

**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT  
Agenda For  
October 30, 2024  
Regular Meeting – 5:00 p.m.  
30 Mansfield Road – Hollister, California 95023**

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/83389639505?pwd=0rjsRuVcJg3Dlv7VxMicM4av4mN4Yw.1>

**Meeting ID**

833 8963 9505

**Passcode:**

843629

**Dial Only:**

Dial by your location

- +1 669 444 9171 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)

If you plan to participate in the meeting and need assistance, please call  
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

*(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)*

- ## REGULAR AGENDA

- 2

12. General Manager's Report:
  - a) Reach 1 Operations
  - b) Zone 3 Operations
  - c) Zone 6 Operations
  - d) Accelerated Drought Response Project (ADRoP)
  - e) San Luis and Delta-Mendota Water Authority Activities
  - f) City of San Juan Bautista Water Supply Plan
  - g) B F Sisk Dam Raise Project
  - h) Miscellaneous District items
  
13. **CLOSED SESSION: Conference with legal counsel—  
Anticipated Litigation**
  - a) **Government Code 54956.9**  
Significant exposure to litigation pursuant to paragraph (2) or (3) of  
subdivision (d) of section 54956.9 One Case  
Mission Farm R V Park v. San Benito County Water District  
#24-0190
  
14. **CLOSED SESSION: Conference with legal counsel—  
Pending Litigation**
  - a) **Government Code 54956.9**  
Significant exposure to litigation pursuant to paragraph (2) or  
(3) of subdivision (d) of section 54956.9 One Case  
Sandman, Inc. v. County of San Benito, et al  
#CU-95-22107
  
15. **CLOSED SESSION**  
**Appointment of Public Employee**  
Pursuant to Government Code Section 54957 (b) (1)  
Title: Assistant General Manager
  
16. **CLOSED SESSION**  
**Conference with Labor Negotiator**  
Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Jeremy Liem, District Counsel  
Unrepresented Employee: Assistant General Manager

17. **OPEN SESSION**

1. Report any action, if any, taken on Closed Session Items

- i: 13
- ii: 14
- iii: 15
- iv: 16

18. Hear Oral Summary of Recommendation for a Final Action on Salary and Compensation for Local Agency Executive - appointment of Assistant General Manager Pursuant to Government Code Section 54953, Subsection c, 3

19. Consider Approval of Resolution 2024-44 for Executive Compensation

20. Consider Approval of Employment Contract for Assistant General Manager and Authorize District Counsel and Board President to Sign

21. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, November 20, 2024. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.

September 25, 2024  
Regular Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, September 25, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were Interim General Manager Jeff Cattaneo, District Counsel Jeremy T. Liem, Interim Manager of Administration, Finance and Business Services Brett Miller, Operations and Maintenance Manager Michael Craig, Senior Engineer David Macdonald, Water Conservation Program Manager Jennifer Cosio Arellano, Office Specialist I Shannon Darnall, and Executive Assistant/Board Clerk Barbara Mauro.

### **CALL TO ORDER**

President Shelton called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Shelton led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**  
With a motion by Vice President Williams and a second by Director Tonascia, the Agenda was approved by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**  
There were no public comments.

### **CONSENT AGENDA:**

- |    |  |                           |                        |
|----|--|---------------------------|------------------------|
| 1. | <b>Approval of Minutes for:</b>  | <b>August 28, 2024</b>    | <b>Regular Meeting</b> |
|    |  | <b>September 10, 2024</b> | <b>Special Meeting</b> |
|    |  | <b>September 13, 2024</b> | <b>Special Meeting</b> |
| 2. | <b>Allowance of Claims</b>   |                           |                        |
| 3. | <b>Acknowledgement of Paid Claims prior to the September Board Meeting</b> |                           |                        |
| 4. | <b>On Call Contracts – Status Updates</b>                                  |                           |                        |

With a motion by Director Tonascia and a second by Director Flores, the Consent Agenda was approved by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

## **REGULAR AGENDA**

5. **Presentation by Francisco Diaz, County Clerk-Recorder Registrar of Voters, County of San Benito, on the November 5, 2024 Presidential General Election**  
Francisco Diaz, County Clerk-Recorder Registrar of Voters, County of San Benito, using a PowerPoint presentation, gave the Board information on the upcoming November 5, 2024 Election. He reviewed the process and the various ways and dates for voting.

Director Tonascia asked if early voting ballots are counted at the end or as they come in. Mr. Diaz stated they are counted daily, but the totals are not released until election night. Mr. Diaz further added approximately 8,000-10,000 ballots are submitted on election day. The Board thanked Mr. Diaz for his presentation.

6. **Consider Authorizing Director Attendance at the 2024 ACWA/JPIA's Board of Directors' Meeting on December 2, 2024, Palm Desert, California**  
Mrs. Mauro stated the District has budgeted for 1 director to attend this conference. If anyone is interested, please see Mrs. Mauro for hotel accommodations.
7. **Consider Authorizing the General Manager (or his Designee) and Director Attendance at the 2024 ACWA Fall Conference, Palm Desert, California, December 3<sup>rd</sup> to 5<sup>th</sup>, 2024**  
Mrs. Mauro stated the District has budgeted for 2 directors and the General Manager (or his designee) to attend this conference. If anyone is interested, please see Mrs. Mauro so you can be registered for the conference and hotel accommodations can be made.
8. **Committee/Agency Representative Reports:**
- a) **San Luis and Delta-Mendota Water Authority (Tonascia/Cattaneo)**  
As per Director Tonascia, he had nothing to report at this time.
  - b) **Finance Committee (Tonascia/Shelton)**  
As per Mr. Miller, the committee discussed the 4<sup>th</sup> quarter reporting, the proposed budget for 2024-2025 and the designations and restrictions.
9. **Monthly Operations and Maintenance Report**

Mr. Craig discussed the work on the two rams at the Hernandez Spillway. When trying to remove one of the rams, staff found a piece had sheared off and that's why the valve was stuck open. Staff had to jack hammer around it, to get it out and it is not stainless steel. Mr. Craig stated the parts they will be installing will be stainless steel and the piece of arm that was broken will have to be custom made. Mr. Craig further added they have asked for a rush to be put on this work. It also appears that this arm had been previously welded at some point.

Vice President Williams asked if the original material was cast iron and Mr. Craig stated yes.

Mr. Craig stated his staff is catching up on work that was set-aside to do these repairs and District staff plans to go back out to Hernandez on Friday.

Vice President Williams asked about the use of pumps at the site. Mr. Craig reported they have been using 2, 6-inch pumps, rented from Rain 4 Rent. He further reported on Monday, staff will test the one valve (open/close) and then start on the other one.

Regarding the Paicines Canal, Mr. Craig reported it has been surveyed. In November, staff will begin the repair of the leaking section of the canal.

10. **General Manager's Report:**

**a) Reach 1 Operations**

As per Mr. Miller, he had nothing to report.

**b) Zone 3 Operations**

As per Mr. Miller, he had nothing to report.

**c) Zone 6 Operations**

As per Mr. Miller, he had nothing to report.

**d) Accelerated Drought Response Project (ADRoP)**

As per Mr. Miller, he had nothing to report.

**e) San Luis and Delta-Mendota Water Authority Activities**

As per Mr. Miller, the Authority signed an MOU with U C Merced for joint projects and also discussed a pilot demonstration project on the canals, which will be covered through grant funding.

**f) City of San Juan Bautista Water Supply Plan**

As per Mr. Miller, he had nothing to report.

**g) B F Sisk Dam Raise Project**

As per Mr. Miller, he had nothing to report.

**h) Miscellaneous District items**

As per Mr. Miller, he had nothing to report.

11. **CLOSED SESSION**

**Appointment of Public Employee**

**Pursuant to Government Code Section 54957 (b) (1)**

**Title: General Manager**

12. **CLOSED SESSION**

**Conference with Labor Negotiator**

**Pursuant to Government Code Section 54957.6**

**Agency Designated Representative: Jeremy Liem, District Counsel**

**Unrepresented Employee: General Manager**

*(The Board convened in Closed Session at 5:30 p.m.)*

13. **OPEN SESSION**

*(The Board reconvened in Open Session at 5:47 p.m.)*

1. **Report any action, if any, taken in Closed Session Items**

i: 11

ii: 12

As per President Shelton, there was no action to report from closed session.

14. **Hear Oral Summary of Recommendation for a Final Action on Salary and Compensation for Local Agency Executive - appointment of General Manager Pursuant to Government Code Section 54953, Subsection c, 3**

Mr. Liem gave the summary. In closed session, the Board approved the hiring of Dana Jacobson as General Manager. The following benefits for Mr. Jacobson were outlined by Mr. Liem: Life Insurance of \$150,000, Management Leave annually of 80 hours/year, Sick Leave of 96 hours/year, District Holiday Schedule, Cal PERS Benefits, Cell Phone Allowance of \$51/month, Annual District Benefit Contribution, Health-Dental-Vision Insurance, Vacation and Retirement Health Insurance Savings Account consistent with previous Executive Compensation. Mr. Jacobson's annual salary is \$250,000, with total compensation including benefits of approximately \$338,000.

15. **Consider Approval of Resolution 2024-35 for Executive Compensation**

Mr. Liem reported he recommends the hire of Dana Jacobson as General Manager and the Board to approve the resolution, authorizing Counsel and Board President to sign. With a motion by Vice President Williams and a second by Director Wright, the Board of Directors approved Resolution #2024-35, *A Resolution of the Board of Directors of the San Benito County Water District Appointing General Manager* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

16. **Consider Approval of Employment Contract for General Manager and Authorize District Counsel and Board President to Sign**

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved of an Employment Contract for General Manager and Authorized the District Counsel and Board President to Sign by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

17. **Adjournment**

With no further business to discuss, the meeting was adjourned at 5:51 p.m.

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Andrew Shelton, President

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Barbara L. Mauro, Executive Assistant/Board Clerk

### **Request for Well/Blue Valve Information**

If a Real Estate Agent or other party requests information, the owner needs to complete:

- Request for Well Information
- Request for Reproduction of Documents/Information (Blue Valve, etc..)

This form is located on both our website or in Outlook → Public Folders → District Forms

The hard copy of the request goes to Brenda and then she will bring the report back to front. We have ten calendar days to complete the request. If the report will take longer than ten days, a supervisor needs to provide the requestor with an update.

There is no charge for the report if we send it electronically. If we copy the report, there is a charge of \$0.25 a page.

October 17, 2024  
Special Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Thursday, October 17, 2024 at 4:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were Interim General Manager Jeff Cattaneo, District Counsel Jeremy T. Liem, Interim Manager of Administration, Finance and Business Services Brett Miller, Water Conservation Program Manager Jennifer Cosio Arellano, Human Resources/Administrative Analyst Cindy Tyler, Office Specialist I Shannon Darnall. Executive Assistant/Board Clerk Barbara Mauro participated via Zoom.

### **CALL TO ORDER**

President Shelton called the meeting to order at 5:00 pm.

- a. **Pledge of Allegiance to the Flag**  
President Shelton led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board**
- d. **Approval of the Agenda**  
Per District Counsel, Approval of Agenda was not on the original agenda, and he asked to add it. With a motion by Director Tonascia and a second by Director Flores, the Agenda was approved by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

### **AGENDA ITEMS:**

1. **Discuss and Consider Bond Financing for the Accelerated Drought Response Project (ADRoP) and Approve the following Resolutions necessary for the Bond Financing:**  
Mr. Miller stated this agenda item is related to bond financing that will be used for the ADRoP Project.

Using a PowerPoint presentation, Eileen Gallagher, from Stifel, reviewed the bond information. Ms. Gallagher stated there are upcoming programs, ADRoP and the B F Sisk Dam Project that will need a large amount of capital. ADRoP will likely need approximately \$30 million. The bonds will likely be taken out in 2025 and they will be Water Revenue Bonds. She further reviewed the team that would be working on this financing. Ms. Gallagher further stated a JPA with the California Statewide Communities Development Authority needed to be formed as well. The key steps would be to create a financing plan, prepare for a bond sale (which the Board would need to approve the related documents for), and then the bond pricing/closing. She further

reviewed the 2023 District rate study and added the reliability charge, referenced in the study, was not in place yet. Ms. Gallagher stated the District has three outstanding loans, has strong financials with minimal debt. She reviewed the structure for the Water Revenue Bonds and stated the security for the bonds would be the District's Net Water Revenues.

James Wawrzyniak, of Jones Hall, continued with the PowerPoint, reviewing the three resolutions needed for this financing, before the Board for approval. The first is to hire this team, the second is to create a JPA in order to issue the bonds, (the JPA would be controlled by the Board), and the third is for reimbursement for funds expended by the District from cash on hand, which could then be reimbursed by bond funds once received.

Ms. Gallagher continued with review of the bond ratings and the rating agency process. Currently, Municipal Bonds are heading in the same direction as treasury bonds. She further reviewed whether the District should use a 30-year versus a 20-year financing. The team will work with the District's rate study consultant, Raftelis, and discussed the schedule for the bonds and the next steps. The anticipation is closing on the bonds in March of 2025.

Director Flores asked if this is a good way to get financing, by using bonds and what would the fees be? Is the action before the Board starting the process? Mr. Miller stated yes, this would start the process. Ms. Gallagher added, each firm involved does receive a fee, but currently, they are estimations, and would be paid through bond proceeds. Director Flores stated he understands fees would be paid through the bonds, but he is still curious about the amount. Craig Hill, of NHA, added it is preserving the right to refill monies expended by the Board and also, there will be professional services agreements, engaging with each firm, to follow.

**a) Resolution Directing Staff to Initiate the Process of Financing Capital Improvements to the Water System**

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-36, *A Resolution of the Board of Directors of the San Benito County Water District Directing Staff to Initiate the Process of Financing Capital Improvements to the Water System* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**b) Resolution Authoring and Directing the Execution of a Joint Exercise of Powers Agreement by and between San Benito County Water District and the California Statewide Communities Development Authority to form the San Benito County Water District Financing Authority**

With a motion by Director Tonascia and a second by Director Wright, the Board of Directors approved Resolution #2024-37, *A Resolution of the Board of Directors of the San Benito County Water District Authorizing and Directing the Execution of a Joint Exercise of Powers Agreement by and between San Benito County Water District and the California Statewide Communities Development Authority to form the San Benito County Water District Financing Authority* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

c) **Resolution Declaring Intention to Reimburse Expenditures from proceeds of Tax-Exempt Obligations**

With a motion by Vice President Williams and a second by Director Flores, the Board of Directors approved Resolution #2024-38, *A Resolution of the Board of Directors of the San Benito County Water District Declaring its Intention to Reimburse Expenditures from proceeds of Tax-Exempt Obligations*, by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

2. **Discuss and Consider Approval of Contract with HDR for the Accelerated Drought Response Project (ADRoP), Amendment 27, Amended Scope 2 and Authorize General Manager to sign contract**

Mr. Cattaneo reported because the City of San Juan Bautista is being added to the WSTA and also the District needs to replace work previously completed and moving of the project to Fallon Road, an increase in the previous scope is necessary. Mr. Cattaneo then reviewed the items in the amended scope.

With a motion by Director Tonascia and a second by Vice President Williams, the Board of Directors approved a Contract with HDR for the Accelerated Drought Response Project (ADRoP), Amendment 27, Amended Scope 2 and Authorized the General Manager to sign contract, by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

3. **Discuss and Consider Approval of Contract with HDR for Engineering Services During Construction Related to the West Hills Treatment Plant Expansion Project and Authorize General Manager to sign contract**

Mr. Cattaneo stated this is related to the actual construction of the project and reported the Board had previously approved Kennedy-Jenks for the construction management. This would be for engineering services during construction and to respond to any questions regarding the design. Typically, the service would be approximately 5% of construction costs, which are estimated to be \$15.9 million.

With a motion by Vice President Williams and a second by Director Wright, the Board of Directors approved a Contract with HDR for Engineering Services During Construction Related to the West Hills Treatment Plant Expansion Project and Authorized the General Manager to sign contract, by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

4. **Discuss and Consider Adopting Organizational Chart**

Mr. Liem reviewed the proposed Organizational Chart. He stated this issue came up during the recruitment for the General Manager and the Board decided to follow a different structure and remove the position of Manager of Administration, Finance and Business Services and recreate the Assistant General Manager position. The effective date would be November 1<sup>st</sup>. There was discussion about the District Engineer position and Mr. Cattaneo stated that position will be held for now. The engineering needs for the District are currently being handled by Mr. Macdonald and Mr. Cattaneo. Vice President Williams asked who the O & M Manager would report to and Mr. Cattaneo stated the Assistant General Manager for now. Director Wright asked what Mr. Macdonald's position is and Mr. Cattaneo reported, Senior Engineer.

