Liability and Related Ratios
3. Schedule of the District's Pension Plan Contributions
4. Schedule of Changes in the District's Net OPEB Liability and Related Ratios

Gerald Ray, CPA | Patricia Kauffman, CPA, CGMA | Smriti Shrestha, CPA

5. Schedule of the District's OPEB Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies San Benito County Water District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Net Position by Zone
2. Schedule of Revenues, Expenses and Changes in Net Position by Zone

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in accordance with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material

effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Audit Procedures: Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under the American Institute of Certified Public Accountants' (AICPA) professional standards.

Audit Procedures: Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of San Benito County Water District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of San Benito County Water District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

The other services are limited to the financial statement services as previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the

supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Hiring of Employees

We have a significant investment in the training and development of our staff, and they are valued employees of McGilloway, Ray, Brown & Kaufman. If you should hire one of our shareholders, managers, or professional employees either during the audit or within one year after the completion of this engagement, you agree to pay a personnel placement fee of 100% of their annual salary to compensate McGilloway, Ray, Brown & Kaufman.

Management also has the responsibility to ensure that they have not caused McGilloway, Ray, Brown & Kaufman's independence to be impaired by hiring a former or current McGilloway, Ray, Brown & Kaufman shareholder, manager, or professional employee in a key position, as defined in the Code of Professional Conduct of the AICPA, that could cause a violation of the AICPA Code of Professional Conduct or other applicable independence rules. Any offer of employment to members of the team prior to issuance of our report may impair our independence, and may result in our inability to complete the engagement and issue a report.

Engagement Administration, Fees, and Other

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

The audit documentation for this engagement is the property of McGilloway, Ray, Brown & Kaufman and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McGilloway, Ray, Brown & Kaufman personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulator or its designee. The regulator may intend or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Our firm subscribes to the AICPA Peer Review program, mandated by the California Board of Accountancy for all California licensed firms. As part of that program this engagement could be selected for review. If selected, we will retain the strictest confidentiality rules.

Gerry Ray is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate that our fees for these services will be as follows:

<u>Schedule of Fees for the Year Ended June 30,</u>	<u>2024</u>
Audit	\$ 28,875
Out of Pocket Expenses	650
Additional Services - Drafting	4,625
Report- Bound Copies (12)	300
Total:	\$ 34,450

Currently, our rates range from \$100 per hour for clerical to \$400 per hour for partners. You will receive the final audited financial statements as an electronic (PDF) version. If you would like additional bound copy versions printed for you, the charge will be \$25 per copy.

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. The fee estimate will be subject to adjustments based on unanticipated changes in the scope of our work and/or the incomplete and untimely receipt by us of the information on the client request list such as:

1. Timely responses to our inquiries
2. Timely completion and delivery of client assistance requests
3. Timely communication of all significant accounting and financial reporting matters
4. The assumption that unexpected circumstances will not be encountered during the engagement
5. Material changes in current or prior period financial reporting
6. Multiple adjustments to the financial statements
7. Accounting assistance outside the scope of the audit (e.g., researching accounting topics, assistance with other accounting matters, etc.)

These fees shall be in addition to the above quoted fee for audit services. All billings for additional audit fees or services will be billed as these services are provided at our standard billing rate in effect at the time services are rendered.

Accounts past due over 30 days are considered delinquent and will be subject to an annual finance charge of twelve percent (12%), or a monthly rate of one percent (1%). There will be a minimum finance charge of \$1.00. Payments received on account will first be credited against any delinquency charges. Further, we will cease performing services on delinquent accounts if the account becomes 60 days or more overdue and services will not be resumed until your account is paid in full. All expenses incurred to collect past due accounts, including collection fees will be added to any amount due. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

If any dispute arises among the parties, they agree to try first in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its Commercial Mediation Rules. All unresolved disputes shall then be decided by final and binding arbitration in accordance with the

Commercial Arbitration Rules of the AAA. Fees charged by any mediators, arbitrators, or the AAA shall be shared equally by all parties. In agreeing to arbitration, we both acknowledge that in the event of a dispute, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentation to us.

Our audit engagement ends on delivery of our audit report and prepared financial statements. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

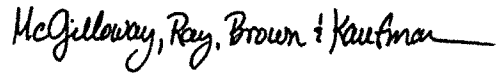
Reporting

We will issue a written report upon completion of our audit of San Benito County Water District's financial statements. Our report will be addressed to the Board of Directors of San Benito County District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We appreciate the opportunity to be of service to San Benito County Water District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



McGilloway, Ray, Brown & Kaufman

Response: This letter correctly sets forth the understanding of San Benito County Water District.

Management Signature: _____

Print: _____

Title: _____

Date: _____

Governance Signature: _____

Print: _____

Title: _____

Date: _____

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

9

Meeting Date: July 31, 2024

Submitted By: David Macdonald, P.E.

Presented By: David Macdonald, P.E.

Agenda Title: Discuss and Consider Awarding a Contract to MCC Controls LLC DBA Primex for the Scada Programmable Logic Controller (PLC) Hardware Upgrades, Programming of PLCs, and service contract; Authorize the General Manager to Execute all Documents Necessary (NTE \$813,000)

Detailed Description: Originally completed in 1987, the District's telemetry communications system from remote sites to the District consisted of a hardwired buried system and Texas Instruments (TI) Programmable Logic Controllers (PLC).

Primex has been the primary SCADA integrator for the District since the District expanded the Lessalt Water Treatment Plant and has been responsive to the District.

