

July 17, 2024  
Special Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Wednesday, July 17, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were Interim General Manager Jeff Cattaneo, District Counsel Jeremy T. Liem, Senior Engineer David Macdonald, Water Conservation Program Manager Jennifer Cosio Arellano and Executive Assistant/Board Clerk Barbara Mauro.

### **CALL TO ORDER**

President Shelton called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Shelton led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board**
- d. **Approval of the Agenda**  
With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved the Agenda with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

### **AGENDA ITEMS:**

1. **Consider Resolution Affirming Interim Officers and Employees have the same powers, duties and authority as their permanent counterparts in regard to District Operations**  
Mr. Cattaneo stated this resolution gives interim officers and employees the same abilities to interact with banks and other agencies in the same capacity as their permanent counterparts. With a motion by Director Flores and a second by Vice President Williams, the Board of Directors approved Resolution #2024-28, *A Resolution of the Board of Directors of the San Benito County Water District Affirming Interim Officers and Employees have the same powers, duties and authority as their permanent counterparts in regard to District Operations* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.
2. **Consider Resolution Granting General Manager Authorization to be the Contracting Officer for the investment transactions on behalf of the District**  
Mr. Cattaneo stated this item is similar to the previous item, as it gives authorization for investment transactions. Mr. Liem added, there is an (a) and (b), as one is a general resolution, so it could be used for any banking institution and the other is specific to U S Bancorp. Director Flores added, sometimes some banking institutions prefer having a

resolution be specific to them. Director Tonascia asked if there is any issue approving both resolutions; Mr. Liem stated no, there is not.

**a. Authorization to be the Contracting Officer for Investment Transactions on behalf of District with U.S. Bancorp Advisors**

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-29, *A Resolution of the Board of Directors of the San Benito County Water District giving the General Manager Authorization to be the Contracting Officer for Investment Transactions on behalf of District with U.S. Bancorp Advisors* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**b. Authorization to be the Contracting Officer for Investment Transactions on behalf of District**

With a motion by Vice President Williams and a second by Director Wright, the Board of Directors approved Resolution #2024-30 *A Resolution of the Board of Directors of the San Benito County Water District giving the General Manager Authorization to be the Contracting Officer for Investment Transactions on behalf of District* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**3. Consider Authorizing Interim General Manager to update investments with U.S. Bancorp Advisors**

Mr. Cattaneo reviewed a handout which compared investments of \$35 million in Bonds versus L.A.I.F. over 5 years. Based on his estimations, the overall yield would be better with the bonds. Director Flores added when we began with the contract for the treatment plants, the goal was to have a gain of at least 4% per year to make our obligations and this allows for that. Mr. Cattaneo added the bonds have a locked-in rate. With a motion by Vice President Williams and a second by Director Tonascia, the Board of Directors authorized the Interim General Manager to update investments with U.S. Bancorp Advisors with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**4. CLOSED SESSION:**

**Appointment of Public Employee –**

**Consider the Appointment of a public employee**

**Title: Interim Manager of Administration, Finance and Business Services**

**Authority: California Government Code Section 54957(b)(1), 54957(b)(4)**

*(The Board convened in Closed Session at 5:16 p.m.)*

**5. OPEN SESSION:**

**Report action, if any from Closed Session**

*(The Board reconvened in Open Session at 5:27 p.m.)*

President Shelton read Resolution #2024-31 into the record. Resolution 2024-31 appoints Brett Miller as Interim Manager of Administration, Finance and Business Services under Government Code 21221(h) which allows a governing body to appoint a CalPERS retiree to a vacant position. Mr. Miller is appointed as of July 18, 2024 and

will be paid at an hourly rate of \$84.13 per hour. Mr. Miller has not and will not receive any other benefit, incentive or compensation in addition to this hourly wage.

In closed session, a motion was made by Director Flores and seconded by Director Tonascia, Resolution #2024-31, *A Resolution of the Board of Directors of the San Benito County Water District Appointing Brett Miller as Interim Manager of Administration, Finance and Business Services* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**6. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 5:33 p.m.

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The minutes were approved at the July 31, 2024 Board meeting and signed by the presiding board member.

/s/Andrew Shelton  
Andrew Shelton, President

/s/Barbara L. Mauro  
Barbara L. Mauro, Executive Assistant/Board Clerk