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors Adopted the Organizational Chart, by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**5. Discuss and Consider Resolution Authorizing Assistant General Manager to Act on Behalf of the District When the General Manager is Unavailable**

Mr. Liem stated this is simply a housekeeping issue, as the Board previously approved a resolution authorizing the Manager of Administration, Finance and Business Services to act on behalf of the District in the absence of the General Manager; this gives these same authorities now to the Assistant General Manager. With a motion by Vice President Williams and a second by Director Wright, the Board of Directors approved Resolution #2024-39, *A Resolution of the Board of Directors of the San Benito County Water District Authorizing Assistant General Manager to Act on Behalf of the District When the General Manager is Unavailable* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**6. Discuss and Consider Directing Interim General Manager to Fill the Vacant Position of Assistant General Manager**

Mr. Liem stated this is now an open position and the Board needs to direct staff in order to fill it. Mr. Cattaneo stated, if approved, it can be posted on the website immediately. With a motion by Director Tonascia and seconded by Director Flores, the Board Directed the Interim General Manager to fill the vacant position of Assistant General Manager by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

**ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 5:48 p.m.

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Andrew Shelton, President

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Barbara L. Mauro, Executive Assistant/Board Clerk

System: 10/22/202 3:33:17 P  
User Date: 10/22/202

San Benito County Water District  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Leilani

Batch ID: CK103024  
Batch Comment:

Audit Trail Code: PMCHK00001045  
Posting Date: 10/30/2024

Checkbook: UB-CKG  
\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0059025	10/30/2024	032912	A1JAN	A-1 Services	\$828.00
0059026	10/30/2024	032913	ACRIS	Acrisure	\$178.00
0059027	10/30/2024	032914	ACWA	Association of California Water Agencies	\$26,030.00
0059028	10/30/2024	032915	B&SSU	B&S Supply	\$13,699.69
0059029	10/30/2024	032916	BEFOR	Before the Movie Inc	\$438.00
0059030	10/30/2024	032917	BRADL	Bradley & Sons, Inc.	\$175,500.00
0059031	10/30/2024	032918	BRIGA	Brigantino Irrigation	\$2,697.48
0059032	10/30/2024	032919	CATJE	Jeff Cattaneo	\$340.63
0059033	10/30/2024	032920	CCOIG	C.C.O.I. Gate & Fence	\$180.00
0059034	10/30/2024	032921	CINTA	Cintas Corporation	\$1,366.68
0059035	10/30/2024	032922	CIVIC	CivicPlus LLC	\$687.75
0059036	10/30/2024	032923	CUPER	Cupertino Marketing	\$400.00
0059037	10/30/2024	032924	DASSE	Dassel's Petroleum Inc	\$790.80
0059038	10/30/2024	032925	DATAF	Dataflow Business Systems Inc	\$408.54
0059039	10/30/2024	032926	EBCO	EBCO Pest Control	\$66.00
0059040	10/30/2024	032927	EDGES	Edges Electrical Group	\$1,255.03
0059041	10/30/2024	032928	ELCCO	ELC Consulting	\$9,249.18
0059042	10/30/2024	032929	FASTE	Fastenal Company	\$1,382.50
0059043	10/30/2024	032930	GOLDEN	Golden State Portables	\$900.00
0059044	10/30/2024	032931	GROSS	Grossmayer & Associates	\$290.00
0059045	10/30/2024	032932	GUTIE	Gutierrez Consultants	\$25,900.00
0059046	10/30/2024	032933	HANSE	Hanson Crane Service	\$1,800.00
0059047	10/30/2024	032934	HARRYBL	Harry Blohm	\$2,937.50
0059048	10/30/2024	032935	HAUTO	Hollister Auto Parts Inc	\$402.91
0059049	10/30/2024	032936	HDRENG	HDR Engineering Inc	\$239,523.44
0059050	10/30/2024	032937	ICONI	ICONIX Waterworks Inc	\$4,719.22
0059051	10/30/2024	032938	INDEP	Independent Business Forms Inc	\$731.44
0059052	10/30/2024	032939	JOHNS	Johnson Lumber Company	\$1,228.91
0059053	10/30/2024	032940	JOHNSM	John Smith Landfill	\$414.47
0059054	10/30/2024	032941	KRONI	Kronick Moskovitz Tiedemann & Girard	\$1,260.00
0059055	10/30/2024	032942	LANDS	Landscape Design by Rosemary Bridwell C	\$300.00
0059056	10/30/2024	032943	MAGGI	Maggiora Brothers Drilling	\$1,600.00
0059057	10/30/2024	032944	MANDE	Mandego	\$220.20
0059058	10/30/2024	032945	MAVER	Maverick Welding Supply	\$704.24
0059059	10/30/2024	032946	MCMAS	McMaster-Carr Supply Co	\$15,135.33
0059060	10/30/2024	032947	MISSIO	Mission Village Voice Media LLC	\$340.00
0059061	10/30/2024	032948	OLDRE	Old Republic Surety Group	\$356.00
0059062	10/30/2024	032949	PALAC	Palace Business Solutions	\$317.06
0059063	10/30/2024	032950	PATDA	Pat Davis Design Group Inc.	\$790.00
0059064	10/30/2024	032951	PITBO	Pitney Bowes	\$912.14
0059065	10/30/2024	032952	RAINF	Rain for Rent Salinas	\$9,374.72
0059066	10/30/2024	032953	RESER	Reserve Account	\$1,000.00
0059067	10/30/2024	032954	RIANDA	Rianda Air Inc.	\$360.00
0059068	10/30/2024	032955	SBASSES	San Benito Cty Assessors	\$500.00
0059069	10/30/2024	032956	SBCFA	San Benito County Farm Bureau	\$225.00
0059070	10/30/2024	032957	SBENG	San Benito Engineering	\$5,500.00
0059071	10/30/2024	032958	SHRED	Shred-it	\$192.88

\* Voided Checks

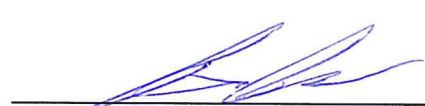
Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0059072	10/30/2024	032959	SJELE	SJ Electro Systems Inc	\$6,654.00
0059073	10/30/2024	032960	SPEDEE	SpeeDee Oil Change and Tune Up	\$205.10
0059074	10/30/2024	032961	SPURZ	Spurzem & Liem LLP	\$4,660.00
0059075	10/30/2024	032962	SSCWD-TP	Sunnyslope County Water District	\$421,017.90
0059076	10/30/2024	032963	TODDE	Todd Groundwater	\$15,181.17
0059077	10/30/2024	032964	TOROP	Toro Petroleum Corporation	\$7,371.92
0059078	10/30/2024	032965	USABL	USA BlueBook	\$4,207.04
0059079	10/30/2024	032966	USBK-CC	US Bank Corporation	\$4,645.94
0059080	10/30/2024	032967	USGEO	U.S. Geological Survey	\$24,190.00
0059081	10/30/2024	032968	WRIIN	Wright Bros Industrial Supply	\$169.34
0059082	10/30/2024	032969	ZEIAL	Alan Zeisbrich	\$1,035.00
Total Checks:		58	Checks Total:		\$1,042,771.15

\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA  
THIS 30TH DAY OF OCTOBER 2024 THAT THE FOREGOING DEMANDS ENUMERATED HAVE  
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;  
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

  
Prepared by: Manager of Admin and Finance

  
Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: \_\_\_\_\_  
Date

\_\_\_\_\_  
President

*Payment Fund Responsibility*

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Payment#	Date	Check Total	Vendor ID	Vendor Name		
032912	10/22/2024	\$828.00	A1JAN	A-1 Services		
Voucher:	051026	Invoice: 4964	Date:	10/1/2024	Janitorial Services	Doc Amt: \$828.00
	Allocations:	\$54.00	100-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$27.00	300-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$459.00	600-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$28.80	100-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$14.40	300-6275-0000-563-06	CS-Maint 10/5/85		
	Allocations:	\$244.80	600-6275-0000-563-06	CS-Maint 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$82.80      Fund 300: \$41.40      Fund 600: \$703.80  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032913	10/22/2024	\$178.00	ACRIS	Acrisure		
Voucher:	051120	Invoice: 25102	Date:	10/22/2024	Directors Surety Bond	Doc Amt: \$178.00
	Allocations:	\$178.00	100-6871-0000-564	Insurance		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$178.00      Fund 300: \$0.00      Fund 600: \$0.00  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032914	10/22/2024	\$26,030.00	ACWA	Association of California Water Agenci		
Voucher:	051027	Invoice: 093024	Date:	9/30/2024	2025 Membership Dues	Doc Amt: \$26,030.00
	Allocations:	\$1,301.50	100-6820-0000-562	Dues and Fee		
	Allocations:	\$1,301.50	300-6820-0000-562	Dues and Fee		
	Allocations:	\$23,427.00	600-6820-0000-562	Dues and Fee		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$1,301.50      Fund 300: \$1,301.50      Fund 600: \$23,427.00  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032915	10/22/2024	\$13,699.69	B&SSU	B&S Supply		
Voucher:	050959	Invoice: 2699	Date:	9/12/2024	Contracted Maintenance	Doc Amt: \$586.14
	Allocations:	\$586.14	600-6275-0000-542	CS-Maintenance-TM		
Voucher:	050994	Invoice: 2700	Date:	9/12/2024	Maintenance Supplies	Doc Amt: \$6,718.23
	Allocations:	\$6,718.23	600-6275-0000-542	CS-Maintenance-TM		
Voucher:	051118	Invoice: 2716	Date:	10/8/2024	Maintenance Supplies	Doc Amt: \$6,395.32

Allocations: \$6,395.32 300-6275-0000-512 CS-Maintenance-SSM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$6,395.32 Fund 600: \$7,304.37  
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032916	10/22/2024	\$438.00	BEFOR	Before the Movie Inc

Voucher: 051028 Invoice: 50306 Date: 10/1/2024 On-Screen Ad Doc Amt: \$438.00  
Allocations: \$438.00 803-6865-0000-562 Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
Fund 700: \$0.00 Fund 803:\$438.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032917	10/22/2024	\$175,500.00	BRADL	Bradley & Sons, Inc.

Voucher: 051121 Invoice: 000193520000 Date: 8/20/2024 Contracted Engineering Service Doc Amt: \$175,500.00  
Allocations: \$175,500.00 600-1351-0168-151 Pajaro Watershed IRWMP

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$175,500.00  
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032918	10/22/2024	\$2,697.48	BRIGA	Brigantino Irrigation

Voucher: 051081 Invoice: 220000088109 Date: 10/8/2024 Maintenance Supplies Doc Amt: \$74.61  
Allocations: \$74.61 600-6320-0000-542 Supplies-TM

Voucher: 051082 Invoice: 220000088098 Date: 10/8/2024 Maintenance Supplies Doc Amt: \$125.36  
Allocations: \$125.36 600-6320-0000-542 Supplies-TM

Voucher: 051083 Invoice: 220000039057 Date: 6/21/2023 Maintenance Supplies Doc Amt: \$306.98  
Allocations: \$306.98 600-6320-0920-542 Supplies-TM - Subsystem Breaks

Voucher: 051122 Invoice: 220000087383 Date: 9/30/2024 Maintenance Supplies Doc Amt: \$2,190.53  
Allocations: \$2,190.53 600-6275-0920-542 CS Maintenance TDM-Subsystem Breaks

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,697.48  
Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032919	10/22/2024	\$340.63	CATJE	Jeff Cattaneo

Voucher: 051132 Invoice: 101824 Date: 10/18/2024 Travel Expense Reimbursement Doc Amt: \$340.63  
Allocations: \$340.63 600-6850-0000-562 Travel and Mileage

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$340.63  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032920	10/22/2024	\$180.00	CCOIG	C.C.O.I. Gate & Fence
Voucher:	050960	Invoice: 3652135231	Date: 9/12/2024	Maintenance SJR Gate
		Allocations: \$180.00	600-6275-0000-542	CS-Maintenance-TM
				Doc Amt: \$180.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$180.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032921	10/22/2024	\$1,366.68	CINTA	Cintas Corporation
Voucher:	050961	Invoice: 4206207387	Date: 9/24/2024	Weekly Service
		Allocations: \$12.75	100-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$6.37	300-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$108.33	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$127.45
Voucher:	050977	Invoice: 1905147109	Date: 9/20/2024	District Uniforms
		Allocations: \$194.75	600-6197-0000-565-06	Personal Uniforms Field 0/3/97
		Allocations: \$6.02	300-6197-0000-565-06	Personal Uniforms Field 0/3/97
		Allocations: \$153.03	600-6197-0000-565-06	Personal Uniforms Field 0/3/97
		Allocations: \$4.73	300-6197-0000-565-06	Personal Uniforms Field 0/3/97
				Doc Amt: \$358.53
Voucher:	050981	Invoice: 1905149820	Date: 9/23/2024	District Uniforms
		Allocations: \$247.21	600-6197-0000-565-06	Personal Uniforms Field 0/3/97
		Allocations: \$7.65	300-6197-0000-565-06	Personal Uniforms Field 0/3/97
				Doc Amt: \$254.86
Voucher:	051029	Invoice: 4206912787	Date: 10/1/2024	Weekly Service
		Allocations: \$15.65	100-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$7.82	300-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$132.99	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$156.46
Voucher:	051084	Invoice: 4207647804	Date: 10/8/2024	Weekly Service
		Allocations: \$15.65	100-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$7.82	300-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$132.99	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$156.46
Voucher:	051123	Invoice: 4209025587	Date: 10/22/2024	Weekly Service
		Allocations: \$15.65	100-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$7.82	300-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$132.99	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$156.46
Voucher:	051131	Invoice: 4208289817	Date: 10/15/2024	Weekly Service
		Allocations: \$15.65	100-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$7.82	300-6275-0000-563-06	CS-Maint 10/5/85
		Allocations: \$132.99	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$156.46

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$75.33      Fund 300: \$56.07      Fund 600: \$1,235.28  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032922	10/22/2024	\$687.75	CIVIC	CivicPlus LLC
Voucher:	051124	Invoice: 318896	Date: 12/16/2024	Municipal Code Updates
	Allocations:	\$687.75	100-6240-0000-563	CS-General Consulting-GA
				Doc Amt: \$687.75

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$687.75      Fund 300: \$0.00      Fund 600: \$0.00  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032923	10/22/2024	\$400.00	CUPER	Cupertino Marketing
Voucher:	051085	Invoice: 1313	Date: 10/10/2024	October Advertising
	Allocations:	\$400.00	803-6865-0000-562	Advertising/Public Info (PI)
				Doc Amt: \$400.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
Fund 700: \$0.00      Fund 803: \$400.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032924	10/22/2024	\$790.80	DASSE	Dassel's Petroleum Inc
Voucher:	051126	Invoice: 7641694	Date: 9/25/2024	Maintenance Supplies
	Allocations:	\$72.72	600-6320-0000-562	Supplies-GA
				Doc Amt: \$72.72

Voucher:	051136	Invoice: 7547081	Date: 9/9/2024	Vehicle Fuel Bill	Doc Amt: \$344.48
	Allocations:	\$344.48	600-6465-0000-562	Vehicle Fuel-GA	

Voucher:	051137	Invoice: 7668934	Date: 9/27/2024	Vehicle Fuel Bill	Doc Amt: \$373.60
	Allocations:	\$373.60	600-6465-0000-562	Vehicle Fuel-GA	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$790.80  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032925	10/22/2024	\$408.54	DATAF	Dataflow Business Systems Inc
Voucher:	051086	Invoice: 402656	Date: 10/7/2024	Copier Lease
	Allocations:	\$16.80	100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85
	Allocations:	\$8.40	300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85
	Allocations:	\$142.77	600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85
	Allocations:	\$22.81	100-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$11.40	300-6275-0000-563-06	CS-Maint 10/5/85
	Allocations:	\$193.87	600-6275-0000-563-06	CS-Maint 10/5/85

Voucher:	051087	Invoice: 403059	Date: 10/11/2024	Copier Lease	Doc Amt: \$12.50
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Allocations:	\$10.63	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.63	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.25	100-6835-0000-562-06	Office Supplies 10/5/85 GA

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$40.85	Fund 300: \$20.43	Fund 600: \$347.26
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032926	10/22/2024	\$66.00	EBCO	EBCO Pest Control

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Voucher:	051088	Invoice:	22421	Date:	10/5/2024	Monthly Pest Control	Doc Amt:	\$66.00
		Allocations:	\$6.60	100-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$3.30	300-6275-0000-563-06	CS-Maint 10/5/85			
		Allocations:	\$56.10	600-6275-0000-563-06	CS-Maint 10/5/85			

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$6.60	Fund 300: \$3.30	Fund 600: \$56.10
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032927	10/22/2024	\$1,255.03	EDGES	Edges Electrical Group

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Voucher:	050962	Invoice:	\$6256583.001	Date:	9/19/2024	Electrical Supplies	Doc Amt:	\$925.99
		Allocations:	\$925.99	600-6320-0000-542	Supplies-TM			

Voucher:	051030	Invoice:	\$6260662.001	Date:	9/25/2024	Electrical Supplies	Doc Amt:	\$329.04
		Allocations:	\$329.04	600-6320-0000-542	Supplies-TM			

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$1,255.03
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032928	10/22/2024	\$9,249.18	ELCCO	ELC Consulting

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Voucher:	050963	Invoice:	9839	Date:	9/25/2024	Fortinet Service Agreement	Doc Amt:	\$494.18
		Allocations:	\$494.18	600-6260-0603-531	CS Computer - West Hills WTP			

Voucher:	050964	Invoice:	9867	Date:	10/1/2024	Monthly Service Agreement	Doc Amt:	\$100.00
		Allocations:	\$100.00	803-6260-0000-563	CS - Computers			

Voucher:	050965	Invoice:	9866	Date:	10/1/2024	Monthly Service Agreement	Doc Amt:	\$1,480.00
		Allocations:	\$690.00	600-6260-0602-531	CS Computer - Lessalt WTP			
		Allocations:	\$790.00	600-6260-0603-531	CS Computer - West Hills WTP			

Voucher:	050966	Invoice:	9865	Date:	10/1/2024	Monthly Service Agreement	Doc Amt:	\$6,897.00
		Allocations:	\$659.70	100-6260-0000-563-06	CS-Computer (10/5/85)			
		Allocations:	\$329.85	300-6260-0000-563-06	CS-Computer (10/5/85)			
		Allocations:	\$5,607.45	600-6260-0000-563-06	CS-Computer (10/5/85)			
		Allocations:	\$300.00	600-6260-0000-563	CS-Computer-GA			

Voucher: 050967 Invoice: 9821 Date: 9/19/2024 Microsoft Office 365 EE Doc Amt: \$278.00  
 Allocations: \$27.80 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$13.90 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$236.30 600-6260-0000-563-06 CS-Computer (10/5/85)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$687.50 Fund 300: \$343.75 Fund 600: \$8,117.93  
 Fund 700: \$0.00 Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032929	10/22/2024	\$1,382.50	FASTE	Fastenal Company

Voucher: 050968 Invoice: CAHOS66220 Date: 8/30/2024 Maintenance Supplies Doc Amt: \$94.41  
 Allocations: \$94.41 600-6320-0000-542 Supplies-TM

Voucher: 051031 Invoice: CAHOS66332 Date: 9/13/2024 Maintenance Supplies Doc Amt: \$70.97  
 Allocations: \$70.97 600-6320-0000-542 Supplies-TM

Voucher: 051032 Invoice: MN019879256 Date: 9/9/2024 Inventory Control-Nuts & Bolts Doc Amt: \$50.93  
 Allocations: \$50.93 600-6820-0000-562 Dues and Fee

Voucher: 051089 Invoice: CAHOS66663 Date: 10/4/2024 Maintenance Supplies Doc Amt: \$1,041.80  
 Allocations: \$1,041.80 600-6320-0000-542 Supplies-TM

Voucher: 051090 Invoice: CAHOS66616 Date: 9/27/2024 Maintenance Supplies Doc Amt: \$124.39  
 Allocations: \$124.39 600-6320-0000-542 Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,382.50  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032930	10/22/2024	\$900.00	GOLDEN	Golden State Portables

Voucher: 051091 Invoice: 56335 Date: 10/1/2024 Portable Toilet Rental Doc Amt: \$450.00  
 Allocations: \$450.00 600-6275-0000-542 CS-Maintenance-TM

Voucher: 051092 Invoice: 56336 Date: 10/1/2024 Portable Toilet Rental Doc Amt: \$450.00  
 Allocations: \$450.00 600-6275-0000-542 CS-Maintenance-TM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$900.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032931	10/22/2024	\$290.00	GROSS	Grossmayer & Associates

Voucher: 050970 Invoice: IVC3796 Date: 9/19/2024 Consulting Services Doc Amt: \$145.00  
 Allocations: \$14.50 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$7.25 300-6260-0000-563-06 CS-Computer (10/5/85)

Allocations: \$123.25 600-6260-0000-563-06 CS-Computer (10/5/85)

Voucher: 050995 Invoice: IVC3798 Date: 9/26/2024 Consulting Services Doc Amt: \$145.00  
 Allocations: \$14.50 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$7.25 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$123.25 600-6260-0000-563-06 CS-Computer (10/5/85)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$29.00 Fund 300: \$14.50 Fund 600: \$246.50  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032932	10/22/2024	\$25,900.00	GUTIE	Gutierrez Consultants

Voucher: 050996 Invoice: 1904 Date: 9/25/2024 Consulting Services Doc Amt: \$8,330.00  
 Allocations: \$8,330.00 600-1351-D129-151 Grant Expense - ADROp (USBR \$6.7 M)

Voucher: 050997 Invoice: 1906 Date: 9/25/2024 Consulting Services Doc Amt: \$560.00  
 Allocations: \$560.00 600-1351-C129-151 Grant Expense - ADROp (DWR \$11.5 M)