In September of 2022, San Benito County Water District contracted with Primex for \$400,000 to perform work on the upgrades of the SCADA system. This contract was used to purchase materials for 6 sites (RTU-8, RTU-9, RTU-10, RTU-11, RTU-14, and RTU-20), a service contract for general support with all SCADA related issues, and programming and installation for 4 sites (RTU-8, RTU-10, RTU-11, and RTU-14). The work and materials totaled \$359,518.80.

There are 12 remaining RTU sites to convert to the new upgraded PLCs. These sites included critical pump stations and flow control stations that are critical for District Operations. These are also the most complicated sites in their programming and controls.

Costs to upgrade the sites are as follows:

- Labor for programing and installation of 12 sites - \$579,000
- Hardware for 10 sites - \$204,000
- Service contract - \$30,000

Total - \$813,000

District staff requests the Board review and authorize the General Manager to execute all documents necessary to award a contract to Primex in the amount of \$813,000.

Materials Included: Proposal from Primex, Contract

Financial Impact: X Yes No

Funding Source/ Recap: 600-1395-0929-112-02

Recommendation: Approve the project authorization in the amount of \$813,000 and authorize the General Manager to execute an agreement with MCC Controls LLC DBA Primex.

Action Required: Resolution X Motion Review

Board Action

 Resolution No. Motion By Second By

Ayes Abstained

Noes Absent

Reagendized Date No Action Taken

**SAN BENITO COUNTY WATER DISTRICT
PROFESSIONAL SERVICES CONTRACT**

THIS AGREEMENT, made and entered into this ____ day of _____, 20____, by and between the San Benito County Water District, ("District,") and _____, ("Consultant").

1. Description of Project: District desires to undertake a _____

("the project") and to engage Consultant to provide the required professional services relating to the project.

2. Scope of Services - Basic; Completion: Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONSULTANT SERVICES - BASIC, COMPLETION SCHEDULE" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.

3. Scope of Services - Additional, Completion Schedule: It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBIT "A". In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."

4. Changes to Scope of Work - Basic Services: District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.

5. Compensation; Retention: Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to

Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount of compensation due for the period covered. Invoices, including the paid invoices of any subconsultants shall, at a minimum set forth the hours and hourly rates of each individual charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

6. Responsibility of Consultant: By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

7. Responsibility of District: To the extent appropriate to the project contemplated by this Agreement, District shall:

7.1 Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

7.2 Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

7.3 Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

7.4 Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

8. Indemnification: Consultant shall hold District, its officers, boards and commissions,

and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services provided under this Agreement. Should District be named in any suit, or should any claim be made against District by suit or otherwise arising out of this Agreement, or Consultant's negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

9. Insurance: During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

9.1 Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

9.2 Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

9.3 Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

9.4 Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

10. Confidentiality: All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

11. Conflict of Interest: Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

12. Nondiscrimination: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

13. Independent Contractor: District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

14. Commencement of Services: Consultant shall proceed with the project upon execution of this Agreement by the parties.

15. Notice to Proceed; Progress; Completion: Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

16. Ownership of Documents: Title to all documents, drawings, specifications, and the like with respect to work performed under this Agreement shall vest with District at such time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

17. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

18. Mistake of Fact: Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

19. Term; Termination: The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

20. General Provisions:

20.1 Access to Records: Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

20.2 Assignment: This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

20.3 Compliance with Laws, Rules, Regulations: All services performed by

Consultant pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and District laws, including any rules, standards or regulations promulgated thereunder.

20.4 Exhibits Incorporated: All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

20.5 Integration; Amendment: This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

20.6 Waiver/Validity: Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

21. Jurisdiction: District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Attorney's Fees: In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

23. Notice: Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a. To District : San Benito County Water District
 30 Mansfield Road
 Hollister, CA 95023

- b. To Consultant: _____

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: _____

By: _____

Title

Title

Date

Date



MCC Controls LLC DBA PRIMEX
859 Cotting Ct. Ste G
Vacaville, CA 95688
Contractor's License: 1016640
DIR Registration No.: 1000043535

Phone 707.449.0341

Date: 7/24/2024
To: San Benito County Water District
Attention: David MacDonald
From: Michael Anderson

PRIMEX Quote # 240724MA01
Project: Station PLC Upgrades
Task: RTU PLC and Device Upgrades
Terms: NTE T&M

This proposal details all materials and services we intend to provide for the above referenced project.
Be sure to reference General Notes following the scope listing.
This proposal expires 45 days after the date noted above.

Scope of Work			
Item #	Qty.	Description	Line Item Estimate
1	A/R	Programming and Troubleshooting under Task Orders SBCWD will issue Task Orders for work such as: * Hardware and Software procurement * Equipment installation or modification * PLC and SCADA programming for new or modified instrumentation or equipment * Communications installation and programming * Troubleshooting of Control System issues * Other needs as they arise Breakdown of Quote Total: 1. Labor for remaining 12 sites = \$579,000 2. Hardware for remaining 10 sites = \$204,000 3. Service Contract = \$30,000 ** Task Orders will need to be approved by the SBCWD General Manager or District Designee.	\$ 813,000.00
Subtotal			\$ 813,000.00
Tax			\$ -
The estimate price for the scope of work above is:			\$ 813,000.00

General Notes:

- Prices quoted above include sales tax and travel to the jobsite.
- Terms and Conditions of sale: Upon PRIMEX approval of customer credit, PRIMEX will extend 30-day payment terms on invoices for deliverables provided per this scope of work. Deliverables are FOB – PRIMEX Vacaville, CA, with freight allowed (unless specifically noted otherwise in this proposal). Customer may accept this proposal by signature here-on, or by separate purchase order made out to MCC Controls LLC DBA PRIMEX.

Please call or email with any questions.

Sincerely,

Michael Anderson