Voucher: 050998 Invoice: 1905 Date: 9/25/2024 Consulting Services Doc Amt: \$4,480.00  
 Allocations: \$4,480.00 600-1351-0168-151 Pajaro Watershed IRWMP

Voucher: 051093 Invoice: 1909 Date: 10/8/2024 Consulting Services Doc Amt: \$2,310.00  
 Allocations: \$2,310.00 600-1351-C129-151 Grant Expense - ADROp (DWR \$11.5 M)

Voucher: 051094 Invoice: 1910 Date: 10/8/2024 Consulting Services Doc Amt: \$1,680.00  
 Allocations: \$1,680.00 600-1351-0168-151 Pajaro Watershed IRWMP

Voucher: 051095 Invoice: 1908 Date: 10/8/2024 Consulting Services Doc Amt: \$8,540.00  
 Allocations: \$8,540.00 600-1351-D129-151 Grant Expense - ADROp (USBR \$6.7 M)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$25,900.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032933	10/22/2024	\$1,800.00	HANSE	Hanson Crane Service

Voucher: 051119 Invoice: 3836 Date: 10/9/2024 Crane Service Doc Amt: \$1,800.00  
 Allocations: \$1,800.00 300-6275-0000-512 CS-Maintenance-SSM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$1,800.00 Fund 600: \$0.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032934	10/22/2024	\$2,937.50	HARRYBL	Harry Blohm

Voucher: 051033 Invoice: 093024 Date: 9/30/2024 Consulting Services Doc Amt: \$2,937.50  
 Allocations: \$1,750.00 600-6845-0000-562 General Business Expense GA

Allocations: \$1,187.50 600-1351-0168-151 Pajaro Watershed IRWMP

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,937.50  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032935	10/22/2024	\$402.91	HAUTO	Hollister Auto Parts Inc			
Voucher:	050971	Invoice: 982662		Date: 9/17/2024	Maintenance Supplies	Doc Amt:	\$348.31
		Allocations:	\$348.31	300-6320-0000-512	Supplies-SSM		
Voucher:	051096	Invoice: 984815		Date: 10/7/2024	Vehicle Supplies	Doc Amt:	\$54.60
		Allocations:	\$54.60	600-6460-0000-562	Vehicle Maintenance-GA		

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$348.31 Fund 600: \$54.60  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032936	10/22/2024	\$239,523.44	HDRENG	HDR Engineering Inc			
Voucher:	051097	Invoice: 1200656024		Date: 9/20/2024	Engineering Services	Doc Amt:	\$111,163.52
		Allocations:	\$111,163.52	600-1351-0168-151	Pajaro Watershed IRWMP		
Voucher:	051098	Invoice: 1200657175		Date: 9/27/2024	Engineering Services	Doc Amt:	\$128,359.92
		Allocations:	\$128,359.92	600-1351-0168-151	Pajaro Watershed IRWMP		

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$239,523.44  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032937	10/22/2024	\$4,719.22	ICONI	ICONIX Waterworks Inc			
Voucher:	050978	Invoice: U2416040176		Date: 9/19/2024	Maintenance Supplies	Doc Amt:	\$313.15
		Allocations:	\$313.15	600-6320-0000-542	Supplies-TM		
Voucher:	050979	Invoice: U2416039557		Date: 9/16/2024	Maintenance Supplies	Doc Amt:	\$142.46
		Allocations:	\$142.46	600-6320-0000-542	Supplies-TM		
Voucher:	050980	Invoice: U2416038989		Date: 9/12/2024	Maintenance Supplies	Doc Amt:	\$163.17
		Allocations:	\$163.17	600-6320-0000-542	Supplies-TM		
Voucher:	050999	Invoice: U2416040544		Date: 9/20/2024	Maintenance Supplies	Doc Amt:	\$4,100.44
		Allocations:	\$4,100.44	600-6320-0000-542	Supplies-TM		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$4,719.22  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032938	10/22/2024	\$731.44	INDEP	Independent Business Forms Inc		
Voucher:	051099	Invoice: 43492		Date: 10/11/2024	Printing Services	Doc Amt: \$148.07
		Allocations:	\$74.03	803-6320-0000-562	Supplies (PI)	
		Allocations:	\$62.93	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$3.70	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$7.40	100-6835-0000-562-06	Office Supplies 10/5/85 GA	
Voucher:	051127	Invoice: 43506		Date: 10/18/2024	Printing Services	Doc Amt: \$148.07
		Allocations:	\$125.86	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$7.40	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$14.81	100-6835-0000-562-06	Office Supplies 10/5/85 GA	
Voucher:	051128	Invoice: 43494		Date: 10/18/2024	Printing Services	Doc Amt: \$435.30
		Allocations:	\$370.01	600-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$21.77	300-6835-0000-562-06	Office Supplies 10/5/85 GA	
		Allocations:	\$43.53	100-6835-0000-562-06	Office Supplies 10/5/85 GA	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$65.74      Fund 300: \$32.87      Fund 600: \$558.80  
Fund 700: \$0.00      Fund 803: \$74.03

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032939	10/22/2024	\$1,228.91	JOHNS	Johnson Lumber Company		
Voucher:	050972	Invoice: 277848		Date: 9/18/2024	Maintenance Supplies	Doc Amt: \$323.34
		Allocations:	\$323.34	300-6320-0000-512	Supplies-SSM	
Voucher:	050973	Invoice: 277984		Date: 9/23/2024	Maintenance Supplies	Doc Amt: \$87.38
		Allocations:	\$87.38	600-6320-0000-542	Supplies-TM	
Voucher:	050974	Invoice: 278029		Date: 9/24/2024	WRA Supplies	Doc Amt: \$8.29
		Allocations:	\$8.29	803-6320-0000-562	Supplies (WC)	
Voucher:	050975	Invoice: 278001		Date: 9/23/2024	Engineering Supplies	Doc Amt: \$41.57
		Allocations:	\$41.57	600-6320-0000-542	Supplies-TM	
Voucher:	050976	Invoice: 277929		Date: 9/20/2024	WRA Supplies	Doc Amt: \$19.21
		Allocations:	\$19.21	803-6320-0000-562	Supplies (WC)	
Voucher:	050982	Invoice: 277949		Date: 9/20/2024	WRA Supplies	Doc Amt: \$45.87
		Allocations:	\$45.87	803-6320-0000-562	Supplies (WC)	
Voucher:	051034	Invoice: 278041		Date: 9/25/2024	Maintenance Supplies	Doc Amt: \$100.49
		Allocations:	\$100.49	600-6320-0000-542	Supplies-TM	

Voucher:	051100	Invoice:	278612	Date:	10/16/2024	Maintenance Supplies	Doc Amt:	\$283.94
		Allocations:	\$283.94		600-6320-0000-542	Supplies-TM		
Voucher:	051101	Invoice:	278381	Date:	10/8/2024	Engineering Supplies	Doc Amt:	\$32.74
		Allocations:	\$32.74		600-6320-0000-542	Supplies-TM		
Voucher:	051102	Invoice:	278321	Date:	10/4/2024	Maintenance Supplies	Doc Amt:	\$17.48
		Allocations:	\$17.48		600-6320-0000-542	Supplies-TM		
Voucher:	051103	Invoice:	278467	Date:	10/10/2024	Maintenance Supplies	Doc Amt:	\$243.49
		Allocations:	\$243.49		600-6320-0000-542	Supplies-TM		
Voucher:	051104	Invoice:	278263	Date:	10/2/2024	WRA Supplies	Doc Amt:	\$25.11
		Allocations:	\$25.11		803-6320-0000-562	Supplies (WC)		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$323.34	Fund 600: \$807.09
Fund 700: \$0.00	Fund 803: \$98.48		

<b>Payment#</b>	<b>Date</b>	<b>Check Total</b>	<b>Vendor ID</b>	<b>Vendor Name</b>		
032940	10/22/2024	\$414.47	JOHNSM	John Smith Landfill		

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Voucher:	051105	Invoice:	01-01066463	Date:	10/16/2024	Dump Fee	Doc Amt:	\$191.11
		Allocations:	\$191.11		600-6860-0000-542	Utilities-Disposal fees		

Voucher:	051106	Invoice:	01-01066416	Date:	10/16/2024	Dump Fee	Doc Amt:	\$223.36
		Allocations:	\$223.36		600-6860-0000-542	Utilities-Disposal fees		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$414.47
Fund 700: \$0.00	Fund 803: \$0.00		

<b>Payment#</b>	<b>Date</b>	<b>Check Total</b>	<b>Vendor ID</b>	<b>Vendor Name</b>		
032941	10/22/2024	\$1,260.00	KRONI	Kronick, Moskovitz, Tiedemann & Gir.		

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Voucher:	051125	Invoice:	30909718	Date:	10/18/2024	Legal Services	Doc Amt:	\$1,260.00
		Allocations:	\$1,260.00		600-6210-0000-563	CS-Legal-GA		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$1,260.00
Fund 700: \$0.00	Fund 803: \$0.00		

<b>Payment#</b>	<b>Date</b>	<b>Check Total</b>	<b>Vendor ID</b>	<b>Vendor Name</b>		
032942	10/22/2024	\$300.00	LANDS	Landscape Design by Rosemary Bridw		

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Voucher:	050983	Invoice:	092424	Date:	9/24/2024	Landscape Plan Review	Doc Amt:	\$300.00
		Allocations:	\$300.00		803-6240-0000-563	CS - General Consulting (Plan Cks/Rev)		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
 Fund 700: \$0.00      Fund 803: \$300.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032943	10/22/2024	\$1,600.00	MAGGI	Maggiore Brothers Drilling

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Voucher:	051017	Invoice:	110650	Date:	9/17/2024	Engineering Equipment	Doc Amt:	\$1,600.00
		Allocations:	\$1,600.00	600-6440-0000-542		Equipment Purchase-TM		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$1,600.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032944	10/22/2024	\$220.20	MANDE	Mandego

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Voucher:	051133	Invoice:	15867	Date:	10/10/2024	District Apparel	Doc Amt:	\$220.20
		Allocations:	\$186.47	600-6197-0000-565-06		Personal Uniforms Field 0/3/97		
		Allocations:	\$5.77	300-6197-0000-565-06		Personal Uniforms Field 0/3/97		
		Allocations:	\$27.96	100-1209-0000-137		Accounts Receivable-Employee Related		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$27.96      Fund 300: \$5.77      Fund 600: \$186.47  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032945	10/22/2024	\$704.24	MAVER	Maverick Welding Supply

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Voucher:	051035	Invoice:	49341	Date:	10/3/2024	Welding Supplies	Doc Amt:	\$331.97
		Allocations:	\$331.97	600-6320-0000-542		Supplies-TM		

Voucher:	051036	Invoice:	49328	Date:	10/1/2024	Welding Supplies	Doc Amt:	\$372.27
		Allocations:	\$372.27	300-6320-0000-512		Supplies-SSM		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$372.27      Fund 600: \$331.97  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032946	10/22/2024	\$15,135.33	MCMAS	McMaster-Carr Supply Co

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Voucher:	050984	Invoice:	33511811	Date:	9/18/2024	Electrical Supplies	Doc Amt:	\$850.35
		Allocations:	\$850.35	300-6320-0000-512		Supplies-SSM		

Voucher:	051000	Invoice:	33358173	Date:	9/16/2024	Maintenance Supplies	Doc Amt:	\$276.77
		Allocations:	\$276.77	300-6320-0000-512		Supplies-SSM		

Voucher:	051001	Invoice:	33588198	Date:	9/19/2024	Maintenance Supplies	Doc Amt:	\$481.66
		Allocations:	\$481.66	300-6320-0000-512		Supplies-SSM		

Voucher:	051002	Invoice:	33624819	Date:	9/19/2024	Maintenance Supplies	Doc Amt:	\$11,187.16
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Allocations: \$11,187.16 300-6320-0000-512 Supplies-SSM

Voucher: 051037 Invoice: 33714199 Date: 9/23/2024 Maintenance Supplies Doc Amt: \$99.19  
Allocations: \$99.19 300-6320-0000-512 Supplies-SSM

Voucher: 051038 Invoice: 33727951 Date: 9/23/2024 Maintenance Supplies Doc Amt: \$20.93  
Allocations: \$20.93 300-6320-0000-512 Supplies-SSM

Voucher: 051039 Invoice: 34097063 Date: 9/30/2024 Maintenance Supplies Doc Amt: \$1,264.48  
Allocations: \$1,264.48 300-6440-0000-512 Equipment Purchase-SSM

Voucher: 051040 Invoice: 34101056 Date: 9/30/2024 Maintenance Supplies Doc Amt: \$66.33  
Allocations: \$66.33 300-6320-0000-512 Supplies-SSM

Voucher: 051041 Invoice: 34163530 Date: 10/1/2024 Maintenance Supplies Doc Amt: \$888.46  
Allocations: \$888.46 300-6450-0000-512 Tool & Equipment Rental-SSM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$15,135.33 Fund 600: \$0.00  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032947	10/22/2024	\$340.00	MISSIO	Mission Village Voice Media LLC

Voucher: 051003 Invoice: 1208 Date: 9/30/2024 Monthly Print Ad Doc Amt: \$340.00  
Allocations: \$340.00 803-6865-0000-562 Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
Fund 700: \$0.00 Fund 803: \$340.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032948	10/22/2024	\$356.00	OLDRE	Old Republic Surety Group

Voucher: 051129 Invoice: W150390243 Date: 10/21/2024 Directors Surety Bond Doc Amt: \$178.00  
Allocations: \$178.00 100-6871-0000-564 Insurance

Voucher: 051130 Invoice: W150389053 Date: 10/21/2024 Directors Surety Bond Doc Amt: \$178.00  
Allocations: \$178.00 100-6871-0000-564 Insurance

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$356.00 Fund 300: \$0.00 Fund 600: \$0.00  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032949	10/22/2024	\$317.06	PALAC	Palace Business Solutions

Voucher: 051134 Invoice: 2380121-0 Date: 10/11/2024 Office Supplies Doc Amt: \$317.06  
Allocations: \$269.50 600-6835-0000-562-06 Office Supplies 10/5/85 GA  
Allocations: \$15.85 300-6835-0000-562-06 Office Supplies 10/5/85 GA  
Allocations: \$31.71 100-6835-0000-562-06 Office Supplies 10/5/85 GA

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$31.71      Fund 300: \$15.85      Fund 600: \$269.50  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032950	10/22/2024	\$790.00	PATDA	Pat Davis Design Group, Inc.		
Voucher:	051107	Invoice: 7986		Date: 10/11/2024	Website Maintenance	Doc Amt: \$790.00
	Allocations:	\$19.00	100-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$9.50	300-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$161.50	600-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$60.00	100-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$30.00	300-6260-0000-563-06	CS-Computer (10/5/85)		
	Allocations:	\$510.00	600-6260-0000-563-06	CS-Computer (10/5/85)		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$79.00      Fund 300: \$39.50      Fund 600: \$671.50  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032951	10/22/2024	\$912.14	PITBO	Pitney Bowes		
Voucher:	051004	Invoice: 3106843256		Date: 9/18/2024	Mail System Rental- QTRLY	Doc Amt: \$912.14
	Allocations:	\$91.21	100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85		
	Allocations:	\$45.61	300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85		
	Allocations:	\$775.32	600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$91.21      Fund 300: \$45.61      Fund 600: \$775.32  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032952	10/22/2024	\$9,374.72	RAINP	Rain for Rent, Salinas		
Voucher:	051042	Invoice: 2058586		Date: 9/26/2024	Equipment Rental	Doc Amt: \$9,374.72
	Allocations:	\$9,374.72	300-6450-0000-512	Tool & Equipment Rental-SSM		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$9,374.72      Fund 600: \$0.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032953	10/22/2024	\$1,000.00	RESER	Reserve Account		
Voucher:	051135	Invoice: 101724		Date: 10/17/2024	Postage On Account	Doc Amt: \$1,000.00
	Allocations:	\$970.00	600-6825-0000-562-06	Postage 2/1/97		
	Allocations:	\$20.00	100-6825-0000-562-06	Postage 2/1/97		
	Allocations:	\$10.00	300-6825-0000-562-06	Postage 2/1/97		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$20.00      Fund 300: \$10.00      Fund 600: \$970.00  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032954	10/22/2024	\$360.00	RIANDA	Rianda Air Inc.			
Voucher:	051108	Invoice: 27713		Date: 10/9/2024	Maintenance-Heating/Air Syst	Doc Amt:	\$150.00
	Allocations:	\$15.00	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$7.50	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$127.50	600-6275-0000-563-06	CS-Maint 10/5/85			
Voucher:	051109	Invoice: 27714		Date: 10/9/2024	Maintenance-Heating/Air Syst	Doc Amt:	\$210.00
	Allocations:	\$21.00	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$10.50	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$178.50	600-6275-0000-563-06	CS-Maint 10/5/85			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$36.00      Fund 300: \$18.00      Fund 600: \$306.00  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032955	10/22/2024	\$500.00	SBASSES	San Benito Cty Assessors			
Voucher:	051043	Invoice: 2023-ROLL		Date: 10/2/2024	2023 Secured Assessors Roll	Doc Amt:	\$250.00
	Allocations:	\$250.00	600-6830-0000-562	Subscriptions/Publications			
Voucher:	051044	Invoice: 2024-ROLL		Date: 10/2/2024	2024 Secured Assessors Roll	Doc Amt:	\$250.00
	Allocations:	\$250.00	600-6830-0000-562	Subscriptions/Publications			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$500.00  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032956	10/22/2024	\$225.00	SBCFA	San Benito County Farm Bureau			
Voucher:	050969	Invoice: 0173996		Date: 9/23/2024	Annual Mem. 048313-35-01-000	Doc Amt:	\$225.00
	Allocations:	\$22.50	100-6820-0000-562-06	Dues and Fees 10/5/85			
	Allocations:	\$11.25	300-6820-0000-562-06	Dues and Fees 10/5/85			
	Allocations:	\$191.25	600-6820-0000-562-06	Dues and Fees 10/5/85			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$22.50      Fund 300: \$11.25      Fund 600: \$191.25  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032957	10/22/2024	\$5,500.00	SBENG	San Benito Engineering			
Voucher:	051045	Invoice: 7737		Date: 10/1/2024	Engineering Services	Doc Amt:	\$5,500.00
	Allocations:	\$4,400.00	600-6220-0000-563	CS-Engineering-GA			
	Allocations:	\$1,100.00	300-6220-0000-563	CS-Engineering-GA			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$1,100.00      Fund 600: \$4,400.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032958	10/22/2024	\$192.88	SHRED	Shred-it		
Voucher:	051110	Invoice: 8008525933	Date: 9/30/2024	Monthly Shredding Service	Doc Amt:	\$192.88
	Allocations:	\$19.29	100-6270-0000-563-06	CS-Operations GA 10/5/85		
	Allocations:	\$9.64	300-6270-0000-563-06	CS-Operations GA 10/5/85		
	Allocations:	\$163.95	600-6270-0000-563-06	CS-Operations GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$19.29      Fund 300: \$9.64      Fund 600: \$163.95  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032959	10/22/2024	\$6,654.00	SJELE	S.J. Electro Systems, Inc.		
Voucher:	051046	Invoice: CD99543967	Date: 9/30/2024	Scada Support	Doc Amt:	\$6,654.00
	Allocations:	\$6,654.00	600-1395-0929-112	SCADA telemetry upgrade		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$6,654.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032960	10/22/2024	\$205.10	SPEDEE	Speedee Oil Change and Tune Up		
Voucher:	051006	Invoice: 343437	Date: 7/29/2024	Vehicle Maintenance #26	Doc Amt:	\$99.27
	Allocations:	\$99.27	600-6460-0000-562	Vehicle Maintenance-GA		
Voucher:	051047	Invoice: 346201	Date: 9/25/2024	Vehicle Maintenance #20	Doc Amt:	\$105.83
	Allocations:	\$105.83	600-6460-0000-562	Vehicle Maintenance-GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$205.10  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032961	10/22/2024	\$4,660.00	SPURZ	Spurzem & Liem LLP		
Voucher:	051117	Invoice: 63138	Date: 10/3/2024	Legal Services	Doc Amt:	\$4,660.00
	Allocations:	\$466.00	100-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$233.00	300-6210-0000-563-06	CS-Legal GA 10/5/85		
	Allocations:	\$3,961.00	600-6210-0000-563-06	CS-Legal GA 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$466.00      Fund 300: \$233.00      Fund 600: \$3,961.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032962	10/22/2024	\$421,017.90	SSCWD-TP	Sunnyslope County Water District		
Voucher:	051114	Invoice: INV00234	Date: 9/30/2024	Plant Operations- Lessalt	Doc Amt: \$46,620.07	
		Allocations: \$46,620.07	600-1452-0602-110	TP Equipment		
Voucher:	051115	Invoice: INV00232	Date: 9/30/2024	Plant Operations- Lessalt	Doc Amt: \$182,505.00	
		Allocations: \$182,505.00	600-6270-0602-531	CS Operations - Lessalt WTP		
Voucher:	051116	Invoice: INV00231	Date: 9/30/2024	Plant Operations- West Hills	Doc Amt: \$191,892.83	
		Allocations: \$191,892.83	600-6270-0603-531	CS Operations - West Hills WTP		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$421,017.90  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032963	10/22/2024	\$15,181.17	TODDE	Todd Groundwater		
Voucher:	051048	Invoice: 37659 924	Date: 9/8/2024	Engineering Services	Doc Amt: \$11,953.67	
		Allocations: \$11,953.67	600-1351-0168-151	Pajaro Watershed IRWMP		
Voucher:	051049	Invoice: 37658 924	Date: 9/8/2024	Engineering Services	Doc Amt: \$1,291.25	
		Allocations: \$1,291.25	600-1351-0168-151	Pajaro Watershed IRWMP		
Voucher:	051111	Invoice: 37653 1024	Date: 10/8/2024	Engineering Services	Doc Amt: \$1,936.25	
		Allocations: \$1,936.25	700-6240-0160-511	CS-Annual Grwtr Report-SSO		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$13,244.92  
Fund 700: \$1,936.25      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
032964	10/22/2024	\$7,371.92	TOROP	Toro Petroleum Corporation		
Voucher:	051007	Invoice: 0702457-IN	Date: 9/18/2024	Hydraulic Fluid	Doc Amt: \$1,253.05	
		Allocations: \$1,253.05	300-6320-0000-512	Supplies-SSM		
Voucher:	051050	Invoice: CL79446	Date: 9/30/2024	Vehicle Fuel	Doc Amt: \$6,118.87	
		Allocations: \$8.54	100-6465-0000-562	Vehicle Fuel-GA		
		Allocations: \$70.68	300-6465-0000-562	Vehicle Fuel-GA		
		Allocations: \$5,769.07	600-6465-0000-562	Vehicle Fuel-GA		
		Allocations: \$270.58	803-6465-0000-562	Vehicle Fuel		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$8.54      Fund 300: \$1,323.73      Fund 600: \$5,769.07  
Fund 700: \$0.00      Fund 803: \$270.58

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032965	10/22/2024	\$4,207.04	USABL	USA BlueBook			
Voucher:	051009	Invoice: INV00477903	Date: 9/9/2024	Maintenance Supplies	Doc Amt:	\$512.38	
	Allocations:	\$512.38 600-6320-0604-541		Supplies - TO			
Voucher:	051010	Invoice: INV00478186	Date: 9/9/2024	Maintenance Supplies	Doc Amt:	\$600.74	
	Allocations:	\$600.74 600-6320-0604-541		Supplies - TO			
Voucher:	051011	Invoice: INV00482751	Date: 9/12/2024	Maintenance Supplies	Doc Amt:	\$2,306.45	
	Allocations:	\$2,306.45 600-6440-0000-542		Equipment Purchase-TM			
Voucher:	051051	Invoice: INV00490652	Date: 9/20/2024	Maintenance Supplies	Doc Amt:	\$281.24	
	Allocations:	\$281.24 600-6320-0000-542		Supplies-TM			
Voucher:	051052	Invoice: INV00490947	Date: 9/20/2024	Maintenance Supplies	Doc Amt:	\$56.25	
	Allocations:	\$56.25 600-6320-0000-542		Supplies-TM			
Voucher:	051112	Invoice: INV00494260	Date: 9/25/2024	Maintenance Supplies	Doc Amt:	\$449.98	
	Allocations:	\$449.98 600-6320-0000-542		Supplies-TM			

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$4,207.04  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032966	10/22/2024	\$4,645.94	USBK-CC	U.S. Bank Corporation			
Voucher:	051053	Invoice: 092324JC	Date: 9/23/2024	Monthly Statement	Doc Amt:	\$157.47	
	Allocations:	\$24.00 600-1351-B129-151		B.F. Sisk Dam Raise			
	Allocations:	\$133.47 600-1351-B129-151		B.F. Sisk Dam Raise			
Voucher:	051054	Invoice: 092324MC	Date: 9/23/2024	Monthly Statement	Doc Amt:	\$2,910.36	
	Allocations:	\$86.55 600-6320-0000-542		Supplies-TM			
	Allocations:	\$366.22 600-6197-0000-565		Personal Equipment/Uniform			
	Allocations:	\$215.42 600-6321-0000-542		Supplies-Structure Equip TDM			
	Allocations:	\$125.00 300-6320-0000-512		Supplies-SSM			
	Allocations:	\$2,016.30 600-6440-0000-542		Equipment Purchase-TM			
	Allocations:	\$100.87 300-6320-0000-512		Supplies-SSM			
Voucher:	051055	Invoice: 092324BM	Date: 9/23/2024	Monthly Statement	Doc Amt:	\$1,578.11	
	Allocations:	\$37.30 100-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85			
	Allocations:	\$18.65 300-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85			
	Allocations:	\$317.02 600-6440-0000-562-06		Office Furn/Equipment Purchase 10/5/85			
	Allocations:	\$3.81 600-6840-0000-562-06		Communication GA 10/5/85			
	Allocations:	\$0.45 100-6840-0000-562-06		Communication GA 10/5/85			
	Allocations:	\$0.22 300-6840-0000-562-06		Communication GA 10/5/85			

Allocations:	\$296.79	600-1351-B129-151	B.F. Sisk Dam Raise
Allocations:	\$40.38	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$2.38	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$4.75	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$9.47	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.56	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.11	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$26.34	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$3.10	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$1.55	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$37.17	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$4.37	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$2.19	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$16.45	300-6865-0000-562-06	Advertising-Pub Information GA 10/5/85
Allocations:	\$279.72	600-6865-0000-562-06	Advertising-Pub Information GA 10/5/85
Allocations:	\$32.91	100-6865-0000-562-06	Advertising-Pub Information GA 10/5/85
Allocations:	\$34.94	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$4.11	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$2.06	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$27.85	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.64	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.28	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$33.63	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$3.96	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$1.98	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$60.76	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.57	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$7.15	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$137.21	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$16.14	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$8.07	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$26.49	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.56	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.12	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$54.36	600-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$6.40	100-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$3.20	300-6840-0000-562-06	Communication GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$128.13	Fund 300: \$289.94	Fund 600: \$4,227.87
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032967	10/22/2024	\$24,190.00	USGEO	U.S. Geological Survey

Voucher: 051008	Invoice: 91195069	Date: 9/11/2024	Water Data Collection	Doc Amt: \$24,190.00
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Allocations: \$19,835.80 600-6270-0143-511 CS-Ops-Stream Flow Measurement-SSO

Allocations: \$4,354.20 300-6270-0143-511 CS Ops-Stream Flow Measurement-SSO

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$4,354.20 Fund 600: \$19,835.80  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032968	10/22/2024	\$169.34	WRIIN	Wright Bros Industrial Supply
Voucher: 051113	Invoice: 287005	Date: 9/18/2024	Welding Supplies	Doc Amt: \$169.34
	Allocations: \$169.34	600-6320-0000-542	Supplies-TM	

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$169.34  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032969	10/22/2024	\$1,035.00	ZEIAL	Alan Zeisbrich
Voucher: 051012	Invoice: 9-2024	Date: 10/1/2024	Contract Services	Doc Amt: \$1,035.00
	Allocations: \$86.25	300-6270-0000-511	CS-Operations-SSO	
	Allocations: \$776.25	600-6270-0000-541	CS-Operations-TO	
	Allocations: \$86.25	600-6270-0602-531	CS Operations - Lessalt WTP	
	Allocations: \$86.25	600-6270-0603-531	CS Operations - West Hills WTP	

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$86.25 Fund 600: \$948.75  
Fund 700: \$0.00 Fund 803: \$0.00

**Report Totals, Payment Fund Responsibilities**

Fund 000: \$0.00	Fund 100: \$4,441.41	Fund 300: \$43,105.84	Fund 600: \$991,266.56
Fund 700: \$1,936.25	Fund 803: \$2,021.09		

Fund 100 = District Administration

Fund 300 = Zone 3

Fund 600 = Zone 6

Fund 700 = Zone GSA

Fund 803 = Zone WRA

4,441.41 +  
43,105.84 +  
991,266.56 +  
1,936.25 +  
2,021.09 +  
1,042,771.15 \*

Agenda Item: 3

**Presented By:** Brett Miller

**Detailed Description:** This is a notification that the checks & wire transfers listed below were issued outside the normal claims process.

<i>Wire Transfers</i>				
City National	Wire Transfer	\$115,779.20	Quarterly Payment	9/26/24
USBR (pay.gov)	Wire Transfer	\$38,837.76	Water Payment	10/04/24

**Action Required:** \_\_\_\_\_ Resolution   X   Motion \_\_\_\_\_ Review

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Wire Transfer Requested

9/26/2024

Release date

9/26/2024

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
City National Bank	9/1/2024	090124	HUA TP and Recycled Water Project (Principal)	600-2020-0000-214-00	\$ 94,114.54
City National Bank	9/1/2024	090124	HUA TP (Interest)	600-9500-0601-592-01	\$ 15,756.12
City National Bank	9/1/2024	090124	Recycled Water Project (Interest)	600-9500-0604-592-07	\$ 5,908.54
Total wire transfer					\$ 115,779.20

Daily wire activity total \$ 115,779.20

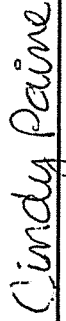
Online entry by:



Date

9/26/24

Approved for release online by:



Date

9/26/24

Pay.gov payment requested

10/4/2024

Release date

10/7/2024

Vendor	Payment Recap date prepared	Invoice no.	Description	GL Account no.	Amount
Bureau of Reclamation (USBR-LA)	10/4/2024	100424	Sept Actuals (467 AF) *Restoration M&I	600-5250-0000-513-07	\$ 12,137.33
Bureau of Reclamation (USBR-LA)	10/4/2024	100424	Sept Actuals (466 AF) *Restoration A&G	600-5210-0000-513-07	\$ 6,058.00
Bureau of Reclamation (USBR-LA)	10/4/2024	100424	Sept usage (467 AF) *PUE M&I	600-5251-0000-513-07	\$ 8,564.78
Bureau of Reclamation (USBR-LA)	10/4/2024	100424	Sept usage (466 AF) *PUE AG	600-5211-0000-513-07	\$ 8,546.44
Bureau of Reclamation (USBR-LA)	10/4/2024	100424	Sept usage (467 AF) *PUE other M&I	600-5251-0000-513-07	\$ 1,676.53
Bureau of Reclamation (USBR-LA)	10/4/2024	100424	Sept usage (466 AF) *PUE other AG	600-5211-0000-513-07	\$ 1,854.68
				<b>Total payment amount</b>	<b>\$ 38,837.76</b>

Online entry by:



Date

10/4/24

Daily Pay.gov total \$ 38,837.76



Agenda

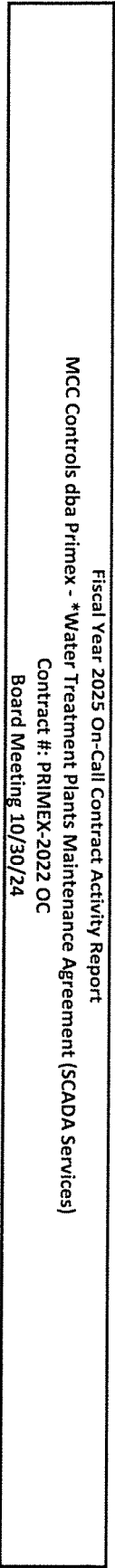
Item

# 4



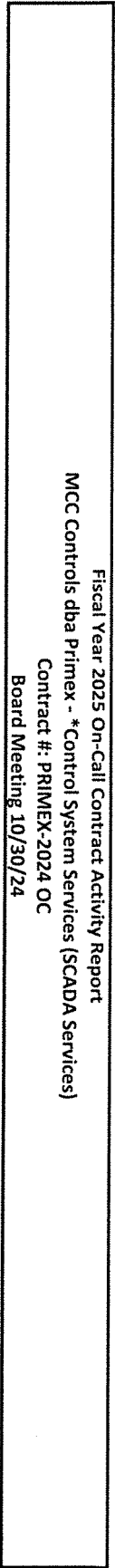
**Annual NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 250,000							
	Closed	\$ 50,000	\$ 200,000	1	Well design & siting (last phase of current grant)	12.05.22	\$ 42,095.83
	Closed	\$ 75,000	\$ 125,000	2	Grant Application Support-DWR & USBR	12.20.22	\$ 68,177.50
	Closed	\$ 20,000	\$ 105,000	2A	Grant Application Support-DWR & USBR	05.22.23	\$ 14,197.50
	Closed	\$ 10,000	\$ 95,000	3	IRWWM Grant Application Support	02.21.23	\$ 4,047.50
	Closed	\$ 35,000	\$ 60,000	4	USBR Grant Application Support	10.26.23	\$ 26,435.00
\$ 250,000		\$ 190,000	\$ 60,000				\$ 154,953.33

**\*\*1-year term expires 11.3.23, with option of 2 additional years (total of 3 years NTE \$750,000)**



**NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 400,000							
	Open	\$ 30,000	\$ 370,000	1	Control System Services/Maintenance	12.06.22	\$ 15,722.60
	Closed	\$ 130,665	\$ 239,335	2	RTU Hardware for RTU-8,-9,-10,-11,-14,-20	12.06.22	\$ 130,664.52
	Closed	\$ 48,300	\$ 191,035	3	RTU - 10 PLC Programming/Installation	01.09.23	\$ 48,300.00
	Closed	\$ 46,492	\$ 144,543	4	RTU - 11 PLC Programming/Installation	01.09.23	\$ 46,492.00
	Closed	\$ 55,814	\$ 88,729	5	RTU - 8 PLC and Device Upgrades	05.24.23	\$ 55,814.00
	Closed	\$ 48,248	\$ 40,481	6	RTU - 14 PLC Programming/Installation	04.15.24	\$ 48,247.80
\$ 400,000		\$ 359,519	\$ 40,481				\$ 345,240.92

\*SBCWD Board approved 9.21.22, Contract #PRIMEX-2022 OC



\*SBCWD Board approved 7.31.24, Contract #PRIMEX-2024 OC



Agenda

Item

# 5

**SAN BENITO COUNTY WATER DISTRICT**  
**QUARTERLY INVESTMENT REPORT**  
**QUARTER ENDING**  
**SEPTEMBER 30, 2024**

Page no(s).	Title	Source
1	Quarterly Investment Report Recap	District Staff
2	Summary of Cash and Investments	District Staff
3	PMIA / LAIF Performance Report	California State Treasurer's Office
4	Summary of CalPERS CERBT Trust (OPEB)	District Staff
5	Investment Summary by Maturity Date	District Staff
6 - 19	Investment Statement	U.S. Bancorp Advisors (Investments)

October 16, 2024

Submitted by: Cindy Paine, Supervising Accountant and Kelley Urbina, Accountant  
Reviewed by: Brett Miller, Interim Manager of Administration, Finance, & Business Services

**SAN BENITO COUNTY WATER DISTRICT**

**QUARTERLY INVESTMENT REPORT**

**QUARTER ENDING SEPTEMBER 30, 2024**

**Investment activity:**

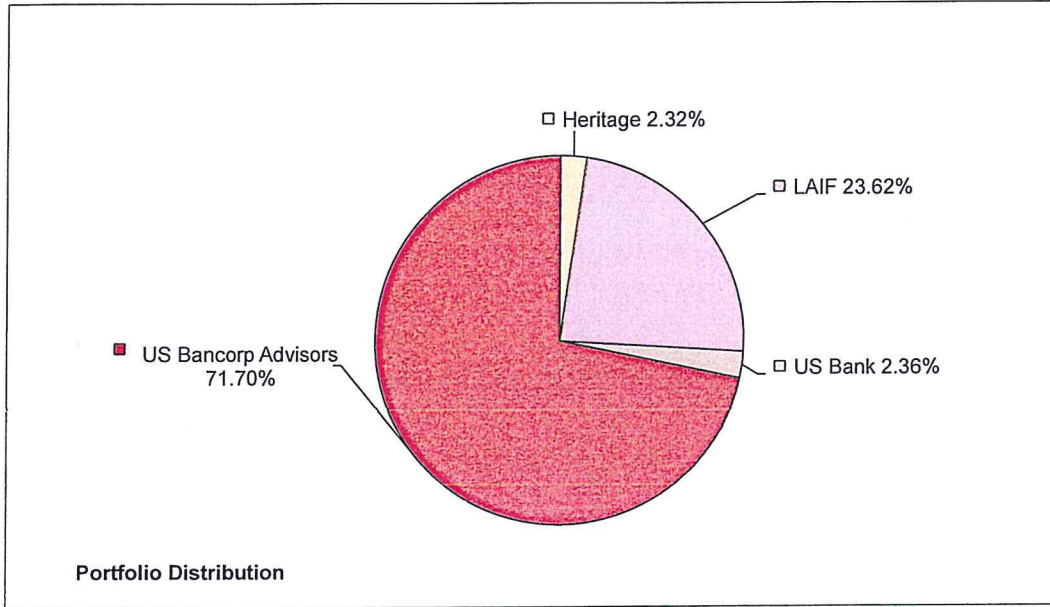
- The Local Agency Investment Fund's interest rate increased from 4.480% at June 30, 2024 to 4.575% at September 30, 2024. The balance reflects interest earned for the prior quarter of \$506,332 and the current quarter net operating activity.
- The California Employers' Retirement Benefit Trust (CERBT) statement for the period July through September was not available as of this report date. The balance at June 30, 2024 was \$1,047,079.
- The U.S. Bancorp Advisors account statement is attached and reflects accrued interest and gain or loss. The portfolio value at September 30, 2024 was \$65,856,359.50.

**Liquidity Requirements:**

There are adequate liquid reserves available in the LAIF account to fund six months of operating expenditures (\$5.0 million) as required in the Investment Policy, Section V., 2. In addition, the funds held in Heritage Bank are sufficient to cover at least two months of District expenses (\$1.7 million) which meets the Investment Policy requirements per Section IV., 1. b.

SAN BENITO COUNTY WATER DISTRICT  
SUMMARY OF CASH AND INVESTMENTS  
AS OF SEPTEMBER 30, 2024

CASH SUMMARY FOR ALL DISTRICT HELD ACCOUNTS (By Institution)							
	UNRESTRICTED				RESTRICTED		
Date	US Bank	LAIF	Heritage Bank	U.S. Bancorp Advisors	LAIF Restricted Reserve	U.S. Bancorp Advisors	Total Cash and Investments
6/30/2024	4,585,871	46,869,986	2,119,664	6,479,143	325,000	28,778,301	89,157,965
9/30/2024	2,170,769	21,376,318	2,131,763	37,078,059	325,000	28,778,301	91,860,209
Net Change	\$ (2,415,102)	\$ (25,493,668)	\$ 12,099	\$ 30,598,916	\$ -	\$ -	\$ 2,702,244



CASH SUMMARY BY ZONE OF BENEFIT							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Total Cash and Investments
6/30/2024	End of quarter (as reported)	2,428,523	5,873,200	78,664,672	933,565	724,251	88,624,211
6/30/2024	Reclass by zone	48,809	3	355,395	170,919	(41,371)	89,157,965
9/30/2024	End of quarter	2,472,351	5,879,709	81,713,338	1,075,330	719,481	91,860,209
	Net Change	\$ (4,981)	\$ 6,506	\$ 2,693,271	\$ (29,153)	\$ 36,601	\$ 2,702,244
	% of total cash (by Zone)	2.69%	6.40%	88.95%	1.17%	0.78%	

LOCAL AGENCY INVESTMENT FUND (LAIF)							
Activity for quarter							
Date		Zone 1	Zone 3	Zone 6	Groundwater Sustainability Agency	WRA (Fiduciary Funds)	Overall Balance
6/30/2024	Balance forward:	\$ 2,386,072	\$ 5,864,423	\$ 37,725,871	695,848	522,773	\$ 47,194,986
6/30/2024	Reclass by zone						\$ 47,194,986
7/15/2024	Quarterly Interest	26,842	66,003	400,632	6,856	5,999	\$ 47,701,318
7/30/2024	Transfer in (out)	-	(50,000)	50,000	-	-	\$ 47,701,318
8/31/2024	Transfer in (out)			(31,000,000)		-	\$ 16,701,318
9/30/2024	Transfer in (out)	-	(20,000)	5,020,000	-	-	\$ 21,701,318
	BALANCE BY ZONE	\$ 2,412,914	\$ 5,860,425	\$ 12,196,503	\$ 702,704	\$ 528,772	\$ 21,701,318

NOTE - Allocation of cash by zone (restricted and unrestricted) is subject to reconciliation changes quarterly and at year end.



## PMIA/LAIF Performance Report as of 10/02/24



### Quarterly Performance Quarter Ended 06/30/24

LAIF Apportionment Rate <sup>(2)</sup> :	4.55
LAIF Earnings Ratio <sup>(2)</sup> :	0.00012419067099490
LAIF Administrative Cost <sup>(1)*</sup> :	0.16
LAIF Fair Value Factor <sup>(1)</sup> :	0.996316042
PMIA Daily <sup>(1)</sup> :	4.52
PMIA Quarter to Date <sup>(1)</sup> :	4.36
PMIA Average Life <sup>(1)</sup> :	217

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

September	4.575
August	4.579
July	4.516
June	4.480
May	4.332
April	4.272

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 8/31/24 \$163.4 billion

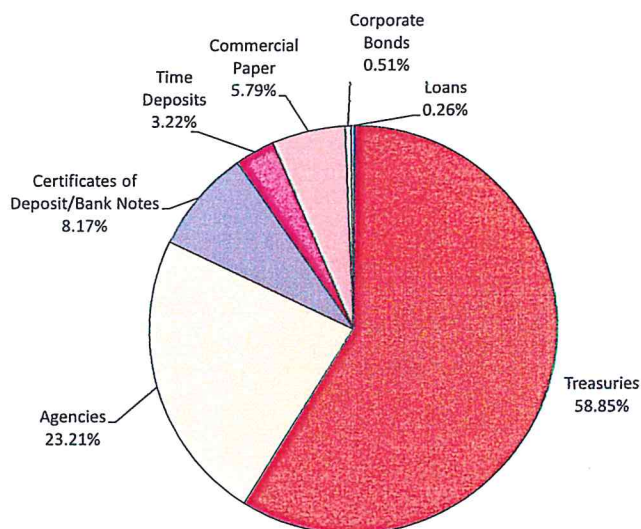


Chart does not include \$1,368,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

*Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).*

*\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.*

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

SAN BENITO COUNTY WATER DISTRICT  
Summary  
CALPERS California Employers' Retiree Benefit Trust (CERBT)  
for Other Post Employment Benefits (OPEB)  
as of September 30, 2024

DATE	INVESTMENT	WITHDRAWAL	GAIN / (LOSS)	BALANCE
10/1/2020				\$ -
11/20/2020	\$ 76,889			\$ 76,889
12/16/2020	\$ 76,889			\$ 153,778
12/31/2020			\$ 3,691	\$ 157,469
1/27/2021	\$ 76,889			\$ 234,358
2/24/2021	\$ 76,889			\$ 311,247
3/31/2021	\$ 76,889			\$ 388,136
3/31/2021			\$ 5,164	\$ 393,301
6/7/2021	\$ 76,889			\$ 470,190
6/8/2021	\$ 76,889			\$ 547,079
6/30/2021			\$ 23,558	\$ 570,636
7/20/2021	\$ 76,889			\$ 647,525
7/21/2021	\$ 76,889			\$ 724,414
8/26/2021	\$ 76,889			\$ 801,303
9/30/2021	\$ 76,889			\$ 878,192
9/30/2021			\$ (7,043)	\$ 871,149
10/29/2021	\$ 76,889			\$ 948,038
11/29/2021	\$ 76,889			\$ 1,024,927
12/31/2021			\$ 45,139	\$ 1,070,066
3/31/2022			\$ (50,287)	\$ 1,019,779
6/30/2022			\$ (132,418)	\$ 887,360
9/30/2022			\$ (64,577)	\$ 822,783
12/31/2022			\$ 56,209	\$ 878,992
3/31/2023			\$ 41,224	\$ 920,216
6/30/2023			\$ 23,697	\$ 943,914
9/30/2023			\$ (36,934)	\$ 906,980
12/31/2023			\$ 96,701	\$ 1,003,681
3/31/2024			\$ 35,893	\$ 1,039,574
6/30/2024			\$ 7,505	\$ 1,047,079
9/30/2024 (*)				
TOTAL	\$ 999,557	\$ -	\$ 47,522	\$ 1,047,079

( \* ) End of quarter statement was not available from CERBT at time of this investment report. Investment gain or (loss) for the current quarter will be reported in the following quarter's investment report.

## Investment Summary

### Schedule by Maturity Date

Description	Symbol / Cusip	Maturity	Coupon Rate	Estimated Current Market Value as of 9/30/24
Federal Home Loan CD-9027	3130ARUL3	11/25/2024	3.50000%	\$ 2,276,655.00
US Treasury BL-2024	91282CFX4	11/30/2024	4.50000%	\$ 3,998,400.00
US Treasury Zero Coupon	912797LQ8	12/19/2024	0.00000%	\$ 2,475,275.00
US Treasury AK-2025	91282CDZ1	2/15/2025	1.50000%	\$ 3,312,815.00
US Treasury Zero Coupon	912797KJ5	3/20/2025	0.00000%	\$ 4,898,600.00
US Treasury AN-2025	91282CEQ0	5/15/2025	2.75000%	\$ 1,981,420.00
US Treasury AD-2025	91282CAM3	9/30/2025	0.25000%	\$ 3,229,098.50
US Treasury V-2026	91282CBQ3	2/28/2026	0.50000%	\$ 3,199,786.00
US Treasury AP-2026	91282CHH7	6/15/2026	4.12500%	\$ 5,033,800.00
US Treasury N-2026	912828Y95	7/31/2026	1.87500%	\$ 3,243,470.00
US Treasury AJ-2027	91282CJT9	1/15/2027	4.00000%	\$ 5,041,400.00
Federal Home Loan A2-9024	3130AS5H8	5/18/2027	4.00000%	\$ 1,997,640.00
US Treasury AH-2028	91282CJR3	12/31/2028	3.75000%	\$ 25,168,000.00

**Total      \$      65,856,359.50**

### Recent Redemptions

Description	Symbol / Cusip	Maturity	Coupon Rate	Amount Redeemed
US Treasury BG-2024	91282CFG1	8/31/2024	3.25000%	\$ 5,000,000.00
US Treasury Bills Zero Coupon	912797KL0	9/19/2024	0.00000%	\$ 7,500,000.00

**Total      \$      12,500,000.00**

ENV# CEBQTFMHHBKFC\_BBBBB  
U.S. BANCORP ADVISORS, LLC  
PO BOX 513100  
LOS ANGELES, CA 90051-1100



SAN BENITO COUNTY WATER DISTRICT  
30 MANSFIELD RD  
HOLLISTER CA 95023

STATEMENT FOR THE PERIOD SEPTEMBER 1, 2024 TO SEPTEMBER 30, 2024

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302

INSTITUTIONAL SALES SPECIALIST For questions about your accounts:  
Mark Kreymer Local: 213 356 2367  
RR#: 350 In-State: 800 358 8771  
National: 800 358 8771

FOR YOUR INFORMATION

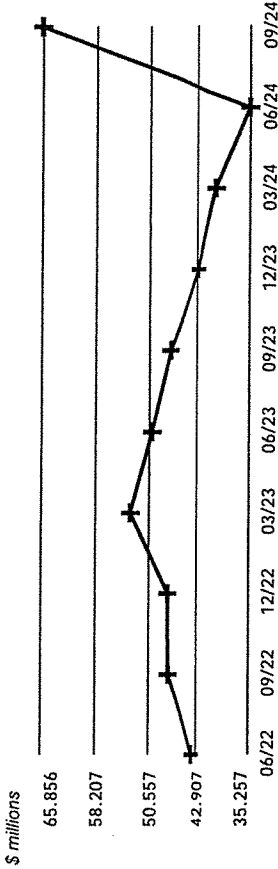
Effective 10/1/24, the Business Deposit Sweep Program will be combined with the Consumer Deposit Sweep Program. There will not be any impact to the product, services or rates with this change.

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BEGINNING VALUE OF YOUR PORTFOLIO	\$70,640,599.50
TOTAL VALUE OF YOUR PORTFOLIO	\$65,856,359.50

CHANGE IN VALUE OF YOUR PORTFOLIO



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member  
NYSE, SIPC



Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$70,640,599.50	\$42,729,115.50
Additions and Withdrawals	(\$5,226,520.84)	\$21,371,734.29
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$259,112.50	\$784,581.25
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	\$183,168.34	\$970,928.46
ENDING VALUE (AS OF 09/30/24)	\$65,856,359.50	\$65,856,359.50
Total Accrued Interest	\$497,416.57	
Ending Value with Accrued Interest	\$66,353,776.07	

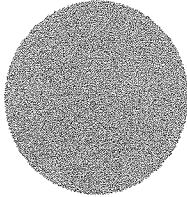
Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Interest	\$259,112.50	\$784,581.25
TOTAL TAXABLE	\$259,112.50	\$784,581.25
TOTAL INCOME	\$259,112.50	\$784,581.25

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

REALIZED GAIN (LOSS)	Current Period	Year-to-Date
Short Term Gain	\$0.00	\$0.00
Short Term Loss	\$0.00	\$0.00
Disallowed Short Term Loss	\$0.00	\$0.00
TOTAL SHORT TERM GAIN (LOSS)	\$0.00	\$0.00

ACCOUNT ALLOCATION



U.S. Treasury / Agency Sec. 100.0%

U.S. Treasury / Agency Sec.	Percent	Prior Period	Current Period
	100.0 %	\$70,640,599.50	\$65,856,359.50
TOTAL	100.0 %	\$70,640,599.50	\$65,856,359.50

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Statement for the Period September 1, 2024 to September 30, 2024  
SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



Account Overview *continued*

REALIZED GAIN (LOSS)	<i>continued</i>	Current Period	Year-to-Date
Long Term Gain		\$0.00	\$346,718.74
Long Term Loss		\$0.00	\$0.00
Disallowed Long Term Loss		\$0.00	\$0.00
<b>TOTAL LONG TERM GAIN (LOSS)</b>		<b>\$0.00</b>	<b>\$346,718.74</b>
<i>NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for your tax reporting purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.</i>			

MESSAGES AND ALERTS

Please make all check deposits/contributions payable to: NATIONAL FINANCIAL SRVS  
----- If you have any problems, concerns or complaints with your U.S Bancorp  
Advisors account or representative, you can contact us: 1. By mail at U.S. Bancorp Advisors,  
Compliance Department P.O Box 513100, Los Angeles, CA 90051-1100. 2. By phone to our  
Client Services Desk, toll-free within the U.S. at 800-634-1100, or outside the U.S. at  
518-992-7557, and request to speak with Compliance regarding a customer complaint. 3. By  
email at: [USBA.compliance@usbank.com](mailto:USBA.compliance@usbank.com)

Statement for the Period September 1, 2024 to September 30, 2024  
SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

AI (Accrued Interest) - Represents interest accumulated since the last coupon date, but not yet paid by the issuer or received by NFS. There is no guarantee that AI will be paid by the issuer.

For additional information regarding your holdings, please refer to the footnotes at the end of the statement.

FIXED INCOME - 100.00% of Total Account Value

ALERT: You have a fixed income position due to mature within the next 90 days.

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available.

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Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 09/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
U.S. Treasury / Agency Securities							
FEDERAL HOME LOAN BA SER A2-9024	3130AS5H8 CASH	2,000,000	\$99.882	\$1,997,640.00	\$80,000.00	\$2,000,000.00	
4.00000% 11/25/2024							
MOODY'S Aaa /S&P AA+							
CPN PMT SEMI-ANNUAL							
ON NOV 25, MAY 25							
Next Interest Payable: 11/25/24							
STEP COUPON							
RESET FREQUENCY TERM MODE							
Accrued Interest \$27777.78							
Average Unit Cost \$100.00							

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Account carried with National Financial Services LLC, Member NYSE, SIPC

Statement for the Period September 1, 2024 to September 30, 2024

SAN BENITO COUNTY WATER DISTRICT - Corporation

Account Number: WBB-023302



FIXED INCOME continued

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 09/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
FEDERAL HOME LOAN BA SER A2-9024 Adjusted Cost Basis	3130ASSH8	continued				\$2,000,000.00 D	(\$2,360.00)
UNITED STATES TREAS SER BL-2024 4.500000% 11/30/2024 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON MAY 31, NOV 31 Next Interest Payable: 11/30/24 Accrued Interest \$60491.80 Average Unit Cost \$99.64 Adjusted Cost Basis Unrealized Market Discount Income	91282CFX4 CASH	4,000,000	\$99.96	\$3,998,400.00	\$180,000.00	\$3,985,625.00	
† UNITED STATES TREAS BILLS ZERO CPN 0.000000% 12/19/2024 Average Unit Cost \$98.89	912797LQ8 CASH	2,500,000	\$99.011	\$2,475,275.00		\$2,472,194.44	\$3,080.56
UNITED STATES TREAS SER AK-2025 1.500000% 02/15/2025 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON AUG 15, FEB 15 Next Interest Payable: 02/15/25 Accrued Interest \$6417.80 Average Unit Cost \$95.81 Adjusted Cost Basis Unrealized Market Discount Income	91282CDZ1 CASH	3,350,000	\$98.89	\$3,312,815.00	\$50,250.00	\$3,209,718.75	
† UNITED STATES TREAS BILLS ZERO CPN 0.000000% 03/20/2025 Average Unit Cost \$97.90	912797KJ5 CASH	5,000,000	\$97.972	\$4,898,600.00		\$3,209,718.75 D	\$103,096.25
UNITED STATES TREAS SER AN-2025 2.750000% 05/15/2025 NTS NOTE MOODY'S Aaa CPN PMT SEMI-ANNUAL ON NOV 15, MAY 15 Next Interest Payable: 11/15/24 Accrued Interest \$20774.46 Average Unit Cost \$100.02	91282CEQ0 CASH	2,000,000	\$99.071	\$1,981,420.00	\$55,000.00	\$2,001,875.00	\$3,502.78

U.S. BANCORP ADVISORS

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Account carried with National Financial Services LLC, Member  
NYSE, SIPC

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Statement for the Period September 1, 2024 to September 30, 2024  
 SAN BENITO COUNTY WATER DISTRICT - Corporation  
 Account Number: WBB-023302



FIXED INCOME *continued*

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 09/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
<b>UNITED STATES TREAS SER AN-2025 2.750000% 91282CEQ0 <i>continued</i></b>							
Adjusted Cost Basis							
YTD Amortized Premium	\$315.35 E					\$2,000,402.15	D (\$18,982.15)
<b>UNITED STATES TREAS SER AD-2025 0.250000% 91282CAM3</b>							
09/30/2025 NTS NOTE	CASH	3,350,000	\$96.391	\$3,229,098.50	\$8,375.00	\$3,043,265.63	
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON MAR 31, SEP 31							
Next Interest Payable: 03/30/25							
Accrued Interest \$23.01							
Average Unit Cost \$90.84							
Adjusted Cost Basis						\$3,043,265.63	D \$185,832.87
Unrealized Market Discount Income	\$70,164.07 Q						
<b>UNITED STATES TREAS SER V-2026 0.500000% 91282CBQ3</b>							
02/28/2026 NTS NOTE	CASH	3,350,000	\$95.516	\$3,199,786.00	\$16,750.00	\$3,031,750.00	
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON AUG 31, FEB 31							
Next Interest Payable: 02/28/25							
Accrued Interest \$1434.39							
Average Unit Cost \$90.50							
Adjusted Cost Basis						\$3,031,750.00	D \$168,036.00
Unrealized Market Discount Income	\$64,169.52 Q						
<b>UNITED STATES TREAS SER AP-2026 4.125000% 91282CHH7</b>							
06/15/2026 NTS NOTE	CASH	5,000,000	\$100.676	\$5,033,800.00	\$206,250.00	\$4,999,609.38	
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON DEC 15, JUN 15							
Next Interest Payable: 12/15/24							
Accrued Interest \$60860.66							
Average Unit Cost \$99.99							
Adjusted Cost Basis						\$4,999,609.38	D \$34,190.62
<b>UNITED STATES TREAS SER N-2026 1.875000% 91282BY95</b>							
07/31/2026 NTS NOTE	CASH	3,350,000	\$96.82	\$3,243,470.00	\$62,812.50	\$3,172,031.25	
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON JAN 31, JUL 31							

U.S. BANCORP ADVISORS

MN \_CEBQTFMHBBHKFCF\_BBBBBB 20240930

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Account carried with National Financial Services LLC, Member  
 NYSE, SIPC

Statement for the Period September 1, 2024 to September 30, 2024  
 SAN BENITO COUNTY WATER DISTRICT - Corporation  
 Account Number: WBB-023302



FIXED INCOME <i>continued</i>							
Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 09/30/24	Estimated Current Market Value	Estimated Annual Income	Original/Adjusted Cost Basis	Unrealized Gain (Loss)
<b>UNITED STATES TREAS SER N-2026 1.87500% <i>continued</i></b>							
Next Interest Payable: 01/31/25							
Accrued Interest \$10582.54							
Average Unit Cost \$94.69							
Adjusted Cost Basis						\$3,172,031.25	D \$71,438.75
Unrealized Market Discount Income	\$32,159.60 Q						
<b>UNITED STATES TREAS SER AJ-2027 4.00000% <i>continued</i></b>							
01/15/2027 NTS NOTE	91282CJT9 CASH	5,000,000	\$100.828	\$5,041,400.00	\$200,000.00	\$4,994,531.25	
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON JUL 15, JAN 15							
Next Interest Payable: 01/15/25							
Accrued Interest \$42391.30							
Average Unit Cost \$99.89							
Adjusted Cost Basis						\$4,994,531.25	D \$46,868.75
<b>FEDERAL HOME LOAN BA SER CD-9027 <i>continued</i></b>							
3.50000% 05/18/2027	3130ARUL3 CASH	2,300,000	\$98.985	\$2,276,655.00	\$80,500.00	\$2,300,000.00	
MOODY'S Aaa /S&P AA+							
CPN PMT SEMI-ANNUAL							
ON NOV 18, MAY 18							
Next Interest Payable: 11/18/24							
CALLABLE ON 11/18/2024 @ 100.0000							
Accrued Interest \$29740.28							
Average Unit Cost \$100.00							
Adjusted Cost Basis						\$2,300,000.00	D (\$23,345.00)
<b>UNITED STATES TREAS SER AH-2028 3.75000% <i>continued</i></b>							
12/31/2028 NTS NOTE	91282CJR3 CASH	25,000,000	\$100.672	\$25,168,000.00	\$937,500.00	\$24,827,636.72	
MOODY'S Aaa							
CPN PMT SEMI-ANNUAL							
ON JUN 30, DEC 30							
Next Interest Payable: 12/31/24							
Accrued Interest \$236922.55							
Average Unit Cost \$99.31							
Adjusted Cost Basis						\$24,827,636.72	D \$340,363.28
<b>Total U.S. Treasury / Agency Securities</b>		<b>66,200,000</b>		<b>\$65,856,359.50</b>	<b>\$1,877,437.50</b>	<b>\$64,931,861.79</b>	<b>\$924,497.71</b>
<b>Total Fixed Income</b>		<b>66,200,000</b>		<b>\$65,856,359.50</b>	<b>\$1,877,437.50</b>	<b>\$64,931,861.79</b>	<b>\$924,497.71</b>

Statement for the Period September 1, 2024 to September 30, 2024  
 SAN BENITO COUNTY WATER DISTRICT - Corporation  
 Account Number: WBB-023302



**HOLDINGS > continued**

Total Securities	\$65,856,359.50	\$1,877,437.50	\$64,931,861.79	\$924,497.71
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**TOTAL PORTFOLIO VALUE**

	\$65,856,359.50	\$1,877,437.50	\$64,931,861.79	\$924,497.71
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**Activity**

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

**PURCHASES, SALES, AND REDEMPTIONS**

Settlement Date	Account Type	Transaction	Description	Quantity	Amount	Total Cost Basis	Realized Gain (Loss)
<b>Securities Purchased</b>							
09/19/24	CASH	YOU BOUGHT	UNITED STATES TREAS BILLS ZERO CPN 0.00000% 03/20/2025 SOLICITED ORDER @ 97.9019444	5,000,000	(\$4,895,097.22)	\$4,895,097.22	
09/19/24	CASH	YOU BOUGHT	UNITED STATES TREAS BILLS ZERO CPN 0.00000% 12/19/2024 SOLICITED ORDER @ 98.8877777	2,500,000	(\$2,472,194.44)	\$2,472,194.44	
<b>Total Securities Purchased</b>					(\$7,367,291.66)		

**Redemptions**

09/03/24	CASH	REDEEMED	UNITED STATES TREAS SER BG-2024 3.25000% 08/31/2024 NTS NOTE REDEMPTION PAYOUT #REOR R0067043880000	(5,000,000)	\$5,000,000.00	\$5,000,250.00	
			Adjusted Cost Basis				
			YTD Amortized Premium			\$5,000,000.00	D
09/19/24	CASH	REDEEMED	UNITED STATES TREAS BILLS ZERO CPN 0.00000% 09/19/2024 REDEMPTION PAYOUT #REOR R6004335150000	(7,500,000)	\$7,500,000.00		



Statement for the Period September 1, 2024 to September 30, 2024  
SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302

**us Wealth Management**  
U.S. Bancorp Advisors

**PURCHASES, SALES, AND REDEMPTIONS** *continued*

Settlement Date	Account Type	Transaction	Description	Quantity	Amount	Total Cost Basis	Realized Gain (Loss)
<b>Total Redemptions</b>					\$12,500,000.00		

**ACTIVITY > ADDITIONS AND WITHDRAWALS > OTHER ADDITIONS AND WITHDRAWALS**

Date	Account Type	Transaction	Description	Quantity	Amount		
<b>Other Additions and Withdrawals</b>							
09/03/24	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID92024174 US BANK NA *****3320		(\$89,625.00)		
09/04/24	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID92035576 US BANK NA *****3320		(\$5,000,000.00)		
09/19/24	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID92119175 US BANK NA *****3320		(\$132,708.34)		
09/30/24	CASH	TRANSFER TO ACCOUNT	AUTO MONEY MOVEMENT ID92165155 US BANK NA *****3320		(\$4,187.50)		
<b>Total Other Additions and Withdrawals</b>					(\$5,226,520.84)		
<b>TOTAL ADDITIONS AND WITHDRAWALS</b>					(\$5,226,520.84)		

**ACTIVITY > INCOME > TAXABLE INCOME**

Settlement Date	Account Type	Transaction	Description	Quantity	Amount		
<b>Taxable Interest</b>							
08/31/24	CASH	INTEREST	UNITED STATES TREAS SER V-2026 0.50000% 02/28/2026 NTS NOTE		\$8,375.00		
08/31/24	CASH	INTEREST	UNITED STATES TREAS SER BG-2024 3.25000% 08/31/2024 NTS NOTE		\$81,250.00		



ACTIVITY > INCOME > TAXABLE INCOME *continued*

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
09/19/24	CASH		UNITED STATES TREAS BILLS ZERO CPN 0.00000% 09/19/2024 OID AMT CALCULATED For Information Only Reportable interest for bonds purchased with OID		\$165,300.00
09/30/24	CASH	INTEREST	UNITED STATES TREAS SER AD-2025 0.25000% 09/30/2025 NTS NOTE		\$4,187.50
Total Taxable Interest					\$259,112.50
Total Taxable Income					\$259,112.50
TOTAL INCOME					\$259,112.50

Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

Statement for the Period September 1, 2024 to September 30, 2024

SAN BENITO COUNTY WATER DISTRICT - Corporation  
Account Number: WBB-023302



# Footnotes and Cost Basis Information *continued*

Cost basis and gain/loss information is provided as a service to corporate accounts. The information listed in the year-to-date gain/loss summary section is based on a calendar year (January - December). If your business/entity has a fiscal year end other than December 31st for tax purposes, the year-to-date information will not apply. If you have questions about your tax situation, consult your tax advisor.

D - Adjusted cost basis reflects any cumulative original issue discount, premium, or acquisition premium, and it assumes such amounts were amortized by the taxpayer over the life of the security from acquisition date through disposition date. For securities still held, maturity date was used instead of disposition date. Premium amortization was calculated using the yield-to-maturity method. Acquisition premium was calculated using the ratable accrual method. If applicable, adjusted cost basis reflects market discount accretion which was calculated using the straight-line method and was recognized at disposition date. Gain/loss displayed for this transaction was based on cost basis as adjusted for premium and discount as stated above and does not reflect any losses disallowed because of wash sales (if applicable). The adjusted cost basis may not reflect all adjustments necessary for tax reporting purposes and may also not apply if you are using an alternative amortization calculation method. Refer to IRS Publication 550, Investment Income and Expenses, for additional information. E - YTD amortized premium was calculated on the yield-to-maturity amortization method. Cumulative premium amortization from acquisition date through disposition date is reflected in the adjusted cost basis. For securities still held, maturity date was used instead of disposition date. For tax-exempt securities, amortization of premium is required and is not deductible from taxable income. For taxable bonds, a tax election may be required to amortize premium, and the current year's amortized premium may be deductible from taxable income. Our adjusted cost basis calculation may not reflect all adjustments necessary for tax reporting purposes. It may not be applicable if you have not made an appropriate tax election or if you are using an alternative amortization calculation method. Review prior adjustments that you have made, and consult your tax advisor and IRS Publication 550, Investment Income and Expenses, for additional information. Q - Unrealized Market discount income was calculated using the straight-line method from acquisition date through statement period ending date. Our calculation assumes the taxpayer has elected to defer recognizing the market discount until sale (disposition). Other elections available under tax laws may be more beneficial, depending on your individual tax situation. For Federal tax purposes, market discount income from both taxable and tax-exempt bonds is treated as taxable interest income.

If a sale, redemption or other disposition involved multiple tax lots, the transaction's totals may have been calculated using a combination of adjusted and unadjusted cost basis information. For lots where adjusted cost basis and its associated gain/loss are known, that was used, otherwise "regular" unadjusted cost basis and its associated gain/loss was used.

## Miscellaneous Footnotes

CHANGE IN VALUE OF YOUR PORTFOLIO is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2010, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

CHANGE IN VALUE reflects appreciation or depreciation of your holdings due to price changes plus any activity not reflected within Additions and Withdrawals, Misc. & Corporate Actions, Income, Taxes, Fees and Expenses, and Other Activity sections. Change in Value does not reflect activity related to assets in which NFS is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away).

CALLABLE SECURITIES LOTTERY - When street name or bearer securities held for you are subject to a partial call or partial redemption by the issuer, NFS may or may not receive an allocation of called/redeemed securities by the issuer, transfer agent and/or depository. If NFS is allocated a portion of the called/redeemed securities, NFS utilizes an impartial lottery allocation system. In accordance with applicable rules, that randomly selects the securities within customer accounts that will be called/redeemed. NFS' allocations are not made on a pro rata basis and it is possible for you to receive a full or partial allocation, or no allocation. You have the right to withdraw uncalled fully paid securities at any time prior to the cutoff date and time established by the issuer, transfer agent and/or depository with respect to the partial call, and also to withdraw excess margin securities provided your account is not subject to restriction under Regulation T or such withdrawal will not cause an undermargined condition.

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Miscellaneous Footnotes *continued*

PRICING INFORMATION - Prices displayed are obtained from sources that may include pricing vendors, broker/dealers who clear through NFS and/or other sources. Prices may not reflect current fair market value and/or may not be readily marketable or redeemable at the prices shown.

FOREIGN EXCHANGE TRANSACTIONS - Some transaction types necessitate a foreign currency exchange (FX) in order to settle. FX transactions may be effected by Fidelity Forex, LLC, on a principal basis. Fidelity Forex, LLC, an affiliate of NFS, may impose a commission or markup on the prevailing interbank market price, which may result in a higher price to you. Fidelity Forex, LLC may share a portion of any FX commission or markup with NFS. More favorable rates may be available through third parties not affiliated with NFS. The rate applicable to any transaction involving an FX is available upon request through your broker-dealer.

COST BASIS LEGISLATION - New IRS Rules will require National Financial Services to report cost basis and holding period information for the sale of shares of open end Mutual Fund holdings purchased on or after January 1, 2012 on Form 1099-B. National Financial Services determines the cost basis for all shares of open end mutual funds using a default method of average cost. Alternatively, account owners or their brokers and advisors can instruct National Financial Services to determine the cost basis for shares of open end mutual funds by 1) setting up their non-retirement accounts with one of our eleven tax lot disposal methods available to investors or 2) identifying specific tax lots to sell at the time of a transaction. Contact your broker or advisor to learn more about the cost basis tracking of your holdings.

Interval Fund Owners: Please note an interval fund is structured as an unlisted closed-end mutual fund, and not a traditional open-end mutual fund. Material differences between an interval fund and a traditional open-end mutual fund may exist, including trading/liquidity limitations, and buyback and repurchase features. Please refer to the prospectus for the interval fund you own for specific information and other important considerations or contact your financial professional.

**GLOSSARY Short Account Balances**-if you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places but the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for fixed income securities, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. In certain situations, a price may be derived from a single broker quote. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The Market Value of a security, including those

**CUSTOMER SERVICE**: Please review your statement and report any inaccuracy or discrepancy immediately by calling the telephone number of your broker-dealer reflected on the front of this statement. Reports of any inaccuracy or discrepancy regarding your brokerage account or the activity therein should be directed to your broker-dealer at the telephone number and address reflected on the front of this statement and National Financial Services LLC ("NFS").

NFS carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer. In addition to your initial contact with your broker-dealer you may contact NFS at (800) 801-9942. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either your broker-dealer or NFS, remember to include your entire brokerage account number to ensure a prompt reply.

**ADDITIONAL INFORMATION Free credit balances** ("FCB") are funds payable to you on demand. FCB are subject to open commitments such as uncleared checks and exclude proceeds from sales of certificated securities without delivery of the certificate. If your FCB is swept to a core position, you can liquidate the core position and have the proceeds sent to you or held in your account subject to the terms of your account agreement. Required rule 10b-10(a) information not contained herein will be provided on written request. Fidelity may use this free credit balance in connection with its business, subject to applicable law.

**Credit Adjustment Program**. Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

**Options Customers**. Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer.

Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest**. Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

**Equity Dividend Reinvestment Customers**. Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in "over-the-counter" securities.

**Retirement Contributions/Distributions**. A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. **Income Reporting**. NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. **A financial statement** of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

**Statement Mailing**. NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability, if you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

**Sales Loads and Fees**. In connection with (i) access to, purchase, sale, exchange or redemption of, and/or maintenance of positions in mutual funds, ETFs and other investment products such as alternative investments or private placements ("funds") or (ii) infrastructure needed to support such funds, some funds, or their investment

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priced at par value, may differ from its purchase price and may not closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer.

**Estimated Annual Income (EAI) & Estimated Yield (EY)** - EAI for fixed income is calculated using the coupon rate. For all other securities, EAI is calculated using an indicated annual dividend (IAD). The IAD is an estimate of a security's dividend payments for the next 12 months calculated based on prior and/or declared dividends for that security. EY reflects only the income generated by an investment and not changes in its price which may fluctuate. Interest and dividend rates are subject to change at any time and may be affected by current and future economic, political and business conditions. EAI and EY are estimates only and may include return of principal and/or capital gains, which would render them overstated. EAI and EY are provided for informational purposes only and should not be used or relied on for making investment, trading or tax decisions. EAI and EY are based on data obtained from information providers believed to be reliable, but no assurance can be made as to accuracy, timeliness or completeness.

affiliates, pay your introducing broker dealer and/or NFS sales loads and 12b-1 fees described in the Offering Materials as well as additional compensation for shareholder services, start-up fees, platform support and maintenance, and marketing, engagement and analytics programs. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by FBS or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase. **Margin**. If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request.

**NYSE and FINRA**. All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at [www.finra.org](http://www.finra.org). **FINRA Rule 4311** requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request. **Your broker-dealer is responsible for:** (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs.

**NFS shall, at the direction of your broker-dealer:** (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS. (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs. **Securities in accounts carried by NFS** are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. The \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit [www.sipc.org](http://www.sipc.org) or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Precious metals are not covered by SIPC protection. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

**End of Statement**

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Account carried with National Financial Services LLC, Member

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# Agenda

## Item

# 6

**RESOLUTION NO. 2024-40**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
ADOPTING THE 2024-25 SALARY SCHEDULE TO COMPLY WITH  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)  
STATUTORY AND REGULATORY REQUIREMENTS FOR COMPENSATION  
EARNABLE AND PUBLICLY AVAILABLE PAY SCHEDULES**

**WHEREAS**, all employers must comply with the compensation earnable and publicly available pay schedules provisions contained in California Code of Regulations (CCR) Title 2, Section 570.5 and amendments to CCR Section 571, subdivision (b); and

**WHEREAS**, it is necessary to review and duly approve and adopt in accordance with requirements of applicable public meetings laws, a publicly available pay schedule; and

**WHEREAS**, attached to this resolution and incorporated by reference is the District's comprehensive salary schedule which will be made publicly available on the District's website and provided upon request; and

**WHEREAS**, this resolution confirms and formally adopts, but does not modify any salary rates previously approved by the District; and

**THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District that the San Benito County Water District hereby adopts and confirms the salary schedule to comply with California Public Employees' Retirement System (CalPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules.

**PASSED AND ADOPTED** by the Board of Directors of the San Benito County Water District this 30<sup>th</sup> day of October 2024, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSTAIN: DIRECTORS:

ABSENT: DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2024-40)

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Andrew Shelton  
President

ATTEST:

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Barbara L. Mauro  
Board Secretary

**San Benito County Water District  
Publicly Available Salary Schedule**

**DRAFT**

**Field and Office  
Effective 7/8/24**

Classification	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Accounting Technician	monthly	4,944	5,142	5,347	5,561	5,784	6,015	6,256	6,506
Customer Account Specialist I	monthly	4,096	4,260	4,430	4,607	4,792	4,983	5,183	5,390
Customer Account Specialist II	monthly	4,506	4,686	4,874	5,069	5,271	5,482	5,702	5,930
Customer Account Specialist III	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Electrical/Electronic Technician	monthly	6,309	6,561	6,824	7,097	7,381	7,676	7,983	8,302
Engineer (unlicensed)	monthly	6,192	6,440	6,697	6,965	7,244	7,534	7,835	8,148
Engineering Technician	monthly	5,384	5,599	5,823	6,056	6,299	6,550	6,812	7,085
*Executive Assistant/Board Clerk	monthly	5,077	5,280	5,491	5,711	5,939	6,177	6,424	6,681
Maintenance I	monthly	4,203	4,371	4,546	4,728	4,917	5,114	5,318	5,531
Maintenance II	monthly	4,624	4,809	5,001	5,201	5,409	5,626	5,851	6,085
Maintenance III	monthly	5,317	5,530	5,751	5,981	6,220	6,469	6,728	6,997
Maintenance Trainee	monthly	3,503	3,643	3,789	3,940	4,098	4,262	4,432	4,610
Office Specialist I	monthly	3,723	3,872	4,027	4,188	4,355	4,530	4,711	4,899
Office Specialist II	monthly	4,096	4,260	4,430	4,607	4,792	4,983	5,183	5,390
Office Specialist III	monthly	4,506	4,686	4,874	5,069	5,271	5,482	5,702	5,930
Water Distribution/Maint. I	monthly	4,895	5,091	5,294	5,506	5,726	5,956	6,194	6,441
Water Distribution/Maint. II	monthly	5,385	5,600	5,824	6,057	6,300	6,552	6,814	7,086
Water Distribution/Maint. III	monthly	6,192	6,440	6,697	6,965	7,244	7,534	7,835	8,148
Water Programmer III	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Water Resources Technician I	monthly	4,992	5,192	5,399	5,615	5,840	6,074	6,316	6,569
Water Resources Technician II	monthly	5,492	5,712	5,940	6,178	6,425	6,682	6,949	7,227
Board Approved: 6/26/24									
*Board Approved: 7/31/24 (effective 8/5/24)									

**Management/Confidential/Professional  
Effective 7/8/24**

Classification	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Accountant I	monthly	5,436	5,653	5,880	6,115	6,359	6,614	6,878	7,153
Accountant II	monthly	5,980	6,219	6,468	6,727	6,996	7,276	7,567	7,869
Deputy District Engineer	monthly	10,845	11,279	11,730	12,199	12,687	13,195	13,722	14,271
Engineer I (Assistant)*	monthly	6,587	6,850	7,124	7,409	7,706	8,014	8,335	8,668
Engineer II (Associate)*	monthly	7,272	7,563	7,865	8,180	8,507	8,847	9,201	9,569
Engineer III (Senior)*	monthly	9,075	9,438	9,816	10,208	10,616	11,041	11,483	11,942
Finance Manager	monthly	7,745	8,055	8,377	8,712	9,061	9,423	9,800	10,192
HR/Administrative Analyst	monthly	6,559	6,821	7,094	7,378	7,673	7,980	8,299	8,631
Operations & Maintenance Manager	monthly	9,040	9,402	9,778	10,169	10,576	10,999	11,438	11,896
Supervising Accountant	monthly	6,877	7,152	7,438	7,736	8,045	8,367	8,702	9,050
Water Conservation Program Manager	monthly	6,877	7,152	7,438	7,736	8,045	8,367	8,702	9,050
*Professional Engineer Series									
Board Approved: 6/26/24									

**Executive Management**

Classification	Annual	Rate Type		Effective Date	Hrly
General Manager	\$240,000 - 300,000	monthly	20,000 to max of 25,000	5/20/24 (Res.2024-18)	115.38 - 144.23
Board Approved 5/20/24					
Assistant General Manager	\$200,000 - 240,000	monthly	16,667 to max of 20,000	?????? (Res.2024-??)	96.15 - 115.38
Board Approved xx/xx/xx pending approval					
District Engineer	\$155,000 - 185,000	monthly	12,917 to max of 15,417	11/29/2023 (Res.2023-25)	74.52 - 88.94
Board Approved 11/29/23					

Longevity Pay: Employees hired by the District before January 1, 2013 who have more than five (5) years of continuous District service, shall receive longevity pay in the amount of eight percent (8%).

Board Approved: xx/xx/xx pending approval



Agenda

Item

# 7

**RESOLUTION NO. 2024-41**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BENITO COUNTY WATER DISTRICT  
APPROVING RETIRED ANNUITANT EMPLOYMENT AGREEMENT WITH  
JEFFREY CATTANEO**

**WHEREAS**, Government Code section 21224 of the Public Employees' Retirement Law permits the governing body to appoint a CalPERS retiree to an extra-help position requiring specialized skills for a limited duration, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as other requirements are met; and

**WHEREAS**, the San Benito County Water District ("District") Board of Directors hereby appoints Jeffrey Cattaneo as an extra-help retired annuitant to perform the extra-help duties listed in the Employment Agreement under Government Code section 21224; and

**WHEREAS**, the employment shall be limited to 960 hours per fiscal year for all CalPERS employers; and

**WHEREAS**, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

**WHEREAS**, Cattaneo will perform duties most comparable to the General Manager position; and

**WHEREAS**, the maximum base salary for the General Manager position is \$ 25,000 per month and the hourly equivalent is \$144.23; the minimum base salary per month for this position is \$ 20,000 and the hourly equivalent is \$115.38; and

**WHEREAS**, the hourly rate paid to Cattaneo will be \$144.23; and

**WHEREAS**, Jeffrey Cattaneo has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

**THEREFORE, BE IT RESOLVED** that the District hereby approves the Retired Annuitant Employment Agreement with Jeffrey Cattaneo as described in this Resolution and detailed in the attached Agreement.

**BE IT FURTHER RESOLVED** that the President of the Board is authorized to sign said Resolution, on behalf of this Board and the District.

**BE IT FURTHER RESOLVED** that the President of the Board is authorized to sign said Retired Annuitant Employment Agreement on behalf of this Board and the District.

The foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on October 30, 2024, by the following vote:

AYES:	DIRECTORS:
NOES:	DIRECTORS:
ABSENT:	DIRECTORS:
ABSTAIN:	DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2024-41)

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Andrew Shelton  
President

ATTEST:

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Barbara L. Mauro  
Board Secretary

**RETIRED ANNUITANT EMPLOYMENT AGREEMENT**

**(Pursuant to California Government Code §§ 21224 and 7522.56)**

This Employment Agreement (“AGREEMENT”) is entered into between the San Benito County Water District (“District”) and Jeff Cattaneo (“Cattaneo”). The District and Cattaneo may be referred to collectively as the “Parties.”

**RECITALS**

**WHEREAS**, the District desires to retain Cattaneo to serve as an extra help retired annuitant for a limited duration; and

**WHEREAS**, pursuant to Government Code sections 7522.56(c) and 21224, the District finds that specialized knowledge, skills, and training are necessary to render the services contemplated under this AGREEMENT; and

**WHEREAS**, the District has determined that Cattaneo, a California Public Employees’ Retirement System (“CalPERS”) retiree, is qualified by training and experience to render such services; and

**WHEREAS**, Cattaneo desires to provide such services; and

**WHEREAS**, the Parties believe that the public interest will be served by this AGREEMENT.

**NOW, THEREFORE**, based on the mutual covenants, conditions and terms recited herein and made a material part hereof, the Parties agree as follows:

- 1. TERM AND MAXIMUM HOURS.** Subject to early termination as provided for in this AGREEMENT, the term of this AGREEMENT shall commence November 1, 2024, and shall continue until October 31, 2025, a Party terminates this AGREEMENT, or when the special projects specified below are completed, whichever occurs sooner. During the period of appointment, Cattaneo shall devote such time, interest, and effort to the performance of his duties under this AGREEMENT as may be fairly and reasonably necessary.

As a CalPERS retired annuitant, the Parties agree that Cattaneo may not work more than 960 hours for all CalPERS employers combined in a fiscal year (July 1 to June 30) and that while both Parties are responsible for monitoring compliance with this work hours limit, Cattaneo shall be primarily responsible for monitoring his work hours. The Parties will agree upon the specific days and hours of work.

- 2. DUTIES.** Cattaneo is being appointed to perform the following extra help duties for the District:
  - Cattaneo will provide mentoring and training to the District’s General Manager, including the transition of institutional knowledge and projects;

- Project Manager – B F Sisk Dam Raise
  - Project Manager – San Juan Bautista – Urban Water Supply and Treatment
  - Project Manager – Accelerated Drought Response Project (ADRoP)
  - District Surface Water/Groundwater Management
  - District Groundwater Sustainability Plan Implementation
3. **HOURLY PAY RATE.** Cattaneo shall be compensated at a rate not to exceed the maximum, nor less than the minimum, monthly base salary paid to other employees performing comparable duties. Therefore, during the term of this AGREEMENT, the District agrees to pay Cattaneo for the work he performs at \$ 144.23 per hour. This hourly rate is consistent with the rate required under Government Code sections 21224 and 7522.56. Cattaneo shall be paid bi-weekly at the same time as other District employees.
4. **BENEFITS.** Cattaneo is ineligible to receive any benefit, incentive, compensation in lieu of benefits, or other form of compensation other than the hourly pay rate. Cattaneo understands that Government Code section 21224 provides that a retired person may not receive any benefits, incentives, compensation in lieu of benefits, or any other forms of compensation in addition to the hourly pay rate described in Paragraph 3 above.
5. **TERMINATION.** Under the terms of this appointment, Cattaneo serves as an “at-will” temporary employee and may be terminated at any time, with or without cause, pursuant to the provisions of this AGREEMENT. This AGREEMENT contains no express or implied promise to Cattaneo concerning any form of continued employment. Cattaneo agrees that the District has made no representation, promise, or statement that may be construed to mean that Cattaneo has been employed on any basis other than an at-will basis in accordance with this AGREEMENT. Cattaneo’s limited duration, at-will employment status may only be changed or superseded by a subsequent written agreement signed by authorized representatives of both Parties. This AGREEMENT is the sole and exclusive basis for an employment relationship between Cattaneo and the District. The Parties agree that Cattaneo holds no property right in his employment by the District.
- The AGREEMENT shall automatically terminate upon the occurrence of any of the following events: (i) mutual agreement of the Parties; (ii) the death or incapacity of Cattaneo; or (iii) Cattaneo’s work exceeds a combined total of 960 hours in a fiscal year (July 1-June 30) for all CalPERS employers.
6. **CONFLICT OF INTEREST.** Cattaneo represents that there is no conflict of interest concerning duties to be rendered under this AGREEMENT with respect to Cattaneo’s duties and/or employment with any other parties or pursuant to any applicable ethical

laws. If Cattaneo believes that there is a conflict, or such conflict arises during the term of this AGREEMENT, Cattaneo will immediately advise the District, and District may, by and through its Board of Directors and at its sole discretion, immediately terminate this AGREEMENT.

No official, employee, or consultant of District shall have any financial interest in this AGREEMENT in violation of California Government Code sections 1090 and following. This AGREEMENT and Cattaneo shall be subject to the District's Conflict of Interest Code adopted pursuant to the provisions of California Government Code section 87300 and following.

7. **COMPLIANCE WITH LAWS.** Cattaneo shall use reasonable care and diligence to comply with applicable federal, state, and local laws in the performance of the services under this AGREEMENT.
8. **NON-DISCRIMINATION.** During the performance of this AGREEMENT, Cattaneo will not discriminate against any employee or applicant for employment based on any protected class or protected activity as prohibited under applicable District policy and law.
9. **ACKNOWLEDGEMENT OF POST-RETIREMENT EMPLOYMENT OBLIGATIONS AND LIMITATIONS.** By accepting this employment and signing below, Cattaneo attests that: (1) he retired from a CalPERS agency more than 180 days prior to the effective date of his employment with the District; and (2) he has not received unemployment insurance benefits in the last 12 months arising out of any other post-retirement employment with a CalPERS agency.

By accepting temporary employment, Cattaneo acknowledges that the law strictly limits the employment of a CalPERS retired annuitant by a CalPERS employer. Such employment is governed by Government Code sections 7522.56 and 21224, among other laws and regulations. Cattaneo understands that a violation of these laws may result in Cattaneo's retroactive reinstatement to active membership from the first date of unlawful employment, a repayment to CalPERS of retirement allowances received during the unlawful employment, retroactive member contributions, and administrative fees. Before entering into this Agreement with the District, Cattaneo was given the opportunity to consult with his own legal counsel and/or CalPERS to ensure his appointment will be in compliance with the law.

The District does not make any guarantees, warranties or promises, express or implied, on the impact, if any, this AGREEMENT may have on Cattaneo's CalPERS retirement benefits, status, duties, or obligations. Cattaneo acknowledges that in entering into this AGREEMENT, he has not relied upon any representations by the District regarding the impact of this AGREEMENT on his retirement benefits.

In order to understand the circumstances, restrictions and consequences of non-compliance with the laws governing retired annuitant positions, Cattaneo was advised

that he may want to review the CalPERS publication entitled “A Guide to CalPERS Employment After Retirement” available on the CalPERS website: <http://www.calpers.ca.gov>. Cattaneo was also made aware that he may also want to review the Public Employees’ Retirement Law (Government Code section 20000, *et seq.*), the Public Employees’ Pension Reform Act of 2013 (Government Code section 7522, *et seq.*) and other applicable law. If Cattaneo requires further clarification, he may contact his attorneys, CalPERS, and other applicable sources.

- 10. HOLD HARMLESS AGREEMENT.** By signing below, Cattaneo waives, releases and holds harmless the District, its Board of Directors, employees, officers, elected officials, agents, attorneys or representatives (“Releasees”) against any claim, complaint, cause of action, lawsuit, grievance, or damages arising out of any adverse consequences, fines, restitution, or damages assessed against Cattaneo by CalPERS, a court of competent jurisdiction, or other regulatory or administrative agency because of the effect his post-retirement employment with the District could have on his status as a CalPERS retired annuitant. Cattaneo acknowledges that the District has not induced him to believe that his employment is legally compliant with applicable law.

Each Party to this AGREEMENT expressly acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any Party, or any person acting on behalf of any Party, which are not embodied herein, and that no other agreement, statement, representation or promise not contained in this AGREEMENT shall be of any force or effect.

- 11. ENTIRE AGREEMENT.** This AGREEMENT contains the entire agreement between the Parties. Any agreements, correspondence, letters, documents, or discussions prior to this AGREEMENT that deal with the terms contained herein, are superseded by this AGREEMENT.
- 12. BINDING EFFECT.** This AGREEMENT is binding upon the District and Cattaneo and their successors. Except as otherwise provided herein, neither the District nor Cattaneo shall assign, sublet, or transfer their interest in this AGREEMENT, or any part thereof, without the prior written consent of the other, and any purported assignment without such written consent will be void.
- 13. SEVERABILITY.** If any part of this AGREEMENT is in conflict or inconsistent with the applicable provisions of federal law, state law or District rules, or is otherwise held to be invalid or unenforceable by any court of competent jurisdiction, such part or provision shall be suspended and superseded by such applicable law, rule or regulation, and the remainder of this AGREEMENT shall not be affected thereby.
- 14. AMENDMENT.** This AGREEMENT may only be amended by a written agreement executed by the Parties, and may not be amended by oral agreement. The District reserves the right to modify or terminate this AGREEMENT to comply with necessary changes to the applicable law or CalPERS requirements for employing retired annuitants.

- 15. NEGOTIATED AGREEMENT.** The Parties acknowledge and agree that the terms and provisions of this AGREEMENT have been negotiated and discussed between the Parties, and this AGREEMENT reflects their mutual agreement regarding the subject matter of this AGREEMENT. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this AGREEMENT and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this AGREEMENT.
- 16. EFFECTIVE DATE.** The effective date of this AGREEMENT shall be the last date of the dates indicated below that reflects the date(s) that the Parties to this AGREEMENT signed this AGREEMENT.
- 17. NOTICES.** Notices pursuant to AGREEMENT shall be given by deposit in the custody of the United States Postal Service, postage prepaid. Alternatively, notices required pursuant to this AGREEMENT may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.
- 18. GOVERNING LAW.** This AGREEMENT shall be governed and construed in accordance with the laws of the State of California in full force and effect as of the date of execution.
- 19. ASSISTANCE OF COUNSEL.** Cattaneo and the District each warrant to the other Party that it has either had the assistance of counsel in negotiation for, and preparation of, this AGREEMENT or could have had such assistance and voluntarily declined to obtain it.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT on the day and date first shown.

JEFF CATTANEO

\_\_\_\_\_  
Jeff Cattaneo

\_\_\_\_\_  
Date

SAN BENITO COUNTY WATER DISTRICT

\_\_\_\_\_  
Andrew Shelton  
Board President

\_\_\_\_\_  
Date

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 8

**Meeting Date:** October 30, 2024

**Submitted By:** Brett Miller

**Presented By:** Brett Miller

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**Agenda Title:** Consider Resolution Establishing a Policy for Property Management

---

**Detailed Description:**

This resolution and policy are to establish a policy on property management to satisfy the federal grant requirements.

**Prior Committee or Board Action:**

Administration Committee Meeting, October 29, 2024

**Financial Impact:** \_\_\_\_\_ Yes \_\_\_\_\_ X No

**Funding Source/ Recap:** N/A

**Material Included for Information/Consideration:**

Draft Resolution

**Recommendation:**

Board to approve resolution establishing a policy on property management to satisfy the federal grant requirements.

**Action Required:** \_\_\_\_\_ X Resolution \_\_\_\_\_ Motion \_\_\_\_\_ Review

**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

**RESOLUTION NO. 2024-42**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
ESTABLISHING A POLICY FOR  
PROPERTY MANAGEMENT**

**RECITALS:**

A. As part of the Federal Government requirement for Grants Administration, it is required for the District to have a Policy for property management.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District that a policy on Contract Administration be as follows:

**PROPERTY MANAGEMENT**

**1.1 ARCHEOLOGICAL FINDS**

All artifacts found on District property are property of District and shall be reported immediately to General Manager for determination as to ultimate disposition.

**1.2 DEVELOPMENT INCOMPATIBLE WITH LANDS WITHIN DISTRICT RESERVOIRS**

SBCWD opposes the location of any facilities within the District's Reservoirs which would impair water conservation efforts. The San Benito County Water District shall endeavor to assure that any facilities and their appurtenances, including access, constructed within the District's Reservoirs shall be capable of withstanding inundation during flood periods.

**1.3 EXCLUDING PROPERTY ACQUISITION COSTS FOR GROUNDWATER QUALITY ENHANCEMENT PROJECTS FROM REIMBURSEMENT THROUGH BASIN EQUITY ASSESSMENT (BEA) EXEMPTIONS**

Policy excludes property acquisition cost for siting of groundwater treatment facilities from reimbursement through BEA exemptions.

#### **1.4 LEASING OF DISTRICT LANDS**

Leasing of District's lands subject to inundation from U.S. Army Corps of Engineers.

#### **1.5 NAMING DISTRICT FACILITIES**

For most facilities, such as recharge basins, naming the facility after the most predominant geographic feature or a street name in the same location is acceptable. Names for minor facilities and recharge basins shall be recommended by the project team in consultation with the Administration Committee. For major facilities, the General Manager or their delegate will conduct appropriate research and develop suggested names in collaboration with the Administration Committee. Project names shall be submitted to the Board for approval.

### **10.6 PERMITS/LEASES**

#### **\* Excavation Permits Resolution**

The General Manager is authorized to negotiate, and issue permits for excavation of material in amounts not to exceed 50,000 tons at such price and terms as he shall determine to be proper without further authority from Board. The General Manager or his delegate are authorized to execute the permits.

#### **\* Film Permits/Leases & Filming Policy**

The General Manager is authorized to issue permits upon approval as to form by District General Counsel. Assistant General Manager to conduct a risk assessment of film location. If the film location is in a District Basin, Requestor is required to post a bond/letter of credit in the amount of \$1 million or more or a Supplemental Coverage Endorsement to its Commercial General Liability Insurance Policy. Executed permit/license, fees, and insurance must be received by District prior to use. Fees for commercial photography: \$500 per day for motion pictures and \$250 per day for still pictures. General Manager may waive permit fees under the following exemptions: Charitable films, including commercials, motion pictures, television programs, video tapes or still photography, produced by a nonprofit organization which qualifies under Section 501 (c) (3) of the IRS Code or Section 23701 of the California Revenue and Taxation Code as a charitable organization, and schools who submit a

request on school letterhead and organizations sponsored or cosponsored by the District or a governmental agency. The District may impose an additional cost to be paid by the requestor to recover costs incurred by extra work for District staff time required for location preparation as determined by the General Manager. Filming licenses issued shall be reported to the Board.

✦ **District Property License Agreement Policy**

**Short-Term License Agreement** (Temporary)

Access for terms less than 6 months with no significant impact on the property

Base License Fees:        Access & approved uses = \$1,148  
   Individual use by adjacent property owner = \$100

**Long-Term License Agreement**

Access for terms greater than 6 months

Base License Fees:        Entry = \$1,148  
   Approved use = \$1,148 or market rates and 3% CPI  
   annual adjustment Plus additional fees for recovering  
   costs for staff time and insurance

✦ **Permits for Access over District Property Resolution**

The General Manager is authorized to execute, and issue permits for ingress and egress across District land.

**1.6 MULTI PURPOSE UTILIZATION OF DISTRICT LANDS FOR PRESERVATION AND ENHANCEMENT OF THE ENVIRONMENT AND RECREATIONAL OPPORTUNITIES**

- ✦ Primary purpose of SBCWD is to manage the groundwater basin for the purpose of replenishing, regulating, and protecting the groundwater supplies within the District.
- ✦ District must at all times have adequate capacity for its water conservation activities for its groundwater basin management program; and the lands, facilities, and works now owned by the District are and will in the future be utilized in conjunction with these water activities.
- ✦ District shall continue to provide for the protection and enhancement of the environment as an integral part of and in connection with water activities of

the District.

- ♣ District shall provide by agreement with other public agencies or private persons for the recreational use of the lands, facilities and works of the District that shall not interfere, or be inconsistent with, the primary use and purpose of such lands, facilities, and work.
- ♣ Establishment of recreational or other multi-purpose uses of District properties will be implemented by the use of a recreational lease or other appropriate agreement which will include the following provisions: use, hold harmless, liability insurance, fire insurance, operation, District activities (the following provisions covering activities of the District will be included in such agreements: 1) District's rights of ingress and egress, 2) Continued use of premises by the District in conjunction with its efforts to impound, conserve, and store water; 3) amount and quality of water placed and impounded upon the premises will be determined solely by the needs of the District in furtherance of its operations and the District will not be required by a recreational agreement or otherwise to maintain water on the premises at any time; 4) to the extent possible, the premises will be available for recreational uses provided for in the agreement; however, the proper operation of District water conservation and replenishment activities may, from time to time, prohibit any or all such uses.
- ♣ District will consider recreational proposals that provide the highest and best use of the property, consistent with the responsibilities, uses and purposes of the District.
- ♣ Implementation of recreational multi-purpose utilization of the District lands, facilities, and works shall be determined by the Board and shall be influenced by the level of participation by other public agencies, private persons or entities, commensurate with District activities.
- ♣ Where the District joins with others, the District's financial participation in the implementation of multi-purpose uses of its lands will be guided by the following principles:
  - o District's contribution to capital costs of recreational development upon District lands, facilities, and works shall not exceed 25% of total capital costs paid by local participants;

- ♣ District expenditures for mitigation measures and/or protection and preservation of its lands, facilities and work within and outside the District will be from the District's Water Reserve Fund. Mitigation measures will be related exclusively to acquisition, construction, or development intrusion prevention projects, spreading grounds or basins, wastewater reclamation, water salvage projects, and other works useful or necessary for the purpose of the District.
- ♣ District will require all future utility facilities to be placed underground where such facilities cross or are placed upon District lands.
- ♣ All future rights of way, easements, or permits issued by District for utilities and services crossing District lands shall have a value assigned to them. As mutually agreed, upon by the individuals acquiring such documents and the District, the equivalent value may be paid to the District, to be deposited into its environmental enhancement account, or the individuals may establish environmental improvements or other required measures in exchange for the right of way, easement, or permit.
- ♣ District may participate with adjacent property owners or easement holders in the protection, preservation, and enhancement of District and adjacent lands or for the development of compatible multipurpose uses of District and adjacent properties.
- ♣ Upon special consideration, individual elements of this policy may be altered or waived upon approval of the Board.

## **1.7 PROHIBITED USE OF LANDS**

### **Dynamic Recreational Use**

The District prohibits the use of District property for dynamic recreational events due to concerns regarding crowd control, parking, and damage to landscape and facilities. The lease of District property is restricted to passive recreational pursuits only.

### **Recreational Use of Settling Basins**

Individual recreational use of the District's settling basins is prohibited due to significant liability exposure and minimal benefit to District.

The foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on October 30, 2024, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2024-42)

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Andrew Shelton  
President

ATTEST:

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Barbara Mauro  
Board Secretary

**Exhibit A**

**Public Works Contracts Code, Section 21250 through 21251  
California Public Works Contracts Code Section 21250**

The provisions of this article shall apply to contracts by the San Benito County Water Conservation and Flood Control District, as provided for in Chapter 1598 of the Statutes of 1953.

**California Public Works Contracts Code Section 21251**

(a)

(1) All contracts for any improvement or unit of work, if the cost according to the estimate of the engineer will exceed thirty thousand dollars (\$30,000), shall be let to the lowest responsible bidder or bidders as provided in this article. The board shall first determine whether the contract shall be let as a single unit or divided into severable parts, or both.

(2) All contracts for any improvement or unit of work, if the cost according to the estimate of the engineer is thirty thousand dollars (\$30,000) or less, may be let without advertising for bids in accordance with procedures adopted by the board.

(b)

The board shall call for bids and advertise the call pursuant to Section 6063 of the Government Code in the district, inviting sealed proposals for the construction or performance of the improvement or work before any contract is made. The call for bids shall state whether the work is to be performed as one unit or divided into severable specific parts.

(c)

The work may be let under a single contract or several contracts, or both, as stated in the call. The board shall require the successful bidder or bidders to file with the board good and sufficient bonds to be approved by the board conditioned upon the faithful performance of the contract and upon the payment of their claims for labor and material. The bonds shall comply with Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code. The board may reject any bid.

(d)

If all proposals are rejected or no proposals are received, or the estimated cost of

the work does not exceed five thousand dollars (\$5,000), or the work consists of channel protection, maintenance work, or emergency work, the board may have the work done by force account without advertising for bids. In case of an emergency, if notice for bids to let contracts will not be given, the board shall comply with Chapter 2.5 (commencing with Section 22050).

(e)

The district may purchase in the open market, without advertising for bids, materials and supplies for use in any work either under contract or by force account.

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

9

**Meeting Date:** October 30, 2024

**Submitted By:** Brett Miller

**Presented By:** Brett Miller

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**Agenda Title:** Consider Resolution Establishing a Policy for Contract Administration

---

**Detailed Description:**

This resolution and policy are to establish a policy on contract administration to satisfy the federal grant requirements.

**Prior Committee or Board Action:**

Administration Committee Meeting, October 29, 2024

**Financial Impact:** \_\_\_\_\_ Yes \_\_\_\_\_ X No

**Funding Source/ Recap:** N/A

**Material Included for Information/Consideration:**

**Recommendation:**

Board to approve Resolution establishing a policy for Contract Administration.

**Action Required:** \_\_\_\_\_ X Resolution \_\_\_\_\_ Motion \_\_\_\_\_ Review

**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_

Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_

No Action Taken \_\_\_\_\_



**RESOLUTION NO. 2024-43**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
ESTABLISHING A POLICY FOR  
CONTRACT ADMINISTRATION**

**RECITALS:**

A. As part of the Federal Government requirement for Grants Administration, it is required for the District to have a Policy on Contract Administration.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District that a policy on Contract Administration be as follows:

**CONTRACT ADMINISTRATION**

**1.1 CAPITAL PROJECTS**

Public Works Contracts Code, Section 21250 through 21251 (Exhibit A)

The following provisions apply to contracts by the District for 1) Construction of works, structures, or equipment; 2) The performance of furnishing labor, materials, or supplies necessary or convenient for carrying out any purposes of the District Act; and 3) The acquisition or disposal of any real or personal property:

- a) When the work is not to be done by the District by force account, and the amount involved is \$30,000 or more, the contract shall be awarded to the lowest and best bidder after publication of the notice calling for bids.
- b) Contracts may be let or work undertaken without advertising for bids if the work is deemed to be of urgent necessity for the preservation of life, health, or property and is authorized by a resolution passed by at least three (3) affirmative votes of the Board containing a declaration of the facts constituting the urgency, and that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that action is necessary to respond to the emergency.

- c) Contracts for acquisition or disposal of real property, for acquisition or leasing of personal property, the purchase of water to replenish the underground water supplies, the repair of District equipment or structures, and for legal, engineering, or other professional services may be let without calling for competitive bids.

## **1.2 CAPITAL PROJECTS - APPROVAL PROCEDURE**

<b>Step</b>	<b>Description</b>	<b>Board Action Required</b>
1. Project Identification	Project is conceptualized and assessed as to whether it helps.	No
2. Identification in Budget	Once project is determined to meet District goals and objectives it is identified in a specific Program budget.	Yes (at budget adoption)
3. Feasibility Study	Project description is developed; benefits, costs and land requirements are identified; and a financial analysis prepared.	No
4. Engineer's Report	Engineer's Report containing benefit-cost analysis is presented for Board consideration and determination that the project is feasible, necessary, and of general benefit to the lands of the District. Applicable Requests for Proposals are conceptually approved by the Board, and final budgeting limits established at this time.	Yes
5. Project Design	Staff may require outside assistance with the design project. Board approval is required for issuance of Professional Services Agreement over \$30,000.	Yes
6. Project Regulatory Requirements	Depending upon project, Board action required for execution of permits, easements, right-of-way, land purchases, inter-agency agreements, EIA/EIR's, etc.	Yes

7. Advertise Contract	Advertise project plans and specifications to receive bids	Yes
8. Award of Contract	Upon completion of design and advertisement of plans and specifications, staff presents recommendation to Board for award of the contract.	Yes
9. Acceptance of Completion	Upon construction completion, staff recommends Board acceptance of completion of the project.	Yes

### **1.3 PURCHASE ORDER – EMERGENCY**

Staff is authorized to establish a list of pre-qualified bidders in critical areas of operational maintenance and repair having the potential for shutdown, which maintenance and repair would be of urgent necessity for the preservation of life, health or property. In cases of emergency repairs or modifications where the cost will exceed \$5,000, and advertising for bids would result in untimely delays, staff is authorized to solicit a minimum of three bids from the pre-qualified bidders list and issue a Purchase Order to the lowest and best bidder for the work required. Purchase Order must be submitted for Board ratification at the first Board meeting following its issuance.

### **1.4 CONSULTANT SELECTION PROCEDURES**

Written proposals for professional services for new projects and new service providers shall be evaluated on the following six criteria:

- ♣ Project Approach and Schedule
- ♣ Experience and Qualifications of the Project Manager
- ♣ Experience of Firm and Other Project Team Members
- ♣ Time Commitment of Key Staff
- ♣ Man-hour Estimate
- ♣ Record of Success on Recent Similar Project

The proposals to be reviewed by a District committee composed of Group Manager under whom the work will be funded, proposal manager, and a third staff member, or other staff as directed by the General Manager. The proposing firms will be ranked using the above process, without consideration of the project fee (firm will submit the proposed fee in a sealed envelope separate from the rest

of the proposal). Before the fee envelopes are opened, the proposal review scores will be evaluated and ranked. Normally, only the top three will be selected for fee consideration.

After the fee envelopes are opened, staff will review the evaluation score and the proposed fee for each of the identified firms and present these with a recommendation to the Board. As part of the recommendation to the Board, staff will provide information on the proposed project budget and schedule.

After project completion, staff will provide a report to the Board on the project's success in meeting its budget, schedule, and other goals.

## **1.5 CHANGE ORDER POLICY - PUBLIC WORKS/CONSTRUCTION**

♣ At the time of award of the construction contract by the Board, a Change Order budget shall be established for the purpose of funding construction Change Orders.

♣ The General Manager is authorized to approve and execute all necessary and appropriate Change Orders in an aggregate amount not to exceed the Change Order budget established by the Board without requiring subsequent Board action.

♣ The General Manager is authorized to approve and execute all necessary and appropriate Change Orders that decrease the contract amount without requiring subsequent Board action.

♣ The General Manager is authorized to approve and execute all necessary and appropriate Change Orders that increase or decrease the construction contract completion date without requiring subsequent Board action.

♣ Change Orders in excess of the Change Order budget require Board approval prior to execution and issuance by the General Manager. In this instance, the Board may elect to establish a new Change Order budget under which the General Manager may approve Change Orders without formal Board action.

♣ Should conditions arise that require immediate execution of a Change Order to prevent or correct a hazardous or cost-escalating condition, the General Manager is authorized to approve and execute the necessary Change Order, subject to subsequent ratification by the Board.

✦ The General Manager shall prepare a monthly informational report for the Board of all Change Orders, amount and purpose, approved by the General Manager.

✦ The General Manager is authorized to initiate emergency repairs with the on-call firms for an amount not to exceed \$150,000 per emergency occurrence.

## **1.6 PROFESSIONAL SERVICES AGREEMENTS**

Professional Service Agreements are Agreements for professional or special services, i.e., small construction jobs, surveys, reports, etc. (Not for Public Works Contracts). **Approval levels for services requested are as follows\*:**

<b>Class 1</b>  <b>\$30,000 or less</b>	If budgeted, General Manager approval required
<b>Class 2</b>  <b>Greater than \$30,000 and Less than or equal to \$50,000</b>	Upon receipt of a minimum of three written proposals, the General Manager will recommend selection of a consultant for Board approval. A minimum of five consultants will be formally requested to submit a proposal where appropriate.
<b>Class 3</b>  <b>Greater than \$50,000</b>	Board approval required for issuance of Request for Proposals. Upon receipt of a minimum of three written proposals, Board approval is required for issuance of Agreement. A minimum of seven consultants will be formally requested to submit proposals.
<b>Class 4</b>  <b>Continuing professional and special services (bringing total amount over \$30,000)</b>	Board approval required if total PSA amount exceeds \$20,000 for additional services. Ongoing PSAs must be for tasks similar in scope to initial PSA.

\*The Board of Directors may waive or modify any or all portions of this policy if special circumstances warrant.

## **1.7 SIGNING AUTHORITY - CONTRACTS AND PURCHASES ORDERS**

(Excluding Public Works contracts governed by state law and Professional Services Agreements governed by Board)

The following signature authority will be used\*. The functional authority level listed describes the highest level of signature approval needed. Intermediate management approval between the initiator/requestor and listed approval level is also obtained. If an acquisition will result in a net increase in the District's budget, the Board must approve the item.

### Purchase Orders: Required Approvals

- Items exceeding \$50,000 – require Board of Directors approval
- Items \$25,000 - \$49,999 – require General Manager approval
- Items \$5,000 - \$24,999 – require Department Manager/Assistant General Manager approval
- Items less than \$5,000 – require authorized Department Manager approval

### Co-Signatures Required

In addition to the signature of the Delegated Authority to ensure that all policies and procedures governed purchase orders and contracts are followed:

- All contract or Purchase Orders less than \$50,000 will be signed by the Department Manager.
- All contracts or Purchase Orders \$50,000 and above will require Board approval prior to signature of Department Manager.
- Inventory Purchases over \$50,000 require Board approval.
- All purchases for computer hardware, software and communication equipment will be approved by the AGM

\*The General Manager shall have discretionary control over delegation of Board-approved signing authority levels to Assistant GM, and Department Managers.

## **1.8 SIGNING AUTHORITY – RESEARCH AND DEVELOPMENT**

- The General Manager or his/her designee is authorized to execute forms and agreements to enable research in partnership with various organizations to support grants and collaboration either by “wet” signature or by electronic signature.

- The General Manager or his/her designee is authorized to execute Research and Development (R&D) Department related forms and agreements by “wet” signature or by electronic signature approaches, subject to approval as to form and content by SBCWD General Counsel, including non-monetary agreements and monetary agreements up to \$50,000 in which expenses will be reimbursed from external grants, and other forms and agreements associated with R&D Department routine activities.

## **1.9 PROCUREMENT GUIDELINES – COMPETITIVE BIDS**

The following guidelines will be followed by the General Manager/AGM in obtaining pricing and competitive bids under general Procurement methods.

<b>EXPENDITURE RANGE</b>	<b>PROCUREMENT METHOD</b>
Less than \$5,000	Noncompetitive negotiation
\$5,000 to \$9,999	A minimum of two (2) verbal quotations are required
\$10,000 to \$19,999	A minimum of two (2) written quotations are required
\$20,000 to \$50,000	A minimum of three (3) written quotations are required
\$50,000 or more	IF BUDGETED, a minimum of three (3) written quotations and Board authorization for award of purchase order is required. IF NOT BUDGETED, Board discretion to either accept three (3) written quotations and award purchase order or follow formal advertisement for bid procedures.

## **1.10 REPORTING PROCEDURES**

General Manager, Assistant General Manager, Program/Department Manager will receive monthly cumulative updated reports from the Finance Department on all major contracts, service contracts and purchase orders.

The foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on October 30, 2024, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2024-43)

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Andrew Shelton  
President

ATTEST:

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Barbara Mauro  
Board Secretary

**Exhibit A**  
**Public Works Contracts Code, Section 21250 through 21251**

**California Public Works Contracts Code Section 21250**

The provisions of this article shall apply to contracts by the San Benito County Water Conservation and Flood Control District, as provided for in Chapter 1598 of the Statutes of 1953.

**California Public Works Contracts Code Section 21251**

(a)  
(1) All contracts for any improvement or unit of work, if the cost according to the estimate of the engineer will exceed thirty thousand dollars (\$30,000), shall be let to the lowest responsible bidder or bidders as provided in this article. The board shall first determine whether the contract shall be let as a single unit or divided into severable parts, or both.

(2) All contracts for any improvement or unit of work, if the cost according to the estimate of the engineer is thirty thousand dollars (\$30,000) or less, may be let without advertising for bids in accordance with procedures adopted by the board.

(b)  
The board shall call for bids and advertise the call pursuant to Section 6063 of the Government Code in the district, inviting sealed proposals for the construction or performance of the improvement or work before any contract is made. The call for bids shall state whether the work is to be performed as one unit or divided into severable specific parts.

(c)  
The work may be let under a single contract or several contracts, or both, as stated in the call. The board shall require the successful bidder or bidders to file with the board good and sufficient bonds to be approved by the board conditioned upon the faithful performance of the contract and upon the payment of their claims for labor and material. The bonds shall comply with Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code. The board may reject any bid.

(d)

If all proposals are rejected or no proposals are received, or the estimated cost of the work does not exceed five thousand dollars (\$5,000), or the work consists of channel protection, maintenance work, or emergency work, the board may have the work done by force account without advertising for bids. In case of an emergency, if notice for bids to let contracts will not be given, the board shall comply with Chapter 2.5 (commencing with Section 22050).

(e)

The district may purchase in the open market, without advertising for bids, materials and supplies for use in any work either under contract or by force account.